

COURT FUNDING COMMISSION

SURVEY INSTRUCTIONS

GENERALLY

GENERAL CONCEPT: One survey is to be completed for each court in the state by a representative of the court, the county, or the city. The survey is intended to produce information that will allow the Court Funding Commission to see and assess the current status of court funding and court programs and services in Nevada.

PERIOD OF TIME COVERED: Fiscal Year 2002-2003, that is, the period July 1, 2002, to June 30, 2003.

SURVEY QUESTIONS

1.0 EXPENDITURES

OBJECTIVE: Gather information in each jurisdiction about the fiscal resources appropriated for the 2002-03 fiscal year to the court or appropriated to other agencies for programs or services that assist litigants or the court. In addition to fiscal information, the survey seeks information about programs and services operated by the court, or for the benefit of litigants.

2.0 REVENUES

OBJECTIVE: Gather information on revenues, anticipated and actual, which are generated by or through the court for a fiscal year. There are two aspects to revenues:

1. What revenues are collected through the court, regardless of the governmental unit to which the revenues are credited?
2. What are the sources of revenue that cover court expenditures?

Questions are also asked about methods employed to collect revenues.

3.0 OPERATIONS

OBJECTIVE: Learn how the court organizes and allocates its work and how it uses the resources made available to the court.

STAFFING LEVELS; POSITION CLASSIFICATIONS

The list should include all court-related job classifications, even if there are currently no employees in these positions because of vacancies, layoffs, or reductions in force. The objective is to identify all positions that the court has, or potentially could have.

4.0 OTHER COURT RELATED PROGRAMS

OBJECTIVE: Determine what court and litigant-related programs are available in your jurisdiction.

COURT SUPPORT PROGRAMS

For subparts (f) Alternative Dispute Resolution (ADR, arbitration, mediation, settlement conferences), (l) [Adult Criminal] Sentencing Alternatives, and (t) [Juvenile] Sentencing Alternatives of this question, please provide the name of the program and indicate who directs the program.

If there are programs directed by or on behalf of the court or litigants that are not listed in subparts (a) through (x), please use subparts (y), (z), and (aa) to list the other programs, providing the name, and a brief description, indicating who operates the program and whose budget contains funding for the program. Please add additional items if there are more than three additional programs. Examples of other programs would include “fast track,” early disposition, expedited case processing programs or calendars, teleconferencing or appearance by telephone, or specialty courts or dockets.

5.0 ADMINISTRATIVE SUPPORT SERVICES

OBJECTIVE: Find out the extent to which courts are relying on agencies in the executive branch for administrative support services and, conversely, the extent to which the courts are self-sufficient regarding these services.

6.0 FACILITIES

OBJECTIVE: Identify what types of facilities are available to the court and the conditions of the facilities.

7.0 BUDGET PROCESS

OBJECTIVE: Determine how the budget cycle works in the jurisdiction.

8.0 WORKLOAD

OBJECTIVE: Gather information about the caseload and workload of the court that is relevant to assessing the need for funding and other resources.

9.0 OTHER INFORMATION ABOUT YOUR COURT

OBJECTIVE: These questions are to find out what the survey did not ask about the budget, revenues, or operations of your court for the 2002-2003 fiscal year that are relevant for the Court Funding Commission to know. This would include information about activities that were one time in nature, not “typical,” or were otherwise unusual and therefore would skew the interpretation of your court’s survey responses or affect a comparison of the results across courts.

COURT FUNDING COMMISSION

SURVEY

NAME OF COURT/DISTRICT: _____

1.0 EXPENDITURES

OBJECTIVE: Gather information on fiscal resources expended by or on behalf of the court for fiscal year 2002-2003.

1.1 On the “Expenditures” spreadsheet, report the expenditures for each of the categories of accounts or line items listed.

SALARY SETTING AUTHORITY

1.2 Judicial Branch Employees

(a) Who has final say in setting the salary ranges for *judicial branch* employee classifications?

- Judge
- Court administrator
- County or city labor relations staff
- Other, please explain: _____

(b) Is collective bargaining permitted? If so, who represents the court in negotiations? (Court administrator, judge, county or city employee relations staff, etc.)

NO YES, job title of representative is: _____

1.3 Clerk of Court Employees

(a) Who has final say in setting the salary ranges for *clerk of court* employee classifications?

- Clerk of Court
- County or city labor relations staff
- Other, please explain: _____

(b) Is collective bargaining permitted? If so, who represents the clerk of court in negotiations?

NO YES, job title of representative is: _____

2.0 REVENUES

OBJECTIVE: Gather information on revenues, anticipated and actual, collected through the court for fiscal year 2002-2003. There are two aspects to revenues:

1. Revenues that are ordered, assessed, or collected by the court, regardless of the governmental unit to which the revenues are credited; and
2. The sources of revenue that cover court and clerk of court expenditures.

2.1 On the “Revenues” spreadsheet record the anticipated revenues and the amounts actually collected. Revenue categories include all revenues ordered by the court or collected through the court, even if not to be spent by the court.

2.2 (a) If defendants are allowed to work “community service” hours in lieu of paying fines or serving time in jail, what is the conversion rate for computing how many community service hours must be worked in lieu of paying the fine?

\$ _____ fine offset for each hour of community service.

2.2 (b) If defendants are allowed to serve jail time in lieu of paying a fine, what is the conversion rate for computing how many jail days must be served in lieu of paying the fine?

\$ _____ fine offset for each day of jail time served.

2.3 Please attach a copy of your court’s current fee schedule for all types of cases and services (including copying, certifying, records retrieval, records search, etc.).

2.4 On the “Court Revenue Sources” spreadsheet, record the sources of revenue from which the court and clerk of court expenditures were paid. Categories should include only those revenues which the state, county, or city use to fund court and clerk of court expenditures. For example, the state, city, or county usually appropriates general fund money to fund court and clerk of court expenditures, which funds could come from sources other than filing fees, court ordered fines, assessments, or other fees, charges or reimbursements.

COLLECTIONS ACTIVITIES REGARDING REVENUES

2.5 What are permitted forms of payment of fines and assessments? (Check all that may be used by defendants.)

- Cash
- Check
- Credit or debit card
- Money order
- Time payments or installment payments
- Other, please describe: _____

2.6 What types of collection activities and programs are employed by the court, county, or city to enhance collections? (Check all that are used, and include services provided by the executive branch as well as those operated by the court.)

- Notices of payment due or balance sent each month.
- Notices of delinquency sent when payment missed.
- Use of an executive branch collection service.
- Use of a private sector collection agency.
- Other, please describe: _____

3.0 OPERATIONS

OBJECTIVE: Learn how the jurisdiction organizes and allocates work and how it uses the resources made available to it for court or litigant-related programs or services.

STAFFING LEVELS; POSITIONS CLASSIFICATIONS

3.1 Please attach a list of all job classifications used by the court or clerk of the court. The list should include classification title, salary range (bottom and top), and number of authorized Full Time Equivalent (FTE) positions in each classification. Please include classifications that have been or are anticipated to be used by the court, even if these positions are currently vacant.

3.2 Please attach a copy of your organization chart, if there is one.

3.3 Judge/Courtroom Team

(a) What judicial support staff is typically available for each judge? (Check all that are typically available.)

- Courtroom clerk
- Court reporter
- Bailiff, sheriff's deputy or police officer (for security and in-custody supervision purposes)
- Judicial secretary or executive assistant
- Law clerk
- Calendar clerk
- Other, please list: _____

BASIC COURT PROGRAM OPERATIONS

Clerk of Court

3.4 Who directs the clerk of court office? (Please check one alternative.)

- An elected clerk of court
- A clerk of court selected and appointed by the judge(s)
- A clerk of court selected and appointed by the city or county
- A court administrator selected and appointed by the judge(s)
- A court administrator selected and appointed by the city or county
- Other, please describe who selects and appoints the clerk: _____

Jury Service

3.5 What is the normal juror service period? (Check applicable.)

- One trial/one day
- 1 week
- 10 days
- 1 month
- Other, please specify: _____

3.6 What is the normal juror qualification and summoning process? (Check applicable.)

- Two step – one questionnaire regarding qualification sent, then a summons to appear
- One step – qualification questionnaire and summons sent together
- Other, please describe: _____

3.7 How frequently do citizens typically get summoned to serve on a jury? (Annually, every other year, twice a year, etc.) _____

Verbatim Record

3.8 What is the normal method for keeping the verbatim record of proceedings?

- No verbatim record typically kept
- Court reporter
- Electronic recording
- Video recording
- Other, please describe: _____

Indigent Defense

3.9 (a) Indicate how indigent defense services are typically provided to eligible defendants in your jurisdiction. (Check the option(s) that best describes the practice(s) in your court.)

- Public Defender's Office, with private counsel appointed in conflict situations.
- Contract with a lawyer or group of lawyers to represent indigent defendants, either generally or in conflict situations.
- Defense counsel for an indigent defendant is individually appointed by the judge.
- Other, please describe: _____

(b) The funds appropriated to the court's budget for indigent defense are for the following types of indigent defense expenses. (Check all that apply.)

- Expenses for indigent defense in district court cases
- Expenses for indigent defense in justice or municipal court cases
- Expenses for indigent defense in capital cases
- Other, please explain: _____

3.10 Interpreters

(a) Interpreters are provided by the court using the following approaches. (Check all that apply.)

- Interpreters who are *employees of the court or clerk of court* for the following languages:

- Interpreters who are *appointed by the court* and work on a *per diem* basis
- Interpreters who are *appointed by the court* and work on a *contract* basis
- Interpreters who are *employees of the county or city* for the following languages:

- Interpreters who *work for the county or city* on a *per diem* basis
- Interpreters who *work for the county or city* and on a *contract* basis
- Other, please describe: _____

(b) Under what circumstances are interpreters provided by the court or from the court's budget? (Check all that apply.)

- For defendants in criminal cases during court proceedings.
- For defense counsel, including public defender, when talking to their client outside of court.
- For other criminal justice agencies outside court, for example, prosecutor, probation, or law enforcement.
- For non-criminal litigants outside of court, for example at the counter or in self-help center.
- For other non-court city or county agencies.
- For other situations, please describe: _____

(c) What percentage of the time are you able to use certified interpreters? _____

3.11 Please indicate the typical rates of pay for contract or per diem interpreters for the following periods:

- \$ _____ per hour
- \$ _____ per half day
- \$ _____ per day
- \$ _____ per _____

Computer Systems

3.12 Case Management Systems

(a) Does your court make use of a computerized case management information system (CMS) to schedule hearings and keep track of some or all of your cases?

- NO YES

IF YES, what types of cases are tracked using the CMS? (Check all case types that are tracked by the CMS.)

- | | |
|---------------------------------------|--|
| <input type="checkbox"/> Civil | <input type="checkbox"/> Traffic |
| <input type="checkbox"/> Small claims | <input type="checkbox"/> Juvenile traffic |
| <input type="checkbox"/> Criminal | <input type="checkbox"/> Parking |
| <input type="checkbox"/> Probate | <input type="checkbox"/> Other, please list: _____ |
| <input type="checkbox"/> Family | _____ |
| <input type="checkbox"/> Juvenile | _____ |

(b) IF YES and the CMS tracks criminal cases, is it part of an integrated criminal justice information system (CJIS) through which the court and several justice system agencies share information?

NO YES

IF YES, what agencies share the system and information in it? (Check all that are involved.)

- | | |
|--|--|
| <input type="checkbox"/> Court | <input type="checkbox"/> Law enforcement |
| <input type="checkbox"/> Clerk of court | <input type="checkbox"/> Probation |
| <input type="checkbox"/> District attorney | <input type="checkbox"/> Other, please list: _____ |
| <input type="checkbox"/> Public defender | _____ |
| <input type="checkbox"/> Sheriff | _____ |

(c) IF YES, what agency has primary responsibility for operating and maintaining the case management system, for example, making changes to tables, updating software, etc.? (Check only one choice.)

- | | |
|---|--|
| <input type="checkbox"/> Court | <input type="checkbox"/> Law enforcement |
| <input type="checkbox"/> Clerk of court | <input type="checkbox"/> District attorney |
| <input type="checkbox"/> Sheriff | <input type="checkbox"/> Other, please list: _____ |
| | _____ |

3.13 Does your court have an imaging or scanning and document management system for storing and accessing the electronic version of documents?

NO YES

IF YES, in what case types are documents imaged? (List all case or document types imaged.)

_____	_____
_____	_____
_____	_____
_____	_____

4.0 OTHER COURT RELATED PROGRAMS

OBJECTIVE: Determine what court and litigant-related programs are available in your jurisdiction.

COURT SUPPORT PROGRAMS

4.1 Which of the following support programs are available in your jurisdiction? Indicate who has primary responsibility for the day-to-day operations of the programs; the court or an executive branch agency.

Generally

(a) Jury qualification and summoning

___ NO ___ YES, directed by ___ Court ___ Other agency: _____

(b) Courtroom security

___ NO ___ YES, directed by ___ Sheriff ___ Other agency: _____

(c) Courthouse security (at the entrances to the courthouse and courthouse perimeter security)

___ NO ___ YES, directed by ___ Sheriff ___ Other agency: _____

(d) Law library

___ NO ___ YES, directed by ___ Court ___ Other agency: _____

(e) Self-help centers

___ NO ___ YES, directed by ___ Court ___ Other agency: _____

IF YES, for what types of cases is assistance provided?

IF YES, which of the following services are provided by the self-help program(s)?
(Check all that apply.)

- ___ Educational materials (pamphlets, books, videos)
- ___ Written instructions for filling out forms
- ___ Help using computer to obtain information or prepare documents
- ___ Staff helps filling out forms
- ___ Staff answers questions
- ___ Meetings with an attorney (not court staff)
- ___ Interpretation or translation assistance
- ___ Workshop on completing forms or preparing cases

- Help to prepare for a court hearing
- Help following up with court orders
- Information on where to get more help
- Referral to an attorney outside the court for legal help
- Other, please describe: _____

Civil

(f) Alternative Dispute Resolution programs (for example, ADR, arbitration, mediation, settlement conferences not conducted by a judge, etc.).

- NO
- YES, called: _____ directed by Court Other agency: _____
- YES, called: _____ directed by Court Other agency: _____

Adult Criminal

(g) Pretrial services (assessing whether a defendant can be released, and on what conditions).

- NO YES, directed by Court Other agency: _____

(h) Adult Drug Court

- NO YES, directed by Court Other agency: _____

(i) Mental Health Court

- NO YES, directed by Court Other agency: _____

(j) Domestic Violence

- NO YES, directed by Court Other agency: _____

(k) Victim assistance

- NO YES, directed by Court Other agency: _____

(l) Sentencing alternatives. If your jurisdiction has sentencing alternative programs, for example, home detention, work-in-lieu, please indicate what type it is and who runs the program.

___ NO

___ YES, type: _____ directed by ___ Court ___ Other agency: _____

___ YES, type: _____ directed by ___ Court ___ Other agency: _____

(m) Probation

___ NO ___ YES, directed by ___ Court ___ Other agency: _____

(n) Grand jury

___ NO ___ YES, directed by ___ Court ___ Other agency: _____

(o) Collections of fines, assessments and other amounts ordered by the court

___ NO ___ YES, directed by ___ Court ___ Other agency: _____

Family Law

(p) Guardian *ad litem*

___ NO ___ YES, directed by ___ Court ___ Other agency: _____

(q) Child custody or visitation *mediation*

___ NO ___ YES, directed by ___ Court ___ Other agency: _____

(r) Child custody or visitation *evaluation*

___ NO ___ YES, directed by ___ Court ___ Other agency: _____

(s) Family drug court

___ NO ___ YES, directed by ___ Court ___ Other agency: _____

Juvenile

(t) Sentencing alternatives. If your jurisdiction has sentencing alternative programs, please indicate what type it is and who runs the program.

___ NO

___ YES, type: _____ directed by ___ Court ___ Other agency: _____

___ YES, type: _____ directed by ___ Court ___ Other agency: _____

(u) CASA program (Court Appointed Special Advocate for a child)

___ NO ___ YES, directed by ___ Court ___ Other agency: _____

(v) Juvenile probation

___ NO ___ YES, directed by ___ Court ___ Other agency: _____

(w) Juvenile drug court

___ NO ___ YES, directed by ___ Court ___ Other agency: _____

(x) Collections of fines, assessments and other amounts ordered by the court

___ NO ___ YES, directed by ___ Court ___ Other agency: _____

Other Program(s) Benefiting the Court or Litigants

(y) Name of program: _____

Who is responsible for operations: ___ Court ___ Other agency: _____

What agency's budget has funding for the program? _____

Briefly describe the program:

(z) Name of program: _____

Who is responsible for operations: ___ Court ___ Other agency: _____

What agency's budget has funding for the program? _____

Briefly describe the program:

(aa) Name of program: _____

Who is responsible for operations: ___ Court ___ Other agency: _____

What agency's budget has funding for the program? _____

Briefly describe the program:

4.2 Changes In Programs

(a) What recent changes, whether for budgetary or other reasons, have occurred in the programs operated by or on behalf of the court or litigants?

(b) What programs, if any, were added or ended in the last few years?

_____	_____
_____	_____
_____	_____

(c) What programs, if any, were added during the current 2003-2004 fiscal year?

_____	_____
_____	_____
_____	_____

(d) What changes does the court anticipate making in the next few fiscal years? In order of priority, what programs might be cut if funding were reduced? What programs would be added if funding became available?

5.0 ADMINISTRATIVE SUPPORT SERVICES

OBJECTIVE: Identify who provides administrative support services to the court and the extent to which the court is self-sufficient regarding these services.

5.1 Who provides the following administrative support services to the court?

For each type of service listed please indicate who provides the court with these services using the following codes:

- IService provided only by *internal* court or clerk of court staff.
- M.....Source of services is *mixed*, some from internal court or clerk of court staff and some from executive branch agencies.
- EAn *executive* branch agency provides all aspects of that particular type of service.
- N/AService *not* provided, or not available.

Only one code should be entered for each category of support service.

- Accounting, fiscal control, grant accounting, and auditing
 - Banking, cash management, checks, and disbursements
 - Purchasing
 - Payroll
 - Human resource recruitment and selection
 - Human resources other than recruitment and selections, for example benefit administration, classification studies, etc.
 - Risk management and defense against suits
 - Communications (telephones, computer networking)
 - Information technology (other than communications)
 - Building services (janitorial, maintenance, etc.)
 - Training and development of staff
 - Records retention and storage
 - Other, please describe: _____
-

6.0 FACILITIES

OBJECTIVE: Identify the types of facilities available to the court and the conditions of facilities.

6.1 Number of courtrooms: permanent: _____ temporary: _____

6.2 Number of judges in court: _____ number of chambers: _____

6.3 Total amount of space for court staff and clerk of court staff: _____ square feet

6.4 The space that the court uses for *courtrooms* is located: (Check the response that most closely represents the experience in your jurisdiction.)

- In a separate building not shared with any other executive or legislative branch entity.
- In a building used by several governmental entities but courtrooms are specifically set aside for use only by the court.
- In a building used by several governmental entities where courtrooms are also used for public functions of other governmental entities.
- Other, please describe: _____

6.5 The space that the court uses for *staff and administrator's office space* is located: (Check the response that most closely represents the experience in your jurisdiction.)

- In a separate building not shared with any other executive or legislative branch entity.
- In a building used by several governmental entities, but the court staff and administrator's office space is set aside specifically for use only by the court.
- In a building used by several governmental entities with the court staff and administrator's office space jointly shared with other executive or legislative branch staff.
- Other, please describe: _____

6.6 Adequacy of courthouse and courtrooms. How useable are they? Are they meeting your court's current needs? (Check appropriate response for each question.)

- (a) The number of *courtrooms* is adequate inadequate.
- (b) The size of the *courtrooms* is adequate inadequate for the type of cases heard and volume of cases heard.
- (c) The size of the *holding cells* is adequate inadequate for the number of defendants typically appearing.

- (d) The amount of space for *court and clerk of court staff* is ___ adequate ___inadequate for the number of employees employed by the court.
- (e) The amount of space for *court records* is ___ adequate ___inadequate for the volume of case files maintained by the court.
- (f) The amount of space for *jurors* is ___ adequate ___inadequate for the number of prospective jurors typically appearing in court.
- (g) The amount of public space for *litigants, their lawyers and the public* is ___ adequate ___ inadequate for the number of people appearing in or attending court.
- (h) The security of the *courtrooms* is ___ adequate ___inadequate.
- (i) The security of the *courthouse* is ___ adequate ___inadequate.
- (i) The maintenance of the facilities is ___ adequate ___inadequate.
- (j) The air conditioning, heating and power available in the facilities are ___ adequate ___inadequate for the number of people working in or visiting the courthouse.

6.7 The three most pressing facility issues for the court are:

- 1. _____
- 2. _____
- 3. _____

7.0 BUDGET PROCESS

OBJECTIVE: Determine how the budget process works in the jurisdiction and what the normal budget cycle is.

7.1 Budget Preparation

(a) Who prepares the court's proposed budget? (For example, the court administrator, clerk of court, judge, etc.) _____

(b) Does the judge(s) review and approve the budget proposal before it is submitted on behalf of the court?

_____NO _____ YES

(c) Who from the court has authority to “sign off” on the budget request submitted? (For example, the judge, court administrator, clerk of court, etc.) _____

7.2 Budget Submission

(a) To whom is the proposed budget submitted, the executive branch or directly to the legislative body? _____

(b) If it is submitted to the executive branch, can the executive branch revise the budget proposal before submitting it to the legislative body for approval? If so, does this happen often? If the executive branch wants to make a change, does the judiciary have to approve the change? _____

7.3 Who has responsibility for representing the court at a hearing before the funding body on the budget request? _____

7.4 Timing and budget cycle. Please describe the cycle, or attach the budget preparation schedule provided to the court.

(a) When does budget preparation start? _____

(b) When is the proposed budget request due to the executive branch or legislative body? _____

(c) When are budget hearings typically scheduled? _____

(d) When is the budget typically adopted by the legislative funding body? _____

7.5 If the court’s budget(s) are line item budgets (as opposed to a “lump sum” budget), who has authority to transfer funds between line items in the approved budget? Are there “rules” for “overspending” line items (for example, up to 5% is allowed without legislative approval)? Please describe the discretion available, and who can exercise it.

7.6 Can the court request a budget change or supplemental appropriation during the fiscal year based on unanticipated *revenue*? If so, please describe the process, for example: Who prepares the request? Who must review and approve its submission? Can the executive branch review/modify the request before it is submitted to the legislative body?

7.7 If there are unanticipated *expenditures* or over-expenditures that occur during the year, can the court request a supplemental appropriation? If so, please describe the process, for example: Who prepares the request? Who must review and approve its submission? Can the executive branch review/modify the request before it is submitted to the legislative body? _____

7.8 What “budget units” or departments are there for the court and clerk of court? Please list all the budget units associated with the court (for example court, juvenile court, CASA, drug court, clerk of court, indigent defense, probation, juvenile probation, etc.). If your court serves a multi-county district, do you have budgets from each county in the district? _____

8.0 WORKLOAD

OBJECTIVE: Gather information about the caseload and workload of the court that is relevant to assessing the need for funding and other resources.

WHO HEARS WHICH CASES

8.1 For each of the following case types, indicate what type of judicial officer routinely hears the contested matter and presides over the trial using the following codes. Include more than one code if more than one type of judicial officer hears a case type.

- J.....Judge
- C.....Commissioner
- R.....Referee
- M.....Master
- PPro Tem Judges (refers to a practice where a pro tem is regularly used to hear a calendar or type of proceeding. It is not meant to include circumstances where a pro tem is appointed to fill in temporarily for a judge who is ill, on vacation, or at a training program.)
- SSenior Judge
- N/A.....Not Applicable in this court

<i>Case Types</i>	<i>Who Hears</i>
Civil	_____
Small claims	_____
Criminal	_____
Family-related	_____
Juvenile	_____
Traffic	_____

8.2 If there are subcategories of cases where contested matters and trials are routinely heard by judicial officers other than judges, please describe the category of cases and indicate who hears them using the same codes as above. Examples might include parking violations, summary evictions, child support enforcement, juvenile traffic, requests for domestic violence protective orders (TPOs), etc. (Use the same codes as are used for 8.1 above when responding to “heard by” portion of the question.)

Category: _____ heard by: _____
 Category: _____ heard by: _____
 Category: _____ heard by: _____
 Category: _____ heard by: _____
 Category: _____ heard by: _____

8.3 (a) Is there a category of case(s) or hearing type(s) that have been assigned or transferred to an administrative process, for example, parking violation hearings?

_____ NO _____ YES

(b) IF YES, please describe the type(s) of case(s) and to whom they have been assigned or transferred. _____

(c) IF YES, please indicate whether these cases are reported as filings or dispositions in the statistics reported to the AOC?

- Neither filings nor dispositions are included in reports to the AOC.
- Filings are reported, but dispositions are not reported.
- Filings and dispositions are reported only for cases “appealed” to the court from the administrative process.
- Other, please explain: _____

8.4 For each of the following case types in what percentage of the cases is at least one litigant unrepresented?

<i>Case Type</i>	<i>Percentage</i>	<i>Not Available</i>
Civil	_____	_____
Small Claims	_____	_____
Criminal	_____	_____
Family related	_____	_____

8.5 In order to assist the Court Funding Commission’s understanding of your court funding needs, are there specific aspects of your court’s workload or caseload that affect your need for resources (judges and other judicial officers, staff, or other resources)? Are there particular types of cases that, because of their complexity or volume, present a significant burden? (Examples would include construction defect cases or a large volume of traffic cases.) Does your court have unique case types or case management problems that are not faced by other courts in Nevada? Please describe the cases, what challenges they present, and how this impacts your court and its need for resources. Also provide information about backlogs, jail overcrowding, unrepresented litigants, or other factors that affect the court’s workload and its ability to hear cases in a timely manner. _____

9.0 WHAT ELSE SHOULD THE COURT FUNDING COMMISSION KNOW ABOUT YOUR COURT IN ORDER TO BETTER UNDERSTAND YOUR FUNDING SITUATION?

OBJECTIVE: Try and find out what the survey did not ask about the budget, revenues or operations for the 2002-2003 fiscal year that were not “typical” and therefore would skew the interpretation of the survey responses or affect a comparison of the results with other courts.

9.1 What factors or circumstances were different in fiscal year 2002-2003 from a “normal” or typical year?

9.2 What has changed about your caseload or workload in the last few years that has strained your resources, or necessitated the addition of resources (which you may not have gotten) in the court or in supporting agencies? Examples might be increased filings of case types that require more judicial or clerical resources than typical cases, such as construction defect cases, numbers of unrepresented litigants, or changes in sentencing laws or options, etc. _____

9.3 Is there any other information the Court Funding Commission should be aware of in interpreting or understanding the information your court provided in this survey? _____

10.0 CONCLUSION

Please answer the following:

Were the instructions to this survey easy to understand? _____

Do you have any suggestions for improving the survey itself or the process used to disseminate the survey? _____

Were you able to obtain adequate assistance in completing this survey?

Thank you for your time and assistance.

COURT FUNDING COMMISSION

“REVENUES” SPREADSHEET INSTRUCTIONS

The objective is to gather information on all revenues, anticipated and actual, which are ordered or assessed by the court, or due to the court.

The figures to be reported are for revenues ordered, assessed or collected during the 2002-2003 fiscal year, recognizing that some fines and assessments may be ordered during one fiscal year, but may not be fully paid until a subsequent fiscal year, and that some of the revenue collected during the 2002-2003 fiscal year may have been ordered in a prior fiscal year.

HOW MUCH? (Columns 1-4)

AMOUNT IMPOSED OR ORDERED: For each category of revenue, indicate the total amount that was due by operation of law or was imposed or ordered by a judge. The amount would be reported even if the litigant were unable to pay the full amount.

AMOUNT WAIVED OR SUSPENDED: Indicate the total amount of revenue that was due, imposed or ordered but for which payment was waived or suspended by a judge. Examples would include filing fees waived for indigent litigants, fines imposed on a defendant whose payment was waived or suspended by a judge, or fines waived in lieu of jail time served.

AMOUNT “PAID” THROUGH COMMUNITY SERVICE: Indicate the dollar value of community service hours or other in-kind work by a litigant or defendant intended to offset the payment of a fine, assessment, etc. Question 2.2 of the survey asks for the conversion factor of hours to dollars used in this calculation.

TOTAL AMOUNT ACTUALLY COLLECTED: Indicate the total dollars actually collected for each type of revenue. Do NOT include the value of Community Service or other in-kind service hours. Include the amount even if it is for a fine or assessment, etc., that was ordered to be paid in a prior fiscal year.

INTO WHAT ACCOUNT IS THE REVENUE PLACED? (Columns 5-11)

For all revenue actually collected, indicate how much was distributed to each of the funds identified in the column heading.

SPECIAL REVENUE FUND FOR THE COURT: Include only revenues collected that are to be deposited in a special account for use only by the court for a particular program, service, or function.

COUNTY GENERAL FUND: Include all revenues that are to be deposited in the county general fund and that are not designated for a special purpose or a particular service or program, even if some of the revenue may be used to pay for court expenditures.

SPECIAL ACCOUNT AT COUNTY: Include only revenues collected that are to be deposited in a special account for use only by the county for a particular program, service or function.

CITY GENERAL FUND: Include all revenues that are to be deposited in the city general fund and that are not designated for a special purpose or a particular, service, or program, even if some of the revenue may be used to pay for court expenditures.

SPECIAL ACCOUNT AT CITY: Include only revenues collected that are to be deposited in a special account for use only by the city for a particular program, service or function.

STATE GENERAL FUND: Include all revenues that are to be deposited in the state general fund and that are not designated for a special purpose or a particular, service, or program, even if some of the revenue may be used to pay for court expenditures.

SPECIAL ACCOUNT AT STATE: Include only revenues collected that are to be deposited in a special account for use only by the state for a particular program, service or function.

REVENUE SOURCE

1.0 FINES: Include all amounts for all fines, regardless of the nature of the crime.

2.0 ADMINISTRATIVE ASSESSMENTS: Include all amounts for all administrative assessments, broken down by the basis of the assessment (lines 2.1 to 2.6) and to whom the assessment is distributed (columns 5 to 11).

3.0 COLLECTION FEE: Imposed pursuant to NRS 176.064.

4.0 BAIL FORFEITURE: Include all types of bail forfeitures, regardless of the crime charged, and including traffic violation bail forfeiture monies.

5.0 JURY TRIAL DEPOSITS: Include only the jury fee deposits that become revenue to the court as a result of a jury being selected, or where return of the deposit was waived or forfeited.

6.0 FILING FEES: Aggregate the filing fees and report the number for each of the four broad fee categories listed. Fees collected pursuant to sections of the NRS should be reported in rows 6.1, 6.2 and 6.3, as appropriate. Other fees collected pursuant to “inherent powers” authority should be reported in row 6.4.

7.0 COST REIMBURSEMENTS: Include all types of fees, charges or reimbursements collected for each of the three categories listed (lines 7.1 to 7.3). Note that reimbursement of attorney fees by indigent defendants is reported in line 8.1.

8.0 PROGRAM FEES PAID BY PARTICIPANTS: Include all program fees, reimbursements, or charges paid by litigants who participated in a program. If defendants are ordered to reimburse the court, city, or county for indigent defense costs, the amounts paid should be reported in line 8.1.

REVENUES

NAME OF DISTRICT OR COURT: _____

REVENUE SOURCE	HOW MUCH?				INTO WHAT ACCOUNT IS THE COLLECTED REVENUE PLACED?						
	1	2	3	4	5	6	7	8	9	10	11
	AMOUNT IMPOSED OR ORDERED	AMOUNT WAIVED OR SUSPENDED	AMOUNT "PAID" THROUGH COMMUNITY SERVICE	TOTAL AMOUNT ACTUALLY COLLECTED	SPECIAL REVENUE FUND FOR THE COURT	COUNTY GENERAL FUND	SPECIAL ACCOUNT AT COUNTY	CITY GENERAL FUND	SPECIAL ACCOUNT AT CITY	STATE GENERAL FUND	SPECIAL ACCOUNT AT STATE
1.0 FINES - all cases and types of fines											
2.0 ADMINISTRATIVE ASSESSMENTS:											
2.1 MISDEMEANOR ASSESSMENTS - NRS 179.059											
2.2 GROSS MISDEMEANOR AND FELONY ASSESSMENT (\$25) - NRS 179.062											
2.3 JUVENILE ADMINISTRATIVE ASSESSMENTS - NRS 62.2175											
2.4 DOMESTIC VIOLENCE ASSESSMENT - NRS 200.485											
2.5 FACILITY ASSESSMENT - NRS 176.0611											
2.6 GRAFFITI ASSESSMENT - NRS 206.340											
TOTAL:	\$0	\$0		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
3.0 COLLECTION FEE - NRS 176.064											
4.0 BAIL FORFEITURES, including traffic											
5.0 JURY TRIAL DEPOSITS											
6.0 FILING FEES											
6.1 FIRST PAPER FEES											
6.2 ANSWER OR FIRST APPEARANCE FEE											
6.3 OTHER FEES											
6.4 OTHER STATUTORY FEES											
6.5 PEREMPTORY CHALLENGE of a judge - SCR 48.1											
TOTAL:	\$0	\$0		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

REVENUES

NAME OF DISTRICT OR COURT: _____

		1	2	3	4	5	6	7	8	9	10	11
		HOW MUCH?				INTO WHAT ACCOUNT IS THE COLLECTED REVENUE PLACED?						
REVENUE SOURCE		AMOUNT IMPOSED OR ORDERED	AMOUNT WAIVED OR SUSPENDED	AMOUNT "PAID" THROUGH COMMUNITY SERVICE	TOTAL AMOUNT ACTUALLY COLLECTED	SPECIAL REVENUE FUND FOR THE COURT	COUNTY GENERAL FUND	SPECIAL ACCOUNT AT COUNTY	CITY GENERAL FUND	SPECIAL ACCOUNT AT CITY	STATE GENERAL FUND	SPECIAL ACCOUNT AT STATE
7.0	COST REIMBURSEMENTS											
	CLERK RELATED: copies, certification, exemplification, 7.1 affidavits, searches											
	7.2 RECORDS RETRIEVAL											
	7.3 OTHER											
	TOTAL:	\$0	\$0		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
8.0	PROGRAM FEES PAID BY PARTICIPANTS											
	8.1 INDIGENT DEFENSE											
	8.2 DRUG COURT											
	8.3 OTHER PROGRAM											
	TOTAL:	\$0	\$0		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
9.0	GRAND TOTAL:	\$0	\$0		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

COURT FUNDING COMMISSION

“EXPENDITURES” SPREADSHEET INSTRUCTIONS

COURT OR AGENCY (COLUMNS)

For each category of expenditure report the dollar amount in the column corresponding to the court or agency to whose budget the expenditure was charged. For example, if the Sheriff provides court security, enter the expenditures for court security on line 3.2.12 in the “Sheriff” column of the spreadsheet.

If the expenditure is for an agency not listed, enter the expenditure number in the appropriate line of the column labeled “OTHER EXECUTIVE AGENCY” and write the name of the agency in the next column entitled “INDICATE AGENCY’S NAME.” For example, if court security is provided by the police department, enter the expenditure amount on line 3.2.12 in the “OTHER EXECUTIVE AGENCY” column and enter “Police” on the same line in the “INDICATE AGENCY’S NAME” column.

BUDGET UNITS OR DEPARTMENTS

Generally, city or county budgets appropriate funds for the court and other agencies in separate budget units or department budgets. Often, the court or an agency has more than one budget unit, some of which are to be combined for purposes of reporting on these spreadsheets, as noted below.

COURT

- If the court has several budget units or departments (for example, court, juvenile, CASA, drug court, etc.), combine the figures for all units or departments and report one number for the court.

CLERK OF COURT

- Only include costs associated with the court, NOT costs associated with other clerk activities not directly related to the court and court cases. For example, maintaining land or property records, issuing marriage licenses, clerk to the county commission.
- If the clerk of court has several budget units or departments related to the court, combine the figures for all units or departments and report one number.

SHERIFF

- Only include costs associated with providing security services to the court and court programs.
- DO NOT INCLUDE: prisoner transportation, service of warrants, writs, etc.

ADULT PROBATION

- If probation has several budget units or departments providing services to the court, combine the figures for all units or departments and report one number for the court.

JUVENILE PROBATION

- If there is a separate juvenile probation agency and it has several budget units or departments providing services to the court, combine the figures for all units or departments and report one number for the court.

EXPENSE CATEGORIES (LINE ITEMS)

1.0 EMPLOYEE SALARIES AND WAGES

Report the salaries and wages of court and clerk of court employees on these lines of the spreadsheet. Report the salary and wages for permanent employees, whether full time or part time, on line 1.1 and the salary and wages for temporary, contract, and “as needed” employees on line 1.2.

Permanent employees here include judicial officers (judges, commissioners, referees, masters, pro tems, etc), judge’s staff, court administration staff, clerk of court staff and other staff employed by the court. Include sheriff or other personnel who provide courtroom and courthouse security for the court in the appropriate column if the employees providing security do not work directly for the court. If probation staff are employed by the court, report their salary and wages in the column headed PROBATION or JUVENILE PROBATION as appropriate.

DO NOT INCLUDE employees in the prosecutor’s office, probation (unless employed by the court), law enforcement agencies, sheriff or police custody staff who transport in-custody defendants to the courthouse, or clerk employees not working on court activities (for example land records).

The dollar value to report here should aggregate all salary and wages paid to employees. The following list indicates typical types of salary and wage expenditures paid to employees, the cost of which should be aggregated to a total and reported on lines 1.1 or 1.2 of the spreadsheet.

- Salaries and wages
- Contract salaries
- Holiday
- Vacation
- Sick leave
- Annual leave
- Shift differential
- Overtime
- Incentives
- Standby time
- Call Back
- Longevity pay
- Comp time paid
- Administrative pay or leave
- Sick leave payoff
- Leave sell back
- Separation pay
- Uniform allowance

2.0 EMPLOYEE BENEFITS AND EMPLOYMENT RELATED TAXES

Report one number for the total fringe benefit cost for all employees, whether permanent or temporary. The following list indicates typical types of benefits provided to employees, the cost of which should be aggregated to a total and reported in this line of the spreadsheet.

- Retirement
- Workers Compensation
- Health Benefits, including for dependents
- Dental Benefits, including for dependents
- Group Insurance, including for dependents
- Industrial Insurance
- Life Insurance
- Medicare
- OASDI, Social Security
- Unemployment
- “Co. Depend”
- “Pact Other”
- Vehicle allowance
- Other Benefits

• **3.0 SERVICES AND SUPPLIES**

3.1 SUPPLIES AND NON-PROFESSIONAL SERVICES

3.1.1 TRAINING AND PROFESSIONAL DEVELOPMENT

The following list indicates typical types of expenditures for training and professional development, the cost of which should be aggregated to a total and reported in this line of the spreadsheet.

- Registration fees and travel expenses for professional development training, workshops, conferences and meetings for judges, court or clerk of court staff.
- Memberships in professional organizations, including dues.
- Continuing Legal Education

3.1.2 TRAVEL - NON-TRAINING

The following list indicates typical types of expenditures for travel NOT associated with professional development, the cost of which should be aggregated to a total and reported in this line of the spreadsheet.

- Work-related travel of judges or court staff, for example, between courthouses or to and from meetings.

- Interpreter or court reporter mileage.

3.1.3 ALL OTHER SUPPLIES AND NON-PROFESSIONAL SERVICES

The following list indicates typical types of supplies and non-professional services expenditures, the cost of which should be aggregated to a total and reported in this line of the spreadsheet.

- Office equipment, including computers and computer peripherals
- Small equipment, including computers and computer peripherals
- Maintenance of equipment, including computers and computer peripherals
- Rent and lease of equipment, including computers and computer peripherals
- Office supplies
- Office products
- Copying, printing or forms production
- Telephone
- Postage, mailing and shipping
- Books, periodicals and subscriptions, law library, WESTLAW and LexisNexis charges
- Microfilming, micrographics, or scanning services
- Records storage
- Publications and legal notices; advertising
- Vehicle use, rental, maintenance, motor pool, fuel, etc.
- Utilities for power, heat, light, and air
- Insurance
- Clothing and uniforms
- Groceries, food, and beverages
- Moving costs

3.2 PROFESSIONAL SERVICES

The following list indicates the types of professional services for which expenditure information is sought. The amount for each type of service should be separately reported, to the extent available. Expenditures for any professional services not on this list should be aggregated and reported on line 3.2.13 – Other.

3.2.1 Interpreters for defendants or witnesses at court hearings or for litigants or the public talking with court employees, for example at the front counter or in a self-help program. DO NOT INCLUDE costs for interpreters for defense counsel to confer with their client other than at court hearings (these costs should be included in line 3.2.3 below), or for law enforcement or prosecutors to talk with individuals other than at court hearings, or interpreters provided to other public agencies for non-court activities.

3.2.2 Psychiatric evaluations and mental or medical examinations of litigants done for the benefit of the court. DO NOT INCLUDE costs of evaluations done for defense counsel (these costs should be included in line 3.2.3 below) or for the prosecutor where the evaluations were conducted as part of the lawyer's preparation of the case.

3.2.3 Indigent Defense – Include amounts paid from the budgets under the court control for: a) **lawyers** appointed by the court to represent indigent defendants; b) services and expenses of **investigators** appointed or authorized by the court to assist appointed counsel; c) **interpreters** hired by defense counsel to converse with their clients or witnesses outside of court hearings; and d) experts, including doctors, and psychiatric evaluations hired for the preparation of the defendant's case. DO NOT INCLUDE the cost of the Public Defender's Office, or the cost of investigators, interpreters, or experts hired by the Public Defender's Office, or other indigent defense costs in budget units NOT controlled by the court.

3.2.4 Court Reporting per diem fees paid for court reporters who are not court employees.

3.2.5 Transcripts ordered to be prepared by the court or for appeal, but not where the transcript is for counsel other than for appeal.

3.2.6 Juror Fees and Expenses include per diem fee for appearing and serving, parking and transportation (if paid by the court), and food and lodging costs for a sequestered jury. Also include fees and expenses associated with the grand jury.

3.2.7 Drug Court - Including lab testing, treatment programs, contract providers, assessment, etc.

3.2.8 CASA grant – Court Appointed Special Advocate for a child.

3.2.9 Information Technology Related Services– Includes payments for consulting, software development, systems or network development or maintenance, software packages, application software use or license, etc.

3.2.10 Collections – Report amounts paid to collection services that are not operated by the court. DO NOT INCLUDE the percentage of receipts kept by the collection agency, if any, to collect unpaid fines, assessments, fees, etc.

3.2.11 Witness fees – For witnesses who appear at court hearings, including law enforcement officers and witnesses subpoenaed on behalf of indigent defendants.

3.2.12 Court Security – Report the cost of contracts for courthouse or courtroom security, such as 'front door' screening, night security, etc.

3.2.13 Other – Other professional services. Indicate what the services are (i.e., consulting, evaluation, or assessment), and what they are for (i.e., a specialty court).

4.0 ADMINISTRATIVE SUPPORT SERVICES

The categories on the spreadsheet (lines 4.1 to 4.8) are for common types of administrative support services needed by courts. The amount for each type of service should be separately reported, to the extent available. Cities or counties often have “cost allocation plans” that allocate these costs to departments, even though the services are provided from one central staff or agency. If your budget does not breakdown costs in this detail, please provide a figure for the costs for those services that are charged to your budget and indicate what services are included in the number reported.

4.1 Human Resources – Includes employee recruitment and selection, discipline, maintaining and implementing a job classification system, managing employee benefit programs, etc.

4.2 Accounting and Fiscal – Includes expenses related to accounting, fiscal control, grant accounting, auditing, banking, cash management, issuing warrants, disbursements, purchasing, and payroll.

4.3 Collections – Expenses for collections of fines, assessments, fees, etc., managed by city or county staff (as opposed to private collection efforts, see line 3.2.10).

4.4 Information Technology – Expenses associated with a central IT staff that maintain computers and software applications used by the court, including help desks, development of new systems, etc.

4.5 Communications – Expenses associated with the telephone system and computer networks.

4.6 Risk Management – Expenses associated with anticipating and minimizing risks, including insuring against them, from workplace injuries, and injury or damage in court facilities or caused by court employees.

4.7 Building Maintenance, Janitorial and Utilities – Expenses for cleaning, maintaining, and utilities for physical spaces and equipment used by the court. Utilities include energy costs for heat and air conditioning, lights, and water.

4.8 Legal Services (not indigent defense) – Cost of legal services not related to individual cases, for example, legal costs for representing the court or court staff in a case where the court or staff are litigants in the case, legal costs associated with preparing and negotiating court contracts, etc.

5.0 CAPITAL EXPENDITURES

The categories on the spreadsheet (lines 5.1 to 5.4) are for common types of capital expenditures on behalf of courts. The amount for each type of service should be separately reported, to the extent available.

5.1 Renovation or remodeling of facilities – Expenses for physically modifying court facilities, including painting and new carpets, as well as new walls, counters, etc.

5.2 Equipment or Machinery – Includes payments for equipment, including information technology equipment, which is capitalized over several years, as opposed to being expensed in the year purchased.

5.3 Rent of Courthouse Space – Report the amount included in the court’s budget to pay for rental of space or the amount the court is charged for rent for space used (even if only charged to your budget “for accounting purposes” for example under a cost allocation plan).

5.4 Facility Bond or Debt Service Payments – Report the amount of annual bond or other debt service payments attributable to the construction of court facilities.

6.0 GRAND TOTAL

The Grand Total figure reported here for the Court (first column) and the Clerk of Court (second column) should equal the Grand Total at the bottom of the corresponding column of the COURT REVENUE SOURCES worksheet.

7.0 DONATED TIME OR SERVICES

The objective is to capture information about resources made available to the court, on behalf of the court, or for litigants, which is “in-kind,” donated, or contributed in nature. Community service hours or hours served by defendants in lieu of a fine or jail time should NOT be included here unless the time directly benefits the court or programs operated by the court.

EXPENDITURES

NAME OF DISTRICT OR COURT: _____

		1	2	3	4	5	6	7
EXPENSE CATEGORY		COURT	CLERK OF COURT	SHERIFF	PROBATION	JUVENILE PROBATION	OTHER EXECUTIVE AGENCY	INDICATE AGENCY'S NAME
1.0	EMPLOYEE SALARIES AND WAGES							
1.1	Permanent employees - full or part time							
1.2	Temporary, Contract and "As Needed"							
	TOTAL:	\$0	\$0	\$0	\$0	\$0	\$0	
2.0	EMPLOYEE BENEFITS AND EMPLOYMENT RELATED TAXES							
	TOTAL:	\$0	\$0	\$0	\$0	\$0	\$0	
3.0	SERVICES AND SUPPLIES							
3.1	SUPPLIES AND NON-PROFESSIONAL SERVICES							
3.1.1	Training and professional development							
3.1.2	Travel - non-training							
3.1.3	All Other Supplies and Non-professional Services							
3.2	PROFESSIONAL SERVICES							
3.2.1	Interpreters							
3.2.2	Psychiatric evaluations							
3.2.3	Indigent Defense							
3.2.4	Court Reporting							
3.2.5	Transcripts							
3.2.6	Juror Fees and Expenses							
3.2.7	Drug Court							
3.2.8	CASA grant							
3.2.9	Information Technology Related Services							
3.2.10	Collections							
3.2.11	Witness fees							
3.2.12	Court Security							
3.2.13	Other							
	TOTAL:	\$0	\$0	\$0	\$0	\$0	\$0	
4.0	ADMINISTRATIVE SUPPORT SERVICES							
4.1	Human Resources							
4.2	Accounting and Fiscal							
4.3	Collections							
4.4	Information Technology							
4.5	Communications (telephones, networks)							
4.6	Risk Management and insurance							
4.7	Building maintenance, janitorial and utilities							
4.8	Legal services (not indigent defense)							
	TOTAL:	\$0	\$0	\$0	\$0	\$0	\$0	

EXPENDITURES

NAME OF DISTRICT OR COURT: _____

		1	2	3	4	5	6	7
EXPENSE CATEGORY		COURT	CLERK OF COURT	SHERIFF	PROBATION	JUVENILE PROBATION	OTHER EXECUTIVE AGENCY	INDICATE AGENCY'S NAME
5.0	CAPITAL EXPENDITURES							
5.1	Renovation or Remodeling							
5.2	Equipment and Machinery							
5.3	Rent of Courthouse Space							
5.4	Facility Bond or Debt Service Payments							
	TOTAL:	\$0	\$0	\$0	\$0	\$0	\$0	
6.0	GRAND TOTAL:	\$0	\$0	\$0	\$0	\$0	\$0	
7.0	DONATED TIME OR SERVICES							
	Program:							
	Hours or dollars?							
	Program:							
	Hours or dollars?							
	Program:							
	Hours or dollars?							

COURT FUNDING COMMISSION

“COURT REVENUE SOURCES” SPREADSHEET INSTRUCTIONS

Indicate for each broad revenue source how much of the court’s and the clerk of court’s expenditures for the 2002-2003 fiscal year were derived from that revenue source.

The Grand Total figure reported here for the Court (first column) and the Clerk of Court (second column) should equal the Grand Total at the bottom of the corresponding column of the EXPENDITURES worksheet.

COURT REVENUE SOURCES

NAME OF DISTRICT OR COURT: _____

	REVENUE SOURCE:	COURT	CLERK OF COURT
1.0	CITY:		
1.1	GENERAL FUND		
1.2	SPECIAL REVENUE FUND FOR THE COURT		
1.3	SPECIALTY COURT OPERATIONS		
	SUBTOTAL:	\$0	\$0

2.0	COUNTY:		
2.1	GENERAL FUND		
2.2	SPECIAL REVENUE FUND FOR THE COURT		
2.3	SPECIALTY COURT OPERATIONS		
	SUBTOTAL:	\$0	\$0

3.0	STATE:		
3.1	GENERAL FUND		
3.2	JUDGES' SALARIES		
3.3	SPECIALTY COURT OPERATIONS		
3.4	SERVICES OF RETIRED JUDGES		
3.5	UNIFORM SYSTEM FOR JUDICIAL RECORDS		
3.6	JUDICIAL EDUCATION		
3.7	STATE GRANTS		
	SUBTOTAL:	\$0	\$0

4.0	OTHER SOURCES:		
4.1	FEDERAL GRANTS		
4.2	OTHER GRANTS		
4.3	OTHER SOURCES		
	SUBTOTAL:	\$0	\$0

5.0	GRAND TOTAL OF REVENUES:	\$0	\$0
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6.0	GRAND TOTAL OF EXPENDITURES:	\$0	\$0
	DIFFERENCE (SHOULD BE 0)	\$0	\$0

APPENDIX B - Court Funding Survey

Returned Surveys - Checklist

	Court Name	Survey Data	Financial Data		
			Revenue (Fines, Fees, Collections) Sheet	Expenditures (Operating Costs) Sheet	Sources (Funding) Sheet
District Ct	Carson City District Court	YES	YES	YES	YES
	Storey County District Court	NO	NO	NO	NO
	Washoe County District Court	YES	YES	YES	YES
	Churchill County District Court	YES	YES	YES	YES
	Lyon County District Court	YES	YES	YES	YES
	Elko County District Court	YES	YES	YES	YES
	Esmeralda County District Court	YES	NO	NO	NO
	Mineral County District Court	NO	NO	NO	NO
	Nye County District Court	YES	NO	YES	NO
	Humboldt County District Court	YES	YES	YES	YES
	Lander County District Court	NO	NO	NO	YES
	Pershing County District Court	YES	YES	YES	NO
	Eureka County District Court	YES	YES	YES	YES
	Lincoln County District Court	YES	YES	YES	NO
	White Pine County District Court	YES	NO	YES	NO
	Clark County District Court	YES	YES	YES	YES
	Douglas County District Court	YES	YES	NO	NO
District Total:		14	11	12	9

Justice Ct	Carson City Justice's/Muni Court	YES	YES	YES	YES
	Virginia City Justice's Court	YES	YES	YES	YES
closed	Gerlach Justice's Court	NO	NO	NO	NO
	Incline Village Justice's Court	YES	YES	YES	YES
	Reno Justice's Court	YES	YES	YES	YES
	Sparks Justice's Court	YES	YES	YES	YES
	Verdi Justice's Court	NO	NO	NO	NO
	Wadsworth Justice's Court	YES	NO	YES	NO
	New River Justice's Court	YES	YES	YES	YES
	Canal Justice's Court	YES	YES	YES	YES
	Dayton Justice's Court	YES	YES	YES	YES
	Mason Valley Justice's Court	YES	YES	YES	YES
	Smith Valley Justice's Court	YES	YES	YES	YES
	Carlin Justice's Court	YES	YES	YES	YES
	East Line Justice's Court	NO	YES	YES	YES
	Elko Justice's Court	YES	YES	YES	YES
	Jackpot Justice's Court	YES	YES	YES	YES
	Wells Justice's Court	YES	YES	YES	YES
	Esmeralda Justice's Court	YES	YES	YES	YES
	Hawthorne Justice's Court	YES	NO	NO	NO
	Beatty Justice's Court	YES	YES	YES	YES
	Pahrump Justice's Court	YES	YES	YES	YES
	Tonopah Justice's Court	YES	YES	YES	YES
closed	Gold Run Justice's Court	NO	NO	NO	NO
	McDermitt Justice's Court	NO	NO	NO	NO
	Paradise Valley Justice's Court	NO	NO	NO	NO
	Union Justice's Court	YES	YES	YES	YES
	Argenta Justice's Court	YES	YES	YES	YES

APPENDIX B - Court Funding Survey

Returned Surveys - Checklist

	Court Name	Survey Data	Financial Data		
			Revenue (Fines, Fees, Collections) Sheet	Expenditures (Operating Costs) Sheet	Sources (Funding) Sheet
	Austin Justice's Court	YES	YES	YES	YES
	Lake Justice's Court	YES	YES	YES	YES
	Beowawe Justice's Court	YES	YES	YES	YES
	Eureka Justice's Court	YES	YES	YES	YES
	Meadow Valley Justice's Court	YES	NO	NO	YES
	Pahranagat Valley Justice's Court	YES	YES	YES	YES
	Baker No. 3 Justice's Court	NO	NO	NO	NO
	Ely No. 1 Justice's Court	YES	NO	NO	NO
	Lund No. 2 Justice's Court	YES	YES	YES	NO
	Boulder Justice's Court	YES	YES	YES	NO
	Bunkerville Justice's Court	YES	NO	NO	NO
	Goodsprings Justice's Court	NO	NO	NO	NO
	Henderson Justice's Court	YES	YES	YES	YES
	Las Vegas Justice's Court	YES	YES	YES	YES
	Laughlin Justice's Court	YES	NO	NO	NO
	Mesquite Justice's Court	YES	NO	NO	NO
	Moapa Justice's Court	YES	YES	NO	NO
	Moapa Valley Justice's Court	NO	NO	NO	NO
	North Las Vegas Justice's Court	YES	YES	YES	YES
	Searchlight Justice's Court	YES	YES	NO	NO
	East Fork Justice's Court	YES	NO	NO	NO
	Tahoe Justice's Court	YES	NO	YES	NO
Justice's Court:		41	33	33	30

Muni Ct		YES	YES	YES	YES
	Reno Municipal Court	YES	YES	YES	YES
	Sparks Municipal Court	YES	YES	YES	NO
	Fallon Municipal Court	YES	YES	YES	NO
	Yerington Municipal Court	YES	YES	YES	YES
	Fernley Municipal Court	YES	YES	YES	YES
	Carlin Municipal Court	YES	YES	YES	NO
	Elko Municipal Court	YES	YES	YES	YES
	Wells Municipal Court	YES	YES	YES	YES
	West Wendover Municipal Court	NO	YES	YES	YES
closed	Lovelock Municipal Court	YES	YES	YES	YES
	Caliente Municipal Court	YES	YES	NO	NO
	Ely Municipal Court	YES	YES	YES	YES
	Boulder Municipal Court	YES	YES	YES	YES
	Henderson Municipal Court	YES	YES	YES	YES
	Las Vegas Municipal Court	YES	YES	YES	YES
	Mesquite Municipal Court	YES	YES	YES	YES
	North Las Vegas Municipal Court	YES	YES	YES	YES
Municipal Court Total:		16	17	16	13

TOTAL RETURNED	71	61	61	52
TOTAL COURTS	83	83	83	83
TOTAL Not Received	12	22	22	31

COURT FUNDING COMMISSION

SURVEY

NAME OF COURT/DISTRICT: DISTRICT COURT SUMMARY

The survey was completed by 14 of 17 counties. The numbers given in the spaces are the number of courts that checked that response in answer to the question. Where totals are more than 14, more than one response was submitted. Where answer totals are less than 14, all responding courts did not answer the question.

1.0 EXPENDITURES

OBJECTIVE: Gather information on fiscal resources expended by or on behalf of the court for fiscal year 2002-2003.

1.1 On the “Expenditures” spreadsheet, report the expenditures for each of the categories of accounts or line items listed.

SALARY SETTING AUTHORITY

1.2 Judicial Branch Employees

(a) Who has final say in setting the salary ranges for *judicial branch* employee classifications?

- 7 Judge (Lyon, Elko, Humboldt, Pershing, Eureka, Lincoln, and White Pine Counties)
- Court administrator
- 4 County or city labor relations staff (Churchill, Nye, Clark, and Douglas Counties)
- Other, please explain: Board of County Commissioners (Washoe and Nye Counties); County Manager/Board of Supervisors/Judges (Carson City); No judicial employees employed (Esmeralda County)

(b) Is collective bargaining permitted? If so, who represents the court in negotiations? (Court administrator, judge, county or city employee relations staff, etc.)

- 10 NO (Washoe, Churchill, Lyon, Elko, Humboldt, Eureka, Lincoln, White Pine, Clark, and Douglas Counties)
- 2 YES, job title of representative is: No recognized group at this time (Pershing County); Juvenile/Court Clerk employees/Labor Union (Carson City); Union President (Nye County)

1.3 Clerk of Court Employees

(a) Who has final say in setting the salary ranges for *clerk of court* employee classifications?

- 3 Clerk of Court (Lyon, Eureka, and White Pine Counties)
- 6 County or city labor relations staff (Nye, Churchill, Elko, Lincoln, Clark, and Douglas Counties)
- Other, please explain: Board of County Commissioners (Washoe, Esmeralda, Humboldt, and Nye Counties); Human Resources Department (Carson City); Judge (Pershing County)

(b) Is collective bargaining permitted? If so, who represents the clerk of court in negotiations?

- 4 NO (Washoe, Churchill, Lyon, and Eureka Counties)
- 8 YES, job title of representative is: Deputy Director of County Human Resources (Clark County); No recognized groups (Pershing County); Employees Association (Humboldt County); Human Resources Director (Carson City); County Employees Association (Douglas County)

2.0 REVENUES

OBJECTIVE: Gather information on revenues, anticipated and actual, collected through the court for fiscal year 2002-2003. There are two aspects to revenues:

1. Revenues that are ordered, assessed, or collected by the court, regardless of the governmental unit to which the revenues are credited; and
2. The sources of revenue that cover court and clerk of court expenditures.

2.1 On the “Revenues” spreadsheet record the anticipated revenues and the amounts actually collected. Revenue categories include all revenues ordered by the court or collected through the court, even if not to be spent by the court.

2.2 (a) If defendants are allowed to work “community service” hours in lieu of paying fines or serving time in jail, what is the conversion rate for computing how many community service hours must be worked in lieu of paying the fine?

1 (Washoe County) response fine offset for each hour of community service.
Clark County – No established conversion rate.

Fine Offset Range: \$10.00
Fine Offset Median: \$10.00
Fine Offset Mean: \$10.00

2.2 (b) If defendants are allowed to serve jail time in lieu of paying a fine, what is the conversion rate for computing how many jail days must be served in lieu of paying the fine?

1 (Washoe County) response fine offset for each day of jail time served.
Clark County – No established conversion rate.

Fine Offset Range: \$100.00
Fine Offset Median: \$100.00
Fine Offset Mean: \$100.00

2.3 Please attach a copy of your court’s current fee schedule for all types of cases and services (including copying, certifying, records retrieval, records search, etc.).

2.4 On the “Court Revenue Sources” spreadsheet, record the sources of revenue from which the court and clerk of court expenditures were paid. Categories should include only those revenues which the state, county, or city use to fund court and clerk of court expenditures. For example, the state, city, or county usually appropriates general fund money to fund court and clerk of court expenditures, which funds could come from sources other than filing fees, court ordered fines, assessments, or other fees, charges or reimbursements.

COLLECTIONS ACTIVITIES REGARDING REVENUES

2.5 What are permitted forms of payment of fines and assessments? (Check all that may be used by defendants.)

- 14 Cash (Carson City, Washoe, Churchill, Lyon, Elko, Esmeralda, Nye, Humboldt, Pershing, Eureka, Lincoln, White Pine, Clark, and Douglas Counties)
- 11 Check (Lyon, Elko, Esmeralda, Nye, Humboldt, Pershing, Eureka, Lincoln, Clark, and Douglas Counties; If law firm or attorney, Washoe County)
- 3 Credit or debit card Lyon, Esmeralda, and Nye Counties)
- 14 Money order (Carson City, Washoe, Churchill, Lyon, Elko, Esmeralda, Nye, Humboldt, Pershing, Eureka, Lincoln, White Pine, Clark, and Douglas Counties)
- 11 Time payments or installment payments (Washoe, Churchill, Lyon, Elko, Esmeralda, Nye, Humboldt, Pershing, Eureka, Lincoln, and White Pine Counties)
- Other, please describe: Cashier’s check (Clark and Washoe Counties)

2.6 What types of collection activities and programs are employed by the court, county, or city to enhance collections? (Check all that are used, and include services provided by the executive branch as well as those operated by the court.)

- 2 Notices of payment due or balance sent each month. (Washoe and White Pine Counties)
- 1 Notices of delinquency sent when payment missed. (Washoe County)
- Use of an executive branch collection service.
- Use of a private sector collection agency.
- Other, please describe: Conditions of probation (Pershing County); Court administered (Elko County); Court Clerk’s staff (Humboldt County); None (Esmeralda, Nye, and Clark Counties); Notice only sent at time of sentencing (Lyon County); Order to Show Cause (White Pine and Douglas Counties); FY03 no methods, in FY05 order to show cause and probation violation (Eureka and Lincoln Counties); Parole & Probation, Juvenile Probation & Washoe County Collections – Juvenile unpaid traffic fines, suspend drivers license – Juvenile unpaid court fines, extend probation (Washoe County); Run by District Court (Carson City)

3.0 OPERATIONS

OBJECTIVE: Learn how the jurisdiction organizes and allocates work and how it uses the resources made available to it for court or litigant-related programs or services.

STAFFING LEVELS; POSITIONS CLASSIFICATIONS

3.1 Please attach a list of all job classifications used by the court or clerk of the court. The list should include classification title, salary range (bottom and top), and number of authorized Full Time Equivalent (FTE) positions in each classification. Please include classifications that have been or are anticipated to be used by the court, even if these positions are currently vacant.

3.2 Please attach a copy of your organization chart, if there is one.

3.3 Judge/Courtroom Team

(a) What judicial support staff is typically available for each judge? (Check all that are typically available.)

- 14 Courtroom clerk (Carson City, Washoe, Churchill, Lyon, Elko, Esmeralda, Nye, Humboldt, Pershing, Eureka, Lincoln, White Pine, Clark, and Douglas Counties)
- 14 Court reporter (Carson City, Washoe, Churchill, Lyon, Elko, Esmeralda, Nye, Humboldt, Pershing, Eureka, Lincoln, White Pine, Clark, and Douglas Counties)
- 13 Bailiff, sheriff's deputy or police officer (for security and in-custody supervision purposes) (Carson City, Washoe, Churchill, Elko, Esmeralda, Nye, Humboldt, Pershing, Eureka, Lincoln, White Pine, Clark, and Douglas Counties)
- 13 Judicial secretary or executive assistant (Carson City, Washoe, Churchill, Lyon, Elko, Esmeralda, Nye, Humboldt, Pershing, Eureka, Lincoln, Clark, and Douglas Counties)
- 13 Law clerk (Carson City, Washoe, Churchill, Lyon, Elko, Esmeralda, Nye, Humboldt, Eureka, Lincoln, White Pine, Clark, and Douglas Counties)
- 3 Calendar clerk (Carson City, Clark, and Douglas Counties)
- Other, please list: Electronic transcriptions (Elko County); Jury Commissioner (Eureka, Lincoln, and White Pine Counties)

*BASIC COURT PROGRAM OPERATIONS*Clerk of Court

3.4 Who directs the clerk of court office? (Please check one alternative.)

- 11 An elected clerk of court (Churchill, Lyon, Elko, Esmeralda, Nye, Humboldt, Pershing, Eureka, Lincoln, White Pine, and Douglas Counties)
- 2 A clerk of court selected and appointed by the judge(s) (Carson City and Washoe Counties)
- A clerk of court selected and appointed by the city or county
- A court administrator selected and appointed by the judge(s)
- A court administrator selected and appointed by the city or county
- Other, please describe who selects and appoints the clerk: An elected clerk of the court under the policy direction of the Judges of the District Court (Clark County)

Jury Service

3.5 What is the normal juror service period? (Check applicable.)

- 3 One trial/one day (Washoe, Lyon, and Clark Counties)
 2 1 week (Douglas and Churchill Counties)
 10 days
 1 month
 Other, please specify: 1 year on panel until actual service, then exempt for 1 year (Eureka, Lincoln, and White Pine Counties); One point as seated juror or four points that are accumulated (1 point summons and 1 point for appearance) (Elko County); One trial per year (Esmeralda and Nye Counties); Three days – one trial (Pershing County); Two to three days (Humboldt County); Varies (Carson City)

3.6 What is the normal juror qualification and summoning process? (Check applicable.)

- 6 Two step – one questionnaire regarding qualification sent, then a summons to appear (Carson City, Washoe, Churchill, Elko, Lincoln, and Douglas Counties)
 2 One step – qualification questionnaire and summons sent together (Esmeralda and Nye Counties)
 Other, please describe: Summons is sent with date certain for service. Qualification occurs when juror confirms scheduled appearance date. (Clark County)

3.7 How frequently do citizens typically get summoned to serve on a jury? (Annually, every other year, twice a year, etc.)

- 2-3 times a year (Lyon County)
2-4 times, then taken off panel (Elko County)
4-5 times a year (Lincoln County)
Approximately 10 times per year (White Pine County)
Citizens are eligible to be summoned every 2 years, however, we have over 263,000 people in our Master Jury Pool and only summon about 25,000 to 30,000 citizens a year. So, we find people are not usually summoned again for several years. (Washoe County)
Every other year (Humboldt and Clark Counties)
Every year (Churchill, Esmeralda, and Nye Counties)
Once a year (Carson City and Douglas County)
Twice per year (Eureka County)

Verbatim Record

3.8 What is the normal method for keeping the verbatim record of proceedings?

- No verbatim record typically kept
 14 Court reporter (Carson City, Churchill, Lyon, Esmeralda, Nye, Humboldt, Pershing, Eureka, Lincoln, White Pine, and Douglas Counties; General jurisdiction, Washoe County; Department 2, Elko County; Used by 12 judicial departments, Clark County)

- 4 Electronic recording (Humboldt and Pershing Counties; Department 1, Elko County; Used by 11 judicial departments, Clark County)
- 3 Video recording (Humboldt County; Family court, Washoe County; Used in family court by all judges and hearing master, Clark County)
- Other, please describe: New courthouse will use video and audio recording (Clark County)

Indigent Defense

3.9 (a) Indicate how indigent defense services are typically provided to eligible defendants in your jurisdiction. (Check the option(s) that best describes the practice(s) in your court.)

- 12 Public Defender's Office, with private counsel appointed in conflict situations. (Carson City, Washoe, Churchill, Elko, Esmeralda, Nye, Humboldt, Pershing, Eureka, Lincoln, White Pine, and Clark Counties)
- 3 Contract with a lawyer or group of lawyers to represent indigent defendants, either generally or in conflict situations. (Lyon, Clark, and Douglas Counties)
- 4 Defense counsel for an indigent defendant is individually appointed by the judge. (Elko, Humboldt, Pershing, and Clark Counties)
- Other, please describe: For conflict murder cases where a Notice of Intent to Seek the Death Penalty has been filed, the cases are assigned to the Special Public Defender or two private attorneys are appointed by the judge. (Clark County)

(b) The funds appropriated to the court's budget for indigent defense are for the following types of indigent defense expenses. (Check all that apply.)

- 14 Expenses for indigent defense in district court cases (Carson City, Washoe, Churchill, Lyon, Elko, Esmeralda, Nye, Humboldt, Pershing, Eureka, Lincoln, White Pine, Clark, and Douglas Counties)
- 9 Expenses for indigent defense in justice or municipal court cases (Carson City, Esmeralda, Nye, Humboldt, Eureka, Lincoln, White Pine, Clark, and Douglas Counties)
- 13 Expenses for indigent defense in capital cases (Carson City, Washoe, Lyon, Elko, Esmeralda, Nye, Humboldt, Pershing, Eureka, Lincoln, White Pine, Clark, and Douglas Counties)
- Other, please explain: Any criminal case and termination of parental rights (Elko County); Juvenile abuse and neglect and juvenile delinquency (Clark County); Juvenile guardianship and 432-B cases (Pershing County); Pay evals (Carson City)

3.10 Interpreters

(a) Interpreters are provided by the court using the following approaches. (Check all that apply.)

- 2 Interpreters who are *employees of the court or clerk of court* for the following languages:

Spanish (Washoe and Clark Counties)

- 13 Interpreters who are *appointed by the court* and work on a *per diem* basis (Carson City, Washoe, Churchill, Lyon, Elko, Esmeralda, Nye, Pershing, Eureka, Lincoln, White Pine, Clark, and Douglas Counties)

- 1 Interpreters who are *appointed by the court* and work on a *contract* basis (Washoe County)

Interpreters who are *employees of the county or city* for the following languages:

1 Interpreters who *work for the county or city on a per diem basis* (Humboldt County)

Interpreters who *work for the county or city and on a contract basis*

Other, please describe: _____

(b) Under what circumstances are interpreters provided by the court or from the court’s budget? (Check all that apply.)

14 For defendants in criminal cases during court proceedings. (Carson City, Washoe, Churchill, Lyon, Elko, Esmeralda, Nye, Humboldt, Pershing, Eureka, Lincoln, White Pine, Clark, and Douglas Counties)

12 For defense counsel, including public defender, when talking to their client outside of court. (Carson City, Lyon, Elko, Esmeralda, Nye, Humboldt, Pershing, Eureka, Lincoln, White Pine, Clark, and Douglas Counties)

4 For other criminal justice agencies outside court, for example, prosecutor, probation, or law enforcement. (Elko, Esmeralda, Nye, and Clark Counties)

2 For non-criminal litigants outside of court, for example at the counter or in self-help center. (Washoe and Clark Counties)

1 For other non-court city or county agencies. (Clark County)

For other situations, please describe: Forms translation, civil cases such as divorce in Family Court with reimbursement when parties are not indigent (Washoe County); Guardianship, termination of parental rights (Carson City); Juvenile cases (Douglas County)

(c) What percentage of the time are you able to use certified interpreters? 12 responses

Carson City	7%
Washoe County	90%
Churchill County	0%
Lyon County	100%
Elko County	100%
Esmeralda County	100%
Nye County	100%
Pershing County	0%
Lincoln County	100%
White Pine County	100%
Clark County	95%
Douglas County	0%

Range: 0–100%

Median: 97.5%

Mean: 66%

3.11 Please indicate the typical rates of pay for contract or per diem interpreters for the following periods:

	Amount per hour
Carson City	\$40.00
Washoe County	\$45.00
Churchill County	\$40.00
Lyon County	\$40.00
Esmeralda County	\$45.00 plus per diem
Mineral County	\$45.00
Nye County	\$45.00 plus per diem
Humboldt County	\$30.00
Pershing County	\$50.00
Eureka County	\$50.00 plus \$.365 per mile
Lincoln County	\$50.00 plus \$.365 per mile
White Pine County	\$50.00 plus \$.36/mile
Clark County	\$ 58.00 for less than 1 hour \$ 87.00 over 1 hour to 3.5 hours \$145.00 over 3.5 hours up to 4.5 hours \$174.00 over 4.5 hours up to 7.0 hours \$232.00 over 7.0 hours up to 8.0 hours \$261.00 over 8.0 hours up to 11.5 hours
Douglas County	\$40.00
	Range: \$30 - \$58
	Median: \$45.00
	Mean: \$45.23

Computer Systems

3.12 Case Management Systems

(a) Does your court make use of a computerized case management information system (CMS) to schedule hearings and keep track of some or all of your cases?

- 1 NO (Hearings, White Pine County)
- 14 YES (Carson City, Washoe, Churchill, Lyon, Elko, Esmeralda, Nye, Humboldt, Pershing, Clark, and Douglas Counties; Only to track cases, Eureka, Lincoln, and White Pine Counties)

IF YES, what types of cases are tracked using the CMS? (Check all case types that are tracked by the CMS.)

- 14 Civil (Carson City, Washoe, Churchill, Lyon, Elko, Esmeralda, Nye, Humboldt, Pershing, Eureka, Lincoln, White Pine, Clark, and Douglas Counties)
- Small claims (Esmeralda, Nye, and Douglas Counties)
- 14 Criminal (Carson City, Washoe, Churchill, Lyon, Elko, Esmeralda, Nye, Humboldt, Pershing, Eureka, Lincoln, White Pine, Clark, and Douglas Counties)
- 14 Probate (Carson City, Washoe, Churchill, Lyon, Elko, Esmeralda, Nye, Humboldt, Pershing, Eureka, Lincoln, White Pine, Clark, and Douglas Counties)
- 11 Family (Carson City, Washoe, Churchill, Lyon, Elko, Esmeralda, Nye, Pershing, Lincoln, Clark, and Douglas Counties)

- 13 Juvenile (Carson City, Washoe, Churchill, Lyon, Elko, Esmeralda, Nye, Humboldt, Pershing, Lincoln, White Pine, Clark, and Douglas Counties)
- 3 Traffic (Esmeralda, Nye, and Douglas Counties)
- 3 Juvenile traffic (Elko, Esmeralda, and Nye Counties)
- 2 Parking (Esmeralda and Nye Counties)
- Other, please list: _____

(b) IF YES and the CMS tracks criminal cases, is it part of an integrated criminal justice information system (CJIS) through which the court and several justice system agencies share information?

- 13 NO (Carson City, Washoe, Churchill, Lyon, Esmeralda, Nye, Humboldt, Pershing, Eureka, Lincoln, White Pine, Clark, and Douglas Counties)
- 1 YES (Elko County)

IF YES, what agencies share the system and information in it? (Check all that are involved.)

- 3 Court (Washoe, Elko, and Clark Counties)
- 4 Clerk of court (Washoe, Elko, White Pine, and Clark Counties)
- 3 District attorney (Washoe, Elko, and Clark Counties)
- 3 Public defender (Washoe, Elko, and Clark Counties)
- 3 Sheriff (Washoe, Elko, and Clark Counties)
- Law enforcement
- 1 Probation (Washoe County)
- Other, please list: County Juvenile Justice Dept. (Clark County)

(c) IF YES, what agency has primary responsibility for operating and maintaining the case management system, for example, making changes to tables, updating software, etc.? (Check only one choice.)

- 2 Court (Washoe and Clark Counties)
- Clerk of court
- Sheriff
- Law enforcement
- District attorney
- Other, please list: Each agency does its own tables and DP updates software (Elko County)

3.13 Does your court have an imaging or scanning and document management system for storing and accessing the electronic version of documents?

- 7 NO (Carson City, Washoe, Churchill, Elko, Humboldt, Pershing, and Eureka Counties)
- 7 YES (Lyon, Esmeralda, Nye, Lincoln, White Pine, Clark, and Douglas Counties)

IF YES, in what case types are documents imaged? (List all case or document types imaged.)

- All District Ct files (Lyon County)
- Civil (White Pine and Clark Counties)
- Filed pleadings on DC cases (Douglas County)
- Criminal (White Pine and Clark Counties)
- Just starting; hope to scan all records (Lincoln County)
- Will begin scanning in fiscal year 2004-05 (Eureka County)
- Probate (White Pine and Clark Counties)
- Juvenile (White Pine County)
- Adoption (White Pine County)
- Writs (White Pine County)
- Civil Rights (White Pine County)
- Habeas (White Pine County)

4.0 OTHER COURT RELATED PROGRAMS

OBJECTIVE: Determine what court and litigant-related programs are available in your jurisdiction.

COURT SUPPORT PROGRAMS

4.1 Which of the following support programs are available in your jurisdiction? Indicate who has primary responsibility for the day-to-day operations of the programs; the court or an executive branch agency.

Generally

(a) Jury qualification and summoning

 NO
13 YES, directed by 9 Court (Carson City, Washoe, Churchill, Lyon, Esmeralda, Nye, Eureka, Clark, and Douglas Counties) Other agency: Clerk’s Office (Elko County); Clerk of Court (White Pine and Lincoln Counties); Clerk of Court/Staff (Pershing County)

(b) Courtroom security

 1 NO (Lyon County)
13 YES, directed by 9 Sheriff (Washoe, Churchill, Esmeralda, Humboldt, Pershing, Eureka, Douglas, Lincoln, and White Pine County) Other agency: Court (Elko, Carson City, Lincoln, White Pine, and Clark Counties)

(c) Courthouse security (at the entrances to the courthouse and courthouse perimeter security)

9 NO (Churchill, Lyon, Elko, Esmeralda, Nye, Humboldt, Pershing, Eureka, and Lincoln Counties)
5 YES, directed by 2 Sheriff (Washoe and Douglas County) Other agency: Court (Carson City and Clark); Court, Sheriff (White Pine County)

(d) Law library

2 NO (Carson City and Churchill Counties)
12 YES, directed by 6 Court (Washoe, Lyon, Esmeralda, Nye, White Pine, and Douglas Counties)
 Other agency: County (Clark County); Court and District Attorney (Pershing County); District Attorney (Eureka and Lincoln Counties); District Judge’s Office (Humboldt County); Public Library (Elko County)

(e) Self-help centers

8 NO (Churchill, Lyon, Humboldt, Pershing, Eureka, Lincoln, White Pine, and Douglas Counties)
3 YES, directed by 2 Court (Washoe and Clark Counties) Other agency: Nevada Legal Aid (Elko County)

IF YES, for what types of cases is assistance provided?

Family/Domestic Abuse/Civil (Washoe County)
Family (Elko County)
Family, Probate, Civil (Clark County)
Family – Juvenile (Washoe County)
Self help packets provided by District Court (Elko County)

IF YES, which of the following services are provided by the self-help program(s)?
 (Check all that apply.)

2 Educational materials (pamphlets, books, videos) (Washoe and Clark Counties)
3 Written instructions for filling out forms (Washoe, Elko, and Clark Counties)
1 Help using computer to obtain information or prepare documents (Clark County)
1 Staff helps filling out forms (Washoe County)
2 Staff answers questions (Washoe and Clark Counties)
1 Meetings with an attorney (not court staff) (Clark County)
2 Interpretation or translation assistance (Washoe and Clark Counties)
 Workshop on completing forms or preparing cases
2 Help to prepare for a court hearing (Washoe and Clark Counties)
2 Help following up with court orders (Washoe and Clark Counties)
2 Information on where to get more help (Washoe and Clark Counties)
3 Referral to an attorney outside the court for legal help (Washoe, Clark, and Douglas Counties)
 Other, please describe: Interactive forms on website, telephone hotline, notary services, public copier (Clark County)

Civil

(f) Alternative Dispute Resolution programs (for example, ADR, arbitration, mediation, settlement conferences not conducted by a judge, etc.).

8 NO (Churchill, Lyon, Elko, Esmeralda, Nye, Eureka, Lincoln, and White Pine Counties)

6 YES, called:

Arbitration/mediation directed by 1 Court (Carson City) Other agency: _____

No program name directed by 2 Court (Humboldt and Pershing Counties) Other agency: _____

Arbitration directed by 1 Court (Clark County) Other agency: _____

Arbitration Program directed by 1 Court (Douglas County) Other agency: _____

Short Trial Program directed by 1 Court (Clark County) Other agency: _____

Adult Criminal

(g) Pretrial services (assessing whether a defendant can be released, and on what conditions).

7 NO (Elko, Esmeralda, Nye, Eureka, Lincoln, White Pine, and Douglas Counties)

7 YES (Carson City, Washoe, Humboldt, and Pershing Counties), directed by Court Other agency: Justice Court (Clark County); Parole & Probation Dept. (Churchill and Lyon Counties)

(h) Adult Drug Court

6 NO (Elko, Humboldt, Pershing, Eureka, and Lincoln Counties; In progress, White Pine County)

8 YES, directed by 6 Court (Carson City, Washoe, Churchill, Lyon, Nye, and Clark Counties) Other agency: Implement FY05 (Eureka County); Western Regional Drug Court (Douglas County)

(i) Mental Health Court

12 NO (Carson City, Churchill, Lyon, Elko, Esmeralda, Nye, Humboldt, Pershing, Eureka, Lincoln, White Pine, and Douglas Counties)

2 YES, directed by 2 Court (Washoe and Clark Counties) Other agency: _____

(j) Domestic Violence

12 NO (Washoe, Churchill, Lyon, Elko, Esmeralda, Nye, Humboldt, Pershing, Eureka, Lincoln, White Pine, and Clark Counties)

2 YES, directed by 2 Court (Carson City and Douglas Counties) Other agency: Justice Courts (Douglas County)

(k) Victim assistance

- 8 NO (Churchill, Lyon, Elko, Esmeralda, Nye, Humboldt, Pershing, and Douglas Counties)
6 YES, directed by 1 Court (Carson City) Other agency: District Attorney (Washoe, Eureka, Lincoln, White Pine, and Clark Counties)

(l) Sentencing alternatives. If your jurisdiction has sentencing alternative programs, for example, home detention, work-in-lieu, please indicate what type it is and who runs the program.

- 9 NO (Lyon, Elko, Esmeralda, Nye, Pershing, Eureka, Lincoln, White Pine, and Douglas)
5 YES, type: Home Detention directed by X Court (Carson City) Other agency:
 type: Drug Court directed by X Court (Churchill and Lyon Counties) Other agency:
 type: Community Service directed by X Court (Clark County) Other agency:
 type: Home Detention directed by Court X Other agency: Jail and Parole & Probation (Clark County)
 type: Probation directed by Court X Other agency: Court and Parole and Probation (Carson City)

(m) Probation

- 1 NO (Pershing County)
12 YES, directed by 2 Court (Washoe and Humboldt Counties) Other agency: Court and Parole & Probation (Lyon, Eureka, Lincoln, and White Pine Counties); Parole & Probation (Churchill, Elko, Clark, and Douglas Counties); No agency reported (Esmeralda and Nye Counties)

(n) Grand jury

- 10 NO (Churchill, Lyon, Elko, Esmeralda, Nye, Humboldt, Pershing, Eureka, Lincoln, and White Pine Counties)
4 YES, directed by 4 Court (Carson City, Washoe, Clark, and Douglas Counties) Other agency:

(o) Collections of fines, assessments and other amounts ordered by the court

- 3 NO (Churchill, Lyon, and Pershing Counties)
11 YES, directed by 2 Court (Nye and Douglas Counties) Other agency: Clerk of Court (Elko, Humboldt, and Clark Counties); Court, Parole & Probation, and County Collections (Washoe County); Clerk of Court and Parole & Probation (Eureka, Lincoln, and White Pine Counties); Parole & Probation (Carson City); For Pahrump Justice Court only (Esmeralda and Nye Counties)

Family Law

(p) Guardian *ad litem*

5 NO (Elko, Esmeralda, and Nye Counties)
11 YES, directed by 11 Court (Carson City, Washoe, Churchill, Lyon, Humboldt, Pershing, Eureka, Lincoln, White Pine, Clark, and Douglas Counties) Other agency: CASA (Lyon County)

(q) Child custody or visitation *mediation*

8 NO (Churchill, Lyon, Esmeralda, Nye, Pershing, Eureka, Lincoln, and White Pine Counties)
6 YES, directed by 5 Court (Carson City, Elko, Humboldt, Clark, and Douglas Counties)
Other agency: Family Court Mediation (Washoe County)

(r) Child custody or visitation *evaluation*

4 NO (Pershing, Eureka, Lincoln, and White Pine Counties)
10 YES, directed by 6 Court (Carson City, Churchill, Lyon, Elko, Humboldt, and Douglas Counties) Other agency: Court and CASA (Washoe County); Department of Family Services (Esmeralda and Nye Counties); Private Evaluators (Clark County)

(s) Family drug court

12 NO (Carson City, Churchill, Lyon, Elko, Esmeralda, Nye, Humboldt, Pershing, Eureka, Lincoln, White Pine, and Douglas Counties)
2 YES, directed by 2 Court (Washoe and Clark Counties) Other agency: _____

Juvenile

(t) Sentencing alternatives. If your jurisdiction has sentencing alternative programs, please indicate what type it is and who runs the program.

2 NO (Esmeralda and Nye Counties)
X YES (Pershing County),
 type: Juvenile directed by Court X Other agency: Court and Alternative Sentencing (Carson City)
 type: Wilderness Program directed by Court X Other agency: Juvenile Probation (Churchill County)
 type: All directed by X Court (Lyon County) Other agency:
 type: Teen Court directed by X Court (Elko County) Other agency:
 type: TESA directed by X Court (Elko County) Other agency:
 type: Juvenile Diversion Program directed by Court X Other agency: Court & Ely State Prison (Eureka and Lincoln Counties)
 type: Diversion directed by X Court (White Pine County) Other agency:
 type: Restitution directed by Court Other agency: Juvenile Justice Services (Clark County)

type: Mixed Sentencing directed by X Court (Clark County) Other agency: Juvenile Justice Services (Clark County)
 type: Judicial Studies directed by ___ Court X Other agency: Juvenile Justice Services (Clark County)
 type: Juvenile Probation directed by X Court (Douglas County) __ Other agency: ___
 type: No program name directed by X Court (Lyon County) X Other agency: Juvenile Probation

(u) CASA program (Court Appointed Special Advocate for a child)

9 NO (Churchill, Elko, Esmeralda, Nye, Humboldt, Pershing, Eureka, Lincoln, and White Pine Counties)
5 YES, directed by X Court (Carson City, Washoe, Lyon, Clark, and Douglas Counties) __ Other agency: _____

(v) Juvenile probation

___ NO
13 YES, directed by 7 Court (Carson City, Washoe, Lyon, Esmeralda, Humboldt, Pershing, and Douglas Counties) __ Other agency: Court & Juvenile Probation (Eureka, Lincoln, and White Pine Counties); Juvenile Justice Services (Clark County); Juvenile Probation Department (Churchill and Elko Counties)

(w) Juvenile drug court

8 NO (Esmeralda, Nye, Humboldt, Pershing, Eureka, Lincoln, White Pine, and Douglas Counties)
6 YES, directed by X Court (Carson City, Washoe, Churchill, Lyon, Elko, and Clark Counties)
 ___ Other agency: _____

(x) Collections of fines, assessments and other amounts ordered by the court

4 NO (Churchill, Esmeralda, Nye, and Pershing Counties)
10 YES, directed by 3 Court (Carson City, Lyon and Douglas Counties) __ Other agency: Clerk of Court (Humboldt County); Clerk of Court & Juvenile Probation (Eureka and White Pine Counties); Court, Clerk, Juvenile Probation (Lincoln County); Court, County Collection, Parole & Probation (Washoe County); Juvenile Justice Services (Clark County); Juvenile Probation Department (Elko County)

Other Program(s) Benefiting the Court or Litigants

(y) – (aa) Name of program: _____

Who is responsible for operations: ___ Court ___ Other agency: _____

What agency’s budget has funding for the program? _____

Briefly describe the program:

APPENDIX C

Court	Name of Program	Who is responsible for operations?	What agency's budget has funding for the program?	Briefly describe the program
Washoe County	Foster Grandparents Program	Court	District Court through County	Provides foster care responsibilities as assigned through the Family Court. Youth in the community who are at risk regarding academic failure, child abuse or neglect, and juvenile delinquency are the primary recipients of this valuable mentoring program. There are approximately 140 Foster Grandparents working in 45 youth related agencies, providing over 140,000 hours of service to 4,500 children a year.
Washoe County	Short Trial Program	Court	County	Modified trial procedures designed to limit to 1 day. Includes restrictions on discovery, jury selection, and evidence presentation. Provides alternative to civil actions otherwise qualifying for mandatory court-administered arbitration.
Washoe County	Arbitration	Court	County	Provides mandatory non-binding arbitration for certain civil cases and a simplified procedure for obtaining prompt, economical, and equitable resolution of certain civil matters.
Washoe County	Discovery	Court	County general fund	Handles pretrial discovery of all civil litigation filed in County to minimize delay and expense.
Washoe County	Prison Early Release Drug Court Program	Court	Federal grant funds	Provides early release for non-violent inmates addicted to drugs. Inmates participate in judicially supervised treatment, mandatory drug testing, graduated sanctions, and education, housing and employment services.
Lyon County	Volunteer Attorneys for Rural Nevadans (VARN)	VARN	Nevada Law Foundation, EL	Pro bono project: The "Project" recruits attorneys to provide FREE civil legal representation for persons of low income.
Elko County	Divided family workshops	Court	Self-funded by attendees	A 4-hour course to educate split families on how to work in a business-like manner to raise their children.
Pershing County	Numerous rehabilitation programs	Juvenile Probation	Tri-County budget	
Eureka, Lincoln, and White Pine Counties	Elderly/Indigent Legal Aid Fund	Court	Court	Elderly/Indigent persons make application to court to determine qualifications. Funded by civil filing fee assessments.
Clark County	Short Trial Program (implemented in Jan. 2002)	Court	County General Fund	Authorized by NRS 38.258. A trial that is conducted with procedures designed to limit the length of the trial to 1 day. This includes restrictions on discovery, jury selection (4 jurors), and evidence presentation. Cases reach trial within 6 months and the parties pay all court costs and fees. Both sides must agree to use this format and the results are binding on the parties. The program provides an alternative to civil actions that would otherwise qualify for mandatory court-administered arbitration, that is, civil cases that have a probable jury award value not in excess of \$40,000 per plaintiff. The litigants pay the cost of the Judicial Officers and the jurors and

APPENDIX C

Court	Name of Program	Who is responsible for operations?	What agency's budget has funding for the program?	Briefly describe the program
				the program is currently using a courtroom that is not in use. The only cost is administrative and that is minimal. So far, 51 trials have been held in the Short Trial Program. The cost of a regular civil jury trial is about \$5,000 per day and lasts 2 to 3 days. The cost of these 51 trials would have exceeded \$500,000. This becomes a direct savings to the county. This program also cuts the time to disposition. Short trials are being settled within 6 to 8 months.
Douglas County	CASA	Court	County	Provides court appointed personnel who represent the interests of minor children in abuse, neglect, and custody situations.
Washoe County	ASAT	American Therapeutic Association via Grant	Court retains the budget authority by grant but passes the referred families to the agency.	The ASAT Program will accept referrals from the four departments of Family Court. Referred families will be private party, indigent clients who typically are involved in domestic violence, divorce, child custody, minor guardianships, and/or child support proceedings. The ATA hired a full-time court liaison who is fully bilingual to work with Family Court clients who need access to the substance abuse program. The court liaison works with the four departments of the Family Court to engage referred families in treatment. The liaison will ensure that a substance abuse evaluation is completed for each referral and a copy of the evaluation is provided to the Court. The liaison communicates with the client regarding treatment progress at least once a month and provides this information to the referring Family Court Judge or Master and will appear in court upon request.
White Pine County	Elderly/Indigent	Court		Lack of funds has made it necessary to cut back on this program.
Clark County	Arbitration	Court	County General Fund	Per NRS 38.250 provides mandatory, non-binding arbitration for certain civil cases, wherein the amount at issue is less than \$40,000 per plaintiff. The purpose of the program is to provide a simplified procedure for obtaining a prompt, economical, and equitable resolution of certain civil matters.
Clark County	Probate	Court	County General Fund	Pursuant to NRS Title 12 and Local Court Rules (Part IV), the probate office handles all wills, trusts and probate matters for the Court.
Clark County	Discovery	Court	County General Fund	Pursuant to Nevada Rules of Civil Procedure, Rule 16.1, the Discovery Office handles pretrial discovery of all civil litigation filed in the County in an effort to minimize delay and reduce expense for all parties in the judicial system.

APPENDIX C

Court	Name of Program	Who is responsible for operations?	What agency's budget has funding for the program?	Briefly describe the program
Clark County	Prison Early Release Drug Court Program	Court	Fund 220 and Federal Grant funds	This program has reduced the Nevada State Prison population by providing early release for non-violent inmates who are addicted to drugs. These inmates participate in judicially supervised treatment, mandatory drug testing, graduated sanctions, and education, housing and employment services.
Clark County	GIRLSS-Girls Intermediate Residential and Living Support Services	Juvenile Justice Services	County General Fund and AA Fees	GIRLSS is an alternative commitment program for delinquent female offenders.
Clark County	Going Home Prepared		Grant Funded	This is a supervised parole program for violent offenders who have been incarcerated for many years. The program begins during the last 6 months the inmates are in prison and lasts for 1 year. They appear before the judge once a month and are given assistance in securing housing, employment and access to social agencies.
Clark County	Ask a Lawyer – Self Help Center Program	Court	County General Fund	Eight Lawyers volunteer their time at the Self Help Center to answer questions for self-represented litigants. Each session lasts only 15 minutes and there is a waiting list to see a lawyer.
Clark County	Truancy Diversion Program	Court	Administrative Assessment Fees	This is a non-punitive program that specifically targets at-risk children who are not currently dealing with the Juvenile Court system. A key element is to support families and children through the use of judicial mentors who will help parents identify and deal with the root causes of truancy. The Truancy Court Diversion Program focuses on middle school children who are excessively absent from school. It is designated to intervene before the absences become chronic. Students who have attendance problems are identified by school administration. Referrals are made to the program. Truancy Diversion Judges, Court Liaisons, school counselors/ deans and support school personnel hold weekly court sessions at the school involving the students and their parents. Attendance, behavior and academic performance are monitored weekly. Interventions may include after school tutoring, home visits and special activities.
Clark County	Transcription Video Services (TVS)	Court	County General Fund	TVS provides transcription of video taped court proceedings in family court. This department transcribes for 20 judicial officers in 18 different courtrooms with only a staff of five. Per NRS the Judges could employ 20 court reporters. This saves the county hundreds of thousand of dollars each year.

APPENDIX C

Court	Name of Program	Who is responsible for operations?	What agency's budget has funding for the program?	Briefly describe the program
Clark County	COPE - Children Cope With Divorce	Private for profit companies	Funded by the fees charged for services by the companies offering the program.	Authorized by EDCR 5.07 all parties in all domestic relations actions under Chapters 125, 125A, and 126 of the NRS must successfully complete the divorce education seminar for separating parents approved by the Family Division of the Court.
Clark County	Donna's House	Private nonprofit company	Administrative Assessment Fees	Donna's House is co-located at the Family Mediation Center. Donna's House Central provides supervised exchange and visitation to parties involved in contested child custody matters. All referrals are by order of the Court. Supervised visitation occurs Saturday and Sunday. Supervised exchanges occur Wednesday and Friday evenings and Saturday and Sunday.
Clark County	Access/ Visitation Mediation Program	Court	Federal grant pass through funds	Parties must be referred from Child Support Court. Non-custodial parents are provided an opportunity to establish a relationship and develop an access/ visitation schedule with their children. Compliance with child support orders is monitored by the State of Nevada Child Support Division.
Clark County	Truancy Court	Court	Grant Funded - JAIBG	The Court uses 2 Pro Tems to status check truant youth who have been referred to the Court by area schools. NRS 62 requires District Court to oversee truancy cases for those students and parents refusing to comply with sanctions already imposed by the Clark County School District and the Department of Juvenile Justice Services. Petitioned cases are calendared before Pro Tem Hearing Masters who order habitual truants to attend school as an alternative to adjudication and further court action. Mandatory fines, graduated sanctions, and treatment options are applied as intervention strategies for juveniles who are at risk of dropping out and committing further delinquent behavior. Participating partners are the Department of Juvenile Justice Services, the Clark County School District, and the District Attorney and Public Defender's Offices.

APPENDIX C

Court	Name of Program	Who is responsible for operations?	What agency's budget has funding for the program?	Briefly describe the program
Clark County	Attorney's Corner	Court	County General Fund	<p>The Attorneys' Corner is being developed at the request of the Court/Clerk Internet Committee to assist local attorneys. It will aid counsel in many ways. In addition to the typical Internet access currently available online via case/calendar inquiry, the Attorney's Corner will provide counsel with secure access to more specific information regarding cases in which they, or other members of their firm, are the attorneys of record. This includes:</p> <ul style="list-style-type: none"> • Automatic notification of new court dates and any changes to scheduled hearings. Online access to court minutes in domestic cases handled by the firm. • Notification whenever new pleadings are filed. • Access to 30-day calendars selectable by attorney or firm, as well as secure document access and automatic notification via e-mail of activity in cases for registered users.
Clark County	Violence Intervention Program	Court	County General Fund	<p>The ability to provide legal protection to people involved in abusive relationships is a primary concern to Family Court. The Violence Intervention Program provides assistance in filing applications for and motions to modify or dissolve protection orders against domestic violence. The office is also responsible for processing and distributing all paperwork necessary, performing data entry and updating the Statewide registry for Protection Orders. Emergency Protection Orders are available 24/7 if an arrest has been made and the offender is still in custody. This is accomplished by Family Court judges and masters rotating TPO fax duty 1 week at a time. The Program plays an integral role in the local effort to address issues of domestic violence in our community.</p>
Clark County	Family Mediation Program	Court	County General Fund	<p>In an effort to have those involved in domestic matters find ways to resolve disputes without formal hearings, the Family Mediation Center assists parents to mediate child custody and visitation disputes. The hope is that structured resolutions between parents will provide a foundation for cooperative resolution of future disputes.</p>

4.2 Changes In Programs

(a) What recent changes, whether for budgetary or other reasons, have occurred in the programs operated by or on behalf of the court or litigants?

Court	Changes
Churchill and Douglas Counties	None
Lyon County	Drug Court: All administrative duties and judicial duties are handled by this court for six (6) counties.
Pershing County	Loss of personnel with court and juvenile.
Eureka County	Cut back on Elderly/Indigent funding due to lack of funding.
White Pine County	There has not been sufficient funding to handle the requests for assistance.
Clark County	The Access/Visitation underwent a major reorganization in 2003. The program changes resulted in increased services, better citizen access, and nearly \$100,000 year savings. Diligent Search Program (Transferred to county in 2003) Special Public Defender (Transferred to county in 2003) County Clerk added: 1. Electronic imaging of civil, criminal, probate case documents. Access available to court, clerk, D.A., Public Defender and Public Administrator, and staff. Attorneys and other court users may access imaged documents for civil and probate cases via paid subscription service. 2. Electronic filing program for approximately 200 civil construction defect cases.

(b) What programs, if any, were added or ended in the last few years?

Court	1	2	3
Carson City	Adult Drug Court	Juvenile Drug Court	
Churchill County	Juvenile Drug Court		
Lyon County	Adult Drug Court	Juvenile Drug Court	
Nye County	Adult Drug Court	CASA	Juvenile Drug Court
Lincoln and White Pine Counties	NA		
Clark County	Short Trial Program (DC added)	Family Court Self Help Program (DC added)	Complex Litigation Center (DC added)
	Donna's House (Access Visitation) (DC added)	Child Support Drug Court (DC added)	Prison Early Release (DC added)
Douglas County	None		

(c) What programs, if any, were added during the current 2003-2004 fiscal year?

Court	1	2	3	4
Carson City, Churchill, and Douglas Counties	None			
Nye County	Adult Drug Court	CASA	Juvenile Drug Court	
Lincoln and White Pine Counties	NA			
Clark County	Mental Health Court	Civil Resource Center	Truancy Diversion Program	GIRLSS - Girls Intermediate Residential and Living Support Services

(d) What changes does the court anticipate making in the next few fiscal years? In order of priority, what programs might be cut if funding were reduced? What programs would be added if funding became available?

Court	Changes
Carson City	Exploring Misdemeanor Mental Health Court; Juvenile halfway house.
Churchill County	N/A
Lyon County	Drug court halfway houses/employment. Juvenile halfway houses/employment.
Humboldt County	We are in the process of starting a Drug Court in 2005.
Pershing County	Drug Court for adults and juvenile.
Eureka County	Adult Drug Court. Juvenile drug court. If funding reduced – all drug courts eliminated. If funding available – add CASA, Mediation, Mental Health, Domestic Violence, Child Custody Evaluations & Mediation, Courtroom and Courthouse security.
Lincoln County	We are in the process of beginning an Adult Drug Court and hopefully a Juvenile Drug Court. All drug courts would be eliminated. CASA, mental health, mediation, domestic violence, counseling, child custody, evaluations, courtroom and courthouse security.
White Pine County	Adult Drug Court - Juvenile drug court. All drug courts would be eliminated. CASA, Mediation, Mental Health Counseling, Domestic Violence, Child Custody, Evaluations, and Courtroom and Courthouse security.
Clark County	<p>Changes anticipated by the District Court within the next few fiscal years.</p> <ol style="list-style-type: none"> District Court will move into the Regional Justice Center in 2004. Increased emphasis on the development of Specialty Courts throughout the Court. Additionally, the Family Division is actively pursuing the implementation of new alternative dispute resolution and mediation programs. Reduced spending would directly inhibit the court's ability to support Specialty Courts such as the new Mental Health Court. The Court is adding a Court Annexed Mediation Program for civil cases. "Mediation" means a process whereby a neutral third person, called a mediator, acts to encourage and facilitate the resolution of a dispute between two or more parties. It is an informal and non-adversarial process with the objective of helping the disputing parties reach a mutually acceptable and voluntary agreement. In mediation, decision-making authority rests with the parties (as opposed to arbitration, where decision-making authority rests with the arbitrator). The role of the mediator includes, but is not limited to, assisting the parties in identifying issues, fostering joint problem solving, and exploring settlement alternatives. The Court Annexed Mediation Program will be a true alternative to mandatory arbitration. That is to say that parties that wish to mediate can go directly into mediation and bypass arbitration altogether. Cases not resolved by the mediation process will go directly to the Short Trial Program unless they "opt out" of the STP and go directly to the regular trial track. It is anticipated that the Nevada Supreme Court will adopt the rules regulating mediation at their March 2004 administrative docket meeting and that the rules will

Court**Changes**

become effective on or about July 1, 2004.

4. The court will be adding a Jury Web Module to the Jury Management System. This will allow citizens to communicate with the court via the internet. Jurors can access court information, enter biographical information, request service postponements and deferrals, and more. And, since jurors enter and verify their own data online, accuracy improves while staff workload decreases.

5. The Court Future Structure Committee is actively involved in Business Process Reengineering in an effort to identify best practices for general jurisdiction courts. In order to accomplish this, the court is surveying 11 courts of similar size in the western United States. 6. Replacement of the existing Case Management System that was installed in 1990. Hewlett-Packard has announced the end of production of the HP3000 line of computers and the end of the Image data base platform. These two decisions by HP mean that a major investment in computer hardware and data base conversion will be necessary to keep the existing system operational.

7. Supreme Court Rules and Nevada Revised Statutes are being amended to facilitate the change from a court Arbitration program to a court ADR (Alternative Dispute Resolution) program. The new ADR program will include the following: Arbitration Program, Opt-Out Short Trial Program, and Court Annexed Mediation Program.

8. High Conflict Mediation will be included for Family Law cases.

Changes anticipated by the Clerk's Office within the next few fiscal years.

1. Replace 13-year-old court case management system. System is out of date and Hewlett-Packard no longer supports hardware and software platforms.

Programs to be added if funding is approved

District Court:

1. Hearing masters for probation revocations, extraditions, appeals, writs, judicial reviews, foreign judgments, seals, petitions, and other adjudication sub-types.

2. A Guardianship Coordinator to provide oversight and annual audits of guardianship financial disclosures as required by NRS 159.176.

3. A collections department for the court is needed to enforce collection of fines and fees imposed in court.

4. The construction defect courtroom will be converted to a high technology courtroom to accommodate both the prosecution and the defense.

5. The Clark County Integrated Justice Information System (CCIJS) is a data exchange warehouse developed to link operational systems in Clark County into a cohesive integrated information justice system.

6. A court translator management system is required for the Court Interpreters office to eliminate errors associated with manually tracking the contracted Court translators.

7. A Jury Management system upgrade to allow for internet web scheduling for confirming a summons date, rescheduling jury service, or seeking excusal from service and will result in improved customer service.

8. Obtain an integrated video evidence presentation system for court presentations and expert witness testimony to be used by judicial staff and county justice employees in the criminal courtrooms.

9. Purchase an integrated video conferencing system to be used for special judicial training classes, distant learning courses, expert witness testimony and judicial conferences.

10. Upgrade the web site for the Self Help Center to be more interactive.

County Clerk

1. Document management system for Family Division of District Court, including:

- a. Electronic imaging of all court documents for divorce, domestic, juvenile justice, juvenile abuse/neglect, UIFSA, TPO, Guardianship and Civil Mental Commitment cases.
- b. Access to imaged documents available to court and clerk personnel.

Court	Changes
Douglas County	<p>c. Access to images of public documents available to attorneys and other court users via paid subscription service.</p> <p>None</p>

5.0 ADMINISTRATIVE SUPPORT SERVICES

OBJECTIVE: Identify who provides administrative support services to the court and the extent to which the court is self-sufficient regarding these services.

5.1 Who provides the following administrative support services to the court?

For each type of service listed please indicate who provides the court with these services using the following codes:

- IService provided only by *internal* court or clerk of court staff.
- M.....Source of services is *mixed*, some from internal court or clerk of court staff and some from executive branch agencies.
- EAn *executive* branch agency provides all aspects of that particular type of service.
- N/AService *not* provided, or not available.

Only one code should be entered for each category of support service.

- Accounting, fiscal control, grant accounting, and auditing
- Banking, cash management, checks, and disbursements
- Purchasing
- Payroll
- Human resource recruitment and selection
- Human resources other than recruitment and selections, for example benefit administration, classification studies, etc.
- Risk management and defense against suits
- Communications (telephones, computer networking)
- Information technology (other than communications)
- Building services (janitorial, maintenance, etc.)
- Training and development of staff
- Records retention and storage
- Other, please describe: _____

APPENDIX C

Question	Type	Count	Court
Accounting, fiscal control, grant	I, Internal court or clerk of court staff	2	Esmeralda and Nye Counties
accounting, and auditing	M, Mixed from court or clerk of court and Executive Branch	8	Carson City, Washoe, Elko, Pershing, Eureka, Lincoln, White Pine, and Clark Counties
	E, Executive branch all aspects	4	Churchill, Lyon, Humboldt, and Douglas Counties
Banking, cash management, checks and disbursements	I, Internal court or clerk of court staff	2	Washoe and Esmeralda Counties
	M, Mixed from court or clerk of court and executive branch	10	Carson City, Lyon, Elko, Humboldt, Pershing, Eureka, Lincoln, White Pine, Clark, and Douglas Counties
	E, Executive branch all aspects	1	Churchill County
	NA, Not provided or not available	1	Nye County
Purchasing	I, Internal court or clerk of court staff	4	Churchill, Esmeralda, Nye, and Pershing Counties
	M, Mixed from court or clerk of court and executive branch	9	Carson City, Washoe, Lyon, Elko, Humboldt, Eureka, Lincoln, White Pine, and Clark Counties
	E, Executive branch all aspects	1	Douglas County
Payroll	M, Mixed from court or clerk of court and executive branch	7	Carson City, Washoe, Pershing, Eureka, Lincoln, White Pine, and Clark Counties
	E, Executive branch all aspects	7	Churchill, Lyon, Elko, Esmeralda, Nye, Humboldt, and Douglas Counties
Human resource recruitment and selection	I, Internal court or clerk of court staff	4	Washoe, Esmeralda, Humboldt, and Pershing Counties
	M, Mixed from court or clerk of court and executive branch	7	Carson City, Lyon, Elko, Eureka, Lincoln, White Pine, and Clark Counties
	E, Executive branch all aspects	3	Churchill, Nye, and Douglas Counties
Human resources other than recruitment (benefit admin, classification studies, etc.)	I, Internal court or clerk of court staff	1	Washoe County
	M, Mixed from court or clerk of court and executive branch	6	Carson City, Pershing, Eureka, Lincoln, White Pine, and Clark Counties
	E, Executive branch all aspects	7	Churchill, Lyon, Elko, Esmeralda, Nye, Humboldt, and Douglas Counties
Risk management and defense against suits	M, Mixed from court or clerk of court and executive branch	3	Carson City, Washoe, and Elko Counties
	E, Executive branch all aspects	10	Churchill, Lyon, Esmeralda, Nye, Pershing, Eureka, Lincoln, White Pine, Clark, and Douglas Counties
	NA, Not provided or not available	1	Humboldt County
Communications (telephones, computer	I, Internal court or clerk of court staff	1	Churchill County

APPENDIX C

Question	Type	Count	Court
networking)	M, Mixed from court or clerk of court and executive branch	8	Washoe, Lyon, Elko, Pershing, Eureka, Lincoln, White Pine, and Clark Counties
	E, Executive branch all aspects	5	Carson City, Esmeralda, Nye, Humboldt, and Douglas Counties
Information technology (other than communications)	I, Internal court or clerk of court staff	2	Washoe and Clark County
	M, Mixed from court or clerk of court and executive branch	8	Lyon, Elko, Humboldt, Pershing, Eureka, Lincoln, White Pine, and Douglas Counties
	E, Executive branch all aspects	4	Carson City, Churchill, Esmeralda, and Nye Counties
Building services (janitorial, maintenance, etc)	M, Mixed from court or clerk of court and executive branch	2	Lincoln and White Pine Counties
	E, Executive branch all aspects	12	Carson City, Washoe, Churchill, Lyon, Elko, Esmeralda, Nye, Humboldt, Pershing, Eureka, Clark, and Douglas Counties
	I, Internal court or clerk of court staff	7	Washoe, Churchill, Lyon, Humboldt, Pershing, Eureka, and Lincoln Counties
Training and development of staff	M, Mixed from court or clerk of court and executive branch	6	Carson City, Elko, Esmeralda, Nye, White Pine, and Clark Counties
	E, Executive branch all aspects	1	Douglas County
	I, Internal court or clerk of court staff	12	Carson City, Washoe, Churchill, Lyon, Elko, Esmeralda, Nye, Humboldt, Pershing, Eureka, Lincoln, and White Pine Counties
Records retention and storage	M, Mixed from court or clerk of court and executive branch	1	Clark County
	E, Executive branch all aspects	1	Douglas County
	M, Mixed from court or clerk of court and executive branch	1	Clark County - Facility space planning, design, construction management, move, FF & E coordination and occupancy.

6.0 FACILITIES

OBJECTIVE: Identify the types of facilities available to the court and the conditions of facilities.

6.1 Number of courtrooms: permanent: _____ temporary: _____

Court	Permanent Courtrooms	Temporary Courtrooms
Carson City	2	
Washoe County	12 (+2 converted for other uses)	
Churchill County	2	
Lyon County	2	

Court	Permanent Courtrooms	Temporary Courtrooms
Elko County	4	
Esmeralda County	1	
Nye County	2	
Humboldt County	2	
Pershing County	1	
Eureka County	1	
Lincoln County	1	
White Pine County	1	2
Clark County	21	2
Douglas County	2	

6.2 Number of judges in court: _____ number of chambers: _____

Court	Judges	Chambers
Carson City	2	2
Washoe County	12	12
Churchill County	3	
Lyon County	3	2
Elko County	3	3
Esmeralda County	2	1
Nye County	2	4
Humboldt County	2	2
Pershing County	2	1 shared by two judges
Eureka County	1	
Lincoln County	1	1
White Pine County	2	2
Clark County	24	26
Douglas County	2	2

6.3 Total amount of space for court staff and clerk of court staff: _____ square feet

Court	Sq Ft.
Churchill County	1,100
Elko County	5,000
Esmeralda County	2,100
Pershing County	1,400
Eureka County	1,360
White Pine County	1,120
Clark County	32,438
Douglas County	9,500

6.4 The space that the court uses for *courtrooms* is located: (Check the response that most closely represents the experience in your jurisdiction.)

- 2 In a separate building not shared with any other executive or legislative branch entity. (Churchill and Pershing Counties)
- 8 In a building used by several governmental entities but courtrooms are specifically set aside for use only by the court. (Carson City, Washoe, Lyon, Elko, Esmeralda, Nye, Humboldt, and Douglas Counties)

- 4 In a building used by several governmental entities where courtrooms are also used for public functions of other governmental entities. (Eureka, Lincoln, White Pine, and Clark Counties)
- Other, please describe: _____

6.5 The space that the court uses for *staff and administrator's office space* is located: (Check the response that most closely represents the experience in your jurisdiction.)

- 1 In a separate building not shared with any other executive or legislative branch entity. (Churchill County)
- 7 In a building used by several governmental entities, but the court staff and administrator's office space is set aside specifically for use only by the court. (Carson City, Washoe, Lyon, Elko, Esmeralda, Nye, and Douglas Counties)
- 5 In a building used by several governmental entities with the court staff and administrator's office space jointly shared with other executive or legislative branch staff. (Humboldt, Eureka, Lincoln, White Pine, and Clark Counties)
- Other, please describe: _____

6.6 Adequacy of courthouse and courtrooms. How useable are they? Are they meeting your court's current needs? (Check appropriate response for each question.)

- (a) The number of *courtrooms* is
8 adequate (Carson City, Churchill, Lyon, Esmeralda, Humboldt, Pershing, Eureka, and Douglas Counties)
5 inadequate. (Washoe, Elko, Lincoln, White Pine, and Clark Counties)
- (b) The size of the *courtrooms* is
10 adequate (Carson City, Washoe, Churchill, Lyon, Esmeralda, Nye, Humboldt, Pershing, Eureka, and Douglas Counties)
4 inadequate for the type of cases heard and volume of cases heard. (Elko, Lincoln, White Pine, and Clark Counties)
- (c) The size of the *holding cells* is
6 adequate (Carson City, Washoe, Elko, Eureka, Lincoln, and Douglas Counties)
6 inadequate for the number of defendants typically appearing. (Lyon, Esmeralda, Nye, Pershing, White Pine, and Clark Counties)
- (d) The amount of space for *court and clerk of court staff* is
7 adequate (Carson City, Lyon, Nye, Humboldt, Pershing, Eureka, and Douglas Counties)
7 inadequate for the number of employees employed by the court. (Washoe, Churchill, Elko, Esmeralda, Lincoln, White Pine, and Clark Counties)
- (e) The amount of space for *court records* is
3 adequate (Carson City, Humboldt, and Pershing Counties)
10 inadequate for the volume of case files maintained by the court. (Washoe, Churchill, Lyon, Elko, Esmeralda, Eureka, Lincoln, White Pine, and Douglas Counties)

- (f) The amount of space for *jurors* is
5 adequate (Carson City, Elko, Nye, Humboldt, and Eureka Counties)
9 inadequate for the number of prospective jurors typically appearing in court.
 (Washoe, Churchill, Lyon, Esmeralda, Pershing, Lincoln, White Pine, Clark, and Douglas Counties)
- (g) The amount of public space for *litigants, their lawyers and the public* is
3 adequate (Carson City, Nye, and Humboldt Counties)
11 inadequate for the number of people appearing in or attending court. (Washoe, Churchill, Lyon, Elko, Esmeralda, Pershing, Eureka, Lincoln, White Pine, Clark, and Douglas Counties)
- (h) The security of the *courtrooms* is
8 adequate (Carson City, Churchill, Elko, Esmeralda, Nye, Humboldt, Clark, and Douglas Counties)
6 inadequate. (Washoe, Lyon, Pershing, Eureka, Lincoln, and White Pine Counties)
- (i) The security of the *courthouse* is
3 adequate (Carson City, Churchill, and Clark Counties; not adequate at peak times, Clark County)
10 inadequate. (Washoe, Lyon, Elko, Nye, Humboldt, Pershing, Eureka, Lincoln, White Pine, and Douglas Counties)
- (j) The maintenance of the facilities is
11 adequate (Carson City, Washoe, Churchill, Lyon, Esmeralda, Nye, Humboldt, Pershing, Eureka, Clark, and Douglas Counties)
3 inadequate. (Elko, Lincoln, and White Pine Counties)
- (k) The air conditioning, heating and power available in the facilities are
6 adequate (Carson City, Washoe, Churchill, Lyon, Nye, and Humboldt Counties)
8 inadequate for the number of people working in or visiting the courthouse.
 (Elko, Esmeralda, Pershing, Lincoln, Eureka, Lincoln, White Pine, Clark, and Douglas Counties)
- (l) Parking (courts asked to include when called regarding receiving survey)
0 adequate
1 inadequate (Parking facilities are non-existent for public and employees alike, Washoe County)

6.7 The three most pressing facility issues for the court are:

1. _____
2. _____
3. _____

Court	1	2	3
Carson City	None		
Washoe County	Court Security based on limitations of facility.	Inadequacy of courtrooms based on 12 judges and 6 masters use.	Inadequate public assembly areas (i.e., jury assembly arraignments, etc.)
Churchill County	Lack of space for client/attorney conferencing.	Plaintiffs/Defendants/Victims sit in same area waiting for case to be called.	
Lyon County	Security	Courtroom space	
Elko County	Inadequate restroom facilities for jurors.	Inadequate security for courthouse.	Maintenance of exterior and interior of building
Esmeralda County	Formal training and continuing education for Court Clerks in all districts.	No air conditioning.	More office space for employees and for record retention.
Nye County	For Department Two, funding for Specialty Court Programs, such as Adult and Juvenile Drug Courts.	Additional Staffing for District Court Department Two.	Formal training and continuing education for Court Clerks in all districts.
Pershing County	Modern heating and air conditioning.	Security.	Space for attorney and litigants.
Eureka County	Security.	Storage/building design.	Juvenile detention facilities.
Lincoln County	Lack of security.	Lack of space/storage.	Lack of juvenile detention facilities.
White Pine County	Security.	Space & storage.	Juvenile detention facilities
Clark County	Lack of sufficient number of courtrooms and chambers.	Lack of sufficient courtroom size for trials with numerous litigants.	Lack of master plan for future justice facilities in Clark County.
Douglas County	No jury assembly room.	No attorney/client conference room.	Clerk's evidence and file storage areas are inadequate.

7.0 BUDGET PROCESS

OBJECTIVE: Determine how the budget process works in the jurisdiction and what the normal budget cycle is.

7.1 Budget Preparation

(a) Who prepares the court's proposed budget? (For example, the court administrator, clerk of court, judge, etc.)

Who prepares?	Court
Judicial Assistant	Carson City
District Court Administrator plans, builds, and monitors budget by consult with Court Managers and County Finance. He implements based on Chief Judge and Bench approval and after authorization of Washoe County Board of Commissioners.	Washoe County

Who prepares?	Court
Judicial Coordinator (formerly Judicial Assistant)	Churchill County
Judge	Lyon and Humboldt Counties
Judges do their budget and Commissioners do the Clerk’s budget	Elko County
County Clerk	Esmeralda County
District Court Administrative Secretary	Nye County
Judge’s secretary	Pershing County
Judge and Clerk of the Court	Eureka County
Judge and Clerk	Lincoln and White Pine Counties
Court-Fiscal Services Manager - Clerk - Fiscal Manager	Clark County
Judicial Assistants and Clerk Treasurer	Douglas County

(b) Does the judge(s) review and approve the budget proposal before it is submitted on behalf of the court?

- 1 NO (Esmeralda County)
- 13 YES (Carson City, Washoe, Churchill, Lyon, Elko, Nye, Humboldt, Pershing, Eureka, Lincoln, White Pine, Clark, and Douglas Counties)

(c) Who from the court has authority to “sign off” on the budget request submitted? (For example, the judge, court administrator, clerk of court, etc.)

Response	Court
Judge	Carson City, Lyon, Elko, and Pershing Counties
Chief Judge after submission by District Court Administrator/Clerk of Court	Washoe County
Judicial Coordinator	Churchill County
County Clerk	Esmeralda County
Judges only for District Court Budget; Clerk of Court does their own budget preparation.	Humboldt County
Judge and Clerk of the Court	Eureka County
Judge and Clerk	Lincoln County
Clerk and Judge	White Pine County
Court Administrator for Court and the County Clerk signs for the Clerks Office	Clark County
Judicial Assistants and Clerk Treasurer	Douglas County

7.2 Budget Submission

(a) To whom is the proposed budget submitted, the executive branch or directly to the legislative body?

To whom submitted?	Court
Board of Supervisors	Carson City
Directly to the Board of County Commissioners through the County Finance Department Executive Branch	Washoe County
Board of County Commissioners Executive Branch – County Commissioners Commission Executive	Churchill, Elko, Esmeralda, Nye, Eureka, Clark, and Douglas Counties
	Humboldt and Pershing Counties
	Lincoln County
	White Pine County

(b) If it is submitted to the executive branch, can the executive branch revise the budget proposal before submitting it to the legislative body for approval? If so, does this happen often? If the executive branch wants to make a change, does the judiciary have to approve the change?

Court	Can the executive branch revise budget proposal before submitting it to legislative body for approval?	If so, does this happen often?	If the executive branch wants to make a change, does the judiciary have to approve the change?
Carson City	Yes		Approve change
Washoe County	Yes	Finance Department can recommend revisions.	Yes
Churchill County	Yes	Not often	Yes
Elko County		The Chief Financial Officer makes recommendations to the Commissioners if they can afford it.	
Esmeralda County	Yes, they can revise before submitting to Legislature.	Yes, this happened in the last 2 years.	No, the judiciary does not have to approve the change.
Nye County	Yes	Yes, the last 2 years.	No
Pershing County	N/A		
Eureka County	Yes, the Executive Branch can revise the budget before submitting it to the legislative body for approval.	Yes, it happens often.	Yes, the judiciary has to approve the change.
Lincoln County	Yes, Executive Branch can revise the budget before submitting it to the legislative body for approval.	Yes, it happens often.	Yes, the judiciary has to approve the change.
White Pine County	Yes	Yes	Yes
Clark County	Yes	They often make changes without any explanation or notification to the court.	The judiciary does not have to approve the change.
Douglas County	Yes, we can revise before submitting to Legislature.	No, this does not happen often.	Yes, the judiciary has to approve the change.

7.3 Who has responsibility for representing the court at a hearing before the funding body on the budget request?

Who?	Court
Judge and Court Staff	Carson City
Chief Judge and District Court Administrator	Washoe County
Judge and Judicial Coordinator	Churchill County
Judge	Lyon, Humboldt, Pershing, and Douglas Counties
Judge or staff	Elko County
County Clerk	Esmeralda County
Administrative Secretary	Nye County

Who?	Court
Judge and Clerk of Court	Eureka County
Clerk and Judge	Lincoln and White Pine Counties
Court Administrator	Clark County

7.4 Timing and budget cycle. Please describe the cycle, or attach the budget preparation schedule provided to the court.

- (a) When does budget preparation start?
- (b) When is the proposed budget request due to the executive branch or legislative body?
- (c) When are budget hearings typically scheduled?
- (d) When is the budget typically adopted by the legislative funding body?

Court	When does budget preparation start?	When is the proposed budget request due to the executive branch or legislative body?	When are budget hearings typically scheduled?	When is the budget typically adopted by the legislative funding body?
Carson City	July			
Washoe County	July	March	March	May
Churchill County	December	January	February	May
Lyon County	February	April	April	April-May
Elko County	December	February	March-April	April
Esmeralda and Nye Counties	February	March	April	May
Humboldt County	February-March	March	March	April
Pershing County	January	February	March	May
Eureka County	February	February	February-May	
Lincoln County	January	January	March	May-June
White Pine County	February	March	March	May-June
Clark County	December	January	May	June
Douglas County	January	February	March	March-April

7.5 If the court’s budget(s) are line item budgets (as opposed to a “lump sum” budget), who has authority to transfer funds between line items in the approved budget? Are there “rules” for “overspending” line items (for example, up to 5% is allowed without legislative approval)? Please describe the discretion available, and who can exercise it.

Court	Authority to transfer?
Washoe County	In certain cases, there is a need to move the transfer authority to the Board of County Commissioners (e.g., travel funds and certain personnel actions). In many cases, transfer can be made administratively working with the Finance Dept.
Churchill County	Judicial Coordinator can transfer between line items. There are no “specific” rules for overspending. You just don't do it.
Lyon County	Court approves changes - run through Legislative.
Elko County	1. Each court; 2. Office policy of no overspending; 3. Judge
Esmeralda County	County Clerk
Nye County	County Budget Director. Reasonable Spending – Line Item can go over but need to take in consideration when planning for next year’s budget, as long as overall Department Budget does go over.

Court	Authority to transfer?
Humboldt County	District Court Judges can authorize transfer of funds between line items. There should never be overspending, but there are times when line items need to be augmented for many reasons.
Pershing County	Consent of County Commissioners required.
Eureka County	County Auditor has authority to transfer funds between line items only after approval of County Commissioners. NRS statutes apply to the amounts, timing, and parameters of transfers.
Lincoln County	Auditor with approval of County Commission. Pursuant to NRS.
White Pine County	1. Auditor/comptroller with commission approval; 2. No; 3. Pursuant to NRS.
Clark County	Budgets are appropriated by line item and the county has the approval to move appropriations between lines. The Court is not allowed to overspend categories, such as salary and benefits, services and supplies, and capital.
Douglas County	1. Judicial Assistant. 2. Yes, follow court/county procedure for budget augmentation with judges being allowed and exercising wide discretion.

7.6 Can the court request a budget change or supplemental appropriation during the fiscal year based on unanticipated *revenue*? If so, please describe the process, for example: Who prepares the request? Who must review and approve its submission? Can the executive branch review/modify the request before it is submitted to the legislative body?

Court	Response
Washoe County	Yes - maybe prepared by District Court Administrator and County Budget Analyst assigned to the District Court. Ordinarily, the submission would be pre-approved through the Chief Judge prior to submission to the Washoe County Board of County Commissioners. The Director of Finance (County) could review and make recommendations for modifications to the Commissioners but normally he does not do so. He can rebut the submission of the District Court.
Churchill County	NA
Lyon County	Yes, judges requests county commission. Executive Branch not a player.
Elko County	Yes. Judge prepares, reviews, and approves; manager looks at it before being presented to the Commissioners.
Esmeralda County	County Clerk has to agendaize request for the Board Of County Commission meeting. The BOCC must approve.
Nye County	Yes, we contact the Budget Director in writing, who then takes in front of BOCC for approval. Yes, Executive Branch must approve before submitting to Legislative Branch.
Humboldt County	All requests and changes are to be done by the District Court judges.
Pershing County	An augmentation request must be approved by the County Commission.
Eureka County	Yes, however, unanticipated "revenue" never occurs.
Lincoln County	Yes, but this has never happened.
White Pine County	Yes, but it has not happened that I am aware of.
Clark County	Yes - See NRS 354.589005, which provides that an augmentation may be accomplished by a majority vote of all the Board at a regular meeting. An augmentation of appropriations is necessary to give the legal authorization to expend the additional revenue. Following the adoption of the resolution to augment, the resolution, along with revised revenue and expenditure schedules, are forwarded to the State Dept of Taxation.
Douglas County	No revenue.

7.7 If there are unanticipated *expenditures* or over-expenditures that occur during the year, can the court request a supplemental appropriation? If so, please describe the process, for example: Who prepares the request? Who must review and approve its submission? Can the executive branch review/modify the request before it is submitted to the legislative body?

Court	Response
Carson City	Yes, Judges/Judicial Assistant; City Manager - Yes
Washoe County	Yes - maybe prepared by District Court Administrator and County Budget Analyst assigned to the District Court. Ordinarily, the submission would be pre-approved through the Chief Judge prior to submission to the Washoe County Board of County Commissioners. The Director of Finance (County) could review and make recommendations for modifications to the Commissioners but normally he does not do so. He can rebut the submission of the District Court.
Churchill County	1. Yes. 2. Judicial Coordinator prepares, Judge reviews and approves. 3. Yes
Lyon County	Yes, judges requests county commission. Executive Branch not a player.
Elko County	Yes. Judge prepares, reviews, and approves; manager looks at it before being presented to the Commissioners. Yes.
Esmeralda County	County Clerk has to agendize request for the Board of County Commission meeting. The BOCC must approve.
Nye County	Yes, we contact the Budget Director in writing, who then takes in front of BOCC for approval. Yes, Executive Branch must approve before submitting to Legislative Branch.
Humboldt County	Yes, the court can make a supplemental appropriation. The judges make the request.
Pershing County	Any over-expenditures, anticipated or otherwise, must receive the approval of the County Commission if the overall budget is expended.
Eureka County	Yes, Judge or Clerk of the Court can submit written request to the County Commissioners; followed by a written Budget Augmentation (usually in resolution form), which is then advertised in newspaper, hold a public hearing, agendized appropriately for future meeting if no changes. If any changes, must be re-advertised and another public hearing, then agendized for future meeting for passage.
Lincoln County	Yes, the Clerk or the Judge can submit the request to the Commissioners, followed by public notice, hearing and resolution.
White Pine County	Yes, augmentation process
Clark County	Yes - See NRS 354.589005, which provides that an augmentation may be accomplished by a majority vote of all the Board at a regular meeting. An augmentation of appropriations is necessary to give the legal authorization to expend the additional funding. Following the adoption of the resolution to augment, the resolution, along with revised expenditure schedules, are forwarded to the State Dept of Taxation.
Douglas County	The court makes the request of the county comptroller, usually prepared by judicial assistant upon consent by judge. Executive Branch reviews and makes appropriation.

7.8 What “budget units” or departments are there for the court and clerk of court? Please list all the budget units associated with the court (for example court, juvenile court, CASA, drug court, clerk of court, indigent defense, probation, juvenile probation, etc.). If your court serves a multi-county district, do you have budgets from each county in the district?

Court	Response
Washoe County	Please see the attached budget sheets. The District Court budget and Clerk of Court budget are listed therein. The District Court Administrator and Clerk of Court are offices shared by one individual.
Churchill County	Clerk of court under Clerk/Treasurer Budget; Court under its own budget; all other departments have their own budget.
Lyon County	Court - Juvenile Court, Juvenile Probation are under the District Court, however, each are separate departments and are separately funded. Each County has separate budgets.
Elko County	Clerk; 2 District Courts; Family/Juvenile probation/Juvenile Court
Esmeralda County	Each County has own budget. Juvenile has own budget for each county. Clerk and District Court and in same unit.
Nye County	Each County has own budget. Juvenile has own budget for each county.
Humboldt County	Juvenile court; indigent defense; juries; witness fees; mental health evaluations; alcohol evaluations; mediation; experts; interpreters; salaries; casual labor; services and supplies; telephone; travel and training; court reporters; transcripts. The Sixth Judicial District includes 3 counties. One total budget is submitted for the District Court part only (not including Clerk of Court budget). Humboldt County pays 60%, Pershing County pays 20% and Lander County pays 20%.
Pershing County	Pershing County is part of the Humboldt, Lander, and Pershing County Interlocal Agreement. There is one budget managed through Humboldt County and funded by all three counties. Each of the three counties maintains it's own Court Clerk budget.
Eureka County	The Judges will submit their line items in their survey. The following are line items submitted by Clerk of the Court through our county as "District Court" budget. Services & Supplies; Court Appointed Attorney; Court Expenses; Jury Duty; Office Supplies; Postage; Public Defender; Restitution Payments; Telephone/Fax/911; Travel & Training; Tri-County Agreement; Witness Fees; Capital Outlay.
Lincoln County	The Clerk of the Court's budget is combined with the County Clerk's budget. There is a separate District Court budget, which covers the court. There are budgets from each of the three counties our judicial district covers.
White Pine County	Insert line items.
Clark County	District Court - ATTACHMENT J - BUDGET COST CENTER LISTING FOR THE COURT Clerk Office - Civil/Criminal, Family and UIFSA.
Douglas County	District Court I; District Court II; Juvenile Probation (including juvenile detention center); China Spring Youth Camp; CASA; Public Defender; Court Computer; Clerk of Court.

8.0 WORKLOAD

OBJECTIVE: Gather information about the caseload and workload of the court that is relevant to assessing the need for funding and other resources.

WHO HEARS WHICH CASES

8.1 For each of the following case types, indicate what type of judicial officer routinely hears the contested matter and presides over the trial using the following codes. Include more than one code if more than one type of judicial officer hears a case type.

- J.....Judge
- C.....Commissioner
- R.....Referee
- M.....Master
- PPro Tem Judges (refers to a practice where a pro tem is regularly used to hear a calendar or type of proceeding. It is not meant to include circumstances where a pro tem is appointed to fill in temporarily for a judge who is ill, on vacation, or at a training program.)
- SSenior Judge
- N/A.....Not Applicable in this court

<i>Case Types</i>	<i>Who Hears</i>
Civil	_____
Small claims	_____
Criminal	_____
Family-related	_____
Juvenile	_____
Traffic	_____

Case Type	Judge	Comm.	Master	Pro Tem	Senior	N/A
Civil		Clark County	Carson City		Clark County	
Criminal	Carson City, Washoe, Churchill, Lyon, Elko, Esmeralda, Nye, Humboldt, Pershing, Eureka, Lincoln, White Pine, Clark, and Douglas Counties				Clark County	
Family-related	Carson City, Washoe, Churchill, Lyon, Elko, Esmeralda, Nye, Humboldt, Pershing, Eureka, Lincoln, White Pine, Clark, and Douglas Counties		Carson City, Washoe, Elko, Esmeralda, Nye, Eureka, Lincoln, White Pine, and Clark Counties	Clark County		
Juvenile	Carson City and Washoe Counties		Carson City, Washoe, Churchill, Lyon, Elko,	Clark County		

Case Type	Judge	Comm.	Master	Pro Tem	Senior	N/A
Traffic	Esmeralda, Nye, Pershing, Eureka, Lincoln, White Pine, and Clark Counties		Esmeralda, Nye, Humboldt, Pershing, and Clark Counties Clark County	Clark County		Carson City, Washoe, Churchill, Lyon, and Douglas Counties

8.2 If there are subcategories of cases where contested matters and trials are routinely heard by judicial officers other than judges, please describe the category of cases and indicate who hears them using the same codes as above. Examples might include parking violations, summary evictions, child support enforcement, juvenile traffic, requests for domestic violence protective orders (TPOs), etc. (Use the same codes as are used for 8.1 above when responding to “heard by” portion of the question.)

Category: _____ heard by: _____
 Category: _____ heard by: _____
 Category: _____ heard by: _____
 Category: _____ heard by: _____
 Category: _____ heard by: _____

District	Category	Heard by
Carson City	Child Support Enforcement	Master
	UIFSA	Master
Washoe County	Child Support Enforcement	Master
	TPOs	Master
	Juvenile Trials	Master
Churchill County	Child Support Enforcement	Master
	Juvenile Traffic	Master
Lyon County	Child Support	Master
	Juvenile traffic	Master
Elko County	Child Support	Master
	TPOs	Master
	Juvenile Traffic	Master
	Welfare	Master
Humboldt County	Child Support	Judge and Master
Pershing County	Child Support	Master
Eureka County	Child Support Enforcement	Master
Lincoln County	Child Support Enforcement	Master
White Pine County	Child Support Enforcement	Master
Clark County	Arbitration, Disc, Probate	Commissioner
	Juvenile Abuse & Neglect	Master
	Guardianship	Commissioner
	Domestic Violence	Commissioner
	Child Support	Master
	Juvenile Traffic	Master

<u>District</u>	<u>Category</u>	<u>Heard by</u>
	Civil Mental Commitments	Master
	Juvenile Hearings	Master
Douglas County	UIFSA	Master

8.3 (a) Is there a category of case(s) or hearing type(s) that have been assigned or transferred to an administrative process, for example, parking violation hearings?

9 NO (Carson City, Churchill, Lyon, Elko, Pershing, Eureka, Lincoln, White Pine, and Douglas Counties)

1 YES (Clark County)

(b) IF YES, please describe the type(s) of case(s) and to whom they have been assigned or transferred.

Clark County Multiple civil case types such as workman's compensation.

(c) IF YES, please indicate whether these cases are reported as filings or dispositions in the statistics reported to the AOC?

 Neither filings nor dispositions are included in reports to the AOC.

 Filings are reported, but dispositions are not reported.

1 Filings and dispositions are reported only for cases “appealed” to the court from the administrative process. (Clark County)

 Other, please explain: _____

8.4 For each of the following case types in what percentage of the cases is at least one litigant unrepresented?

<i>Case Type</i>	<i>Percentage</i>	<i>Not Available</i>
Civil	_____	_____
Small Claims	_____	_____
Criminal	_____	_____
Family related	_____	_____

Court	Civil	Criminal	Family related
Carson City	60	0	60
Washoe County	2	0	
Lyon County (estimated)	10	0	15
Churchill County			Not able to track.
Esmeralda County	1		1
Nye County	5		5
Pershing County	5	0	50
Eureka County			
Lincoln County			
White Pine County			
Clark County		**	44

** In 80% of criminal cases litigants are represented by court appointed attorneys or the

Public Defender. 20% are represented by private attorneys.

Douglas County	5	1	30
% Range:	1 to 60	0 to 1	1 to 60
Median %:	5	0	30
Mean %:	13	0	29

8.5 In order to assist the Court Funding Commission’s understanding of your court funding needs, are there specific aspects of your court’s workload or caseload that affect your need for resources (judges and other judicial officers, staff, or other resources)? Are there particular types of cases that, because of their complexity or volume, present a significant burden? (Examples would include construction defect cases or a large volume of traffic cases.) Does your court have unique case types or case management problems that are not faced by other courts in Nevada? Please describe the cases, what challenges they present, and how this impacts your court and its need for resources. Also provide information about backlogs, jail overcrowding, unrepresented litigants, or other factors that affect the court’s workload and its ability to hear cases in a timely manner.

Court	Response
Carson City	Carson City is unique because we do Admin Appeals, Election Conflicts, Restitution, Significant prison populations & litigation. Caseload is skewed due to some fairly complex requirements for reviews in areas of tax; Legality of bond questions; or political questions. Lot of time.
Washoe County	Yes, there are aspects of the court's workload and caseload that do impact the need for resources. The particular cases that create a greater burden are the complex felony cases (murder). This District had a total of 23 such cases pending. Most of the cases migrate toward jury trial, which can last anywhere from 5 days to 4 weeks. Additionally, there were 13 construction defect cases filed in the Second Judicial District during FY03. These are complex civil cases usually involving multi-party participants and lasting beyond the expected ABA civil case disposition period. The recent move to obtain an attorney probate commissioner is expected to relieve several of the General Jurisdiction judges regarding their involvement with probate cases. The current probate commissioner is not an attorney and many actions subsequent to her involvement were transferred to a General Jurisdiction judge for decision or approval. Ultimately, with the change toward the attorney probate commissioner, the approximate 0.5 general jurisdiction judge workload need can be deferred to that position. The action will defer a requirement to ask the Nevada Legislature for another general jurisdiction judge this coming budget cycle. Jail overcrowding issues do exist with Washoe County. Maximum capacity has been reached several times this year and the Chief Judge has been called upon to provide release of designated inmates in order to afford relief of the overall jail population. The early case resolution (ECR) program initiated by the Bench with the cooperation of the district attorney and the public defender has helped tremendously to provide for a decrease in the jail population. The process allows for the direct movement of a criminal case (by waiver of the defendant) to go to the District Court rather than moving through the Justice Court case flow process. Unrepresented clients approximate about 60% of the Family Court Cases. The Family Court Facilitator is ordinarily the contact point for many of these cases. Such cases involve approximately 80% more case management time than represented cases. Like many jurisdictions throughout Nevada, the increased case management time impacts the case aging in a negative way.

Court	Response
Lyon County	Lyon County handles all drug court matters, both judicially and administratively for six counties. AOC provides financial arrangement for the regional drug court. 25 to 30% of the drug court Judge's time and 30% of the Chief Judicial Assistants time is devoted to drug court matters.
Elko County	No self-help center that is fully staffed by a full-time attorney. Lack of space for expanded court services.
Nye County	District Court, Dept 2 began operation of the Adult Drug Court Program in April 2002. In addition a Juvenile Drug Court Program began operation in February 2004. Further, Dept. 2 is in the process of instituting a program to provide the general access to legal forms in the form of a Legal Self-Help Program and the creation of a Pahrump Law Library. Dept. 2 is assisting a Court Appointed Special Advocate Program in the Pahrump Area. All of the programs are for the benefit of the community of Pahrump at virtually no cost. However, the Pahrump Office continues to suffer due to the inadequate staffing for the day-to-day operations of Department Two. Due to budgetary constraints the Nye County Board of Commissioners have been unable to grant the request for additional funding to fund specialty court programs.
Eureka County	Eureka County is directly impacted by the overwhelming caseload from the State Prison in Ely, White Pine County, caseload on our two judges. Juvenile Probation transportation of Juveniles is high mileage and lengthy driving time.
Lincoln County	With the workload that the Ely State Prison has generated, there is an impact that has trickled over to our court. If the judges are busy with ESP cases, they sometimes have to "bump" our cases. Due to lack of juvenile facilities in Lincoln County, our juvenile court is impacted because of long distance transporting.
White Pine County	Prison cases. Juvenile cases - no facilities transportation issues. Pro-per - lack of knowledge & forms.
Clark County	Caseload Growth - The growth in caseload for the judges of the Eighth Judicial District Court results in large part from an average population growth in Clark County of about 7% over the last 5 years. As more people make Clark County their home, the number of filings continues to increase in all of the divisions of the District Court. The number of cases filed in the court has mirrored the growth in the community and filings have increased about 6% annually over the last 5 years. This increase in filings and the limited ability of the State/County to fund additional judges in the Eighth Judicial District Court has resulted in the highest number of filings per judge (2,457 filings per judge in 2003) in the State of Nevada. With population growth continuing at a very high rate our court's ability to timely adjudicate cases is an issue.

Mental Health Court

1. Mental Health Court (MHC) is designed for consumers with serious mental illness that have repeated contact with the criminal justice system. MHC, through cooperative arrangements with jails, state mental health, probation, and local mental health service agencies, coordinates services required for successful rehabilitation. These unique case types are generally viewed as non-traditional in that they are heard in a court atmosphere that is considered “therapeutic” not “adversarial.” As a result, an enormous amount of time is dedicated to each case.

2. What challenges they present – Mental Health Court cases require psychiatric screening, up-to-date mediations, weekly status checks, treatment team meetings, case coordination, and administration of program details. In addition, non-compliance is the expectation not the exception. Therefore, a great deal of time is spent adjusting the treatment conditions that surround the consumer. A co-occurring disorder (mental illness and substance use) is common requiring a great deal of energy ensuring that alcohol and drug use is not present. Time to identification, screening, and acceptance is vital to the smooth operation of MHCs. Because the screening process is “parallel” to an ongoing criminal case, if the screening and acceptance procedures are delayed, the identified consumer is released from custody and difficult to find.

Court	Response
	<p>3. Impact on the court – A Judge, court clerk, bailiff, and court reporter are dedicated to a calendar. Although the cases would be normally heard on other calendars, in the 2 years required by the program, the number of status checks and time spent reviewing the cases is substantially greater than what is considered normal for most cases.</p> <p>4. Jail overcrowding – Because the goal of the MHC is to identify and refer inmates into treatment within 2-10 days, the Clark County Detention Center (CCDC) will avoid housing the seriously mentally ill offenders. CCDC has estimated 20% of their population, at any given time, is seriously mentally ill. Clark County’s new expanded Detention Center has reached capacity just 6 months after opening. Alternate methods for addressing Jail overcrowding, such as Mental Health Court, need funding to become viable.</p>
	<p>Drug Courts</p> <p>The Eighth Judicial District Court operates five drug court programs and funds two drug courts through Justice Court:</p> <ol style="list-style-type: none"> 1. Adult Drug Court for felony cases; 2. Prison Early Release Drug Court for non-violent Department of Prison inmates within 2 years of probable release; 3. Juvenile Drug Court for juvenile offenders; 4. Dependency Drug Court for parents petitioned into court for abuse/neglect of their children 5. Child Support Drug Court for non-custodial parents who are petitioned into court for non-payment of their child support obligation. 6. Las Vegas Justice Court Drug Court for misdemeanor cases. 7. Laughlin Justice Court Drug Court for misdemeanor cases.
	<p>The mission of the drug court programs is to provide a positive alternative to incarceration that will rehabilitate the individual and break the cycle of drug use and recidivism associated with drug offenses.</p> <p>The lack of Judicial resources forces the Court to hold Adult Criminal Drug Court on only two days of the week. This results in calendars of 150–200 offenders. The extreme size of the calendars results in several problems: insufficient seating in the courtroom for those on calendar; utilizing security personnel to monitor the overflow into the hallways; hurried judicial reviews with little time spent on individual problems or successes; and an inability to intervene in relapse by bringing offenders back on calendar prior to their scheduled review dates.</p>
	<p>In order to alleviate these problems, the Court would need to calendar Drug Court four mornings, four afternoons, and two evenings each week. This schedule would require new positions as follows: 1.5 FTE Judge; 1.5 FTE Judicial Executive Assistant; 1.5 FTE Law Clerk; 1.5 FTE Bailiff; 1.5 FTE Courtroom Clerk; 1 FTE Financial Office Assistant; and 1 FTE Court Recorder. The total cost of salaries and benefits for the positions equals \$732,388. Additional resources would be necessary for a courtroom, office space, equipment, and supplies.</p>
	<p>Court Security has been given 20 additional personnel by Clark County to help secure the RJC. District Court will be responsible for the security of all public areas in and around the main building which houses a number of other county agencies. The request to secure the new RJC building 24 hours a day, 7 days a week was for 48 additional personnel. The understaffing of the security operation will put the both the public and the residents of the RJC in danger.</p>
	<p>Conflict Case Management is, by mutual consent with Clark County management, the responsibility of District Court. This includes 28 contract attorneys and court appointed attorneys for cases when a conflict exists with the Public Defender’s Office. The 2003 session of the legislature passed AB17 which increased contract attorney fees to \$125 per</p>

Court	Response
	<p>hour in cases in which the death penalty is sought and \$100 per hour in all other cases. The fiscal impact of this legislation is estimated to be \$870,000. The budget for FY05 is \$3.6 million and it is almost impossible to estimate if this amount will be adequate. The nature of the indigent case causes the trials to vary widely in costs. If the court must appoint attorneys in a murder trial or sequester the jury, the cost can go from \$20,000 to \$30,000 to \$250,000 to \$300,000 very quickly. This makes budgeting for indigent defense very difficult at best.</p> <p>Jury Services Change in Fee Structure Jury Services is the sole source for providing jurors for District Court, the Short Trial Program, Grand Jury, Las Vegas and outlying Justice Courts. The judges completed a record 3,728 days in trial and a record 2,171 trials for all divisions. SB73 increases Jury fees to \$40 per day after the first 2 days. Because of the increase in days in trial, jury fees have increased over the projected amount.</p> <p>The Court Interpreter’s Office provides interpreting (oral) and translation (written) services for the courts; as well as county, state and federal justice agencies, local governments, UMC and the general public. The office is currently processing over 38,000 requests for interpreters annually, which is a 50% increase over the last 5 years. There has been no new staff hired in the past 5 years. This shortage in staff is being covered by utilizing independent contractors to schedule interpreting work for themselves. This is a serious conflict of interest for the court. Additional staff is needed to correct this situation.</p> <p>The increase in Days-in-Trial due to the new policy of the District Attorney’s Office is creating funding challenges in a number of areas related to trial activity. There has been about a 33% increase in days in trial over last year. Correspondingly, we have seen similar increases in Jury Fees, Interpreter Fees, Indigent Defense costs, Court Reporter cost, Expert Witness cost, Psychiatrists cost and overtime cost related to Jury Trials. In 2003, the judges completed a record 3,728 days in trial and a record 2,141 trials for all divisions.</p> <p>New Case Management System The Court has received \$500,000 to identify and document all the case management requirements of the court. This is the first step in replacing the current case management system. The current system is based on 1990 technology and was not implemented as a full judicial management system, but as a case tracking and record keeping system that was purchased and optimized for the County Clerk function. The court has requested \$17.5 million over the next 5 years to replace the current case management system.</p> <p>The Violence Intervention Program will dramatically increase the cost of their operation during the next fiscal year. The 2003 legislature passed AB160, which will require additional staff to help those filing TPOs complete a wage garnishment to ensure NRS 33.030 authorizes payments. It is estimated that 40% of all TPOs currently filed will need assistance in completing this garnishment. The program will need one new position to implement this statute.</p> <p>Civil Mental Commitments The civil mental commitment process has changed requiring private hospitals to file involuntary commitment petitions on behalf of any patient held more than 72 hours. Previously only public hospitals had this requirement. This will substantially increase the number of civil commitment hearings that will be required in Clark County. It is estimated that the current appropriation of \$392,500 for the FY04 for civil mental commitments will need to increase by \$250,000 for FY05.</p>
Douglas County	Satisfactory

9.0 WHAT ELSE SHOULD THE COURT FUNDING COMMISSION KNOW ABOUT YOUR COURT IN ORDER TO BETTER UNDERSTAND YOUR FUNDING SITUATION?

OBJECTIVE: Try and find out what the survey did not ask about the budget, revenues or operations for the 2002-2003 fiscal year that were not “typical” and therefore would skew the interpretation of the survey responses or affect a comparison of the results with other courts.

9.1 What factors or circumstances were different in fiscal year 2002-2003 from a “normal” or typical year?

Court	Response
Washoe County	The support structure for the specialty courts took on more emphasis for the period FY03. Mental health court was established as a pilot program without the adequate funding in place to support the program itself. The support infrastructure was developed using currently available staff and services. A specialist courts coordinator was hired and staffing requirements to support the specialty courts was put in place. During FY03, the County started to sustain declining revenues and increasing service demands. Reductions were made to all county budgets to include the District Court. Capital projects such as a \$30,000 courtroom sound system upgrade were cancelled. Hiring of staff was delayed for a period of time. In fact, the Assistant District Court Administrator, Family Court vacancy was and continues to be vacant as a result of the shortfall in revenues. During the following FY04, the situation worsened. The County required all departments and the District Court to reduce its budget by 4%. The District Court budget was reduced by \$493,687 and as a result had to curtail accepting demand client levels in the specialty courts. Adult drug court was required to maintain an 18 client per month enrollment versus 34. Mental health court was required to operate in the range of 5 to 10 clients. This necessarily impacted the overall effectiveness of the programs within the Second Judicial District. As the District Court Administrator indicated during prior meetings with the Funding Committee, attempts to obtain a sample slice for a given FY parameter can create an illusion regarding the fiscal health of the Courts. It is opined that sampling should take place over a composite FY period and then run averages.
Lyon County	Lyon County handles all drug court matters, both judicially and administratively for six counties. AOC provides financial arrangement for the regional drug court. 25 to 30% of the drug court Judge's time and 30% of the Chief Judicial Assistants time is devoted to drug court matters. Also, judges take many out-of-jurisdiction assignments.
Elko County	Busier - more civil
Pershing County	Lack of funding. Cutbacks by County Commissions due to local economics. No funding for Law Clerks.
Clark County	District Court <ol style="list-style-type: none"> 1. Filings in District Court increased 8.4% and totaled 81,075 for 2003, when compared to 2002. 2. Clark County's 2002 Technical Refresh Program (TRP) replaced 220 personal computers and monitors (20 of which were flat panel monitors), 9 laptop computers, and 43 workstation laser printers for the Court. About 3 laptops and 10 computers and monitors went to SPD. No server replacements were received. The approximately \$360,000 cost for this equipment is not reflected in the Departmental FY03 Budget. Clerk of Court <ol style="list-style-type: none"> 1. Clark County's Technical Refresh Program replaced 205 personal computers, and monitors as well as four servers for County Clerk operations; 90% of use is

Court	Response
Douglas County	dedicated to supporting Court operations. Cost of \$250,000 for this equipment is not reflected in FY03 Budget or on Court Funding Survey Expenses spread sheet. Murder trial resulted in budget overspending.

9.2 What has changed about your caseload or workload in the last few years that has strained your resources, or necessitated the addition of resources (which you may not have gotten) in the court or in supporting agencies? Examples might be increased filings of case types that require more judicial or clerical resources than typical cases, such as construction defect cases, numbers of unrepresented litigants, or changes in sentencing laws or options, etc.

Court	Response
Washoe County	As indicated in previous paragraphs, increases in complex cases such as capital, construction defect, pro per and Family Court case increases in juvenile filings have placed a tremendous workload increase on the Second Judicial District. The statistics indicated in the AOC Annual Report will bear the evidence regarding those increases. Pro per cases are very time intensive. Additionally, the requirements for interpreter services (Hispanic) have increased substantially in both the Family and General Jurisdiction divisions based on the ever-changing demographics. During the FY03, the costs for court appointed counsel exceeded budget. Court appointed attorneys are required for both the General Division and Family Division of the District. The increase in indigent clients, homicide cases, family court cases surge demand in an area that ordinarily has been managed by the County Financial Department on the basis of contingency. During FY03, the actual fiscal year expenditures were \$176,177 of the District Court Budget while the Public Defender expended \$816,864 for the same period of time. This will be a concern for any plan regarding State funding of the Courts.
Lyon County	Lyon County handles all drug court matters, both judicially and administratively for six counties. AOC provides financial arrangement for the regional drug court. 25 to 30% of the drug court Judge's time and 30% of the Chief Judicial Assistants time is devoted to drug court matters. Has caused a strain on all resources, but are coping.
Elko County	Clerk needs more space for voluminous cases
Eureka County	More juvenile cases and more juveniles requesting attorneys. Increase in requests for case file copies to the point where deputy clerks are "copying" a substantial amount of hours per day and wearing out expensive copy machines. Increase in in forma pauperis
Lincoln County	There has been an increase in the juvenile cases that are requesting counsel.
White Pine County	Increase in ESP & juveniles wanting counsel. Increase in repeat offenders.
Clark County	The increase in days-in-trial will have a substantial impact on the cost of indigent defense. Court costs for FY03 are \$3.3 million, in FY04 they are \$3.4 million and the forecast for FY05 is \$3.7 million. There will also be corresponding increases in costs in the PD Office, DA Office and the SPD Office. SB 106 created a \$30 AA Fee for all filers in a multiparty case. \$8 per filing is to support technology purchases in District Court. The 2003 session of the legislature passed AB17, which increased contract attorney fees to \$125 per hour in cases in which the death penalty is sought and \$100 per hour in all other cases. The fiscal impact of this legislation is estimated to be \$870,000. The budget for FY05 is \$3.6 million. The 2003 session of the legislature passed AB29, which imposed a \$7 filing fee to fund specialty courts in Nevada. The 2003 session of the legislature passed AB160, which requires the TPO office to assist the grieved party with completing the wage assignment request form.

9.3 Is there any other information the Court Funding Commission should be aware of in interpreting or understanding the information your court provided in this survey?

Court	Response
Washoe County	No. The attachments and other materials provided along with this survey should suffice.
Churchill County	Please understand that the Court Clerks come under the Clerk/Treasurer's Budget, which is separate and apart from the Court Budget.
Elko County	Elko County is not considered a large county, but it's not completely rural. Gross proceeds taxes from the mines go to Eureka County while Elko County provides the services and residences.
Eureka County	The Eureka Clerk wears many hats including but not limited to 1. Clerk of the Court, 2. Ex-Officio Clerk of County Commissioners, 3. Ex-Officio Clerk of County Board of Equalization, 4. Ex-Officio Clerk of General Improvement District, 5. Ex-Officio Clerk of Debt Management Board, 6. Elections / Registrar of Voters, 7. All pertinent reports. I am also the County Treasurer and therefore responsible for 1. Real property tax collection, 2. County investments, 3. Reconciliation of all county financial accounts, 4. Delinquent tax property sales, and 5. All pertinent reports. As you can see, I wear many hats and therefore am spread very thin.
Lincoln County	In the rural counties, our court staff must be cross-trained in all duties of the Clerk's office. We do not have specialized staff; we do it all (Court, Commissioners, Board of Equalization, Debt Commission, passports, marriage applications, fictitious firm filings, notary filings, elections, etc.) You've got to see it to believe it!!!
White Pine County	You would have to see it to believe it. Court clerks on rural counties are not just court clerks. Must be cross-trained in many areas.
Clark County	<p data-bbox="459 1031 607 1058">District Court</p> <ul style="list-style-type: none"> <li data-bbox="459 1064 1377 1213">▪ The county pays for certain expenses for the courts that are not included in the court's budget. Leases are paid from cost center 101-9012 directly by the county. This totals about \$294,000 annually. Also Maintenance of software agreements is paid from cost center 101-9109 directly by the county. This totals about \$736,000 annually. <li data-bbox="459 1220 1377 1304">▪ Principal payments on bonds issued for court facilities is not included in the court budget and we are asking the county to supply us with the dollars amounts of principal and interest payments on bonds issued on behalf of the Courts. <p data-bbox="459 1310 634 1337">Clerk Response:</p> <ul style="list-style-type: none"> <li data-bbox="459 1344 1377 1644">▪ The survey's questions on the use of technology in the Court were focused on the case management system, data sharing, and imaging. This focus alone would understate the costs associated with the use of computer systems. The following elements were overlooked: (1) Number of servers supporting file and print services (2) number of servers supporting e-mail systems (3) internet access (i.e. public access) to case filings and court calendars (4) number of staff directly supporting end users/application support/server support (5) number of staff indirectly supporting technology (management/support staff) (6) costs associated with consultants/vendors as they relate to technical initiatives (7) costs associated with product licensing, equipment maintenance.

10. CONCLUSION

Please answer the following:

Were the instructions to this survey easy to understand?

Court	Response
Washoe and Eureka Counties	Yes
Churchill and Lincoln Counties	Fairly easy
Lyon County	OK
Elko County	Mostly
Clark County	No

Do you have any suggestions for improving the survey itself or the process used to disseminate the survey?

Court	Response
Washoe County	A suggestion would be to gather an average of the cumulative budget breakout for the courts so that you would get a better sample. A concern is that one budget cycle may have significant variances compared to the other. An example would be if the Court faced significant budget reductions in one budget cycle as compared to another.
Churchill County	Separate the court survey from the District Court survey as far as the spreadsheets go. District Court does not have any control or knowledge as to monies incurred by or spent on behalf of the court clerks. The District Court does not prepare nor are they consulted as to the needs of the court clerks.
Eureka and Lincoln Counties	No
Douglas County	This survey was very cumbersome and it was extremely difficult to provide the information requested with the time allowed and the staff available. We provided the information we had to the best of our ability.

Were you able to obtain adequate assistance in completing this survey?

- 6 YES (Washoe, Churchill, Elko, Eureka, and Clark Counties)
- 1 OK (Lyon County)
- 1 Other: We were told in the opening statement that someone would be contacting us to see if we had any questions about the survey. This was never done. (Douglas County)

Thank you for your time and assistance.

COURT FUNDING COMMISSION

SURVEY

NAME OF COURT/DISTRICT: JUSTICES' COURT SUMMARY

The survey was completed by 41 of 50 Justices' Courts. The numbers given in the spaces are the number of courts that checked that response in answer to the question. Where totals are more than 41, more than one response was submitted. Where answer totals are less than 41, all responding courts did not answer the question.

1.0 EXPENDITURES

OBJECTIVE: Gather information on fiscal resources expended by or on behalf of the court for fiscal year 2002-2003.

1.1 On the "Expenditures" spreadsheet, report the expenditures for each of the categories of accounts or line items listed.

SALARY SETTING AUTHORITY

1.2 Judicial Branch Employees

(a) Who has final say in setting the salary ranges for *judicial branch* employee classifications?

3 Judge (Virginia City, Argenta, and Austin)

 Court administrator

25 County or city labor relations staff (Carson City, Incline Village, Reno, Wadsworth, New River, Canal, Dayton, Jackpot, Wells, Hawthorne, Beatty, Beowawe, Pahrump, Tonopah, Pahrangat Valley, Ely, Boulder, Bunkerville, Henderson, Las Vegas, Laughlin, Mesquite, Moapa, North Las Vegas, and East Fork)

 Other, please explain: Board of County Commissioners (Mason Valley, Smith Valley, Carlin, Elko, Esmeralda, Beatty, Union, Argenta, Lake, Beowawe, Meadow Valley, Ely, Lund, Searchlight, and Tahoe); County HR staff with approval of County Commission (Sparks); Commissioners – Raises depend on evaluation by Judge (Eureka), Judge reviews performance and recommended step increases are granted with final approval by Personnel Department (Virginia City)

(b) Is collective bargaining permitted? If so, who represents the court in negotiations? (Court administrator, judge, county or city employee relations staff, etc.)

- 30 NO (Virginia, Incline, Reno, Sparks, Wadsworth, New River, Canal, Dayton, Mason Valley, Smith Valley, Carlin, Elko, Jackpot, Esmeralda, Tonopah, Union, Argenta, Austin, Lake, Beowawe, Eureka, Pahrnagat Valley, Boulder, Bunkerville, Henderson, Laughlin, Mesquite, East Fork, and Tahoe; Note: Elected Officials are not in a collective bargaining unit. Recommendations are made by the county labor relations/human resources, but the final say is by the County Commissioners, Beatty)
- 7 YES, job title of representative is: Classified Employee Association Representative (Carson City); Court Clerks not members of Employee Association, however, are given same increase as other employees (Wells); County staff (Las Vegas); Deputy Director, County Human Resources (North Las Vegas); Judge (Ely); Justice of the Peace (Lund); Union (Moapa)

1.3 Clerk of Court Employees

(a) Who has final say in setting the salary ranges for *clerk of court* employee classifications?

- 1 Clerk of Court (Reno)
- 22 County or city labor relations' staff (Incline Village, Wadsworth, New River, Canal, Dayton, Jackpot, Wells, Hawthorne, Beatty, Pahrump, Tonopah, Pahrnagat Valley, Ely, Boulder, Bunkerville, Henderson, Las Vegas, Laughlin, Mesquite, Moapa, North Las Vegas, and East Fork)
- Other, please explain: Board of County Commissioners (Mason Valley, Smith Valley, Carlin, Elko, Esmeralda, Beatty, Union, Argenta, Lake, Meadow Valley, Searchlight, and Tahoe); County approves negotiations (Wells); County Courts–Commissioners (Ely); Court Clerk is independent of the County Clerk's Office and is funded through this court's budget (Austin)

(b) Is collective bargaining permitted? If so, who represents the clerk of court in negotiations?

- 21 NO (Carson City, Incline Village, Reno, New River, Canal, Dayton, Mason Valley, Carlin, Elko, Jackpot, Esmeralda, Union, Argenta, Austin, Lake, Bunkerville, Mesquite, East Fork, and Tahoe; As she is a part-time employee, Smith Valley; Note: The county staff makes the recommendations to the bargaining unit and they come to an agreement prior to presenting to the County Commissioners, Beatty; Not by court staff, Tonopah)
- 10 YES, job title of representative is: County Courts–Commissioners (Ely); County staff (Las Vegas); Deputy Director, County Human Resources (North Las Vegas); Director of HR, County (Henderson); Employees Association (Wells); NSEU (Boulder); President, County Employees Association (Beatty); Teamsters (Pahrnagat Valley); Union steward (Laughlin); unknown (Searchlight)

2.0 REVENUES

OBJECTIVE: Gather information on revenues, anticipated and actual, collected through the court for fiscal year 2002-2003. There are two aspects to revenues:

1. Revenues that are ordered, assessed, or collected by the court, regardless of the governmental unit to which the revenues are credited; and
2. The sources of revenue that cover court and clerk of court expenditures.

2.1 On the “Revenues” spreadsheet record the anticipated revenues and the amounts actually collected. Revenue categories include all revenues ordered by the court or collected through the court, even if not to be spent by the court.

2.2 (a) If defendants are allowed to work “community service” hours in lieu of paying fines or serving time in jail, what is the conversion rate for computing how many community service hours must be worked in lieu of paying the fine?

36 responses fine offset for each hour of community service.

Beatty - Note: Our judge hasn't actually been using a specific dollar figure to determine community service in lieu of paying the fine. He usually looks at the charge and circumstances of the defendant and makes a determination. However, he very seldom has allowed community service in lieu of fines except in traffic cases, generally it is jail time in lieu of a fine.

East Fork – Made on a case-by-case basis by the judge.

\$10.00	Carson City
\$10.00	Virginia City
\$10.00 minimum	Incline Village
\$10.00	Reno
\$10.00	Sparks
\$7.00	Wadsworth
\$0.00	New River
\$8.00	Canal
\$8.00	Dayton
\$8.00	Mason Valley
\$7.00-\$10.00	Smith Valley
\$6.00	Carlin
\$6.00	Elko
\$6.00	Jackpot
\$6.00	Wells
\$10.00	Esmeralda
\$8.33	Hawthorne (\$50 for 6 hours)
\$7.00	Pahrump
\$10.00	Tonopah
\$10.00	Union
\$7.00	Argenta
\$9.00	Austin
\$10.00	Lake
\$10.00	Beowawe
\$6.00	Pahrnagat Valley
\$5.15	Ely (minimum wage)
\$10.00	Boulder
\$10.00	Bunkerville

\$6.00	Henderson
\$10.00	Las Vegas
\$10.00	Laughlin
\$10.00	Mesquite
\$10.00	Moapa
	North Las Vegas
\$6.00	Dept 1
\$10.00	Dept 2
\$6.00	Searchlight
\$20.00	Tahoe
None - \$20	Fine Offset Range
\$8.67	Fine Offset Median
\$8.40	Fine Offset Mean

2.2 (b) If defendants are allowed to serve jail time in lieu of paying a fine, what is the conversion rate for computing how many jail days must be served in lieu of paying the fine?

38 responses fine offset for each day of jail time served.
 North Las Vegas – No established conversion rate.

- \$75.00 Carson City
- \$75.00 Virginia City
- \$100.00 Incline Village
- \$100.00 Reno
- \$100.00 Sparks
- \$75.00 Wadsworth
- \$75.00 New River
- \$75.00 Canal
- \$75.00 Dayton
- \$75.00 Mason Valley
- \$25.00 Smith Valley
- \$75.00 Carlin
- \$75.00 Elko
- \$75.00 Jackpot
- \$75.00 Wells
- \$75.00 Esmeralda
- \$75.00 Hawthorne
- \$75.00 Beatty
- \$75.00 Pahrump
- \$75.00 Tonopah
- \$75.00 Union
- \$75.00 Argenta
- \$75.00 Austin
- \$75.00 Lake
- \$75.00 Beowawe
- \$75.00 Eureka
- \$75.00 Pahrangat Valley
- \$25/\$75 Ely
- \$75.00 Boulder
- \$75.00 Bunkerville
- \$75.00 Henderson
- \$75.00 Las Vegas

\$75.00 Laughlin
 \$75.00 Mesquite
 \$75.00 Moapa
 \$75.00 Searchlight
 \$75.00 East Fork
\$25 - \$100 Fine Offset Range
\$75.00 Fine Offset Median
\$75.68 Fine Offset Mean

2.3 Please attach a copy of your court's current fee schedule for all types of cases and services (including copying, certifying, records retrieval, records search, etc.).

2.4 On the "Court Revenue Sources" spreadsheet, record the sources of revenue from which the court and clerk of court expenditures were paid. Categories should include only those revenues which the state, county, or city use to fund court and clerk of court expenditures. For example, the state, city, or county usually appropriates general fund money to fund court and clerk of court expenditures, which funds could come from sources other than filing fees, court ordered fines, assessments, or other fees, charges or reimbursements.

COLLECTIONS ACTIVITIES REGARDING REVENUES

2.5 What are permitted forms of payment of fines and assessments? (Check all that may be used by defendants.)

- 41 Cash (Carson City, Virginia City, Incline Village, Reno, Sparks, Wadsworth, New River, Canal, Dayton, Mason Valley, Smith Valley, Carlin, Elko, Jackpot, Wells, Esmeralda, Hawthorne, Beatty, Pahrump, Tonopah, Union, Argenta, Austin, Lake, Beowawe, Eureka, Meadow Valley, Pahrnagat Valley, Ely, Lund, Boulder, Bunkerville, Henderson, Las Vegas, Laughlin, Mesquite, Moapa, North Las Vegas, Searchlight, East Fork, and Tahoe)
- 37 Check (Carson City, Virginia City, Incline Village, Sparks, Wadsworth, New River, Canal, Dayton, Mason Valley, Smith Valley, Carlin, Elko, Jackpot, Wells, Hawthorne, Beatty, Pahrump, Tonopah, Union, Argenta, Austin, Lake, Eureka, Meadow Valley, Pahrnagat Valley, Ely, Boulder, Henderson, Las Vegas, Laughlin, Mesquite, Moapa, North Las Vegas, Searchlight, East Fork, and Tahoe; With judges approval, Reno)
- 17 Credit or debit card (Carson City, Virginia City, Reno, Sparks, New River, Canal, Dayton, Carlin, Jackpot, Union, Pahrnagat Valley, Las Vegas, East Fork, and Tahoe; Only after goes to Collections, Incline Village; Through county collections Department only, Elko, Jackpot; MasterCard or Visa only, Tonopah)
- 41 Money order (Carson City, Virginia City, Incline Village, Reno, Sparks, Wadsworth, New River, Canal, Dayton, Mason Valley, Smith Valley, Carlin, Elko, Jackpot, Wells, Esmeralda, Hawthorne, Beatty, Pahrump, Tonopah, Union, Argenta, Austin, Lake, Beowawe, Eureka, Meadow Valley, Pahrnagat Valley, Ely, Lund, Boulder, Bunkerville, Henderson, Las Vegas, Laughlin, Mesquite, Moapa, North Las Vegas, Searchlight, East Fork, and Tahoe)
- 39 Time payments or installment payments (Carson City, Virginia City, Reno, Sparks, Wadsworth, New River, Canal, Dayton, Mason Valley, Smith Valley, Carlin, Elko, Jackpot, Wells, Esmeralda, Hawthorne, Beatty, Pahrump, Tonopah, Union, Argenta, Austin, Lake, Eureka, Meadow Valley, Pahrnagat Valley, Ely, Lund, Boulder, Bunkerville, Henderson, Las Vegas, Laughlin, Mesquite, Moapa, North Las Vegas, Searchlight, East Fork, and Tahoe)

- ___ Other, please describe: Cashier's check (Esmeralda, Beowawe, Lund, and Las Vegas); Certified Check (Beowawe); Community service, jail time (Carlin and Elko); Western Union (Reno, Sparks, Jackpot, Ely, Las Vegas, and Moapa); Western Union Quick Collect (Pahrump and Beatty); Time given to save up on their own (Incline Village)

2.6 What types of collection activities and programs are employed by the court, county, or city to enhance collections? (Check all that are used, and include services provided by the executive branch as well as those operated by the court.)

- 14 Notices of payment due or balance sent each month. (Canal, Smith Valley, Carlin, Elko, Wells, Beatty, Argenta, Austin, Eureka, Meadow Valley, Pahrnatag Valley, Lund, and Moapa; For traffic citations only, East Fork)
- 30 Notices of delinquency sent when payment missed. (Carson City, Virginia City, Reno, Sparks, Wadsworth, New River, Canal, Dayton, Mason Valley, Smith Valley, Carlin, Elko, Jackpot, Wells, Hawthorne, Beatty, Pahrump, Tonopah, Union, Argenta, Austin, Lake, Beowawe, Eureka, Lund, Boulder, Bunkerville, Henderson, Laughlin, and Moapa)
- 8 Use of an executive branch collection service. (Carson City, Incline Village, Reno, Sparks, Wadsworth, Carlin, Elko, and Wells)
- 12 Use of a private sector collection agency. (New River, Esmeralda, Hawthorne, Beatty, Union, Argenta, Austin, Lake, Eureka, Pahrnatag Valley, and Tahoe; For traffic citations only, East Fork)
- ___ Other, please describe: Bench warrant (Sparks and Smith Valley); Bench warrant is issued within the week. Notices sent each month if payments are current. (Esmeralda); Court also sends copy of bench warrant after issue (Wells); Driver's license suspension (Tonopah); Failure to appear warrants (Moapa); Failure to appear notices sent weekly (Dayton); Schedule of dates and amounts, if on payments (Bunkerville); Issuance of warrants (Canal); Judicial Collections Department (Beatty and Pahrump); Letter of FTA prior to issuance of bench warrant (Lund); Letters are sent for NSF checks. Warrants are issued for failure to pay and a warrant fee is assessed (Las Vegas); Monthly court appearances on criminal cases for a maximum of 2 or 3 months (East Fork); No collection system employed (Mesquite); None (North Las Vegas); Notice of bench warrant (Searchlight); One notice of payment due is sent (Ely); Phone calls followed by bench warrant (New River); Show Cause hearings (Union and Smith Valley); Warrants/suspensions (Incline Village); Issuance of order to Show Cause (Tahoe)

3.0 OPERATIONS

OBJECTIVE: Learn how the jurisdiction organizes and allocates work and how it uses the resources made available to it for court or litigant-related programs or services.

STAFFING LEVELS; POSITIONS CLASSIFICATIONS

3.1 Please attach a list of all job classifications used by the court or clerk of the court. The list should include classification title, salary range (bottom and top), and number of authorized Full Time Equivalent (FTE) positions in each classification. Please include classifications that have been or are anticipated to be used by the court, even if these positions are currently vacant.

3.2 Please attach a copy of your organization chart, if there is one.

3.3 Judge/Courtroom Team

(a) What judicial support staff is typically available for each judge? (Check all that are typically available.)

- 33 Courtroom clerk (Carson City, Virginia City, New River, Canal, Dayton, Mason Valley, Carlin, Elko, Jackpot, Wells, Esmeralda, Hawthorne, Beatty, Pahrump, Tonopah, Union, Argenta, Austin, Lake, Meadow Valley, Pahrangat Valley, Ely, Boulder, Bunkerville, Henderson, Las Vegas, Laughlin, Mesquite, Moapa, North Las Vegas, and Searchlight; Part-time capacity only, East Fork; Arraignments and citations, Reno)
- 16 Court reporter (Carson City, Reno, Dayton, Elko, Pahrump, Union, Lake, Eureka, Boulder, Henderson, Las Vegas, and North Las Vegas; Part-time capacity only, East Fork; Private contractor – not employee, Sparks; When required, Beowawe; Sometimes, Meadow Valley)
- 23 Bailiff, sheriff's deputy or police officer (for security and in-custody supervision purposes) (Carson City, Virginia City, Incline Village, Reno, Sparks, Canal, Dayton, Elko, Pahrump, Lake, Beowawe, Eureka, Ely, Boulder, Bunkerville, Henderson, Las Vegas, Laughlin, Mesquite, North Las Vegas, and Searchlight; Part-time capacity only, East Fork; For security and in-custody supervision purposes, New River)
- 15 Judicial secretary or executive assistant (Carson City, Virginia City, Incline Village, New River, Canal, Mason Valley, Carlin, Elko, Hawthorne, Pahrump, Tonopah, Henderson, Las Vegas, and North Las Vegas; 2 for 5 judges, Reno)
- Law clerk
- 6 Calendar clerk (Canal, Mason Valley, Carlin, Elko, Jackpot, and Las Vegas)
- Other, please list: One Clerk, 32-hours per week (Wadsworth); One full-time clerk performs all three tasks & one part-time clerk as needed (Carlin); All other staff (Elko); Arraignment clerk (Sparks); Arrangements can be made for certain hearings for SO to bailiff (Wells); Court reporter – preliminary hearings only (Mason Valley); Court reporter when requested (Wells); Courtroom clerk, secretary, and calendar clerk all the same (Eureka); Deputy by request of court (Union); Deputy Court Clerks handle in-court duties, as well as calendaring, pre & post conviction updating and supervision (Pahrump); General clerical employees (Incline Village); General Duty Court Clerk (Beowawe); one part-time clerk for all duties (Smith Valley); Two courtroom clerks do all functions (Laughlin); Calendar clerk is same person as Courtroom clerk (Tahoe)

Las Vegas – Two back-up clerks for each department. One staff attorney and two full-time law clerks are available to support the judges. In addition, the Court has secured funding for two full-time law clerk positions that are supported by federal grants. The first law clerk will be funded by a Local Law Enforcement Block Grant and will perform research and writing relating to violent criminal offenses; the duration of this grant is 1 year, and the position has not yet been staffed.

Beatty – Note: Courtroom clerk and calendar clerk are handled by the same clerk. Sheriff's deputy is supplied for security upon request and is not available for all hearings other than in-custody. If they get a call, they have to leave the courtroom. If they have an in-custody, they take them back into the jail until they can return. For other hearings, they would have to leave to take their calls. Typically, the court administrator doubles as a judicial secretary or executive assistant.

Jackpot - All of the duties in the courtroom, other than the Judge, are done by one Clerk (full-time), including the daily duties of the office, budget, computers, entering citations, criminal cases, updating all cases, payroll, claims, collections, assisting people at front counter, etc.

*BASIC COURT PROGRAM OPERATIONS*Clerk of Court

3.4 Who directs the clerk of court office? (Please check one alternative.)

- 1 An elected clerk of court (County Clerk/Treasurer, East Fork)
- 13 A clerk of court selected and appointed by the judge(s) (Incline Village, Wadsworth, Smith, Carlin, Jackpot, Esmeralda, Hawthorne, Argenta, Austin, Meadow Valley, Pahranaagat Valley, Ely, and Laughlin)
- A clerk of court selected and appointed by the city or county
- 10 A court administrator selected and appointed by the judge(s) (Reno, Canal, Elko, Beatty, Tonopah, Union, Boulder, Henderson, and Moapa; The Court Administrator is not an appointed position, Pahrump)
- 1 A court administrator selected and appointed by the city or county (Bunkerville)
- Other, please describe who selects and appoints the clerk: Clerk of Court and Court Administrator selected and appointed by judges (Carson City); Court Administrator also serves as clerk of court (North Las Vegas); Judge (Dayton, Mason Valley, Lake, and Searchlight); NA. No clerk (Lund); The Deputy Clerk and Court Administrator positions are combined, selected by the judges, and appointed by the Board of County Commissioners (Las Vegas); Court Located 50 miles from County Clerk. Judge responsible for Court (Wells); Judge (Tahoe)

Jury Service

3.5 What is the normal juror service period? (Check applicable.)

- 9 One trial/one day (Carson City, Reno, Canal, Dayton, Argenta, Pahranaagat Valley, Henderson, and Las Vegas; Although we have only had a few jury trials in the last 29 years, generally they are completed in 1 day, Beatty)
- 1 week
- 10 days
- 1 month
- Other, please specify: As needed for coroner's inquest and civil trials (Carlin and Elko); Have not had jury trial yet (Moapa); Have not used jury services yet (Hawthorne); NA. Handled by District Court (Incline Village); NA at this time (Lake); Never had a jury trial in this court (Esmeralda); No criminal jury trials since 1991/no civil trials to date (Wells); No Jury Trial as of this Date (Union); None (Meadow Valley); None currently. New Justice Court Requirement (Lund); Not known (Wadsworth); We have only had one jury trial. So that is all we can go by (Pahranaagat Valley); Unknown, to be determined (Ely); This Court never had jury trials (North Las Vegas); Will need to implement for civil juries by 1/1/05 (East Fork)

3.6 What is the normal juror qualification and summoning process? (Check applicable.)

- 7 Two step – one questionnaire regarding qualification sent, then a summons to appear (Incline Village, Dayton, Carlin, Elko, Argenta, Pahrnatag Valley, and Las Vegas)
- 2 One step – qualification questionnaire and summons sent together (Beatty and Pahrump)
- Other, please describe: Drawn from various lists, then summoned (Canal); NA at this time (Lake); No jury trial as of this date (Union); None (Meadow Valley); Not known (Wadsworth); Unknown, to be determined (Ely); Utilize District Court Jury Services pool (Henderson); When jury trials are scheduled, will work with County Clerk's Office to deal with summons, questionnaires, etc. (Wells)

3.7 How frequently do citizens typically get summoned to serve on a jury? (Annually, every other year, twice a year, etc.) Annually (Canal); Every 3-4 years (Argenta); Every other year (Las Vegas); NA (Smith Valley and Wells); No jury trial as of this date (Union); None (Meadow Valley); Not used yet (Hawthorne); Once a juror has served, they will not be summonsed again for 2 years (Pahrump); Once a year (Reno); Once every 8-10 years (Beatty); Only three have been held in the last 10 years (Carson City); Only rarely (Carlin); This court has only had one jury empanelment (Henderson); Twice per year (Elko); Unknown, to be determined (Ely)Verbatim Record

3.8 What is the normal method for keeping the verbatim record of proceedings?

- No verbatim record typically kept
- 20 Court reporter (Carson City, Reno, Sparks, Dayton, Elko, Hawthorne, Pahrump, Tonopah, Austin, Pahrnatag, Boulder, Henderson, Las Vegas, North Las Vegas, and Tahoe; For preliminary hearing only, Virginia City, Beowawe, Beatty, and Eureka; Criminal, small claims, and some civil cases, East Fork)
- 31 Electronic recording (Carson City, Incline Village, Reno, Wadsworth, New River, Canal, Dayton, Mason Valley, Smith Valley, Carlin, Elko, Jackpot, Wells, Beatty, Pahrump, Tonopah, Argenta, Austin, Lake, Beowawe, Eureka, Meadow Valley, Pahrnatag Valley, Ely, Lund, Boulder, Bunkerville, Laughlin, Mesquite, Searchlight, and East Fork)
- 6 Video recording (Sparks, Canal, Dayton, Mason Valley, Hawthorne, and Argenta)
- Other, please describe: Court reporter for inquests only (Carlin); Court reporter on certain cases (Canal); Kept for 45 days/conclusion of case per statute; No jury trials as of this date (Wells); No Jury Trials as of this date (Union); Only required hearings are recorded per JCRCF 80 and a court reporter is used for prelims (Incline Village); Tape recorder (Moapa)

Indigent Defense

3.9 (a) Indicate how indigent defense services are typically provided to eligible defendants in your jurisdiction. (Check the option(s) that best describes the practice(s) in your court.)

- 32 Public Defender's Office, with private counsel appointed in conflict situations. (Carson City, Virginia City, Incline Village, Reno, Sparks, Wadsworth, Carlin, Elko, Jackpot, Wells, Beatty, Pahrump, Tonopah, Union, Austin, Lake, Beowawe, Eureka, Meadow Valley, Pahrangat Valley, Ely, Lund, Boulder, Bunkerville, Henderson, Las Vegas, Laughlin, Mesquite, Moapa, North Las Vegas, Searchlight, and East Fork)
- 14 Contract with a lawyer or group of lawyers to represent indigent defendants, either generally or in conflict situations. (New River, Canal, Dayton, Mason Valley, Smith Valley, Esmeralda, Hawthorne, Argenta, Henderson, Las Vegas, North Las Vegas, East Fork, and Tahoe; If an A&B (Codefendants) both need counsel, one is given a public defender and one a contract attorney, Bunkerville)
- 3 Defense counsel for an indigent defendant is individually appointed by the judge. (Meadow Valley, Las Vegas, and East Fork)
- Other, please describe: Special Public Defender's Office also handles conflict situations (Las Vegas); There is a contracted group of attorneys called the Conflict Counsel which handles conflicts (Carson City)

(b) The funds appropriated to the court's budget for indigent defense are for the following types of indigent defense expenses. (Check all that apply.)

- 2 Expenses for indigent defense in district court cases (Carson City and Beatty)
- 28 Expenses for indigent defense in justice or municipal court cases (Carson City, Virginia City, Reno, Wadsworth, New River, Mason Valley, Smith Valley, Carlin, Elko, Jackpot, Esmeralda, Hawthorne, Beatty, Pahrump, Union, Argenta, Austin, Lake, Meadow Valley, Ely, Lund, Bunkerville, Henderson, Las Vegas, Laughlin, Mesquite, North Las Vegas, and Tahoe; Court's budget pays for counsel outside the public defender's contract when there is a conflict with the contract attorneys, East Fork)
- 6 Expenses for indigent defense in capital cases (Carson City, Elko, Hawthorne, Beatty, Mesquite, and Tahoe)
- Other, please explain: Clark County (Searchlight); Conflict Cases–County Contracts with State Public Defender's Office for all indigent. Only conflict cases are paid out of our budget (Pahrangat); County contract (Canal); County contract with Public Defender's Office (Beowawe); Expenses for indigent defense for misdemeanors up to felonies (Esmeralda); Funds are appropriated from the General Fund (Pahrump); Funds are appropriated to Public Defender, we are not involved (Incline Village); Indigent defense expenses are provided for in the Public Defender's budget (Sparks); No funds budgeted on court budget/Order reimbursement to offset cost/Public Defender has separate budget through county (Wells); Not in court's budget – funds in separate county account/fund (Tonopah); Preliminary hearing (Union); The contract for the Public Defender is paid for by the county. Conflicts are paid from the court's budget (Dayton)

3.10 Interpreters

(a) Interpreters are provided by the court using the following approaches. (Check all that apply.)

Las Vegas – Interpreters are provided by District Court.

10 Interpreters who are *employees of the court or clerk of court* for the following languages: (Carson City, Incline Village, Reno, Sparks, Elko, Union, Meadow Valley, Henderson, and Mesquite; Judge interprets at Traffic arraignments only, Virginia City)

26 Interpreters who are *appointed by the court* and work on a *per diem* basis (Carson City, Virginia City, Sparks, Wadsworth, New River, Canal, Mason Valley, Smith Valley, Carlin, Elko, Jackpot, Wells, Esmeralda, Hawthorne, Beatty, Pahrump, Tonopah, Union, Argenta, Austin, Beowawe, Meadow Valley, Pahrnagat Valley, Ely, North Las Vegas, and East Fork)

1 Interpreters who are *appointed by the court* and work on a *contract* basis (Carson City)

5 Interpreters who are *employees of the county or city* for the following languages: (Elko, Tonopah, Bunkerville, Laughlin, and Searchlight)

6 Interpreters who *work for the county or city* on a *per diem* basis (Reno, Elko, Wells, Tonopah, Lake, and Boulder)

2 Interpreters who *work for the county or city* and on a *contract* basis (Reno and Moapa)

Other, please describe: All languages/dialects – utilize District Court pool of interpreters (Henderson); Clerk calls to find an interpreter and expense is taken from the Court budget (Eureka); If other languages needed, usually contact Clark County for name and numbers and pay costs for their services (Wells); Occasionally, the court will utilize the services of the Language Bank (private business) to provide interpretation in exotic languages (Carson City); Interpreters are provided for the deaf (Las Vegas); We keep a Spanish interpreter on call for our Tuesday afternoon sessions. Matters are set for Tuesdays and continued to Tuesdays when a Spanish interpreter is required. The hourly rate paid is \$35 (unless they bill us for a higher amount), which is paid from our budget. Interpreters for all other languages are recruited as needed and paid from our budget whatever the cost may be (Tahoe); Interpreters who are appointed by the court and work on an hourly basis and interpreters who work for the county or city on an hourly basis (Union)

(b) Under what circumstances are interpreters provided by the court or from the court’s budget? (Check all that apply.)

- 38 For defendants in criminal cases during court proceedings. (Carson City, Virginia City, Incline Village, Reno, Sparks, Wadsworth, New River, Canal, Dayton, Mason Valley, Smith Valley, Carlin, Elko, Jackpot, Wells, Esmeralda, Hawthorne, Beatty, Pahrump, Tonopah, Union, Argenta, Austin, Lake, Beowawe, Eureka, Meadow Valley, Pahrangat Valley, Ely, Boulder, Henderson, Laughlin, Mesquite, Moapa, North Las Vegas, Searchlight, East Fork, and Tahoe)
- 26 For defense counsel, including public defender, when talking to their client outside of court. (Carson City, Incline Village, Wadsworth, New River, Canal, Dayton, Jackpot, Esmeralda, Hawthorne, Beatty, Pahrump, Tonopah, Argenta, Lake, Beowawe, Eureka, Meadow Valley, Pahrangat Valley, Ely, Boulder, Henderson, Mesquite, North Las Vegas, Searchlight, East Fork, and Tahoe)
- 8 For other criminal justice agencies outside court, for example, prosecutor, probation, or law enforcement. (Carson City, Incline Village, Canal, Jackpot, Pahrump, Tonopah, and Henderson; For other criminal justice agencies outside court, for example, prosecutor, probation, or law enforcement. Provided for pre-trials, mandatory settlement/status conferences since the matter will then proceed to court and our interpreter is present, Tahoe)
- 8 For non-criminal litigants outside of court, for example at the counter or in self-help center. (Carson City, Incline Village, Reno, Sparks, Carlin, Elko, Henderson, and North Las Vegas)
- For other non-court city or county agencies.
- For other situations, please describe: At times, court employees will assist by interpreting during civil hearings (Carson City); For communication with criminal defendants after sentencing by mail, at the counter, on the phone, etc. (Sparks); For defense counsel, including public defender, when talking to their client outside of court (only court appointed counsel) (Mason Valley); For non-English speaking witnesses testifying in a criminal matter (Pahrump); For non-criminal litigants outside of court – per phone call (Moapa); Have also scheduled interpreter for civil cases when needed and costs are taxed on the case and losing party (Beatty)

(c) What percentage of the time are you able to use certified interpreters? 29 responses

Carson City	25%	The Court plans on setting a deadline by which all interpreters must be state certified.
Virginia City	0%	
Incline Village	0%	
Reno		None certified.
Sparks	90%	
Wadsworth	0%	
New River	0%	
Canal	50%	
Mason Valley		Only had occasion to use certified interpreters two times in past 24 years.
Smith Valley	0%	
Carlin	0%	
Elko	5%	
Jackpot	10%	
Esmeralda		Whenever necessary.

Beatty	40%	We use the certified interpreters for the trials, preliminary hearings. We have a qualified interpreter who is seeking certification that is used for arraignments and other hearings.
Pahrump	5%	
Tonopah	1%	Once.
Union	0%	None available.
Argenta	0%	
Austin	0%	
Beowawe	75%	
Eureka		Whenever needed.
Meadow Valley	95%	
Pahranagat Valley	100%	
Ely	95%	
Boulder	5%	
Bunkerville	75%	
Henderson	25%	
Laughlin	100%	
Mesquite	100%	
North Las Vegas	100%	
Searchlight	40%	
East Fork	0%	
Range:	0 - 100%	
Median:	10.0%	
Mean:	35.7%	

3.11 Please indicate the typical rates of pay for contract or per diem interpreters for the following periods:

23 per hour

	Amount per hour	
Carson City	\$40.00	
Virginia City	\$40.00	
Incline Village	\$25.00	
Reno	\$30.00	
Sparks	\$45.00	
New River	\$30.00	
Dayton	\$40.00	
Mason Valley	\$40.00	
Smith Valley	\$35.00	
Elko	\$25.00	
Wells	\$25.00	
Hawthorne	\$70.00	
Beatty	\$45.00	For certified, \$25 for non-certified (local), \$35 for correspondence translated by certified, plus mileage at \$0.34 per mile on certified travel.
Pahrump	\$45.00	Plus \$0.34 per mile
Tonopah		\$75 per call out for local non-certified or pay Clark County rates for certified
Union	\$30.00	
Argenta	\$25.00	
Lake	\$50.00	

Beowawe	\$35.00	
Eureka	\$50.00	
Meadow Valley		Depends.
Pahranagat Valley	\$26.00	Plus \$0.32 per mile
Ely (No. 1)	\$45.00	per diem \$0.35 per mile and actual room cost
Mesquite		Paid by Clark County.
North Las Vegas	\$58.00	Less than 1 hour
	\$87.00	1 – 3.5 hours
	\$145.00	3.5 – 4.5 hours
	\$174.00	4.5 – 7 hours
	\$232.00	7 – 8 hours
	\$261.00	8 – 11.5 hours
East Fork	\$35-\$40	
Tahoe	\$35.00	Per hour for our on-call Spanish Interpreter. Rates vary for all other interpreters

Range: \$25-\$70
Median: \$37.50
Mean: \$38.43

 per half day
 2 per day

Carlin	\$25.00
Jackpot	\$25.00

 per _____

Wadsworth	\$40.00 per case
Canal	\$40.00 per person
Smith Valley	\$35.00 per case for arraignments
Tonopah	\$75.00 per call out
Eureka	\$35.00 per hour before and after hearing/trial

Computer Systems

3.12 Case Management Systems

(a) Does your court make use of a computerized case management information system (CMS) to schedule hearings and keep track of some or all of your cases?

- 6 NO (Wadsworth, Esmeralda, Hawthorne, Union, Ely, and Lund)
- 35 YES (Carson City, Virginia City, Reno, Sparks, New River, Canal, Dayton, Mason Valley, Smith Valley, Carlin, Elko, Jackpot, Wells, Beatty, Pahump, Tonopah, Argenta, Austin, Lake, Beowawe, Eureka, Meadow Valley, Pahranagat Valley, Boulder, Bunkerville, Henderson, Las Vegas, Laughlin, Mesquite, Moapa, North Las Vegas, Searchlight, East Fork, and Tahoe; Very limited, Incline Village)

IF YES, what types of cases are tracked using the CMS? (Check all case types that are tracked by the CMS.)

- 33 Civil (Carson City, Virginia City, Reno, Sparks, New River, Canal, Dayton, Mason Valley, Smith Valley, Carlin, Elko, Jackpot, Wells, Beatty, Pahrump, Tonopah, Argenta, Austin, Lake, Beowawe, Eureka, Pahrnagat Valley, Boulder, Bunkerville, Henderson, Las Vegas, Laughlin, Mesquite, Moapa, North Las Vegas, East Fork, and Tahoe)
- 33 Small claims (Carson City, Virginia City, Reno, Sparks, New River, Canal, Dayton, Mason Valley, Smith Valley, Carlin, Elko, Jackpot, Wells, Beatty, Pahrump, Tonopah, Argenta, Austin, Lake, Beowawe, Eureka, Pahrnagat Valley, Boulder, Bunkerville, Henderson, Las Vegas, Laughlin, Mesquite, Moapa, North Las Vegas, East Fork, and Tahoe)
- 33 Criminal (Carson City, Virginia City, Reno, Sparks, New River, Canal, Dayton, Mason Valley, Smith Valley, Carlin, Elko, Jackpot, Wells, Beatty, Pahrump, Tonopah, Argenta, Austin, Lake, Beowawe, Eureka, Pahrnagat Valley, Boulder, Henderson, Las Vegas, Laughlin, Mesquite, Moapa, North Las Vegas, Searchlight, East Fork, and Tahoe)
- 0 Probate
- 2 Family (Dayton and Beatty)
- 0 Juvenile
- 33 Traffic (Carson City, Virginia City, Sparks, New River, Canal, Dayton, Mason Valley, Smith Valley, Carlin, Elko, Jackpot, Wells, Beatty, Pahrump, Tonopah, Argenta, Austin, Lake, Beowawe, Eureka, Meadow Valley, Pahrnagat Valley, Boulder, Bunkerville, Henderson, Las Vegas, Laughlin, Moapa, Searchlight, East Fork, and Tahoe)
- 6 Juvenile traffic (Beowawe, Eureka, Pahrnagat Valley, Bunkerville, Henderson, and Las Vegas)
- 18 Parking (Carson City, Virginia City, Incline Village, Dayton, Carlin, Elko, Jackpot, Wells, Pahrump, Tonopah, Austin, Eureka, Bunkerville, Henderson, Las Vegas, Moapa, and Tahoe)
- Other, please list: Animal Control violations/Dept. of Wildlife violations (Pahrump); Wildlife violations (Bunkerville); Cannot provide some stats, i.e., closed small claims or civil, evictions (Wells); Temporary protection orders/Stalking & harassment orders (Carlin and Elko); Extradition & search warrants (Eureka); Landlord/ tenant, Protection Orders (Tonopah); Evictions, Temporary Protection Orders (Las Vegas)

Bunkerville – We are in the process, with the County, of obtaining a new computer system to track Civil, Small Claims, Criminal, Traffic, Parking, etc, as listed above, but more completely.

(b) IF YES and the CMS tracks criminal cases, is it part of an integrated criminal justice information system (CJIS) through which the court and several justice system agencies share information?

- 24 NO (Carson City, Virginia City, Reno, Sparks, Wadsworth, New River, Canal, Dayton, Mason Valley, Smith Valley, Jackpot, Wells, Beatty, Pahrump, Tonopah, Argenta, Austin, Lake, Beowawe, Eureka, Pahrnagat Valley, Bunkerville, East Fork, and Tahoe)
- 11 YES (Carlin, Elko, Boulder, Henderson, Las Vegas, Laughlin, Mesquite, Moapa, North Las Vegas, and Searchlight)

IF YES, what agencies share the system and information in it? (Check all that are involved.)

- | | |
|--|--|
| <p><u>11</u> Court (Carlin, Elko, Jackpot, Boulder, Henderson, Las Vegas, Laughlin, Mesquite, Moapa, North Las Vegas, and Searchlight)</p> <p><u>8</u> Clerk of court (Carlin, Elko, Jackpot, Boulder, Henderson, Laughlin, Moapa, and North Las Vegas)</p> <p><u>10</u> District attorney (Carlin, Elko, Boulder, Henderson, Las Vegas, Laughlin, Mesquite, Moapa, North Las Vegas, and Searchlight)</p> <p><u>8</u> Public defender (Carlin, Elko, Boulder, Henderson, Laughlin, Mesquite, Moapa, and North Las Vegas)</p> | <p><u>4</u> Sheriff (Carlin, Elko, Henderson, and Mesquite)</p> <p><u>3</u> Law enforcement (Henderson, Laughlin, and Moapa)</p> <p><u>3</u> Probation (Henderson, Laughlin, and Moapa)</p> <p><u> </u> Other, please list: <u>This will soon be true with the advent of MCIJIS (Carson City); Detentions (Las Vegas and Searchlight)</u></p> |
|--|--|

(c) IF YES, what agency has primary responsibility for operating and maintaining the case management system, for example, making changes to tables, updating software, etc.? (Check only one choice.)

- | | |
|---|--|
| <p><u>4</u> Court (Boulder, Henderson, Las Vegas, and Mesquite)</p> <p><u>1</u> Clerk of court (Jackpot)</p> <p><u> </u> Sheriff</p> <p><u> </u> Law enforcement</p> <p><u>1</u> District attorney (Laughlin)</p> | <p><u> </u> Other, please list: <u>Data processing (Carlin and Elko); County (Laughlin, Moapa, and Searchlight); Las Vegas Justice Court (North Las Vegas); Court computer department (East Fork)</u></p> |
|---|--|

3.13 Does your court have an imaging or scanning and document management system for storing and accessing the electronic version of documents?

- 38 NO (Carson City, Virginia City, Incline Village, Reno, Sparks, Wadsworth, New River, Canal, Dayton, Mason Valley, Smith Valley, Carlin, Elko, Jackpot, Wells, Esmeralda, Hawthorne, Beatty, Pahrump, Union, Argenta, Lake, Beowawe, Eureka, Pahranaagat Valley, Ely, Lund, Boulder, Bunkerville, Henderson, Las Vegas, Laughlin, Mesquite, Moapa, North Las Vegas, Searchlight, and East Fork; County has an imaging system starting up, Tonopah; I believe it is available but only being used in our District Court, Tahoe)
- YES

IF YES, in what case types are documents imaged? (List all case or document types imaged.)

4.0 OTHER COURT RELATED PROGRAMS

OBJECTIVE: Determine what court and litigant-related programs are available in your jurisdiction.

COURT SUPPORT PROGRAMS

4.1 Which of the following support programs are available in your jurisdiction? Indicate who has primary responsibility for the day-to-day operations of the programs; the court or an executive branch agency.

Generally

(a) Jury qualification and summoning

- 15 NO (Carson City, Virginia City, Mason Valley, Smith Valley, Jackpot, Hawthorne, Union, Austin, Lake, Ely, Lund, Bunkerville, Mesquite, Searchlight, and East Fork)
- 21 YES, directed by 5 Court (Carlin, Elko, Beatty, Pahrump, and Meadow Valley) ___ Other agency: County Clerk (Dayton, Tonopah, Argenta, Beowawe, and Pahrangat Valley); County Clerk/County Maintained (Wells); Clerk of Court (Eureka); District Court (Incline Village, New River, Boulder, Henderson, Las Vegas, and North Las Vegas); Jury Commissioner (Reno); Jury Commissioner's Office (District Court) (Sparks); Don't have a support program, when jury trial scheduled, the clerk or court administrator handles the qualification and summoning (Beatty); Should be implemented for civil juries by 1/1/05 (East Fork); Have never used it (Wadsworth)

(b) Courtroom security

- 17 NO (Reno, Wadsworth, New River, Canal, Mason Valley, Smith Valley, Carlin, Jackpot, Wells, Hawthorne, Union, Austin, Lake, Meadow Valley, Bunkerville, and Moapa; No courtroom security. Have to rely on deputies to handle when they are available. Generally available only at in-custody hearings, Beatty)
- 23 YES, directed by 9 Sheriff (Virginia City, Esmeralda, Beatty, Argenta, Beowawe, Eureka, Ely, and Lund; On request, Tonopah) ___ Other agency: Bailiff (Sparks and Mesquite); Bailiffs are POST certified, but are employees of the court (Henderson); Constable (East Fork and Tahoe); County, Our Bailiff (Laughlin); Court (Carson City, Elko, Pahrump, Las Vegas, and North Las Vegas); Court Bailiff (Boulder); Judge (Incline Village, Dayton, and Searchlight)

(c) Courthouse security (at the entrances to the courthouse and courthouse perimeter security)

- 25 NO (Virginia City, Incline Village, Wadsworth, Canal, Mason Valley, Smith Valley, Carlin, Elko, Jackpot, Wells, Hawthorne, Beatty, Pahrump, Union, Argenta, Austin, Lake, Beowawe, Meadow Valley, Pahranaagat Valley, Ely, Lund, Bunkerville, Moapa, and Tahoe)
- 16 YES, directed by 6 Sheriff (Reno, New River, Esmeralda, Tonopah, Eureka, and East Fork) Other agency: Bailiffs are POST certified, but employees of Court (Henderson); Court Bailiff (Boulder); District Court (Carson City and Las Vegas); Private Contractor (Sparks); Have video monitors that record all doors and courtroom 24 hrs daily. Save tapes for 1 month (Wells); Judge (Dayton); Judge, Bailiff (Searchlight); Mesquite Police Department (Mesquite); Court (North Las Vegas); Sheriff & GSI contracted with County (Laughlin); We have no perimeter security (Pahranaagat Valley).

(d) Law library

- 26 NO (Carson City, Virginia City, Reno, Sparks, Wadsworth, Canal, Dayton, Mason Valley, Carlin, Jackpot, Wells, Pahrump, Austin, Lake, Mason Valley, Smith Valley, Pahranaagat Valley, Lund, Boulder, Bunkerville, Laughlin, Mesquite, Moapa, and Tahoe; We do have an area where people can use the limited library that we have, Beowawe; Have the official law library on CD, plus we have an extra set of NRS' up-to-date that can be used. Need to replace the PC that was intended to be used by DA's and public when wanted and safeguards in place before could be used, Beatty)
- 14 YES (Hawthorne), directed by 3 Court (Incline Village, Union, and Searchlight) Other agency: County (Henderson, Las Vegas, and North Las Vegas); At Administrative Building. Kept up by the District Attorney's Office (Eureka); District Attorney (Esmeralda and Argenta); District Court (New River); District Court and County Admin (Tonopah); Elko County Library (Elko); Law Library Board (East Fork); On-line (Moapa)

(e) Self-help centers

- 33 NO (Carson City, Virginia City, Incline Village, Reno, Sparks, New River, Mason Valley, Smith Valley, Carlin, Elko, Jackpot, Wells, Hawthorne, Pahrump, Tonopah, Union, Argenta, Austin, Lake, Eureka, Meadow Valley, Pahranaagat Valley, Ely, Lund, Bunkerville, Las Vegas, Mesquite, Moapa, and Searchlight; Although we do not have a full self-help center, we do provide "How to Contest" & "How to Pay" instructions for traffic citations on our web site, Beowawe; We don't really consider it a self-help center, however, we do provide some pamphlets on landlord/tenant and small claims. We provide what procedural assistance we can for filling out forms and answering questions. Plus we do have numbers to referral services for attorneys and some information on where to get more help. Our regular staff handles this, Beatty; except staff answers questions as best we can without giving legal advice, East Fork; Staff helps filling out forms and answers questions. Not part of self-help program but staff does it, Wadsworth)
- 7 YES (Boulder), directed by 4 Court (Canal, Dayton, Esmeralda, and Beatty) Other agency: Clark County and independent agencies (Henderson); District Court and Justice Court (North Las Vegas); West Care, They are a nonprofit self-help center (Laughlin); Douglas County Family Support Council is available in our building on Mondays, 9:00 am – 12:00 pm and other times as needed for TPO matters, domestic criminal cases, etc. (assistance in completing forms, support of victims, etc.) (Tahoe)

IF YES, for what types of cases is assistance provided?

<u>All aspects (Laughlin)</u>	<u>All types (Henderson)</u>
<u>Civil proceedings (Canal and Dayton)</u>	<u>Domestic Violence (Boulder)</u>
<u>Family (North Las Vegas)</u>	<u>Landlord/Tenant (Beatty)</u>
<u>Traffic (Beatty)</u>	<u>Temporary Protective Orders (Esmeralda)</u>
<u>Protective Orders (Dayton)</u>	<u>Civil (North Las Vegas)</u>
<u>Criminal (Boulder)</u>	<u>Small Claims (Beatty and Boulder)</u>

IF YES, which of the following services are provided by the self-help program(s)?
(Check all that apply.)

- 7 Educational materials (pamphlets, books, videos) (Canal, Dayton, Esmeralda, Beatty, Laughlin, North Las Vegas, and Tahoe)
- 4 Written instructions for filling out forms (Canal, Beatty, North Las Vegas, and Tahoe)
- 1 Help using computer to obtain information or prepare documents (North Las Vegas)
- 6 Staff helps filling out forms (Canal, Dayton, Esmeralda, Beatty, Laughlin, and Tahoe)
- 8 Staff answers questions (Canal, Dayton, Esmeralda, Beatty, Austin, Laughlin, North Las Vegas, and Tahoe)
- 2 Meetings with an attorney (not court staff) (Laughlin and North Las Vegas)
- 3 Interpretation or translation assistance (Laughlin, North Las Vegas, and Tahoe)
- Workshop on completing forms or preparing cases
- 2 Help to prepare for a court hearing (Laughlin and North Las Vegas)
- 5 Help following up with court orders (Esmeralda, Austin, Laughlin, North Las Vegas, and Tahoe)
- 6 Information on where to get more help (Canal, Beatty, Austin, Laughlin, North Las Vegas, and Tahoe)
- 5 Referral to an attorney outside the court for legal help (Canal, Esmeralda, Beatty, North Las Vegas, and Tahoe)
- Other, please describe: Interactive forms on website, telephone hotline, notary services, public copier (North Las Vegas)

Civil

(f) Alternative Dispute Resolution programs (for example, ADR, arbitration, mediation, settlement conferences not conducted by a judge, etc.).

32 NO (Carson City, Virginia City, Incline Village, Wadsworth, New River, Canal, Dayton, Mason Valley, Smith Valley, Carlin, Elko, Jackpot, Wells, Esmeralda, Beatty, Pahrump, Tonopah, Union, Argenta, Austin, Lake, Beowawe, Eureka, Meadow Valley, Pahrnatag Valley, Ely, Lund, Bunkerville, Mesquite, Moapa, Searchlight, and East Fork)

9 YES (Hawthorne and Tahoe)
 called: Mediation (Boulder) directed by X Court Other agency: _____
 called: Mandatory Settlement Conferences (Laughlin) directed by X Court Other agency: _

called: Mediation (Sparks) directed by __ Court X Other agency: Neighborhood Mediation Center

called: Mediation (North Las Vegas) directed by __ Court X Other agency: Neighborhood Mediation Center

called: Neighbor Justice & Mediation Center (Reno) directed by __ Court X Other agency: Washoe County

called: Neighborhood Justice Center (Henderson) directed by __ Court X Other agency: Clark County Social Services

called: Small Claims Mediation (Las Vegas) directed by __ Court X Other agency: Neighborhood Mediation Center

Adult Criminal

(g) Pretrial services (assessing whether a defendant can be released, and on what conditions).

18 NO (Virginia City, New River, Canal, Mason Valley, Smith Valley, Jackpot, Esmeralda, Beatty, Pahrump, Tonopah, Union, Argenta, Beowawe, Eureka, Pahrnagat Valley, Ely, Lund, and Mesquite)

23 YES (Reno, Wadsworth, Dayton, Hawthorne, Austin, Lake, Meadow Valley, Boulder, Henderson, Las Vegas, and Moapa), directed by 5 Court (Incline Village, Carlin, Elko, Wells, and Tahoe) __ Other agency: Alternative Sentencing (Carson City); Sheriff for misdemeanors (Carlin); Sheriff and Chief of Police (Elko); Court Services (Sparks); District Court (Incline Village); County (Bunkerville); County Pretrial Services (Searchlight); Detention Center (Moapa); Intake Services at the County Detention Center (Laughlin); Las Vegas Justice Court (North Las Vegas); Court and Alternative Sentencing Department (East Fork)

(h) Adult Drug Court

30 NO (Carson City, Virginia City, Incline Village, Reno, Sparks, Wadsworth, New River, Dayton, Mason Valley, Carlin, Elko, Jackpot, Wells, Esmeralda, Beatty, Pahrump, Tonopah, Union, Argenta, Austin, Lake, Beowawe, Eureka, Meadow Valley, Pahrnagat Valley, Lund, Bunkerville, Mesquite, Moapa, and Searchlight)

10 YES (Henderson), directed by 3 Court (Hawthorne, Las Vegas, East Fork, and Tahoe) __ Other agency: District Court (Canal, Smith Valley, and North Las Vegas); District Court Drug Court program (Boulder); West Care provides the counseling and testing under contract with the County (Laughlin); Alternative Sentencing Dept. may be involved (Tahoe); Alternative Sentencing Department (East Fork)

(i) Mental Health Court

33 NO (Carson City, Virginia City, Incline Village, Reno, Wadsworth, New River, Canal, Dayton, Mason Valley, Smith Valley, Carlin, Elko, Jackpot, Wells, Esmeralda, Beatty, Pahrump, Tonopah, Union, Argenta, Austin, Lake, Beowawe, Eureka, Meadow Valley, Pahrnagat Valley, Ely, Lund, Boulder, Bunkerville, Mesquite, Moapa, and Searchlight)

8 YES (Henderson), directed by 2 Court (Hawthorne and East Fork) __ Other agency: Clark County has it in Las Vegas (Laughlin); District Court (Sparks, Las Vegas, and North Las Vegas); Jail may be involved (Tahoe); County Jail with County Mental Health (East Fork)

(j) Domestic Violence

- 23 NO (Virginia City, Incline Village, Reno, Sparks, Wadsworth, New River, Canal, Mason Valley, Smith Valley, Jackpot, Wells, Esmeralda, Beatty, Union, Argenta, Beowawe, Eureka, Pahrnagat Valley, Ely, Lund, Las Vegas, Moapa, and Searchlight)
- 19 YES (Austin), directed by 7 Court (Dayton, Carlin, Elko, Hawthorne, Pahrump, Meadow Valley, and East Fork) Other agency: Advocates to End Domestic Violence (Nonprofit aid with protective order issues) (Carson City); Certified Independent Counselors (Henderson); Court clerks assist applicants with TPOs & CADV located in Elko 50 miles away & Law Enforcement (Wells); Sheriff (Carlin); Sheriff and Chief of Police (Elko); District Attorney (Bunkerville); District Court (North Las Vegas); Tahoe Women’s Services (Incline Village); Domestic Violence Intervention Group (Lake); Safe Nest (Boulder and Mesquite); West Care Counseling (Laughlin); Tonopah Mental Health and other private groups out of town (Tonopah); Support program (Tahoe)

(k) Victim assistance

- 20 NO (Virginia City, Incline Village, Sparks, New River, Dayton, Mason Valley, Smith Valley, Beatty, Pahrump, Union, Lake, Beowawe, Eureka, Meadow Valley, Pahrnagat Valley, Lund, Boulder, Las Vegas, Mesquite, and East Fork)
- 16 YES (Wadsworth, Elko, and Austin), directed by 4 Court (Carlin, Jackpot, Esmeralda, and Tahoe) Other agency: Advocates to End Domestic Violence (Nonprofit aid with protective order issues) (Carson City); Alive (Canal); Court clerks assist applicants with numbers, addresses if able to contact for assistance – which would include DA – CADV – Law Enforcement (Wells); State Victim Fund, Red Cross, Friends in Service Helping, Restitution (Carlin and Jackpot); District Attorney’s Office and West Care counseling (Laughlin); District Attorney (Argenta, Bunkerville, Henderson, and Moapa); DC Family Support Council (Tahoe); Eighth Judicial District (North Las Vegas); Sheriff’s Department (Ely); West Care (Searchlight)

(l) Sentencing alternatives. If your jurisdiction has sentencing alternative programs, for example, home detention, work-in-lieu, please indicate what type it is and who runs the program.

- 9 NO (Esmeralda, Austin, Beowawe, Eureka, Meadow Valley, Pahrnagat, Ely, Lund, and Mesquite)
- 31 YES, type: _____ directed by Court Other agency: _____

Court	Type	Directed by
Carson City	Electronic Monitoring	Alternative Sentencing Department
	Community Service	Alternative Sentencing
Virginia City	Home Detention	Private Company
	Community Service	Court
Incline Village	Home Detention	Constable
	Work-in-Lieu	Constable
Reno	House Arrest	County Sheriff
	Community Service	Court, Washoe County Sheriff
Sparks	House Arrest & Community Service	Alternative Sentencing Department
	House Arrest	Private Company
Wadsworth	Home Detention	County Sheriff

APPENDIX D

Court	Type	Directed by
New River	Home Detention	Court, Private agency
Canal	Work in lieu (community service)	Court
	Home Detention	Court
Dayton	Community Service	County Sheriff
	Compliance w/orders	Court
Mason Valley	Home Detention	Private Company
	Work-in-Lieu	Sheriff's Dept. employee
Smith Valley	Community Service	County Jail
	Home Detention	Private Enterprise
Carlin	Home Detention	Court, house arrest monitor
	Community Service	Court and several agencies
Elko	House Arrest	Court and House Arrest Monitor
	Work-in-Lieu	Court and several agencies
Wells	House Arrest	Private Co.
	Community Service	Overseen by non-profit agency where work is completed
Jackpot	Home Detention	Court
Hawthorne		Court
Beatty	Community Service	County Sheriff – logs workers in and out and directs where the service will be completed for locals. Clerks monitor all compliance with local and others.
Pahrump	Community Service	Court
	House Arrest Program	Cops Security
Tonopah	Home Detention	
	Work-in-Lieu	County or Sheriff's Office
Union	Home Detention	Court
	Community Service	Court
Argenta	Community Service	Court and Sheriff
Lake	Community Service	Court
Boulder	Community Service	Help of Southern Nevada
	House Arrest Program	Clark County Detention Center
Bunkerville	Work in lieu (community service)	Court
Henderson	House Arrest	Detention Center
	Community Service	Help of Southern Nevada
Las Vegas	Community Service	Court
	Court Education Programs	Court
Laughlin		Clark County Detention Center
Moapa	House Arrest	County Jail
	Work-in-Lieu	Court
North Las Vegas	House Arrest	Las Vegas Metropolitan Police Dept.
	Community Service	Help of Southern Nevada
Searchlight	Work in lieu (community service)	Court
East Fork	House Arrest	Court and Alternative Sentencing Dept.
Tahoe	House Arrest Drug Programs	Alternative Sentencing Dept

(m) Probation

- 24 NO (Incline Village, Reno, Sparks, Wadsworth, New River, Canal, Mason Valley, Smith Valley, Wells, Union, Austin, Beowawe, Eureka, Meadow Valley, Ely, Lund, Boulder, Bunkerville, Henderson, Las Vegas, Mesquite, Moapa, North Las Vegas, and Searchlight)
- 14 YES (Carson City and Laughlin), directed by 11 Court (Dayton, Carlin, Elko, Hawthorne, Pahrump, Tonopah, Argenta, Lake, East Fork, and Tahoe; Informal only – thru court reviews, Virginia City; Some charges defendants are allowed a probationary period to complete certain things and stay out of trouble. The clerks monitor that compliance, Beatty) ___ Other agency: Alternative Sentencing (Carson City and East Fork); State of Nevada, Division of Parole and Probation (Laughlin)

(n) Grand jury

- 34 NO (Carson City, Virginia City, Incline Village, Reno, Sparks, Wadsworth, New River, Canal, Mason Valley, Smith Valley, Carlin, Elko, Jackpot, Wells, Esmeralda, Hawthorne, Beatty, Pahrump, Tonopah, Union, Argenta, Austin, Lake, Beowawe, Meadow Valley, Ely, Lund, Boulder, Bunkerville, Henderson, Laughlin, Mesquite, Searchlight, and East Fork)
- 4 YES, directed by 1 Court (Dayton) ___ Other agency: District Court (Las Vegas and North Las Vegas); District Attorney (Moapa)

(o) Collections of fines, assessments and other amounts ordered by the court

- 8 NO (Virginia City, Mason Valley, Smith Valley, Lund, Boulder, Moapa, and North Las Vegas; Currently under development. Set to deploy in next few months, Henderson)
- 31 YES (Esmeralda and Austin), directed by 19 Court (Reno, Sparks, Wadsworth, Canal, Dayton, New River, Carlin, Elko, Jackpot, Wells, Hawthorne, Beatty, Pahrump, Tonopah, Union, Argenta, Austin, Lake, Beowawe, Meadow Valley, Ely, Bunkerville, Las Vegas, Laughlin, Mesquite, Searchlight, East Fork, and Tahoe) ___ Other agency: County Collection Dept. (Incline Village, Wadsworth, Carlin, Elko, Wells, and Eureka); County Treasurer (Carson City); District Attorney and County Collections (Sparks); Collections Agency (New River, Argenta, Austin, and Pahrnagat Valley); Private Collection agency for traffic citations only (East Fork); The court supervises the Judicial Collection Department for Nye Courts (Pahrump); We have a collections administrator that collects on warrants. The clerks send reminders, late notices, etc., prior to that. The Court has had an outside collection agency since 1986 that we use for warrants (Beatty)

Family Law(p) Guardian *ad litem*

- 23 NO (Carson City, Incline Village, Reno, New River, Dayton, Carlin, Elko, Jackpot, Wells, Hawthorne, Beatty, Pahrump, Union, Argenta, Lake, Meadow Valley, Pahrnagat Valley, Lund, Henderson, Las Vegas, Mesquite, Searchlight, and East Fork)
- 0 YES, directed by ___ Court ___ Other agency: _____

(q) Child custody or visitation *mediation*

22 NO (Carson City, Incline Village, Reno, New River, Dayton, Elko, Jackpot, Wells, Hawthorne, Beatty, Pahrump, Union, Argenta, Lake, Meadow Valley, Pahrnagat Valley, Lund, Henderson, Las Vegas, Mesquite, Searchlight, and East Fork)

0 YES, directed by ___ Court ___ Other agency: _____

(r) Child custody or visitation *evaluation*

22 NO (Carson City, Incline Village, Reno, New River, Dayton, Elko, Jackpot, Wells, Hawthorne, Beatty, Pahrump, Union, Argenta, Lake, Meadow Valley, Pahrnagat Valley, Lund, Henderson, Las Vegas, Mesquite, Searchlight, and East Fork)

0 YES, directed by ___ Court ___ Other agency: _____

(s) Family drug court

21 NO (Carson City, Incline Village, Reno, New River, Dayton, Elko, Jackpot, Wells, Hawthorne, Beatty, Pahrump, Union, Argenta, Lake, Meadow Valley, Pahrnagat Valley, Lund, Henderson, Las Vegas, Mesquite, and Searchlight)

0 YES, directed by ___ Court ___ Other agency: _____

Juvenile

(t) Sentencing alternatives. If your jurisdiction has sentencing alternative programs, please indicate what type it is and who runs the program.

25 NO (Carson City, Incline Village, Reno, New River, Dayton, Smith Valley, Elko, Jackpot, Wells, Esmeralda, Beatty, Pahrump, Union, Argenta, Austin, Lake, Beowawe, Pahrnagat Valley, Lund, Henderson, Las Vegas, Laughlin, Moapa, Searchlight, and East Fork)

2 YES

type: Work Programs (Hawthorne) directed by ___ Court ___ Other agency: Juvenile Probation

type: Community Service (Eureka) directed by ___ Court ___ Other agency: County

(u) CASA program (Court Appointed Special Advocate for a child)

19 NO (Reno, New River, Smith Valley, Elko, Jackpot, Wells, Hawthorne, Beatty, Pahrump, Union, Argenta, Lake, Pahrnagat Valley, Lund, Henderson, Las Vegas, Moapa, Searchlight, and East Fork)

1 YES (Esmeralda), directed by X Court ___ Other agency: _____

(v) Juvenile probation

17 NO (Reno, New River, Smith Valley, Elko, Jackpot, Wells, Pahrump, Union, Argenta, Lake, Pahrnagat Valley, Lund, Henderson, Las Vegas, Moapa, Searchlight, and East Fork)

4 YES (Hawthorne), directed by ___ Court ___ Other agency: 5th Judicial Court program and employees come to Beatty once a month (Beatty); Juvenile Probation Department (Esmeralda); Juvenile Services (Incline Village)

(w) Juvenile drug court

18 NO (Incline Village, Reno, New River, Smith Valley, Elko, Jackpot, Wells, Beatty, Union, Argenta, Lake, Pahrnagat, Lund, Henderson, Las Vegas, Moapa, Searchlight, and East Fork)

1 YES, directed by ___ Court X Other agency: Juvenile Probation (Hawthorne)

(x) Collections of fines, assessments and other amounts ordered by the court

16 NO (Incline Village, Reno, New River, Smith Valley, Elko, Jackpot, Wells, Pahrump, Argenta, Lake, Pahrnagat, Lund, Henderson, Las Vegas, Moapa, and East Fork)

3 YES, directed by 1 Court (Searchlight) ___ Other agency: Juvenile Probation Department (Esmeralda and Hawthorne)

Other Program(s) Benefiting the Court or Litigants

4.1 (y)

Court	Name of Program	Who is responsible for Operations?	What agency's budget has funding for the program?	Briefly describe the program
Incline Village	DMV Registration Services - Temp Permits/VIN Inspections	Court	Court	We have a program to assist people to clear titles on abandoned or older vehicles, issue 10-day permits, and inspect VINS. This has been informal agreement until recently when DMV requested interlocal agreement. The DMV indicates it will discontinue the program upon the retirement of the judicial officer currently in office.
Reno	Court Counseling Compliance Program	Court	Grant Funded with match from the Court	Provides greater supervision of sentenced defendants who fail to comply with terms of their sentence.
Sparks	ECR (Early Case Resolution)	DA and PD	DA and PD	Indigent Defendants charged with felony and/or gross misdemeanor offenses are evaluated and offered negotiations in exchange for guilty pleas within 72 hours of arrest. If ECR is accepted, case is waived up to District Court and resolved fairly quickly.
Canal	DUI school/VIP	Court and MADD	Self-funded by attendees	State required DUI school and VIP for DUI offenders
Smith Valley	DUI School, Alcohol Evaluations, and Substance Abuse Treatment programs	Not Court	Affiliated B.A.D.A and State Funded	The Lyon Council on Alcohol and Other Drugs provide the mandatory alcohol evaluations and substance abuse treatment programs as well as the DUI Schools. The Walker Paiute Tribe also has these programs.
Beatty	Collections Administrator	Court	Collections fee budget	A Collections Administrator was hired and is housed at the Pahrump Justice Court. He collects for the Pahrump Justice Court fines/money owed and the Beatty Justice Court fines/money owed and failures to appear at this time

4.2 Changes In Programs

(a) What recent changes, whether for budgetary or other reasons, have occurred in the programs operated by or on behalf of the court or litigants?

Court	Response
Carson City	NA
Incline Village	Nothing in particular, except as otherwise noted.
Wadsworth, Carlin, Tonopah, Union, Argenta, Lake, Beowawe, Lund, Bunkerville, and Laughlin	None
New River	Collection Program was launched in 2003 and almost immediately had to be placed on "hold" due to increased caseload and short staffing.
Dayton	We have made significant changes in our calendaring process.
Smith Valley	Batterer's Treatment program is no longer available. State will not fund it anymore.

(b) What programs, if any, were added or ended in the last few years?

Court	1	2	3	4	5
Carson City and Tahoe	NA				
Reno	Court Counseling Compliance Program				
Wadsworth, Smith Valley, Carlin, Tonopah, Union, Lake, Beowawe, Lund, Bunkerville, and Laughlin	None				
New River	Collection Program				
Dayton	Statistical reporting program	Credit card acceptance	Added review hearings	Animal cites	Added fine ext. hearings
Beatty	Collections				
Pahrump	Mental Health Court				
Las Vegas	Mental Health Court	Moderate Offender Program			

(c) What programs, if any, were added during the current 2003-2004 fiscal year?

Court	Response
Sparks	Fast Track
Wadsworth, Carlin, Tonopah, Union, Lake, Beowawe, Lund, Bunkerville, and Laughlin	None
Pahrump	County Judicial Collections Dept. established 12/02 & in full service 01/03
Tahoe	NA

(d) What changes does the court anticipate making in the next few fiscal years? In order of priority, what programs might be cut if funding were reduced? What programs would be added if funding became available?

Court	Response
Carson City	The Court plans to place the collection of fines and fees under the Department of Alternative Sentencing rather than under the Treasurer's Office. The Court also plans to establish a misdemeanor Mental Health Court.
Incline Village	None. We will not cut any programs, nor do we plan on adding any regardless of funding.
Reno	None
Sparks	Add, Drug Court. We currently have no programs to cut.
Wadsworth	No programs to cut. Would like adequate court facilities and a Misdemeanor Probation department
New River	Reinstate collection program
Dayton	New Case Management System if funding available. Expansion of the Court facility. Security upgrades for courtroom and courthouse.
Smith Valley	No resources for new programs, but we are badly in need of Batterer's Treatment and some sort of courtroom security.
Carlin	Local Domestic Violence counseling program sponsored in part by Court and County Probation Department including warrants officer.
Beowawe	None
Lund	Courtroom Security, Short Jury Trials, Collections, Self-Help, Alternative Sentencing
Bunkerville	Unknown.
Henderson	We will be implementing a collections program in the next few months.
Las Vegas	All of Las Vegas Justice Court's programs are mandated by NRS and are within the scope of the Court's legal authority. There are no programs that could be cut if funding is reduced. If funding became available, Las Vegas Justice Court would need more staff resources in the following areas: <ol style="list-style-type: none"> 1. TPO: The Judicial Council of the State of Nevada has an Ad Hoc Committee to standardize "Stalking and Harassment" temporary protective order (TPO) forms. Use of these forms will require significant changes to Court procedures for processing TPO cases. For example, the proposed forms allow a TPO applicant to request a temporary order and an extended order at the same time. Since extended orders can only be granted after a notice to the adverse party and a hearing on the petition, 100 additional hearings are anticipated on a monthly basis. 2. Jury Trials: In <i>Aftercare of Clark County v. Justice Ct.</i>, 120 Nev. Adv. Op. No. 2 (January 23, 2004), the Nevada Supreme Court held that the Las Vegas Justice Court cannot limit the right to jury trial in civil cases to litigants who are seeking \$5,000 or

more in "provable damages." The Court will have to conduct a civil jury trial on demand in any civil case, regardless of the amount in controversy. This will strain the Court's caseload and require resources to meet the demands that trials present for clerks, bailiffs and judges.

3. Jurisdictional Increase: During the 2003 Legislative Session, AB100 was enacted, which will increase the Justice Court jurisdictional limit for civil cases from \$7,500 to \$10,000. This will result in a diversion of many cases from District Court to Justice Court.

Laughlin None

5.0 ADMINISTRATIVE SUPPORT SERVICES

OBJECTIVE: Identify who provides administrative support services to the court and the extent to which the court is self-sufficient regarding these services.

5.1 Who provides the following administrative support services to the court?

For each type of service listed please indicate who provides the court with these services using the following codes:

- IService provided only by *internal* court or clerk of court staff.
- M.....Source of services is *mixed*, some from internal court or clerk of court staff and some from executive branch agencies.
- EAn *executive* branch agency provides all aspects of that particular type of service.
- N/AService *not* provided, or not available.

Only one code should be entered for each category of support service.

- Accounting, fiscal control, grant accounting, and auditing
- Banking, cash management, checks, and disbursements
- Purchasing
- Payroll
- Human resource recruitment and selection
- Human resources other than recruitment and selections, for example benefit administration, classification studies, etc.
- Risk management and defense against suits
- Communications (telephones, computer networking)
- Information technology (other than communications)
- Building services (janitorial, maintenance, etc.)
- Training and development of staff
- Records retention and storage
- Other, please describe: _____

APPENDIX D

Question	Type	Count	Court
Accounting, fiscal control, grant accounting, and auditing	I, Internal court or clerk of court staff	6	Jackpot, Wells, Pahrump, Meadow Valley, Lund, and Moapa
	M, Mixed from court or clerk of court and executive branch	26	Carson City, Incline Village, Reno, Sparks, New River, Canal, Dayton, Mason Valley, Carlin, Elko, Esmeralda, Hawthorne, Beatty, Tonopah, Union, Argenta, Austin, Beowawe, Pahrnagat Valley, Bunkerville, Henderson, Las Vegas, North Las Vegas, Searchlight, East Fork, and Tahoe
Banking, cash management, checks and disbursements	E, Executive branch all aspects	9	Virginia City, Wadsworth, Smith Valley, Lake, Eureka, Ely, Boulder, Laughlin, and Mesquite
	I, Internal court or clerk of court staff	28	Reno, Wadsworth, Dayton, Mason Valley, Carlin, Elko, Jackpot, Wells, Esmeralda, Hawthorne, Beatty, Pahrump, Tonopah, Argenta, Austin, Lake, Meadow Valley, Pahrnagat Valley, Ely, Lund, Lund, Boulder, Bunkerville, Henderson, Laughlin, Moapa, North Las Vegas, Searchlight, and East Fork
	M, Mixed from court or clerk of court and executive branch	12	Carson City, Virginia City, Incline Village, Sparks, Canal, Smith Valley, Union, Beowawe, Eureka, Las Vegas, Mesquite, and Tahoe
Purchasing	E, Executive branch all aspects	1	New River
	I, Internal court or clerk of court staff	17	Wadsworth, New River, Canal, Smith Valley, Jackpot, Wells, Hawthorne, Union, Argenta, Austin, Lake, Eureka, Meadow Valley, Pahrnagat Valley, Ely, Henderson, and East Fork
	M, Mixed from court or clerk of court and executive branch	21	Carson City, Virginia City, Incline Village, Reno, Sparks, Dayton, Mason Valley, Carlin, Elko, Esmeralda, Beatty, Pahrump, Tonopah, Beowawe, Bunkerville, Laughlin, Mesquite, Moapa, North Las Vegas, Searchlight, and Tahoe
	E, Executive branch all aspects	2	Boulder and Las Vegas
Payroll	NA, Not provided or not available	1	Lund
	I, Internal court or clerk of court staff	2	Jackpot and Hawthorne
	M, Mixed from court or clerk of court and executive branch	16	Carson City, Reno, Sparks, Carlin, Elko, Tonopah, Union, Argenta, Austin, Henderson, Las Vegas, Moapa, North Las Vegas, Searchlight, East Fork, and Tahoe
	E, Executive branch all aspects	22	Virginia City, Incline Village, Wadsworth, New River, Canal, Dayton, Mason Valley, Smith Valley, Wells, Esmeralda, Beatty, Pahrump, Lake, Beowawe, Eureka, Meadow Valley, Pahrnagat Valley, Ely, Boulder, Bunkerville, Laughlin, and Mesquite
	NA, Not provided or not available	1	Lund

APPENDIX D

Question	Type	Count	Court
Human resource recruitment and selection	I, Internal court or clerk of court staff	8	Incline Village, Sparks, Wells, Esmeralda, Argenta, Austin, Lake, and Beowawe
	M, Mixed from court or clerk of court and executive branch	17	Carson City, Reno, New River, Canal, Carlin, Elko, Hawthorne, Beatty, Pahrump, Tonopah, Henderson, Las Vegas, Moapa, North Las Vegas, Searchlight, East Fork, and Tahoe
	E, Executive branch all aspects	9	Virginia City, Dayton, Mason Valley, Smith Valley, Ely, Boulder, Bunkerville, Laughlin, and Mesquite
	NA, Not provided or not available	4	Wadsworth, Jackpot, Pahrnagat Valley, and Lund
Human resources other than recruitment (benefit admin, classification studies, etc.)	I, Internal court or clerk of court staff	1	Hawthorne
	M, Mixed from court or clerk of court and executive branch	12	Carson City, Reno, Sparks, Carlin, Elko, Esmeralda, Beatty, Henderson, Moapa, Searchlight, East Fork, and Tahoe
	E, Executive branch all aspects	20	Virginia City, Incline Village, Wadsworth, New River, Canal, Dayton, Mason Valley, Smith Valley, Wells, Pahrump, Tonopah, Argenta, Lake, Beowawe, Ely, Boulder, Las Vegas, Laughlin, Mesquite, and North Las Vegas
	NA, Not provided or not available	4	Jackpot, Austin, Pahrnagat Valley, and Lund
Risk management and defense against suits	I, Internal court or clerk of court staff	1	Jackpot
	M, Mixed from court or clerk of court and executive branch	8	Carson City, Dayton, Carlin, Elko, Hawthorne, Argenta, Moapa, and Tahoe
	E, Executive branch all aspects	25	Incline Village, Reno, Sparks, Wadsworth, New River, Canal, Mason Valley, Smith Valley, Esmeralda, Beatty, Pahrump, Tonopah, Austin, Lake, Beowawe, Ely, Boulder, Bunkerville, Henderson, Las Vegas, Laughlin, Mesquite, North Las Vegas, Searchlight, and East Fork
	NA, Not provided or not available	4	Virginia City, Wells, Pahrnagat Valley, and Lund
Communications (telephones, computer networking)	I, Internal court or clerk of court staff	5	Jackpot, Wells, Austin, Pahrnagat Valley, and Lund
	M, Mixed from court or clerk of court and executive branch	19	Carson City, New River, Canal, Dayton, Mason Valley, Smith Valley, Carlin, Elko, Esmeralda, Hawthorne, Pahrump, Union, Argenta, Beowawe, Bunkerville, Henderson, Las Vegas, Moapa, East Fork, and Tahoe
	E, Executive branch all aspects	15	Virginia City, Incline Village, Reno, Sparks, Wadsworth, Beatty, Tonopah, Lake, Eureka, Ely, Boulder, Laughlin, Mesquite, North Las Vegas, and Searchlight
Information technology (other than communications)	I, Internal court or clerk of court staff	3	Wells, Austin, and Pahrnagat Valley

APPENDIX D

Question	Type	Count	Court
Building services (janitorial, maintenance, etc)	M, Mixed from court or clerk of court and executive branch	20	Carson City, Virginia City, Reno, Sparks, New River, Canal, Smith Valley, Carlin, Elko, Esmeralda, Argenta, Lake, Beowawe, Bunkerville, Henderson, Las Vegas, Moapa, Searchlight, East Fork, and Tahoe
	E, Executive branch all aspects	10	Incline Village, Wadsworth, Dayton, Beatty, Pahrump, Tonopah, Boulder, Laughlin, Mesquite, and North Las Vegas
	NA, Not provided or not available	4	Mason Valley, Jackpot, Ely, and Lund
	I, Internal court or clerk of court staff	1	Wells
	M, Mixed from court or clerk of court and executive branch	10	Carlin, Hawthorne, Union, Lake, Pahrnagat Valley, Lund, Bunkerville, Moapa, Searchlight, and Tahoe
Training and development of staff	E, Executive branch all aspects	28	Carson City, Virginia City, Incline Village, Reno, Sparks, Wadsworth, New River, Canal, Dayton, Mason Valley, Smith Valley, Elko, Esmeralda, Beatty, Pahrump, Tonopah, Argenta, Austin, Beowawe, Eureka, Ely, Boulder, Henderson, Las Vegas, Laughlin, Mesquite, North Las Vegas, and East Fork
	NA, Not provided or not available	1	Jackpot
	I, Internal court or clerk of court staff	19	Virginia City, Incline Village, Canal, Dayton, Jackpot, Wells, Esmeralda, Hawthorne, Beatty, Pahrump, Tonopah, Union, Austin, Beowawe, Eureka, Meadow Valley, Pahrnagat Valley, Searchlight, and Tahoe
	M, Mixed from court or clerk of court and executive branch	15	Carson City, Reno, Sparks, New River, Mason Valley, Smith Valley, Carlin, Elko, Argenta, Boulder, Henderson, Las Vegas, Moapa, North Las Vegas, and East Fork
	E, Executive branch all aspects	5	Lake, Ely, Bunkerville, Laughlin, and Mesquite
Records retention and storage	NA, Not provided or not available	2	Wadsworth and Lund
	I, Internal court or clerk of court staff	32	Virginia City, Incline Village, Wadsworth, Canal, Dayton, Smith Valley, Carlin, Elko, Jackpot, Wells, Esmeralda, Hawthorne, Beatty, Pahrump, Tonopah, Union, Argenta, Austin, Lake, Beowawe, Eureka, Meadow Valley, Pahrnagat Valley, Ely, Lund, Boulder, Henderson, Las Vegas, Mesquite, Moapa, North Las Vegas, and Searchlight
	M, Mixed from court or clerk of court and executive branch	9	Carson City, Reno, Sparks, New River, Mason Valley, Bunkerville, Laughlin, East Fork, and Tahoe
Other	M, Mixed from court or clerk of court and executive branch	1	Pahrump: The county recently (2 yrs) established a purchasing department. All purchases are decided by Court, but must be routed through that department, which has caused us additional time and work to complete this simple task.

6.0 FACILITIES

OBJECTIVE: Identify the types of facilities available to the court and the conditions of facilities.

6.1 Number of courtrooms: permanent: _____ temporary: _____

Court	Permanent Courtrooms	Temporary Courtrooms	Comments
Carson City	2		
Virginia City	1		
Incline Village	1	0	
Reno	5	0	
Sparks	2		
Wadsworth	1		
New River	1		
Canal	1		
Dayton	1		
Mason Valley	1		
Smith Valley	1		
Carlin	1		
Elko	2		
Jackpot	1		
Wells	1		
Esmeralda	1		
Hawthorne	1		
Beatty	1		
Pahrump	1		
Tonopah	1	0	
Union	1		
Argenta	1	1	
Austin	1		
Lake	1		
Beowawe	1		
Eureka	1		
Meadow Valley	1		
Pahranagat Valley	1		
Ely	1		
Lund	1	0	Single-wide trailer house
Boulder	1		
Bunkerville	1		
Henderson	2		
Las Vegas	8	1	
Laughlin	1		
Mesquite	1		
Moapa	1		
North Las Vegas	2		
Searchlight	1		
East Fork	1		
Tahoe	1		

6.2 Number of judges in court: _____ number of chambers: _____

Court	Judges	Chambers
Carson City	2	2
Virginia City	1	
Incline Village	1	1
Reno	5	6
Sparks	2	2
Wadsworth	1	0
New River	1	
Canal	1	1
Dayton	1	1
Mason Valley	1	
Smith Valley	1	1
Carlin	1	1
Elko	2	2
Jackpot	1	1
Wells	1	1
Esmeralda	1	0
Hawthorne	1	1
Beatty	1	
Pahrump	1	1
Tonopah	1	1
Union	1	1
Argenta	1	2
Austin	1	1
Lake	1	
Beowawe	1	
Eureka	1	1
Meadow Valley	1	1
Pahranagat Valley	1 (part-time)	1
Ely	1	1
Lund	1	1
Boulder	1	1
Bunkerville	1	
Henderson	2	2
Las Vegas	8	8
Laughlin	1	
Mesquite	1	
Moapa	1	
North Las Vegas	2	2
Searchlight	1	1
East Fork	1	
Tahoe	1	1

6.3 Total amount of space for court staff and clerk of court staff: _____ square feet

Court	Sq Ft
Carson City	19,611
Virginia City	2
Incline Village	450
Sparks	2,450
Wadsworth (includes courtroom)	540
New River	470
Canal	1,200
Dayton	550
Mason Valley	500
Smith Valley	100
Carlin	1,103
Elko	2,919
Jackpot	50
Wells	790
Beatty	500
Pahrump	1,800
Union (includes courtroom)	2,900
Argenta	400
Austin	400
Lake	661
Beowawe (office space only)	300
Eureka	360
Ely	30
Lund	120
Boulder	600
Henderson	8,000
Las Vegas	34,628
Courtthouse	25,000
Civil Div lease	4,850
Training lease	1,059
Pre trial services	3,719
Laughlin	632
Mesquite	1,000
Moapa	345
North Las Vegas (including Constable's Office)	13,193
East Fork	687
Tahoe	250

6.4 The space that the court uses for *courtrooms* is located: (Check the response that most closely represents the experience in your jurisdiction.)

- 4 In a separate building not shared with any other executive or legislative branch entity. (Wadsworth, New River, Bunkerville, and Searchlight)
- 20 In a building used by several governmental entities but courtrooms are specifically set aside for use only by the court. (Carson City, Reno, Sparks, Canal, Mason Valley, Smith Valley, Elko, Jackpot, Esmeralda, Beatty, Pahrump, Tonopah, Union, Austin, Eureka, Ely, Las Vegas, Laughlin, Mesquite, and North Las Vegas)
- 12 In a building used by several governmental entities where courtrooms are also used for public functions of other governmental entities. (Virginia City, Dayton, Carlin, Argenta, Lake, Meadow Valley, Pahrangat Valley, Lund, Henderson, Moapa, East Fork, and Tahoe)
- Other, please describe: In a building used by one other governmental entity. Courtroom set aside but can be used by others with Court's permission (Beowawe); In a building used by several governmental entities and space leased to NHP only (Wells); Separate building not shared with any executive or legislative branch entity (Wadsworth, New River, Bunkerville, and Searchlight); Share courtroom with Municipal Court (Boulder); The DA is in the same building (Hawthorne); We are in a private building shared with private businesses, professional offices, and a few other government agencies. We have a dedicated courtroom for our use (Incline Village)

6.5 The space that the court uses for *staff and administrator's office space* is located: (Check the response that most closely represents the experience in your jurisdiction.)

- 5 In a separate building not shared with any other executive or legislative branch entity. (Wadsworth, New River, Boulder, Bunkerville, and Searchlight)
- 32 In a building used by several governmental entities, but the court staff and administrator's office space is set aside specifically for use only by the court. (Carson City, Reno, Sparks, Canal, Dayton, Mason Valley, Smith Valley, Carlin, Elko, Jackpot, Esmeralda, Beatty, Pahrump, Tonopah, Union, Argenta, Austin, Lake, Beowawe, Eureka, Meadow Valley, Pahrangat Valley, Ely, Lund, Henderson, Las Vegas, Laughlin, Mesquite, Moapa, North Las Vegas, East Fork, and Tahoe; Private building, Incline Village)
- In a building used by several governmental entities with the court staff and administrator's office space jointly shared with other executive or legislative branch staff.
- Other, please describe: In a building used by one governmental entity, but the court staff and administrator's office space is set aside specifically for use only by the court (Hawthorne); In a building used by several governmental entities and space leased only to NHP (Wells)

6.6 Adequacy of courthouse and courtrooms. How useable are they? Are they meeting your court's current needs? (Check appropriate response for each question.)

- (a) The number of *courtrooms* is
33 adequate (Carson City, Virginia City, Incline Village, Reno, Wadsworth, New River, Canal, Mason Valley, Smith Valley, Carlin, Elko, Wells, Esmeralda, Hawthorne, Beatty, Tonopah, Union, Austin, Lake, Eureka, Pahrnagat Valley, Ely, Lund, Boulder, Bunkerville, Henderson, Laughlin, Mesquite, Moapa, North Las Vegas, Searchlight, East Fork, and Tahoe)
8 inadequate. (Sparks, Dayton, Jackpot, Pahrump, Argenta, Beowawe, Meadow Valley, and Las Vegas)
- (b) The size of the *courtrooms* is
27 adequate (Carson City, Virginia City, Reno, New River, Canal, Mason Valley, Carlin, Esmeralda, Hawthorne, Beatty, Pahrump, Tonopah, Union, Austin, Meadow Valley, Pahrnagat Valley, Lund, Boulder, Bunkerville, Henderson, Laughlin, Mesquite, Moapa, North Las Vegas, Searchlight, and Tahoe; May become inadequate due to jury trial requirements, Incline Village)
13 inadequate for the type of cases heard and volume of cases heard. (Sparks, Wadsworth, Dayton, Smith Valley, Elko, Jackpot, Argenta, Lake, Beowawe, Eureka, Ely, Las Vegas, and East Fork)
- (c) The size of the *holding cells* is
16 adequate (Carson City, Reno, New River, Dayton, Mason Valley, Jackpot, Esmeralda, Beatty, Tonopah, Eureka, Boulder, Bunkerville, Henderson, Laughlin, Mesquite, and Searchlight; Probably should ask jail facility – from what we see, it is adequate, Tahoe)
13 inadequate for the number of defendants typically appearing. (Sparks, Pahrump, Union, Argenta, Ely, Lund, Las Vegas, North Las Vegas, East Fork, and Tahoe; Never completed, Elko; There is no holding cell, Beowawe; What holding cells? Wadsworth; Non-existent, Smith Valley; Do not have a holding cell, Hawthorne; None available, Lake; We have no holding cells, Pahrnagat Valley)
- (d) The amount of space for *court and clerk of court staff* is
25 adequate (Carson City, Incline Village, New River, Canal, Mason Valley, Carlin, Wells, Esmeralda, Hawthorne, Beatty, Tonopah, Union, Argenta, Austin, Lake, Pahrnagat Valley, Boulder, Bunkerville, Henderson, Laughlin, Mesquite, Moapa, North Las Vegas, and Searchlight; We're working on getting separate office for Chief Deputy Court Clerk, Tahoe)
16 inadequate for the number of employees employed by the court. (Virginia City, Reno, Sparks, Wadsworth, Dayton, Smith Valley, Elko, Jackpot, Pahrump, Beowawe, Eureka, Meadow Valley, Ely, Lund, Las Vegas, and East Fork)
- (e) The amount of space for *court records* is
18 adequate (Carson City, Incline Village, New River, Canal, Mason Valley, Wells, Esmeralda, Beatty, Austin, Meadow Valley, Pahrnagat Valley, Bunkerville, Henderson, Mesquite, Moapa, North Las Vegas, Searchlight, and Tahoe)
23 inadequate for the volume of case files maintained by the court. (Reno, Sparks, Wadsworth, Dayton, Smith Valley, Carlin, Elko, Jackpot, Hawthorne, Pahrump, Tonopah, Union, Argenta, Lake, Beowawe, Eureka, Ely, Lund, Boulder, Las Vegas, Laughlin, and East Fork; 126 sq. ft, Virginia City)

- (f) The amount of space for *jurors* is
15 adequate (Carson City, Reno, Canal, Carlin, Wells, Esmeralda, Beatty, Pahrump, Austin, Meadow Valley, Pahrnatagat Valley, Laughlin, Mesquite, North Las Vegas, and Tahoe)
19 inadequate for the number of prospective jurors typically appearing in court. (Virginia City, Incline Village, Sparks, Wadsworth, New River, Mason Valley, Elko, Jackpot, Hawthorne, Tonopah, Argenta, Beowawe, Eureka, Ely, Lund, Boulder, Bunkerville, Henderson, and East Fork; Non-existent, Smith Valley; Not available, Lake)
- (g) The amount of public space for *litigants, their lawyers and the public* is
20 adequate (Carson City, Incline Village, Reno, New River, Canal, Wells, Esmeralda, Hawthorne, Beatty, Union, Austin, Pahrnatagat Valley, Boulder, Bunkerville, Henderson, Mesquite, Moapa, North Las Vegas, Searchlight, and Tahoe)
18 inadequate for the number of people appearing in or attending court. (Virginia City, Sparks, Wadsworth, Dayton, Mason Valley, Carlin, Elko, Jackpot, Tonopah, Argenta, Lake, Beowawe, Eureka, Ely, Lund, Las Vegas, and Laughlin; There is no separate waiting area for the victims/witnesses. They must use the same doors/space as the defendants, Pahrump; Nonexistent (one room courtroom includes the workstation for clerk, no private officer for her), Smith Valley)
- (h) The security of the *courtrooms* is
12 adequate (Carson City, Incline Village, Reno, Mason Valley, Esmeralda, Austin, Boulder, Henderson, Laughlin, Mesquite, North Las Vegas, and Tahoe)
26 inadequate. (Virginia City, Sparks, Wadsworth, New River, Canal, Dayton, Carlin, Elko, Jackpot, Hawthorne, Beatty, Pahrump, Tonopah, Union, Argenta, Lake, Beowawe, Eureka, Meadow Valley, Pahrnatagat Valley, Ely, Lund, Bunkerville, Las Vegas, Moapa, and East Fork; Nonexistent, Smith Valley)
- (i) The security of the *courthouse* is
11 adequate (Carson City, Reno, New River, Mason Valley, Esmeralda, Austin, Boulder, Henderson, Laughlin, Mesquite, and North Las Vegas)
27 inadequate. (Virginia City, Sparks, Wadsworth, Canal, Dayton, Carlin, Elko, Jackpot, Hawthorne, Beatty, Pahrump, Tonopah, Union, Argenta, Lake, Beowawe, Eureka, Meadow Valley, Pahrnatagat Valley, Ely, Lund, Bunkerville, Las Vegas, Moapa, East Fork, and Tahoe; Privately-owned building, Incline Village; Nonexistent, Smith Valley)
- (j) The maintenance of the facilities is
28 adequate (Carson City, Virginia City, Incline Village, Reno, Wadsworth, New River, Canal, Mason Valley, Smith Valley, Carlin, Jackpot, Esmeralda, Hawthorne, Beatty, Pahrump, Tonopah, Union, Austin, Lake, Beowawe, Boulder, Bunkerville, Henderson, Laughlin, Mesquite, Moapa, North Las Vegas, and Tahoe)
12 inadequate. (Sparks, Dayton, Elko, Wells, Argenta, Eureka, Meadow Valley, Pahrnatagat Valley, Ely, Lund, Las Vegas, and East Fork)
- (k) The air conditioning, heating and power available in the facilities are
29 adequate (Carson City, Virginia City, Incline Village, Reno, Wadsworth, New River, Canal, Mason Valley, Smith Valley, Carlin, Wells, Esmeralda, Hawthorne, Beatty, Pahrump, Tonopah, Argenta, Austin, Eureka, Ely, Lund, Boulder, Bunkerville, Henderson, Mesquite, Moapa, North Las Vegas, Searchlight, and Tahoe)
11 inadequate for the number of people working in or visiting the courthouse. (Sparks, Dayton, Elko, Jackpot, Union, Lake, Beowawe, Meadow Valley, Pahrnatagat Valley, Las Vegas, and Laughlin)

- (1) Parking (courts asked to include when called regarding receiving survey)
5 adequate (Boulder City, New River, Union, Beowawe, and Austin; Visitor parking adequate, Sparks; Parking is fine as long as there is not a jury to be polled, Eureka)
2 inadequate (& lacks security of any kind, Elko; No secure parking for employees or judges. Employees and Judges use the same parking lot as visitors and other patrons to the shopping center, Sparks)

6.7 The three most pressing facility issues for the court are:

1. _____
2. _____
3. _____

Court	1	2	3
Carson City	Current configuration of the Clerk's office public service area.	The location of the Cashier's office (for collection of fines and fees.)	Security issues due to the employee parking lot, which is adjacent to the jail where "trustees" frequent.
Virginia City Incline Village	Space We need a jury box	Security & Safety Rent is very expensive	We will not have enough room if we get staffing to where we need it
Sparks	Inadequate space.	Safety of facility for staff, public and prisoners.	Functionality of design.
Wadsworth New River	Room for clerk and Judge Facility is adequate for current staff, but additional staff is needed.	Security Courtroom security/bailiff is desired.	Room for a Jury No jury facilities.
Canal	Security for the Judge and/or courtroom - we had to lay off our bailiff.		
Dayton	Required waiting room for victims not available	Hallway used for Court participants	Inadequate space for court staff and record retention
Mason Valley	Court has no pressing facility issues at this time.		
Smith Valley	Security	Waiting room of any kind, especially separate ones for Victims and Defendants	Counsel room for attorneys and litigants
Carlin	Security	Room for litigants, lawyers, etc.	Room for record retention
Elko	Space	Security	Chronic sewage and ventilation problems
Jackpot	Courtroom is too small	No room for jurors	Clerk offices are too small

APPENDIX D

Court	1	2	3
Wells	May need new heating/cooling system, as current system is money pit and continually needing repair. Although system is only 5 years old, it is not a system for a commercial building and will have to be replaced.	Need new blacktop and additional land owned blacktopped.	Section of sidewalk needs replaced.
Esmeralda	Court has no pressing facility issues at this time.		
Hawthorne	Security		
Beatty	Security		
Pahrump	Additional courtrooms	Additional staff space	Secure area for TPO applicants, victims/witnesses
Tonopah	Courtroom security	Records storage and retrieval	Remodel front office work area
Union	Security	Additional personnel	
Argenta	Courtrooms	Security for public, defendant, staff, jurors, and victims	Jury & Restroom Areas
Austin	None		
Lake	No separate waiting areas for litigants/parties.	Inadequate heating/cooling systems	Inadequate space in general for attorney conference areas/file storage/courtroom
Beowawe	Security	Space - Especially in light of the need to accommodate jurors in civil cases & potentially in criminal cases.	Replace the facility as the triple wide is deteriorating rapidly; Flooring, sub-flooring, electrical, heating, & A/C
Pahrnagat Valley	Security	Electrical problems within facility	Maintenance and repairs
Ely	Unable to separate witnesses from the public	Courtroom is not of sufficient size, poor location	Clerks have insufficient work space, poor location
Lund	Security	Courtroom Layout	Administration/Staff space
Bunkerville	Bailiff		
Henderson	Continued Lease Agreement with City of Henderson is questionable. County Management is currently attempting to negotiate a contract.	Concern over air quality in the facility. This also being addressed by the county's RPM group.	Space for increased number of anticipated jury trials.
Las Vegas	Insufficient number of courtrooms; Department 8 currently floats between existing courtrooms	Insufficient courtroom for Department 9: the 9th Justice of the Peace will take the bench in January 2005	Satellite office is needed for the Traffic Department
Laughlin	Air flow system in the Court staff area	Storage of records	Clerk's office space
Mesquite	Sound System		
Moapa	Security	Additional help	Parking

Court	1	2	3
North Las Vegas	Future expansion as the North Las Vegas population increases	Transportation and holding of defendants at this facility	
East Fork	The need for more space	Better overall security	The need for better records management.

7.0 BUDGET PROCESS

OBJECTIVE: Determine how the budget process works in the jurisdiction and what the normal budget cycle is.

7.1 Budget Preparation

(a) Who prepares the court's proposed budget? (For example, the court administrator, clerk of court, judge, etc.)

Who prepares?	Court
Chief Deputy Clerk	East Fork
Chief Deputy Court Clerk and Judge Clerk	Tahoe
Clerk and Judge	Hawthorne
County Auditor/Recorder	Carlin and Pahrnagat Valley
Court Administrator	Eureka
	Reno, Sparks, New River, Beatty, Boulder, Bunkerville, Laughlin, Mesquite, Moapa, North Las Vegas, and Searchlight
Court Administrator and Court Staff	Las Vegas
Court Administrator and Judge	Canal, Elko, Tonopah, and Union
Court Administrator/Clerk of Court (same individual)	Henderson
Court Clerk	Dayton
Court Clerk and Judge	Jackpot
Court Clerk and Management Assistant	Mason Valley
Finance Division w/input from the Judge	Incline Village
Financial Manager and Court Administrator Judge	Carson City
	Virginia City, Smith Valley, Wells, Esmeralda, Pahrump, Argenta, Austin, Lake, Beowawe, Meadow Valley, Ely, and Lund
Judge and Finance Analyst	Wadsworth

(b) Does the judge(s) review and approve the budget proposal before it is submitted on behalf of the court?

5 NO (New River, Austin, Bunkerville, Mesquite, and Moapa)

36 YES (Carson City, Virginia City, Incline Village, Reno, Sparks, Wadsworth, Canal, Dayton, Mason Valley, Smith Valley, Carlin, Elko, Jackpot, Wells, Esmeralda, Hawthorne, Beatty, Pahrump, Tonopah, Union, Argenta, Lake, Beowawe, Eureka, Meadow Valley, Pahrnagat Valley, Ely, Lund, Boulder, Henderson, Las Vegas, Laughlin, North Las Vegas, Searchlight, East Fork, and Tahoe)

(c) Who from the court has authority to “sign off” on the budget request submitted? (For example, the judge, court administrator, clerk of court, etc.)_____

Response	Court
Both Judges and Court Administrator	Carson City
Court Administrator	Reno, Boulder, Bunkerville, Las Vegas, Moapa, and Searchlight
Court Administrator and Judge	Sparks, New River, Elko, Beatty, and Laughlin
Court Administrator/Clerk	Henderson
Court Administrator/Clerk of Court	North Las Vegas
Court Clerk or Judge	Pahrnagat Valley
Judge	Virginia City, Incline Village, Wadsworth, Canal, Dayton, Mason Valley, Smith Valley, Carlin, Wells, Esmeralda, Hawthorne, Pahrump, Tonopah, Union, Argenta, Austin, Lake, Beowawe, Eureka, Meadow Valley, Ely, and Lund
Judge and Chief Deputy Court Clerk	Tahoe
Judge and Court Clerk	Jackpot
Judge and/or Chief Deputy Clerk	East Fork

7.2 Budget Submission

(a) To whom is the proposed budget submitted, the executive branch or directly to the legislative body?_____

To whom submitted?	Courts
Board of County Commissioners	Virginia City, Canal, Smith Valley, Hawthorne, Argenta, Meadow Valley, and Ely
Budget requests made to Executive Branch, specifically, County Manager, who in turn recommends budget to Board of County Commissioners, which has sole approval authority of the budget	Wadsworth
Clark County	Moapa
County Auditor	Esmeralda
County Auditor & he submits it to County Commissioners	Eureka
County Comptroller/Executive	Dayton
County Manager	Jackpot
County Recorder-Auditor	Pahrnagat Valley
Executive – Submitted to Administration, and Admin sends to County Commissioners	Wells
Executive Branch – Budget Director/Comptroller for County	Beatty
Executive Branch	Incline Village, Reno, Sparks, New River, Mason Valley, Carlin, Elko, Pahrump, Tonopah, Lake, Boulder, Las Vegas, Laughlin, North Las Vegas, Searchlight, East Fork, and Tahoe
Executive Branch (Finance Department, City Manager, and then to the Board of Supervisors)	Carson City
Executive Director’s office	Austin
Goes directly to County Manager	Henderson
Legislative Body	Union and Lund
Recorder – Auditor, then to Commissioners	Beowawe

(b) If it is submitted to the executive branch, can the executive branch revise the budget proposal before submitting it to the legislative body for approval? If so, does this happen often? If the executive branch wants to make a change, does the judiciary have to approve the change?

Court	Response
Carson City	Yes, the Executive Branch can revise the budget and the Judiciary must approve the change, which is then subject to approval by the Board of Supervisors.
Incline Village	No, but can appeal
Reno	Yes. No. No
Sparks	Yes. No. Yes.
Wadsworth	The County Manager recommends a budget to the Board of County Commissioners. Through budget hearings and appeals the Court can appeal directly to the Board of County Commissioners on the budget.
New River	Yes, it happens occasionally. The judiciary doesn't necessarily know about it until after it's done.
Canal	Judicial approval is not required.
Dayton	Yes. No, however may argue the matter.
Mason Valley	Executive Branch may revise or request the Judge to revise budget. This does not happen often. We have been conservative in our requests. The Executive Branch does not need the approval of the Judiciary to revise budget but if cuts need to be made the Court is asked to make those cuts in the areas of its choice.
Smith Valley	Yes, they can revise it, doesn't happen often. I am unsure if the judge must approve of any change.
Carlin	Yes, we can revise before submitting. Yes, this happens often. No, the judiciary does not have to approve the change.
Elko	Yes. Yes. No.
Jackpot	NA
Wells	No - Judiciary does not have to approve change.
Esmeralda	I suppose but it has never happened.
Beatty	Yes. Yes. Usually they will come back to all departments as a whole and say we are cutting the budget submitted by 2% or 5% across the board. If they want to make a change, our hands are basically tied. The County's budget has to balance before it is submitted as a whole to the state.
Pahrump	The Executive Branch can and does revise the budget, the judiciary does not have the luxury of approving the change(s).
Tonopah	Yes. No
Austin	Changes made only by judge.
Lake, Boulder, and Laughlin	No
Beowawe	Yes. No. Yes
Meadow Valley	Yes. They do it all the time. Give us a little to run court. We go over and it makes the court look bad. They expect us to use our AA fees.
Pahranagat Valley	Yes. No approval by judiciary is needed.
Ely	All budgeting controlled by the County Commission
Henderson	Yes, it is frequently changed before going to the County Commissioners. Normally, the judiciary has little voice when an impact to the budget is projected. County management has full control.
Las Vegas	Yes. The Executive Branch can revise the budget. Yes, it happens every budget cycle. No, the judiciary does not have to approve the change.
North Las Vegas	The Executive Branch can and often does make changes without judiciary input/approval.

Court	Response
East Fork	Yes. Happens every year. Judiciary generally does not approve changes, especially budget cuts.
Tahoe	Yes, the Executive Branch can and does revise submitted budgets. The Judicial Branch does not have to approve any changes.

7.3 Who has responsibility for representing the court at a hearing before the funding body on the budget request?

Who?	Court
Court Administrator	Carson City, Beatty, Boulder, Las Vegas, Laughlin, and Moapa
Judge	Virginia City, Canal, Dayton, Mason Valley, Smith Valley, Carlin, Wells, Esmeralda, Hawthorne, Pahrump, Argenta, Austin, Lake, Beowawe, Pahrnagat Valley, Ely, and Lund
Judge may appear or defer to the Finance Division	Incline Village
Court Administrator, Administrative Judge, and Financial Analyst	Reno
Court Administrator and Judge	Sparks and Union
Justice Court represents itself.	Wadsworth
Judge and Court Administrator	New River
Court Administrator and Judge	Elko
Judge and Court Clerk	Jackpot
Judge or Court Administrator	Tonopah
Judge, if asked to	Eureka
Judge. They don't care what you say.	Meadow Valley
Court Administrator and Clerk of Court	Henderson
Court Administrator and/or Judges	North Las Vegas
Judge and Chief Deputy Clerk	East Fork
Judge and/or Chief Deputy Court Clerk	Tahoe

7.4 Timing and budget cycle. Please describe the cycle, or attach the budget preparation schedule provided to the court.

(a) When does budget preparation start? _____

Response	Court
September	Boulder, Laughlin, and North Las Vegas
October	Sparks, Henderson, and Moapa
November	Incline Village and Las Vegas
December	Carson City, New River, and Argenta
December-January	East Fork
January	Carlin, Elko, Jackpot, Wells, Esmeralda, Hawthorne, Austin, Beowawe, and Meadow Valley
January-February	Beatty
February	Canal, Dayton, Smith Valley, Tonopah, Lake, Eureka, Pahrnagat Valley, and Lund
March	Virginia City, Union, and Ely

(b) When is the proposed budget request due to the executive branch or legislative body?

Response	Court
December	Incline Village and Sparks
January	New River, Beowawe, Eureka, Boulder, Las Vegas, Laughlin, Moapa, and North Las Vegas
February	Carson City, Canal, Carlin, Elko, Esmeralda, Pahrump, Argenta, Austin, Lake, and Meadow Valley
March	Wadsworth, Dayton, Smith Valley, Hawthorne, Tonopah, Union, Ely, and Lund
February-May	Jackpot
February-March	East Fork
April-May	Henderson
May	Wells

(c) When are budget hearings typically scheduled? _____

Response	Court
January with administration	Wells
February through March	Carlin and Elko
February	New River and Meadow Valley
March	Carson City, Canal, Dayton, and Pahranaगत Valley
Early Spring	Incline Village
March, April & May	Sparks
Budget hearings are generally held in April and May.	Wadsworth
Pursuant to statute, 3 dept head hearings then a public hearing	Esmeralda
March 9th for the Justice Court	Hawthorne
It varies. Usually they are in April.	Beatty
Sometime in March - 150 miles from the court and little prior notice is given. It is typically held Monday - Thursday (all heavy court days).	Pahrump
Mid March	Union and Ely
February, March	Argenta
February 23 - March 22	Austin
Late March	Lake
February through May	Beowawe and Eureka
End of March	Lund
4-6 weeks after budget submitted	Boulder and Laughlin
Third Monday of May	Las Vegas and North Las Vegas
No hearings	Moapa
Tentative - mid-March; Final - April/May	East Fork
March 17	Tahoe
May	Smith Valley, Tonopah, and Henderson

(d) When is the budget typically adopted by the legislative funding body? _____

Response	Court
Early Spring	Incline Village
Adopted by Board of County Commissioners in June prior to the beginning of the new fiscal year.	Reno
The date for adopting the budget is set in State law. In non-legislative years, the budget must be adopted and filed with the Department of Taxation by June 1st. In legislative years the budget must be adopted and filed with the Dept of Taxation within 30 days after the end of the legislative session.	Wadsworth
Unknown	Wells
March ?	Moapa
April	Pahranagat Valley
May	Carson City, New River, Canal, Beatty, Union, Lake, and Ely
2nd meeting in May	Esmeralda
Mid-May with final budget to the State by June 1st.	East Fork
Mid-May	Sparks
May-June	Carlin, Elko, and Tonopah
May/June	Argenta and Meadow Valley
Before June	Hawthorne
June	Dayton, Smith Valley, Lund, and Henderson
June 1	Beowawe and Eureka
June 2	North Las Vegas
June 14	Austin
June 25	Tahoe
Unknown - varies from year to year.	Pahrump
NA	Las Vegas
Whenever the Commissioners approve	Laughlin

7.5 If the court’s budget(s) are line item budgets (as opposed to a “lump sum” budget), who has authority to transfer funds between line items in the approved budget? Are there “rules” for “overspending” line items (for example, up to 5% is allowed without legislative approval)? Please describe the discretion available, and who can exercise it.

Court	Authority to transfer?
Carson City	The Court Administrator has the authority to transfer funds between line items. The discretion to "overspend" line items within the "bottom line" budget is fairly flexible. On occasion, city officials will request that certain line items not be "overspent " by a certain percentage. Otherwise the guideline is to simply respect the "bottom line" of the budget.
Virginia City	There has never been a problem in overspending in one category (i.e. Line Item) as long as one does not go over the total approved budget.
Incline Village	As long as the court does not go over in total in services and supplies, the court can mix and match in the line items except travel and wages.
Reno	Washoe County's Financial Analyst assigned to the Court

Court	Authority to transfer?
Sparks	Transferring of funds is only necessary when additional monies are needed in the area of wages & benefits or travel. You must have Finance, and in some cases Board approval, to transfer funds to these accounts. You may overspend on any line item except these areas as long as you have money in another line item to cover it, but you can't use funds from wages, benefits, or travel to cover any other cost. In other words, you can spend it as long as your bottom line (minus wages, benefits, and travel) is in the black.
Wadsworth	Per NRS 354, the legal level of budget control is at the function. The Board of County Commissioners does not exercise line-item budget control with exception for the travel budget, which is controlled at the department level.
New River	The court may "overspend" a line item as long as the total budget is not over. The court requests transfers from one line item to another at the end of the fiscal year to bring it all "in the black." If the total budget is exceeded for the year, a request must be made to the commissioners for additional funding and is subject to their approval.
Canal Dayton	County has contingency fund addressing expenditures in excess of budgeted amounts. Court is authorized to overspend line items as long as the overall budget is not exceeded.
Mason Valley	Court's budget is set up in line items but is considered as "lump sum" budget. Funds may be transferred by Judge or Executive Branch as long as overall budget not exceeded. If unexpected expenses occur and exceed total budget, Executive Branch reviews expenditures and may reprimand the department head if expenses were unnecessary, otherwise budget is augmented.
Smith Valley Carlin	Judge has discretion to transfer between line items, with no actual rules. Executive Branch - judge. No rules for overspending.
Elko	Court, Executive Branch, and Legislative. No rules for overspending.
Wells	Line item may overspend. County does not take issue unless total over-all budget is overspent.
Beatty	We have always been able to not necessarily transfer funds between line items, but you can overspend in one and underspend in another to compensate. However, if you feel you are going to go over budget by a substantial amount, such as in witness fees or court reporter or interpreter, you must contact the budget director/comptroller and he will make a request to the County Commissioners for the augment. I believe they also requested this last year that before you go over in office supplies you had to notify the comptroller. Court Administrator or Judge would have the authority to make the request on those items needed or just do the transfer (overspend/underspend) on those items not needed.
Pahrump	Historically, we have been fairly successful in maintaining our line items at a level very close to that budgeted. The obvious exceptions are witness fees, interpreters, and court reporters, since we have no control over these expenditures, and I have explained that to the Board of County Commissioners. Although we are set up on a line item budget, it is the overall budget that counts. If/when we are overspent, the County will supplement the budget to compensate. Interesting, they will not consider that when approving/adjusting the requested budget the following year and will approve yet another inadequate budget.
Tonopah	Individual line item budgets may be exceeded as long as the total budget for the department isn't.
Argenta Austin	Usually no transfer of funds between line items. Must stay under lump sum balance. Approval has to be granted by Commissioners.
Lake	Legislative Branch. No "rules" for "overspending."
Beowawe and Eureka	Line item; Recorder/Auditor; No specific rules
Meadow Valley	Lincoln County auditor.

Court	Authority to transfer?
Pahrnagat Valley	Recorder/auditor has authority to transfer funds between line items. Overspending is controlled by submitting purchase orders for approval prior to spending.
Ely	The Court may - yes, budget if too far overspent would need to be augmented
Lund	Justice of the Peace
Boulder	Court Administration approved by County Finance Department
Henderson	Individual departments can request to PAR up accounts. Requests go to Finance who analyzes the requests and, if reasonable, performs the actual transfers between departmental line item accounts. Large transfer request pass through county management.
Las Vegas	Funds can be transferred between line items within the same category with the approval of the budget office.
Laughlin	Approved by finance. No legislative approval needed. This is what I'm told.
North Las Vegas	The Court may request funds to be transferred between supplies and services line items only. All other budgets, i.e., Salaries and Wages, and Capital may only be used for what it was approved.
East Fork	Chief Deputy Clerk transfers between line items with consent/approval of County Manager or Admin. Services Director/Comptroller. County pays overages of certain line items only and they're paid from contingency funds. These items are generally the items the court has little control over such as witness fee, interpreter fees, legal services, court reporter fees, etc.
Tahoe	Judge and/or Chief Deputy would submit request in writing to comptroller's office. Contingency narrative attached.

7.6 Can the court request a budget change or supplemental appropriation during the fiscal year based on unanticipated *revenue*? If so, please describe the process, for example: Who prepares the request? Who must review and approve its submission? Can the executive branch review/modify the request before it is submitted to the legislative body?

Court	Response
Carson City	In the past this practice has been strongly discouraged by the Board of Supervisors because they prefer to evaluate all supplemental budget requests countywide at the same time. This however, appears to be changing with some recent changes in policies and procedures under the charge of the new City Manager. The Court Administrator and/or Financial Manager prepare this request, which is approved by the Judges, reviewed for content (only) by an internal Finance Committee and then submitted to the Board of Supervisors for final approval.
Virginia City	Have never done.
Incline Village	I am not aware of anything preventing such a maneuver through the Finance Division. It would review the request and make a recommendation on it.
Reno	Yes. The Court Administrator. Finance. Yes.
Sparks	Probably although this court has never had the occasion arise. The Court Administrator or Judge would most likely prepare the request and submit it to the budget analyst for approval. Once approved by Finance it would go to the Board of County Commissioners for final approval.
Wadsworth	The Justice Court's budget is a part of the County General Fund. If Justice Court revenues come in higher than budgeted increasing fund revenues, Chapter 354 of NRS permits the Board of County Commissioners to augment the General Fund budget. The request to augment the budget would be prepared by the Finance Department, which is responsible for the County's financial administration. The Justice Court could request a fund augmentation, however, the amount of unanticipated revenue would have to be substantial and not be offset by the unanticipated revenue shortfall. The Board of

Court	Response
New River	County Commissioners per its statutorily granted appropriation power approves the amounts of all such requests. Generally not. The court would prepare a request and go before the Commissioners, however they generally deny mid-year requests that are not included in the budget.
Canal Dayton, Carlin, Wells, Argenta, Lake, and Moapa	NA No
Mason Valley	Yes, the Court may request a budget change subject to approval of Board of Commissioners. Request prepared by the Court and presented to County Commissioners for approval.
Smith Valley Elko	Unknown Yes, Court and comptroller from Executive Branch prepare request. Legislative body approves or denies request. Yes, Executive Branch can review and/or modify request.
Esmeralda Hawthorne	Where in the heck would a court get "unanticipated" revenue in the first phase? Yes, put on agenda and go in front of board of County Commissioners. The Judge prepares it.
Beatty	The budget is the budget, once it is submitted there is no change to the legislative body to my knowledge. However, there have been times when the Executive Branch has come back to the departments and advised that there has been a shortfall in anticipated revenue from the legislative body or state and the budgets had to be readjusted down accordingly. If there was more revenue than anticipated, there usually was not a budget change, it just went to the general fund to be used for the beginning fund balance for the next year or budget augments. The Court Administrator would prepare the request and submit to the comptroller and then on to the County Commissioners. During legislative sessions, sometimes they have to come back and revise the budgets, based on any changes made by the Legislature.
Pahrump	We can "request" whenever we choose-Approval by the Board of County Commissioners is rare. Court (Judge) prepares request for inclusion on BOCC agenda. Executive Branch does not review/change.
Tonopah Austin	Suppose we can - never have. Haven't yet done so.
Beowawe	It may be possible but to date it has not happened.
Meadow Valley	Judge prepares. Put on agenda for County Commissioners. Go before them on appointed day. Site there and take their ridicule and give them reasons. Finally, they will have the auditor augment from some other place.
Pahranagat Valley	A written request is made by the Judge to the County Commission with a copy going to the recorder/auditor.
Ely	I would suggest the Court may request in an unknown situation. Would not know the process. Bottom line - County Commission holds all the purse strings.
Lund	Yes. Justice of the Peace prepares, sends to County Comptroller who takes to legislative body.
Boulder Henderson	Court Administrator sends request to County Finance for approval. Yes, it can. Individual departments can request to PAR up accounts. Requests go to Finance who analyzes the requests and, if reasonable, performs the actual transfers between departmental line item accounts. Large transfer request pass through county management. All requests originate within the department. Requests are forwarded to Financial analyst. Requests that impact the overall budget must receive approval from county manager's office, depending on the request, some require full board approval.
Las Vegas	The court can request supplemental appropriations based on unanticipated revenue. The request will be submitted to and prepared by the Budget Office, and submitted as an agenda item for approval by the Board of County Commissioners.
Laughlin	Court administrator submits to finance for approval. Yes, It can be modified by the Administrator

Court	Response
North Las Vegas	No. All budget requests and/or supplemental appropriations must be approved prior to the fiscal year they are to be expended.
East Fork	Yes, we can request a budget change or supplemental appropriation. Chief Clerk prepares request with review/approval by Judge and County Manager. The Executive Branch can review/modify requests.
Tahoe	Judge and/or Chief Deputy would submit request in writing to comptroller's office and proceed from there.

7.7 If there are unanticipated *expenditures* or over-expenditures that occur during the year, can the court request a supplemental appropriation? If so, please describe the process, for example: Who prepares the request? Who must review and approve its submission? Can the executive branch review/modify the request before it is submitted to the legislative body? _____

Court	Response
Carson City	A budget augmentation request is prepared by the Court Administrator and/or the Financial Manager, approved by the Judges and presented to the City/County Finance Department for review of content only and then submitted to the Board of Supervisors for final approval.
Virginia City	Judge prepares the request for the fiscal officers review and submission to County Commissioners for final approval.
Incline Village	Yes. The Court. The Finance Division would review and make a recommendation on it.
Reno	Yes. The Court Administrator. Finance. Yes.
Sparks	Yes. The Court Administrator or Judge would prepare the request and submit it to the assigned Budget Analyst in Finance. Once approved in Finance the request would go before the Board of County Commissioners for final approval.
Wadsworth	The County General Fund has a contingency account to manager unanticipated expenditure needs. Request for contingency funds are made to the Finance Director and County Manager and require Board approval. The Finance Department in conjunction with the requesting agency prepares the request. The Board of County Commissioners per its statutorily granted appropriation power approves the amount of all such requests.
New River	If there are unanticipated expenditures that occur, the court may request a supplemental appropriation. The court prepares the request, it is reviewed or modified by the Executive Branch, then it goes to the Commissioners for final approval.
Canal	Letter to comptroller advising of expenditures
Dayton	Yes. The comptroller approves the request prior to it being acted on by the County Commissioners.
Mason Valley	Yes, if the Court incurs expenses beyond its control, such as in the areas of witness fees, transcripts, etc., the Judge may request more funding, which is then submitted to the Comptroller and presented to the Commissioners for approval.
Smith Valley	Judge prepares a notice to comptroller and a hearing requesting augmentation would be held before the Commissioners
Carlin	Yes, court prepares request; Executive Branch reviews; legislative body approves or denies request.
Elko	Yes, Court and comptroller from Executive Branch prepare request. Legislative body approves or denies request. Yes, Executive Branch can review and/or modify request.
Wells	Yes, can make request. Request will be made by department head (Judge) at County Commission meeting. Approval must come from County Commissioners.

Court	Response
Esmeralda	The judge would prepare the request with the original to the commissioners and a copy to the auditor. Commissioners would approve or disapprove most likely on auditor's input.
Hawthorne	Yes, put on agenda and go in front of board of County Commissioners. The Judge prepares it.
Beatty	The county uses any slush in the general fund for these type of requests. However, there hasn't been any slush in recent years. The County Commissioners have a special fund for capitol outlay requests and they have used a special fund of PETT money to bail themselves out from time to time in budget crisis years, which have been the last several years. I have also seen them cut either personnel or supplies in order to meet the budget when no extra funds are available.
Pahrump	Same as above, but these requests are more often approved than not. The request would normally arise when an expensive, high profile case depletes our resources.
Tonopah	Yes. Court prepares, County fiscal & budget officers review, Board of County Commissioners approve.
Argenta and Moapa	No
Austin	Haven't yet done so.
Lake	No - any unanticipated expenditures are apportioned from AA Fees
Beowawe	Yes. However, it has not been an issue as the court's budget usually has a sufficient cushion built into its budget. If it were an issue, the judge would discuss it with the recorder/auditor and it would be presented by both of us to the County Commissioners.
Meadow Valley	Judge prepares. Put on agenda for County Commissioners. Go before them on appointed day. Sit there and take their ridicule and give them reasons. Finally, they will have the auditor augment from some other place.
Pahranagat Valley	Yes. Written notice is given to County Commission then it is put on agenda for action.
Ely	Unknown; Court would have to prepare the request; Commission holds purse strings.
Lund	Yes. Justice of the Peace prepares, sends to County Comptroller who takes to legislative body.
Boulder	Yes, Court Administrator prepares request for County finance approval. Finance department approves and the funds are transferred.
Henderson	Individual departments can request to PAR up accounts. Requests go to Finance who analyzes the requests and, if reasonable, performs the actual transfers between departmental line item accounts. Large transfer request pass through county management. All requests originate within the department. Requests are forwarded to Financial analyst. Requests that impact the overall budget must receive approval from county manager's office. Depending on the request, some require full board approval.
Las Vegas	The court can request supplemental appropriations based on unanticipated expenses. The request will be submitted to and prepared by the Budget Office, and submitted as an agenda item for approval by the Board of County Commissioners.
Laughlin	Yes, Court Administrator prepares for finance approval and funds are transferred.
North Las Vegas	This Court has never requested a supplemental appropriation. The Court maintains a sufficient AA Fees balance for instances such as this.
East Fork	Yes. We can request a supplemental appropriation. Chief Clerk prepares request with review by Judge and County Manager. The Executive Branch can review/modify requests.
Tahoe	Judge and/or Chief Deputy would submit request in writing to comptroller's office and proceed from there.

7.8 What “budget units” or departments are there for the court and clerk of court? Please list all the budget units associated with the court (for example court, juvenile court, CASA, drug court, clerk of court, indigent defense, probation, juvenile probation, etc.). If your court serves a multi-county district, do you have budgets from each county in the district? _____

Court	Response
Carson City	The Court only has one budget unit consisting of line items. Carson City is a consolidated municipality, a City/County. For the purposes of this survey, all of the spreadsheet information was categorized under "City" rather than "County" although Carson City is a county unto itself.
Virginia City	Justice Court
Incline Village	None. It is fully integrated.
Reno	Court. Indigent Defense.
Sparks	Sparks Justice Court has only one budget unit.
Wadsworth	There is only one budget unit, referred to as a cost center, for Wadsworth Justice Court.
New River	We have one budget unit, which supports the whole justice court function.
Canal	Each court acts as its own department.
Dayton	Justice Court
Mason Valley	This Court has only one budget for the court expenses. No other units are involved.
Smith Valley	The court is a singular budget unit. Attached budget estimated expenditure sheet
Carlin and Elko	Court, Clerk of Court, Indigent Defense, Interpreters, Evaluations
Wells	Attached a copy of the line items of 2002-2003 budget listed as #3
Esmeralda and Austin	One
Beatty	Court
Pahrump and Henderson	NA
Tonopah	Justice Court - Tonopah - has it's own budget & unit.
Argenta	One unit - Justice Court
Lake	Justice Court; Administrative Assessment Fee Fund; Not multi-county.
Beowawe	One "Budget Unit" per each of the two justice courts in the county.
Pahranaagat Valley	We have only one budget unit which is the Court. This includes myself and two clerks with associated court expenses funded by the County.
Lund	None
Boulder	Court, juvenile court
Las Vegas	The budget units for Las Vegas Justice Court are: Administration, Court Operations, Pretrial Services, and Court Education. The Court does not serve a multi-county district.
Laughlin	Court, Drug Court, Supplies, Building Fund
Moapa	Unit is only Moapa Justice Court
North Las Vegas	North Las Vegas Justice Court only
East Fork	County Clerk/Treasurer is also "Clerk of Court." The Court is a separate County department. Alternative Sentencing Department is also a separate County Department.

8.0 WORKLOAD

OBJECTIVE: Gather information about the caseload and workload of the court that is relevant to assessing the need for funding and other resources.

WHO HEARS WHICH CASES

8.1 For each of the following case types, indicate what type of judicial officer routinely hears the contested matter and presides over the trial using the following codes. Include more than one code if more than one type of judicial officer hears a case type.

- J.....Judge
- C.....Commissioner
- R.....Referee
- M.....Master
- PPro Tem Judges (refers to a practice where a pro tem is regularly used to hear a calendar or type of proceeding. It is not meant to include circumstances where a pro tem is appointed to fill in temporarily for a judge who is ill, on vacation, or at a training program.)
- SSenior Judge
- N/A.....Not Applicable in this court

<i>Case Types</i>	<i>Who Hears</i>
Civil	_____
Small claims	_____
Criminal	_____
Family-related	_____
Juvenile	_____
Traffic	_____

Case Type	Judge	Who Hears				N/A
		Referee	Master	Pro Tem	Senior Judge	
Civil	Carson City, Virginia City, Incline Village, Reno, Sparks, Wadsworth, New River, Canal, Dayton, Mason Valley, Smith Valley, Carlin, Elko, Jackpot, Wells, Esmeralda, Hawthorne, Beatty, Pahrump, Tonopah, Union, Argenta, Austin, Lake, Beowawe, Eureka, Meadow Valley, Pahrnagat Valley, Ely, Lund, Boulder, Bunkerville, Henderson, Las Vegas, Laughlin, Mesquite, Moapa, North Las Vegas, Searchlight, East Fork, and Tahoe			Elko, Las Vegas, and Laughlin	Elko	
Small Claims	Carson City, Virginia City, Incline Village, Reno, Sparks, Wadsworth, New River, Canal, Dayton, Mason Valley, Smith Valley, Carlin, Elko, Jackpot, Wells, Esmeralda, Hawthorne, Beatty, Pahrump, Tonopah, Union, Argenta, Austin, Lake, Beowawe, Eureka, Meadow Valley, Pahrnagat Valley, Ely, Lund, Boulder, Bunkerville, Henderson, Las Vegas, Laughlin, Mesquite, Moapa, North Las Vegas, Searchlight, East Fork, and Tahoe	Las Vegas		Elko and Las Vegas	Elko	

Case Type	Judge	Who Hears				N/A
		Referee	Master	Pro Tem	Senior Judge	
Criminal	Carson City, Virginia City, Incline Village, Reno, Sparks, Wadsworth, New River, Canal, Dayton, Mason Valley, Smith Valley, Carlin, Elko, Jackpot, Wells, Esmeralda, Hawthorne, Beatty, Pahrump, Tonopah, Union, Argenta, Austin, Lake, Beowawe, Eureka, Meadow Valley, Pahrangat Valley, Ely, Lund, Boulder, Bunkerville, Henderson, Las Vegas, Laughlin, Mesquite, Moapa, North Las Vegas, Searchlight, East Fork, and Tahoe			Elko, Las Vegas, and Laughlin	Elko	
Family-related	Incline Village, New River, Dayton, Carlin, Elko, Esmeralda, Beatty Boulder, Mesquite, Moapa, and East Fork; Protective orders, Carson City; TPOs, Canal and Pahrump		Hawthorne	Elko	Elko	Virginia City, Reno, Sparks, Wadsworth, Smith Valley, Jackpot, Wells, Tonopah, Union, Argenta, Lake, Beowawe, Pahrangat Valley, Lund, Bunkerville, Henderson, Las Vegas, Laughlin, North Las Vegas, and Tahoe

Case Type	Judge	Who Hears				Senior Judge	N/A
		Referee	Master	Pro Tem			
Juvenile	Incline Village, Esmeralda, Hawthorne, Beatty, Eureka, Meadow Valley, Pahrnagat Valley, Boulder, and East Fork; Misdemeanor only, Henderson; Traffic only, Beowawe and Ely						Carson City, Virginia City, Reno, Sparks, Wadsworth, New River, Canal, Dayton, Smith Valley, Carlin, Elko, Jackpot, Wells, Tonopah, Union, Argenta, Lake, Lund, Bunkerville, Las Vegas, Laughlin, Mesquite, Moapa, North Las Vegas, and Tahoe
Traffic	Carson City, Virginia City, Incline Village, Reno, Sparks, Wadsworth, New River, Canal, Dayton, Mason Valley, Smith Valley, Carlin, Elko, Jackpot, Wells, Esmeralda, Hawthorne, Beatty, Pahrump, Tonopah, Union, Argenta, Austin, Lake, Beowawe, Eureka, Meadow Valley, Pahrnagat Valley, Ely, Lund, Boulder, Bunkerville, Henderson, Las Vegas, Laughlin, Moapa, North Las Vegas, Searchlight, East Fork, and Tahoe	Las Vegas		Elko and Laughlin	Elko and Las Vegas		Mesquite

8.2 If there are subcategories of cases where contested matters and trials are routinely heard by judicial officers other than judges, please describe the category of cases and indicate who hears them using the same codes as above. Examples might include parking violations, summary evictions, child support enforcement, juvenile traffic, requests for domestic violence protective orders (TPOs), etc. (Use the same codes as are used for 8.1 above when responding to “heard by” portion of the question.)

- Category: _____ heard by: _____
- Category: _____ heard by: _____
- Category: _____ heard by: _____
- Category: _____ heard by: _____
- Category: _____ heard by: _____

Court	Category	Heard by
New River	NA	
Jackpot	TPOs	Judge
Hawthorne	Summary Evictions	Judge
	Juvenile Traffic	Judge
	TPOs	Judge
Tonopah	TPOs	Judge
	Evictions	Judge
	Parking	Judge
Ely	Summary Evictions	Judge
	Juvenile Traffic	Judge
	Req for TPO	Judge
	TPO Extended hearing	Judge
Boulder	TPOs	Judge
	Stalking & Harassment order	Judge
Las Vegas	Summary Evictions	Judge
	TPO's	Judge
North Las Vegas	Weekend PC Determinations	Pro Tem Judge
East Fork	Parking violations	Judge
	Summary Evictions	Judge
	Juvenile Traffic	Judge
	TPOs	Judge

8.3 (a) Is there a category of case(s) or hearing type(s) that have been assigned or transferred to an administrative process, for example, parking violation hearings?

36 NO (Carson City, Virginia City, Incline Village, Reno, Sparks, Wadsworth, New River, Canal, Dayton, Mason Valley, Smith Valley, Carlin, Elko, Jackpot, Wells, Esmeralda, Beatty, Pahrump, Tonopah, Union, Argenta, Austin, Lake, Beowawe, Eureka, Pahrangat Valley, Ely, Lund, Boulder, Bunkerville, Henderson, Las Vegas, Mesquite, Moapa, North Las Vegas, and Searchlight)

2 YES (Laughlin and East Fork)

(b) IF YES, please describe the type(s) of case(s) and to whom they have been assigned or transferred. All felony pleas must be heard at the District Court level (Laughlin); Vehicle abandonment – Processed by District Court Judge Gibbons’ Administrative Assistant (East Fork)

(c) IF YES, please indicate whether these cases are reported as filings or dispositions in the statistics reported to the AOC?

 Neither filings nor dispositions are included in reports to the AOC.

1 Filings are reported, but dispositions are not reported. (Laughlin)

 Filings and dispositions are reported only for cases “appealed” to the court from the administrative process.

 Other, please explain: Unknown (East Fork)

8.4 For each of the following case types in what percentage of the cases is at least one litigant unrepresented?

<i>Case Type</i>	<i>Percentage</i>	<i>Not Available</i>
Civil	_____	_____
Small Claims	_____	_____
Criminal	_____	_____
Family related	_____	_____

Carson City - Unfortunately, this information is not available because the tracking method in the Court's case management system did not have the ability to provide this information.

Henderson - Total cases filed for reporting period – 1,777

Total cases filed without legal counsel – 1,125 Not able to break out case types

Las Vegas - Gave percentages for filing and disposition dates. Entered only the file date.

Virginia City - Protection Orders: 99.9%

Beatty - These are estimates based on our caseload types and case history. I am basing this on trials, hearings, and civil filings/answers.

Beowawe – 75% including traffic; other criminal would be higher % represented.

Eureka – Probably half.

Court	Civil	Small Claims	Criminal	Family related
Virginia City	0	99	50	
Incline Village	65	98	70	70
Sparks	98	99	15	
Wadsworth	75	100	95	
Canal	50	98	5	5
Mason Valley	80	98	20	
Smith Valley	99	100	85	
Carlin	95	99	90	90
Elko	80	98	80	78
Jackpot	0	100	87	0
Esmeralda		100	0	
Hawthorne		99	40	70
Beatty	98	100	20	100
Pahrump	50	100	70	80
Tonopah		100		
Union	5	99	60	
Argenta	95	100	50	
Austin	90	100	30	
Lake	80	90	50	
Beowawe	95		75	
Eureka	50	100		
Pahrnagat Valley		100	75	
Ely	90	100	5	
Lund		100	<5	
Boulder	50	90	5	75
Las Vegas	99	99	67	
Laughlin	50	99	80	
Moapa		100	70	100
North Las Vegas	90	98	15-20	
East Fork		100		

Court	Civil	Small Claims	Criminal	Family related
% Range: 0 to 99	98 to 100	5 to 95	5 to 100	
Median %:	80	100	50	77
Mean %:	69	99	49	67

8.5 In order to assist the Court Funding Commission’s understanding of your court funding needs, are there specific aspects of your court’s workload or caseload that affect your need for resources (judges and other judicial officers, staff, or other resources)? Are there particular types of cases that, because of their complexity or volume, present a significant burden? (Examples would include construction defect cases or a large volume of traffic cases.) Does your court have unique case types or case management problems that are not faced by other courts in Nevada? Please describe the cases, what challenges they present, and how this impacts your court and its need for resources. Also provide information about backlogs, jail overcrowding, unrepresented litigants, or other factors that affect the court’s workload and its ability to hear cases in a timely manner. _____

Court	Response
Carson City	FY03 was fairly typical with an increase in the caseload of 9%. The Court however, was very busy, establishing and revising all policies and procedures and forms, translating forms into Spanish, restructuring the organization and its positions and preparing for a new CMS.
Virginia City and Mason Valley	NA
Incline Village	Our biggest issue is understaffing. We are usually in the top 15 justice courts in terms of volume, but we have fewer clerical hours authorized than many courts with half our volume. We currently have only 1.8 FTE in the clerical division. We have been receiving some assistance in supplying record requests, filing, etc., from our part-time bailiff and school interns. We have had to purposely decline further automation because of the additional clerical hours needed for CMS data entry and maintenance.
New River	The Court's main problem at the present time is staff shortage, due to our increasing caseload, both civil and criminal. In addition we have a high Spanish speaking population and do not have certified interpreters available to us, nor do we have access to Spanish programs such as counseling, DUI related courses, and Victim Impact Panel.
Canal	Bailiff for court security
Dayton	The Court is in need of an Alternative Sentencing Officer or a Compliance Clerk to adequately address major substance abuse issues of the Defendants.
Carlin	Domestic violence and alcohol counseling availability. DUI School. Bailiff/courtroom security. Interpreter. Lack of interview rooms.
Elko	Need more judges and staff; Problems with construction defect cases due to lack of expert witnesses; Have unique rural court problems - lack of court services in general - counselors, interpreters, evaluations for indigents, etc.; difficulty in complying with legislative and unfunded mandates as well as AOC requirements - survey, statistics
Jackpot	Jackpot Court has 1 full-time Clerk and 1 part-time Clerk. Our County Commissioners cut our part-timer from 19 hours a week to 10 hours a week and with our caseload, we need more hours for our part-time clerk. The Domestic Violence and Second/.18 DUIs does create a burden. In regard to treatment of 1-1/2 hours per week on Domestic Violence Treatment for Second Offense DUI, the problem is that we are a border town and most of our Domestic Violence and DUIs are from other states and Jackpot does not have the resources or the places for treatment. Most border towns have similar problems. We have no problem hearing cases in a timely manner. The one problem is when we have to go to Elko (110 miles away) to hear gross misdemeanors/felony Prelims. This requires taking the full-

Court	Response
Wells	time clerk with the Judge for the prelims. The Elko Court does not provide a Clerk. Due to the law requiring us to keep the Court open, we must use the Part-time Clerk to keep it open. This is 8 hours out of her allotted 10 hours a week. Elko is on Pacific Time and we are on Mountain Time, requiring us to leave our court early to be at the Elko court on time. Thus, we have used a full day away from the office.
Esmeralda	A problem that our court, as well as other rural courts, face is the mandatory sentencing requirements for domestic violence. We have one DV Counselor in Elko County (50 miles from this court.) If convicted of DV and female, you may wait over a year for counseling to complete the mandatory sentencing. Many problems with this issue. This keeps cases open and pending - requiring review every month. We also do not have pro bono services available. Overall, our commissioners have funded our court as needed and at this time, we have a good working relationship with the County Commission.
Beatty	No, there are not any specific aspects of my workload or caseload that affect my need for resources. No, there are no particular types of cases that present a significant burden. No, my court does not have unique case types. Not a backlog of anything in this area.
Pahrump	We do handle a lot of traffic cases. The majority of our litigants live "out-of-town" or even "out-of-state." So when litigants come to court there is almost always travel involved. Therefore we deal with a transient public in most cases and we can't just set defendants for return hearings unless it is really needed. Some courts have the luxury of being able to set their defendants to return to court for all status checks, etc. where we have to take into consideration the hardship it would place on them. We also have to take into consideration the hardship it places on them when they don't have a driver's license to complete certain aspects of sentencing within certain time restraints. We spend a lot of time answering telephone questions, even though we have the officer's hand out information packets when issuing citations. We also have a high postage rate because we process a lot of correspondence as well as do a lot in the way of collection efforts.
Tonopah	We have experienced some complex, high profile cases that put a huge burden upon our staff and resources. Those instances, fortunately, are seldom. I cannot verify this fact, however, attorneys who regularly practice here, tell me that an inordinate number of people choose to go to trial/prelim in our jurisdiction compared to other jurisdictions where they practice. Approximately a year ago, I initiated a mandatory pre-trial hearing rule for all out of custody criminal defendant cases. This has not only helped reduce our backlog (6 months from arraignment to trial or preliminary hearing is now 60 to 120 days), it has reduced the cost of witnesses and court reporters. The prosecutors and defense attorneys tell me they like this policy because - each for their own reasons.
Argenta Beowawe	Lack of Case Management System in DA office and lack of integrated system within the County (Sheriff, DA, Courts).
Eureka	None
Pahranagat Valley	Rarely is there the impact that you are researching. The usual delays occur if the court has difficulty in securing the services of a court reporter or interpreter. We have, however, more recently been encountering a greater number of defendants who are wanting a formal arraignment for traffic citations. It takes time but it has not strained our resources or caused a backlog.
Lund	Backlogs - understaffed 1. Due to large increased volume of paperwork required for each case. 2. Additional cases. 3. Monthly reports required by the State. 4. Surveys required by the State that has put us behind. 5. Not enough hours in the day.
Boulder	At this point we do not hear any complex cases or any cases that present a significant burden.
	Low volume rural court mostly traffic with low numbers civil/small claim cases. New requirements for security, reporting, and court technology putting added workload and financial stresses on court.

Court	Response
Bunkerville	Done through County
Henderson	Our court is currently handling the caseload sufficiently. As our population base and caseloads continue to rise we anticipate exercising our statutorily mandated ability to add an additional judge, however we do not currently anticipate that occurring for at least 2 years.
Las Vegas	Clark County, Nev., has experienced unprecedented population growth in recent years, resulting in a corresponding growth in court caseloads. In a statistical comparison that was recently compiled, Las Vegas Justice Court caseloads were compared to courts in five states: Nevada, Colorado, Utah, Arizona, and Washington. The jurisdictional population per Justice of the Peace (JP) position for Las Vegas Justice Court is more than three times that of other judges within the five states. The non-traffic caseload per JP position is more than five times higher than the average of the comparison group. The total average caseload per administrative position is more than double for Las Vegas Justice Court than for all other courts in the comparison group. The high caseload volume combined with the lack of resources has resulted in wait times at the customer service counters of up to 4 hours. Wait times for phone response have been up to 2 hours.
Laughlin	At this time the staffing is adequate for the workload. Laughlin Justice Court really needs more space for storage and staff. At this time (for 10 years now), we have been providing the marriage license bureau for the Clerks Office in Las Vegas. We provide a clerk for 40 hours a week and they provide a part-time person for the additional 20 hours that it is open. The court provides the space and equipment for this also. Providing the space for this has created a problem with conference rooms for the attorney's and litigants. We turned the two conference rooms into the marriage bureau. Jail overcrowding is a real problem. The defendants that are arrested on no bail warrants are sometimes released on O.R. because of this. Of course, this problem is countywide, not just Laughlin jurisdiction.
Moapa	Our court mainly handles traffic citations. Clark County jail is overcrowded.
North Las Vegas	North Las Vegas Justice Court's current caseload presents no challenges.
East Fork	The Court has always heard cases in a very timely manner. Our caseload is steadily increasing though while staff is not. The new stores in the northern part of Douglas County have increased our criminal caseload due to shoplifting/petty theft. Traffic cites continue to steadily increase. East Fork Township is at population threshold for a second court, but County has neither the space nor the funding to establish a second court now or in the near future. Record sealings have also increased in the last 2 or 3 years.

9.0 WHAT ELSE SHOULD THE COURT FUNDING COMMISSION KNOW ABOUT YOUR COURT IN ORDER TO BETTER UNDERSTAND YOUR FUNDING SITUATION?

OBJECTIVE: Try and find out what the survey did not ask about the budget, revenues or operations for the 2002-2003 fiscal year that were not “typical” and therefore would skew the interpretation of the survey responses or affect a comparison of the results with other courts.

9.1 What factors or circumstances were different in fiscal year 2002-2003 from a “normal” or typical year?

Court	Response
Carson City	FY03 was fairly typical with an increase in the caseload of 9%. The Court however, was very busy, establishing and revising all policies and procedures and forms, translating forms into Spanish, restructuring the organization and its positions and preparing for a new CMS.

Court	Response
Virginia City, Smith Valley, Carlin, Elko, Lake, and Boulder Incline Village, Beatty, and Moapa Reno	None NA Budget Cuts
Dayton	Dayton is the fastest growing area in Lyon County. Lyon County is one of the fastest growing counties in Nevada. Our caseloads in all areas reflect an increase.
Mason Valley	Same
Jackpot	Court tried different avenues to collect on old warrants
Esmeralda	New District Attorney took office - transition factors into caseload.
Hawthorne	Went from three judges and three courts to one with only 1/2 person to help.
Pahrump	We had to relocate our offices because of a mold problem, as follows: into the new building in July 2000; out in May 2001; back in September 2001; out in the same month, then back in May 2003. All of this had a tremendous impact on our staff, not only because of their physical problems from the mold, but the mental and emotional problems occasioned by the "up-rooting" while maintaining a heavy court calendar and caseload. We missed only one or two days of court during this entire time! We also had to work under incredibly adverse conditions in the temporary facilities. The courtroom held approximately 30 people and our calendar - particularly the arraignment calendar, had more than 125 a day scheduled for court.
Tonopah	Revenue dropped due to several unrelated factors.
Argenta	Lack of Nevada Highway Patrol Citations; Reduction of Population
Austin	The Lander County Commissioners are hostile to this end of the county and are in the process of closing down the Austin township. Also, 2002-2003 was the last year the court clerk received benefits, so expenditures are less this year.
Beowawe	The court had an usually high need for interpreters, viz. Russian, and an unusually low number of cases requiring appointment of attorneys in addition to the public defender/conflicted cases.
Eureka	Higher caseload and State wanting reports & etc. Because of higher caseload we have an increased amount of revenue to keep track of and report.
Lund	Law enforcement agencies understaffed or under other obligations so traffic enforcement visibility greatly reduced resulting in fewer citations issued than usual.
Las Vegas	1. There were many bills that had a potential impact on the court during the last legislative session. This required significant staff time for analysis and review. 2. The Court implemented the civil phase of the CourtView case management system during this fiscal year. The staff training, requirements analysis, and other related efforts had a significant impact on overtime for the year. This is expected to continue with the next two phases of the project. Due to significant lack of staffing in the traffic division, the training required for that phase of the implementation is expected to significantly drain resources.
North Las Vegas	Approximately 19 PC's and 1 laptop were replaced by Clark County Technical Refresh Program with no impact to the Courts budget.
East Fork	The Court has always heard cases in a very timely manner. Our caseload is steadily increasing though while staff is not. The new stores in the northern part of Douglas County have increased our criminal caseload due to shoplifting/petty theft. Traffic cites continue to steadily increase. East Fork Township is at population threshold for a second court, but County has neither the space nor the funding to establish a second court now or in the near future. Record sealings have also increased in the last 2 or 3 years.

9.2 What has changed about your caseload or workload in the last few years that has strained your resources, or necessitated the addition of resources (which you may not have gotten) in the court or in supporting agencies? Examples might be increased filings of case types that require more judicial or clerical resources than typical cases, such as construction defect cases, numbers of unrepresented litigants, or changes in sentencing laws or options, etc. _____

Court	Response
Carson City	Beginning in July 2001 a more aggressive and proactive approach to the enforcement of suspended sentences and their conditions began: The efforts of the Department of Alternative Sentencing (DAS) in this area have made a very positive impact and while the recidivism rate is low (approximately 10%) for those who successfully complete the program, approximately 40 to 50 Probationers are arrested each month for violations. This is approximately 10% of the DAS caseload. It should be noted that these cases are processed very similarly to new cases as far as the work involved and the number of hearings required to properly handle them.
Virginia City, Lake, and Lund Incline Village	None 1. The change in the domestic battery laws has strained our calendar and resources. The legislative curtailment of discretion in the Executive Branch of government in these cases has caused many weak and virtually unprovable cases to be pursued in the courts that take a lot of time and resources to adjudicate and ultimately generate little or no revenue. 2. The trend toward misdemeanor probation, endless counseling requirements, and suspended sentences in the "alternative sentencing" program is expensive and time consuming. The days of opening and quickly closing many types of misdemeanor cases in an efficient and economical manner seem to be quickly coming to an end.
Sparks	Stricter sentencing requirements and enhancements for DUI and Domestic Battery have caused more defendants to "fight" charges which puts a strain on courtroom, judicial and staff resources. We have seen a steady increase in the number of Stalking/Harassment cases, which are extremely time consuming for clerical staff. These matters are typically done pro per so staff spends an enormous amount of time explaining procedures and paperwork to the public.
Wadsworth	Large increase in total cases. Spending more time collecting. People seem to have less money to pay citations. The endless surveys.
New River	Our caseload increased 40% in the last year alone and we have had to maintain with the same staff for the last 8 years, with the exception of a high school student helper position, which does filing, etc. a few hours a day, which we got 3 years ago.
Canal	Fernley becoming a city - creating the municipal court - created layoffs in the Justice Court. We are living in a rapidly growing area, thus causing an increase in some criminal activity but greatly noticed in the civil caseload. The Court will again need to grow to accommodate the continuing growth.
Dayton	Dayton is changing from a stable rural community to a more urban community with associated demands for judicial service.
Mason Valley Smith Valley	No major changes The major effect on this court has been: <ol style="list-style-type: none"> <li data-bbox="496 1661 1395 1749">1. Unfunded mandates in sentencing laws that require jail, treatment programs, supervision, large fines with rising assessments that must be collected, and soon, certified reporters. Resources for these programs are low. <li data-bbox="496 1755 1395 1810">2. The lack of technology to keep up with the growing demands for statistics and reporting that must still be done manually by an already busy clerk. <li data-bbox="496 1816 1395 1871">3. We need to be able to use qualified, non-certified translators for the minor cases and arraignments.
Carlin	Statistical reporting; MAS Compliance; funding for mandated counseling.

Court	Response
Elko	Unfunded legislative mandates, AOC requirements, Statistical reporting, Changes in sentencing laws
Jackpot	Our criminal caseload has increased in the last few years. We have to travel to Elko, NV. (2 hours away - one way) to do prelims on felonies and gross misdemeanors. The Elko County Commissioners have cut our part-time clerk's hours to 10 hours a week, which means more workload on the full-time clerk and Judge. No help for Domestic Violence Counseling and Second DUI treatments.
Wells	Our revenues will show substantial reduction this year, as compared to prior years. This court is high volume traffic, however, due to reduction of troopers in this area, our revenues will definitely reflect the losses.
Esmeralda Hawthorne	Nothing Went from three judges and three courts to one Judge and one Court for the whole county with 1/2 person of staff to help.
Beatty	NA
Pahrump	With all the mandates imposed by legislature over the past 10 years, our staff has only increased by 2 court clerks and one file clerk. Our caseload has increased 303%. The other two branches in our county have little idea what we do, how much of it we do, why we have to do it, and how we do it on what we have! Further, they have no interest in educating themselves as to the workings of the judiciary in order to make sound, fair decisions with respect to the budget or staffing issues. Nye County is in the process of conducting a "human resources" study, the purpose of which is to ensure that the job classifications fit the level of experience, knowledge and responsibility. The person who interviewed with my civil clerk thought "filing a case" meant inserting papers in a drawer! This gives little hope that the study will result in any positive change.
Tonopah	Increased statistical reporting requirements. Lack of a comprehensive and integrated case management system with related agencies.
Argenta Beowawe	Lack of NHP Citations Continuing issues are securing the services of court reporters, interpreters and, of course, counseling services (domestic battery & substance abuse and "preventive services" such as parenting classes).
Eureka	We have had twice the amount of criminal cases as we normally have, and when the other clerk retired, the commissioners cut the hours of the one hired.
Pahranaagat Valley Ely	Increased number of citations and drug-related offenses, as well as DUI's. Mandated sentencing has greatly affected this court. Mandated counseling/community service. Administrative fees are so high people are unable to pay a reasonable fine. Initial fee (\$42.00). This tax causes a burden upon the court to collect and upon the citizens.
Bunkerville Las Vegas	Growth in the area The extraordinary population growth in Las Vegas has resulted in a corresponding increase in civil filings and evictions. Clark County has been unable to add commensurate resources to handle these increases. This trend is expected to continue. Traffic filings are expected to increase significantly as local law enforcement agencies begin utilizing electronic citations. Without additional human resources or technology to accommodate this growth, customer service will continue to deteriorate.
Moapa North Las Vegas	Increased filings, more statistics.
East Fork	North Las Vegas Justice Court's current caseload presents no challenges. The Court has always heard cases in a very timely manner. Our caseload is steadily increasing though while staff is not. The new stores in the northern part of Douglas County have increased our criminal caseload due to shoplifting/petty theft. Traffic cites continue to steadily increase. East Fork Township is at population threshold for a second court, but County has neither the space nor the funding to establish a second court now or in the near future. Record sealings have also increased in the last 2 or 3 years.

9.3 Is there any other information the Court Funding Commission should be aware of in interpreting or understanding the information your court provided in this survey? _____

Court	Response
Carson City	In FY03, the Court was not able to distinguish between community service hours ordered as a sentencing condition and community service hours performed in lieu of fines and fees. This was due to the free text tracking method used in the case management system. Nor was the Court able, with its case management system, to calculate the amount of money waived or suspended.
New River	Our AA fees are under the control of the County Comptroller, who is reluctant to let us spend them. Nearly every time we have attempted to buy something using AA fees, it ends up being "coded" out of our budget instead. The Comptroller will not give us a monthly accounting of our available funds. We would prefer that this money be sent to another entity such as AOC for keeping until it is spent. If we had access to these funds, in addition to our budget, we would be in a much better position to successfully operate the court. Additionally, much of the information contained in the spreadsheet is lacking due to our inability to run stats on our current case management program. That portion of the survey was done to the best of our ability, given these limitations. Also, the Comptroller's office was not able to break out the costs associated with supporting our court.
Dayton	We, in our organization, find that on a State and County level, the needs of the Court are ignored despite the fact that we have the largest caseload in Lyon County.
Mason Valley, Esmeralda, and Lund	No
Smith Valley	Only that much of this information is unavailable or had to be researched in many different documents and locations. It was a very difficult task and much of the figures had to be estimated.
Carlin	Complete unavailability of service in rural areas. Unrealistic time allowed for compliance with requests from AOC and late arrival of survey. Court schedule is set 2 months or more in advance - more time/notice should have been given for a request of this magnitude. Remember that Carlin Justice Court has only one clerk performing so many varied duties.
Elko	The court calendar had to be completely juggled to allow the court administrator to complete this form. The court administrator has many more duties besides administrative duties. This survey was requested with the information to be provided in an incredibly short amount of time.
Jackpot	Our funding is set by Elko County Commissioners. We do not have much of a voice when it comes to funding. We submit a budget request and we are very lucky if we get enough funding to run our courts. Just understand the County is our funding agency.
Wells	Rural courts cannot be surveyed in the same manner as Las Vegas, Reno, Carson City, and some of their surrounding areas. In order to obtain information that will actually assist the rural courts, you need to have those with knowledge of the rural areas and their issues.
Beatty Tonopah	NA We are in the middle of the criminal justice flow without integrated system in the Sheriff's office and DA our performance remains limited. Without a State- or County-funded collection agency or program, revenues will continue as best we can collect.
Argenta	This area works off a boom & bust cycle with the mining industry. Sometime in the next 18 months we should have the beginning of a boom cycle.
Austin	This court is severely crippled by county politics that discourage any services or expenditures outside of the immediate Battle Mountain area. I would like to see control of justice courts be taken from local government for that reason.

Court	Response
Lake	None
Beowawe	We are allowed to keep our filing fees and those for marriage ceremonies - except for the \$5 for the victims of domestic violence fund administered by the State.
Pahranagat Valley	The clerks in my Court besides judicial related functions also issue building permits, DMV permits, supervise the building use and maintenance without compensation from County or other entity.
Ely	Bottom line - Commissioners fund the courts only to the degree that is necessary. Legislative mandates have created more paperwork more costs to an individual court with no funding. Judges no longer set to administer justice. They are now expected to be tax collections counselors, community service providers, and are now questioned on why more isn't being done to collect revenue, not only for the State but also the County.
Las Vegas	This survey was completed to the best of our available knowledge. If there are any questions, please contact Margaret Barton, Court Manager.

10.0 CONCLUSION

Please answer the following:

Were the instructions to this survey easy to understand? _____

Court	Response
Carson City	Yes. The help from Sheryl Overstreet was excellent.
Virginia City, Incline Village, New River, Dayton, Hawthorne, Beatty, Pahrump, Tonopah, Argenta, Lake, Lund, Boulder, Henderson, Las Vegas, Moapa, North Las Vegas, and East Fork	Yes
Reno and Wadsworth	No
Sparks	Some were, others could have used more detail.
Canal	Yes, Easy to understand but difficult to apply to our situation.
Mason Valley	I felt it would have been very beneficial to have a couple hours of training prior to completing this survey to fully understand and interpret properly what was requested by the commission.
Smith Valley	Mostly. Sheryl Overstreet was very helpful and courteous.
Carlin	For the most part, but not entirely. Spreadsheets are way too hard to complete as requested.
Elko	Spreadsheets are confusing and cumbersome
Jackpot	NO. And it is expensive for us to keep calling long distance to get answers. Maybe, if you had an e-mail address that would answer these questions for the smaller courts.
Esmeralda	Yes, this first section anyway.
Union	Yes, except couldn't save on disk and ran out of time and you are getting the book, sorry.
Austin	Yes, but a lot of it was not relevant to justice courts. Also, the clerk couldn't find categories to place some sources of revenue, resulting in a \$20,000 difference between what was posted to your survey and what we actually took in.
Beowawe	Yes, Although it would have helped to know what you wanted to indicate not applicable. We used "NA"
Eureka	Not always.

Court	Response
Pahranagat Valley	Somewhat
Ely	For the most part. Some questions on budgeting need to go to the County Commission.
Bunkerville	OK
Searchlight	Fairly
Tahoe	A bit confusing at times.

Do you have any suggestions for improving the survey itself or the process used to disseminate the survey? _____

Court	Response
Carson City	One factor that seems to not have been taken into account in this survey is the number of dollars "paid" through jail time. I would suggest that this survey be provided in PDF format in order to fill it out with ease and that on the financial spreadsheets, the rows be formulated to add total from left to right to facilitate double-checking the figures.
Incline Village, New River, Tonopah, Lake, Lund, and Henderson	No
Reno	Fewer time consuming surveys or be provided with additional staff to complete them.
Sparks	I suggest we don't do this again.
Canal	Yes, Easy to understand but difficult to apply to our situation.
Dayton	Having the programming available to retrieve information for the spreadsheet would have been helpful. Not having the survey at the same time as budget time. Advising the courts if this is going to be a yearly survey or one time only so we can prepare in advance.
Mason Valley	As stated above, I interpreted several questions differently than what was intended by the commission. After speaking with Sheryl Overstreet, I was much more clear on the information required by this survey.
Smith Valley	The timing wasn't good. Budget season is a very busy season for most government agencies, including the courts.
Carlin	Assistance from AOC staffer would have been appreciated. More time to comply should be allotted.
Elko	Send someone from the AOC to obtain information.
Jackpot	We understand the Survey is important, however, the timing is wrong. It would be better if you chose a different time to do this. We are trying to do the Budget and trying to find ways to increase the size of our court and personnel. This Survey had to be put on the back burner until things slowed down enough to get back to it.
Wells	Send survey out in timely manner. Need to customize survey to rural vs. large courts. I question the cost paid by the AOC for the survey, and the cost of time necessary by each court to complete the survey vs. valuable information that may be obtained from this survey.
Esmeralda	No - just quit sending them out, as it is beneficial to no one.
Beatty and Las Vegas	NA
Union	More time to evaluate.
Argenta	The court program we are currently using is unable to provide the information needed in this survey easily; however, it is believed the new court system we are about to employ will help with the statistics and figures much more readily.

Court	Response
Beowawe	The cover letter was dated 2/2/04; The economy mailing resulted in delivery on 2/17/04 = real time pressure especially for the larger courts. On Revenue Spreadsheets: Need category for Reduced/Dismissed/Not Guilty at Trial; Need category for Traffic Dismissals Pre-Trial per statute; Needs category for civil fees paid to the court and then paid to the judge such as filing fees and marriage ceremonies, the latter requiring partial payment (\$5) to a state special fund.
Eureka	Yes. Please, in future, get the Statutes correct.
Pahranagat Valley	Some questions asked on spreadsheets, info was not readily available without doing a case-by-case search. Because our county is operating in a deficit, we have had to supplement our budget in some areas by using AAs. Commissioners are currently looking at eliminating one full clerk position even though our court generates sufficient monies to general fund to cover our budget 200%.
Ely	Survey was too lengthy. Information wanted on revenue was not available. A time frame was placed on the survey. The revenue portion of the survey was not completed due to not having the time to hand search the line items or the computer program to bring up the answer. This court is on the ADS system.
East Fork	Only suggestion I have is not to send it out in the middle of our budget cycle, please.

Were you able to obtain adequate assistance in completing this survey?

Court	Response
Carson City, Incline Village, Reno, Sparks, New River, Canal, Beatty, Tonopah, Austin, Lund, Las Vegas, Mesquite, and Moapa	Yes
Mason Valley	Yes, from the Comptrollers Office. Possibly, if this survey is needed in the future, the Court could fill out its portion and pass it on to the Comptroller who handles most all of the budgetary procedures.
Smith Valley	Mostly
Carlin	No
Jackpot	Yes, once again, at an expense. It would probably be a good idea to send people to outlying courts to see first-hand problems our courts have.
Esmeralda	Offered but not necessary.
Pahrump and Henderson Union	NA Did the best we could. A year is too long to go back & we don't keep track of a lot of questions in survey. A very hard survey to complete without spending weeks trying to find answers. Also, the busiest time of year with month end reports & budget.
Argenta	The information needed from our Court Staff was adequate; however, the numbers needed from the system were not obtained easily and required manual research.
Lake	Me, Myself, and I. (Sheryl Overstreet from TeamWorks did call to inquire if I needed assistance.)
Beowawe	Yes. Ms. Overstreet was exceptionally helpful & prompt. I did not speak with Ms. Kavanau.
Eureka	For the most part, yes.
Pahranagat Valley	Assistance was made available.

Tahoe

It's just hard to complete things like this – in addition to keeping up with daily work requirements, locating the needed information and dealing w/staff shortages. We only have four clerks. With people on leave and/or sick, many times we're working with only two people and we never catch up.

Thank you for your time and assistance.

COURT FUNDING COMMISSION

SURVEY

NAME OF COURT/DISTRICT: MUNICIPAL COURT SUMMARY

The survey was completed by 16 of 17 Municipal Courts. The numbers given in the spaces are the number of courts that checked that response in answer to the question. Where totals are more than 16, more than one response was submitted. Where answer totals are less than 16, all responding courts did not answer the question.

1.0 EXPENDITURES

OBJECTIVE: Gather information on fiscal resources expended by or on behalf of the court for fiscal year 2002-2003.

1.1 On the “Expenditures” spreadsheet, report the expenditures for each of the categories of accounts or line items listed.

SALARY SETTING AUTHORITY

1.2 Judicial Branch Employees

(a) Who has final say in setting the salary ranges for *judicial branch* employee classifications?

Judge

Court administrator

County or city labor relations staff (Caliente)

10 Other, please explain: City Council (Carlin, Ely, and Mesquite); City Manager/City Council (Boulder City); City Council approves Court recommendations (Reno); City Judge is appointed by City council/historically township J.P. is appointed (Wells); City labor relations staff sets staff salaries. City Council sets salary ranges for Judges and staff COLAs (Las Vegas); Covered jobs–negotiated labor contract approved by City council; Non-covered jobs and Judges–City Council approval (Henderson); Judge and County or city labor relations staff (North Las Vegas); The City Council hires the judge by contract (Yerington)

(b) Is collective bargaining permitted? If so, who represents the court in negotiations? (Court administrator, judge, county or city employee relations staff, etc)

7 NO (Yerington, Fernley, Carlin, Lovelock, Caliente, Mesquite, and North Las Vegas)

6 YES Job title of representative is: Assistant City Manager or City Manager (Sparks); Judge represents self (Ely); Labor Relations Manager in City Human Resources Department (Henderson); Personnel Administrator (Boulder); For classified Staff only: City Human Resources Director & Employee Organizational Services Manager (Las Vegas); Collective bargaining is permitted but only if organized by court employees. Court employees cannot belong to City's bargaining units. Currently, no bargaining units represent Municipal Court employees (Reno)

1.3 Clerk of Court Employees

(a) Who has final say in setting the salary ranges for *clerk of court* employee classifications?

 Clerk of Court

2 County or city labor relations staff (Caliente and North Las Vegas)

8 Other, please explain: City Council (Reno, Yerington, Fernley, Carlin, Lovelock, Ely, and Henderson); City pays Judge monthly salary – City does not pay for any other court personnel (Wells)

(b) Is collective bargaining permitted? If so, who represents the clerk of court in negotiations?

4 NO (Carlin, Wells, Lovelock, and Caliente)

6 YES, job title of representative is: Collective bargaining is permitted but only if organized by court employees. Court employees cannot belong to City's bargaining units. Currently, no bargaining units represent Municipal Court employees (Reno); IBEW union rep (Yerington); Labor Relations Manager in City HR department (Henderson); union members (North Las Vegas); City labor relations staff (Fernley); Union represents court clerk for wage (Ely)

2.0 REVENUES

OBJECTIVE: Gather information on revenues, anticipated and actual, collected through the court for fiscal year 2002-2003. There are two aspects to revenues:

1. Revenues that are ordered, assessed, or collected by the court, regardless of the governmental unit to which the revenues are credited; and
2. The sources of revenue that cover court and clerk of court expenditures.

2.1 On the "Revenues" spreadsheet record the anticipated revenues and the amounts actually collected. Revenue categories include all revenues ordered by the court or collected through the court, even if not to be spent by the court.

2.2 (a) If defendants are allowed to work “community service” hours in lieu of paying fines or serving time in jail, what is the conversion rate for computing how many community service hours must be worked in lieu of paying the fine?

14 responses fine offset for each hour of community service.

\$7.50	Reno Municipal Court
\$10.00	Sparks Municipal Court
\$7.00-\$10.00	Yerington Municipal Court
\$6.00	Fernley Municipal Court
\$6.00	Carlin Municipal Court
\$6.00	Wells Municipal Court
\$6.00	Lovelock Municipal Court
\$6.00	Caliente Municipal Court
\$5.15	Ely Municipal Court
\$10.00	Boulder Municipal Court
\$10.00	Henderson Municipal Court
\$5.00	Las Vegas Municipal Court
\$10.00	Mesquite Municipal Court
\$10.00	North Las Vegas Municipal Court
\$5.15-\$10	Range
\$6.50	Median Amount
\$7.48	Mean Amount

2.2 (b) If defendants are allowed to serve jail time in lieu of paying a fine, what is the conversion rate for computing how many jail days must be served in lieu of paying the fine?

14 responses fine offset for each day of jail time served.

\$75.00	Reno Municipal Court
\$100.00	Sparks Municipal Court
\$25.00	Yerington Municipal Court
\$75.00	Fernley Municipal Court
\$75.00	Carlin Municipal Court
\$75.00	Wells Municipal Court
\$25.00	Lovelock Municipal Court
\$75.00	Caliente Municipal Court
\$75.00	Ely Municipal Court
\$75.00	Boulder Municipal Court
\$75.00	Henderson Municipal Court
\$75.00	Las Vegas Municipal Court
\$75.00	Mesquite Municipal Court
\$80.00 for non-trustee	
\$100.00 for trustee	North Las Vegas Municipal Court
\$25 - \$100	Range
\$75.00	Median Amount
\$70.00	Mean Amount

2.3 Please attach a copy of your court’s current fee schedule for all types of cases and services (including copying, certifying, records retrieval, records search, etc).

2.4 On the “Court Revenue Sources” spreadsheet, record the sources of revenue from which the court and clerk of court expenditures were paid. Categories should include only those revenues which the state, county, or city use to fund court and clerk of court expenditures. For example, the state, city, or county usually appropriates general fund money to fund court and clerk of court expenditures, which funds could come from sources other than filing fees, court ordered fines, assessments, or other fees, charges or reimbursements.

COLLECTIONS ACTIVITIES REGARDING REVENUES

2.5 What are permitted forms of payment of fines and assessments? (Check all that may be used by defendants)

- 15 Cash (Reno, Sparks, Fallon, Yerington, Fernley, Carlin, Wells, Lovelock, Caliente, Ely, Boulder, Henderson, Las Vegas, Mesquite, and North Las Vegas)
- 15 Check (Reno, Sparks, Fallon, Yerington, Fernley, Carlin, Wells, Lovelock, Caliente, Ely, Boulder, Henderson, Las Vegas, Mesquite, and North Las Vegas)
- 9 Credit or debit card (Reno, Sparks, Fallon, Boulder, Henderson, Las Vegas, North Las Vegas; Can pay collections for bench warrant, Wells; Through County collections department only, Carlin)
- 15 Money order (Reno, Sparks, Fallon, Yerington, Fernley, Carlin, Wells, Lovelock, Caliente, Ely, Boulder, Henderson, Las Vegas, Mesquite and North Las Vegas)
- 14 Time payments or installment payments (Reno, Sparks, Fallon, Yerington, Fernley, Carlin, Wells, Lovelock, Caliente, Ely, Boulder, Henderson, Las Vegas, and North Las Vegas)
- 8 Other, please describe: Community service and jail time (Carlin); Certified Check, Cashier’s Check, Traveler’s Check (Henderson); Western Union (Ely, Boulder, North Las Vegas); Western Union Quick Collect (Las Vegas and Mesquite); Western Union, we are currently in the process of accepting credit cards, within 6 months (Fernley)

2.6 What types of collection activities and programs are employed by the court, county, or city to enhance collections? (Check all that are used, and include services provided by the executive branch as well as those operated by the court)

- 5 Notices of payment due or balance sent each month (Yerington, Carlin, Wells, Lovelock, and Boulder)
- 13 Notices of delinquency sent when payment missed (Reno, Fallon, Yerington, Fernley, Carlin, Wells, Lovelock, Caliente, Ely, Henderson, Las Vegas, Mesquite, and North Las Vegas)
- 2 Use of an executive branch collection service (Carlin and Wells)
- 7 Use of a private sector collection agency (Fernley, Lovelock, Caliente, Boulder, Henderson, and North Las Vegas; After 180 days delinquent, Las Vegas)
- 9 Other, please describe: Clerk of court “first tier” collection activities prior to use of private sector, then collection agency (Fernley); Court staff provides collection service activities including reminder phone calls (Reno); Marshals involved in warrant service (Henderson); In-house collection service up to 180 days delinquent (Las Vegas); Show cause hearings, bench warrants (Yerington); Use of the Court’s collection program (North Las Vegas); Warrants of arrest (bench warrants) for failure to comply with court ordered payments (Sparks); Sent to Co. collections (Wells); Court Solutions notifies defendants with FTA bench warrants how they may take care of their obligation to the Court. Also send notices to DMV of defendants who FTA (driver’s license suspended) and fail to pay (registrations suspended) (Boulder).

3.0 OPERATIONS

OBJECTIVE: Learn how the jurisdiction organizes and allocates work and how it uses the resources made available to it for court or litigant-related programs or services.

STAFFING LEVELS; POSITIONS CLASSIFICATIONS

3.1 Please attach a list of all job classifications used by the court or clerk of the court. The list should include classification title, salary range (bottom and top), and number of authorized Full Time Equivalent (FTE) positions in each classification. Please include classifications that have been or are anticipated to be used by the court, even if these positions are currently vacant.

3.2 Please attach a copy of your organization chart, if there is one.

3.3 Judge/Courtroom Team

(a) What judicial support staff is typically available for each judge? (Check all that are typically available)

- 13 Courtroom clerk (Reno, Sparks, Fallon, Fernley, Wells, Lovelock, Ely, Boulder, Henderson, Mesquite, and North Las Vegas; 1 part-time clerk, Carlin; 3-4 per courtroom, Las Vegas)
- Court reporter
- 8 Bailiff, sheriff's deputy or police officer (for security and in-custody supervision purposes) (Reno, Fallon, Ely, Boulder, Henderson, Mesquite, and North Las Vegas; for security and in-custody supervision purposes, Las Vegas)
- 7 Judicial secretary or executive assistant (Reno, Sparks, Carlin, Henderson, Las Vegas, Mesquite, and North Las Vegas)
- Law clerk
- 2 Calendar clerk (Carlin and Mesquite)
- 8 Other, please list: Backup clerk (Las Vegas); Cashiering, administrative support (Fernley); City Attorney (Mesquite); Court interpreters (North Las Vegas); Marshal (Sparks); None (Caliente); One part-time clerk for all duties (Yerington); SO will provide bailiff, if available (Wells)

*BASIC COURT PROGRAM OPERATIONS*Clerk of Court

3.4 Who directs the clerk of court office? (Please check one alternative)

- An elected clerk of court
- 4 A clerk of court selected and appointed by the judge(s) (Fallon, Carlin, Caliente, and Ely)
- 1 A clerk of court selected and appointed by the city or county (Lovelock)
- 3 A court administrator selected and appointed by the judge(s) (Reno, Henderson, and North Las Vegas)
- 2 A court administrator selected and appointed by the city or county (Fernley and Boulder)
- 3 Other, please describe who selects and appoints the clerk: City council and Judge (Yerington); Clerk used is County employee/not city employee (Wells); NA (Municipal Court does not have a clerk of the court) (Las Vegas)

Jury Service

3.5 What is the normal juror service period? (Check applicable)

- One trial/one day
 1 week
 10 days
 1 month
 Other, please specify: NA (Las Vegas)

3.6 What is the normal juror qualification and summoning process? (Check applicable)

- Two step – one questionnaire regarding qualification sent, then a summons to appear
 One step – qualification questionnaire and summons sent together
 Other, please describe: NA (Las Vegas)

3.7 How frequently do citizens typically get summoned to serve on a jury? (Annually, every other year, twice a year, etc) NA (Wells, Ely, and Las Vegas)

Verbatim Record

3.8 What is the normal method for keeping the verbatim record of proceedings?

- No verbatim record typically kept (Carlin, Wells, Boulder, and North Las Vegas)
 Court reporter
 Electronic recording (Reno, Sparks, Yerington, Fernley, Lovelock, Caliente, Ely, Henderson, Las Vegas, and Mesquite)
 Video recording (Reno)
 Other, please describe: Municipal Court is not a court of record (Boulder); Does not apply (Fallon); Note: electronic recording is audio only (Las Vegas); Muni Court is not a court of record. Written proceedings filed on every case (Wells)

Indigent Defense

3.9 (a) Indicate how indigent defense services are typically provided to eligible defendants in your jurisdiction. (Check the option(s) that best describes the practice(s) in your court)

- Public Defender's Office, with private counsel appointed in conflict situations. (Carlin, Wells, Caliente, and Ely)
 Contract with a lawyer or group of lawyers to represent indigent defendants, either generally or in conflict situations. (Reno, Sparks, Fernley, Henderson, Las Vegas, and North Las Vegas)
 Defense counsel for an indigent defendant is individually appointed by the judge. (Fallon, Yerington, Lovelock, and Mesquite; From a list of attorneys approved by the Court, Boulder)
 Other, please describe: City has agreement with County. Court orders reimbursement, which is paid to County for use of Public Defender (Wells)

(b) The funds appropriated to the court’s budget for indigent defense are for the following types of indigent defense expenses. (Check all that apply)

- Expenses for indigent defense in district court cases
- Expenses for indigent defense in justice or municipal court cases (Reno, Sparks, Fallon, Yerington, Fernley, Carlin, Lovelock, Ely, Boulder, Henderson, Las Vegas, Mesquite, and North Las Vegas)
- Expenses for indigent defense in capital cases
- Other, please explain: None appropriated (Wells)

3.10 Interpreters

(a) Interpreters are provided by the court using the following approaches. (Check all that apply)

- Interpreters who are *employees of the court or clerk of court* for the following languages: (Reno, Sparks, Las Vegas, and North Las Vegas)

- Interpreters who are *appointed by the court* and work on a *per diem* basis (Reno, Yerington, Carlin, Wells, Lovelock, Caliente, Ely, Henderson, and Mesquite)
- Interpreters who are *appointed by the court* and work on a *contract* basis (Reno, Sparks, and Fallon)
- Interpreters who are *employees of the county or city* for the following languages:

- Interpreters who *work for the county or city* on a *per diem* basis (Fernley and North Las Vegas; Court utilizes the services of the Interpreter’s Office through the Eighth Judicial District Court, Boulder)
- Interpreters who *work for the county or city* and on a *contract* basis (Court has a contract with a person to supply interpreting services for the Spanish language, Boulder)
- Other, please describe: Friends or relatives of the defendants who appear at their request subject to approval of the Court (Yerington); Interpreters work as independent contractors coordinated through the Eighth Judicial District court and are paid on the basis of District Court’s fee schedule (Las Vegas)

(b) Under what circumstances are interpreters provided by the court or from the court’s budget? (Check all that apply)

- For defendants in criminal cases during court proceedings. (Reno, Sparks, Fallon, Yerington, Fernley, Carlin, Wells, Lovelock, Caliente, Ely, Boulder, Henderson, Las Vegas, Mesquite, and North Las Vegas)
- For defense counsel, including public defender, when talking to their client outside of court. (Reno, Sparks, Lovelock, Caliente, Ely, Boulder, and Henderson; Occasionally, Las Vegas)
- For other criminal justice agencies outside court, for example, prosecutor, probation, or law enforcement. (Boulder)
- For non-criminal litigants outside of court, for example at the counter or in self-help center. (Reno, Sparks, Carlin, Boulder, Henderson, and Las Vegas)
- For other non-court city or county agencies. (Occasionally, Las Vegas)

3 For other situations, please describe: Explanation of court forms and procedures (Reno); For defendants in criminal and traffic cases during court proceedings (Boulder); Interpreters have been provided for chemical dependency assessments and once for defendant during traffic school (Henderson); Mental health–court ordered evaluation and Language Line (Las Vegas); Court provides Spanish interpreters for all court sessions–Criminal and non-criminal (North Las Vegas)

(c) What percentage of the time are you able to use certified interpreters? 13 responses

Reno	0%	
Fallon	100%	
Yerington	0%	
Fernley	100%	
Carlin	0%	
Wells		For trials and all sentencings for DUI
Lovelock	0%	Requirements for Certified Interpreters – not realistic
Caliente	100%	
Ely	95%	
Boulder	95%	
Las Vegas	27%	
Mesquite	0%	
North Las Vegas	60%	
Range: 0 - 100%		
Median: 43.5%		
Mean: 48.1%		

3.11 Please indicate the typical rates of pay for contract or per diem interpreters for the following periods:

9 per hour
 \$ _____ per half day
1 per day
 \$ _____ per _____

Reno	\$40.00	Per hour
Sparks	\$45.00	Per hour
Fallon	\$30.00	Per hour
Yerington	\$35.00	Per hour
Wells	\$25.00	Per hour
Lovelock	\$50.00	Per hour
Caliente	\$26.00	Per hour plus \$0.32 per mile
Boulder	\$45.00	Per hour for the Spanish interpreter the Court has a contract with.
	\$100.00	On average per appearance for an interpreter from the interpreter's office in the Eighth Judicial District Court. That covers travel time to and from plus the time spent in Court, which averages a half hour per appearance.
Henderson	\$58.00	First hour
	\$87.00	Second hour or more
Las Vegas	\$58.00	1 hour or less
	\$87.00	1 – 3.5 hours
	\$145.00	3.5 – 4.5 hours
	\$174.00	4.5 – 7 hours

	\$232.00	7 – 8 hours
	\$261.00	8 hours
North Las Vegas	\$58.00	Per hour
	\$87.00	3.5 hours
Range:	\$25-\$58	
Median:	\$45.00	
Mean:	\$42.73	
Carlin	\$25.00	Per day
Yerington	\$35.00	Case (for arraignments)
Fernley	\$40.00	Court appt/per defendant
Mesquite	\$20.00	Per session

Computer Systems

3.12 Case Management Systems

(a) Does your court make use of a computerized case management information system (CMS) to schedule hearings and keep track of some or all of your cases?

- 3 NO (Fallon, Lovelock, and Caliente)
- 12 YES (Reno, Sparks, Yerington, Fernley, Carlin, Wells, Ely, Boulder, Henderson, Las Vegas, Mesquite, and North Las Vegas)

IF YES, what types of cases are tracked using the CMS? (Check all case types that are tracked by the CMS)

- | | |
|--|--|
| <u>3</u> Civil (Carlin, Ely, and Las Vegas) | <u>12</u> Traffic (Reno, Sparks, Yerington, Fernley, Carlin, Wells, Ely, Boulder, Henderson, Las Vegas, Mesquite, and North Las Vegas) |
| <u> </u> Small claims | <u>5</u> Juvenile traffic (Boulder, Henderson, Las Vegas, Mesquite, and North Las Vegas) |
| <u>11</u> Criminal (Reno, Sparks, Yerington, Fernley, Carlin, Ely, Boulder, Henderson, Las Vegas, Mesquite, and North Las Vegas) | <u>7</u> Parking (Sparks, Yerington, Carlin, Ely, Boulder, Henderson, and North Las Vegas) |
| <u> </u> Probate | <u>1</u> Other, please list: <u>City Code violations.</u> |
| <u> </u> Family | <u> </u> <u>Civil suits filed by City Atty only (Ely)</u> |
| <u>1</u> Juvenile (Las Vegas) | |

(b) IF YES and the CMS tracks criminal cases, is it part of an integrated criminal justice information system (CJIS) through which the court and several justice system agencies share information?

- 9 NO (Reno, Sparks, Yerington, Fernley, Wells, Ely, Boulder, Mesquite, and North Las Vegas)
- 3 YES (Carlin and Henderson; Only for misdemeanor warrants and NOT convictions, Las Vegas)

IF YES, what agencies share the system and information in it? (Check all that are involved)

- | | |
|---|--|
| <u>3</u> Court (Carlin, Henderson, and Las Vegas) | <u>1</u> Sheriff (Carlin) |
| <u>1</u> Clerk of court (Carlin) | <u>1</u> Law enforcement (Henderson) |
| <u>1</u> District attorney (Carlin) | <u> </u> Probation |
| <u>2</u> Public defender (Carlin and Las Vegas) | <u>2</u> Other, please list: <u>City Attorney</u>
(Henderson); <u>City Attorney, Jail (Las Vegas)</u> |

(c) IF YES, what agency has primary responsibility for operating and maintaining the case management system, for example, making changes to tables, updating software, etc.? (Check only one choice)

- | | |
|--|---|
| <u>2</u> Court (Henderson and Las Vegas) | <u> </u> Law enforcement |
| <u> </u> Clerk of court | <u> </u> District attorney |
| <u> </u> Sheriff | <u>1</u> Other, please list: <u>Data processing</u>
(Carlin) |

3.13 Does your court have an imaging or scanning and document management system for storing and accessing the electronic version of documents?

- 13 NO (Reno, Sparks, Fallon, Yerington, Fernley, Carlin, Wells, Caliente, Ely, Boulder, Henderson, and Mesquite; In the planning stages with staff commitment in FY03. Phase 1 of the project started March 04 with imaging equipment on site and staff in place. Phase II will include automation of imaging in the new case management system. Expected to be completed in June 05, Las Vegas)
- 1 YES (North Las Vegas)

IF YES, in what case types are documents imaged? (List all case or document types imaged)

- Mail (North Las Vegas) Historical Documents (North Las Vegas)

4.0 OTHER COURT RELATED PROGRAMS

OBJECTIVE: Determine what court and litigant-related programs are available in your jurisdiction.

COURT SUPPORT PROGRAMS

4.1 Which of the following support programs are available in your jurisdiction? Indicate who has primary responsibility for the day-to-day operations of the programs; the court or an executive branch agency.

Generally

(a) Jury qualification and summoning

- 9 NO (Sparks, Fallon, Yerington, Ely, Boulder, Henderson, Las Vegas, Mesquite, and North Las Vegas)
- 1 YES, directed by 1 Court (Carlin) Other agency: _____

- __ Help following up with court orders
1 Information on where to get more help (Las Vegas)
1 Referral to an attorney outside the court for legal help (Las Vegas)
1 Other, please describe: Court has web pages on city website (Las Vegas)

Civil

(f) Alternative Dispute Resolution programs (for example, ADR, arbitration, mediation, settlement conferences not conducted by a judge, etc).

- 9 NO (Fallon, Yerington, Fernley, Carlin, Lovelock, Caliente, Ely, Henderson, and Las Vegas)
1 YES (Boulder), called: _____ directed by __ Court __ Other agency:

Adult Criminal

(g) Pretrial services (assessing whether a defendant can be released, and on what conditions).

- 9 NO (Fallon, Yerington, Lovelock, Caliente, Ely, Boulder, Henderson, Mesquite, and North Las Vegas)
5 YES (Fernley and Las Vegas), directed by 1 Court (Carlin) 3 Other agency: Court Services (Sparks); County (Reno); Police Chief for misdemeanors only (Carlin)

(h) Adult Drug Court

- 11 NO (Fallon, Yerington, Fernley, Carlin, Lovelock, Caliente, Ely, Boulder, Henderson, Mesquite, and North Las Vegas)
3 YES, directed by 3 Court (Reno, Sparks, and Las Vegas) Other agency: _____

(i) Mental Health Court

- 10 NO (Fallon, Yerington, Fernley, Carlin, Caliente, Ely, Boulder, Henderson, Mesquite, and North Las Vegas)
4 YES, directed by 1 Court (Las Vegas) 2 Other agency: District Court (Reno); Court Services (Sparks); Rural Mental Health (Lovelock)

(j) Domestic Violence

- 6 NO (Fallon, Yerington, Fernley, Caliente, Ely, and Mesquite)
8 YES, directed by 3 Court (Reno, Las Vegas, and North Las Vegas) 5 Other agency: City Attorney/Victim Advocate (Sparks); Court and Police Chief (Carlin); Rural Mental Health (Lovelock); Safe Nest, We utilize the list of certified domestic violence treatment providers and supply this list to our defendants seeking counseling (Boulder); Counseling Agencies (Henderson)

(k) Victim assistance

- 6 NO (Fallon, Yerington, Fernley, Lovelock, Caliente, and Ely)
8 YES, directed by 5 Court (Lovelock, Henderson, Las Vegas, Mesquite, and North Las Vegas) 8 Other agency: City Attorney (Henderson and North Las Vegas); City Attorney/Victim Advocate (Reno and Sparks); Court, State Victim Fund, Red Cross, Friends in Service Helping, Restitution (Carlin); Court, City Attorney (Las Vegas); Safe Nest (Boulder and Mesquite)

(l) Sentencing alternatives. If your jurisdiction has sentencing alternative programs, for example, home detention, work-in-lieu, please indicate what type it is and who runs the program.

4 NO (Fallon, Fernley, Caliente, and Ely)

10 YES, type: _____ directed by ___ Court ___ Other Agency: _____

Court	Type	Directed by
Reno	House Arrest	Washoe County
	Work Program	Sheriff's Community Work program
Sparks	Home Detention	County Sheriff
	Home Detention	Private Agency per court order - Sentinel
Yerington	Work Program	County Jail
	Home Detention	Private Enterprise
Carlin	Home Detention	Court and House Arrest Monitor
	Community Service	Court and several agencies
Lovelock	Work in lieu (community service)	Court
	Alcohol/Drug Education	Court
Boulder	Work in lieu (community service)	Boulder City Police Department/Reserves
	House Arrest Program	House arrest program through Las Vegas Municipal Court Alternative Sentencing Programs
Henderson	HASP	Court
	Community Service	Independent Agencies
Las Vegas	House Arrest	Court
	Work Program	Court
Mesquite	Community Service	Court
North Las Vegas	Work Program	Court
	House Arrest Program	North Las Vegas Detention Center

(m) Probation

9 NO (Fallon, Yerington, Fernley, Ely, Boulder, Henderson, Las Vegas, Mesquite, and North Las Vegas)

4 YES, directed by 3 Court (Reno, Carlin, and Lovelock) 1 Other agency: Alternative Sentencing Unit (Sparks)

(n) Grand jury

11 NO (Sparks, Fallon, Yerington, Fernley, Lovelock, Ely, Boulder, Henderson, Las Vegas, Mesquite, and North Las Vegas)

0 YES, directed by ___ Court ___ Other agency: _____

(o) Collections of fines, assessments and other amounts ordered by the court

4 NO (Sparks, Fallon, Yerington, and Mesquite)

10 YES, directed by 6 Court (Lovelock, Ely, Henderson, Las Vegas, North Las Vegas, and Reno) 4 Other agency: Collection Agency (Caliente); Court and County Collection Dept. (Carlin); Private Collection Agency (Fernley); We allow our defendants to go on payment plans and we send out payment reminder notices once a month approximately 10 days before the last day of the month (all fines are due no later than the last day of each month (Boulder)

Family Law(p) Guardian *ad litem*4 NO (Fallon, Caliente, Henderson, and Las Vegas)0 YES, directed by ___ Court ___ Other agency: _____(q) Child custody or visitation *mediation*4 NO (Fallon, Caliente, Henderson, and Las Vegas)0 YES, directed by ___ Court ___ Other agency: _____(r) Child custody or visitation *evaluation*4 NO (Fallon, Caliente, Henderson, and Las Vegas)0 YES, directed by ___ Court ___ Other agency: _____

(s) Family drug court

4 NO (Fallon, Caliente, Henderson, and Las Vegas)0 YES, directed by ___ Court ___ Other agency: _____Juvenile

(t) Sentencing alternatives. If your jurisdiction has sentencing alternative programs, please indicate what type it is and who runs the program.

7 NO (Fallon, Yerington, Caliente, Ely, Henderson, Las Vegas, and Mesquite)1 YES, type: Work-in-Lieu/Community Service (Boulder) directed by ___ Court X Other agency:
Boulder City Police Dept/Reserves

(u) CASA program (Court Appointed Special Advocate for a child)

7 NO (Fallon, Yerington, Caliente, Ely, Henderson, Las Vegas, and Mesquite)0 YES, directed by ___ Court ___ Other agency: _____

(v) Juvenile probation

7 NO (Fallon, Yerington, Caliente, Ely, Henderson, Las Vegas, and Mesquite)0 YES, directed by ___ Court ___ Other agency: _____

(w) Juvenile drug court

7 NO (Fallon, Yerington, Caliente, Ely, Henderson, Las Vegas, and Mesquite)0 YES, directed by ___ Court ___ Other agency: _____

(x) Collections of fines, assessments and other amounts ordered by the court

6 NO (Fallon, Yerington, Caliente, Ely, Henderson, and Mesquite)

2 YES (Boulder and Las Vegas), directed by 1 Court (Las Vegas) Other agency: _____

We allow juvenile defendants to go on payment plans. We send out payment reminder notices approximately 10 days before the end of the month (all payments are due no later than the last day of the month). If a juvenile fails to pay a fine or follow any order given, a bench warrant is ordered. Their arrest brings this matter to their attention, thereby assisting us in collection of a fine or follow through on Court orders (Boulder)

Other Program(s) Benefiting the Court or Litigants

(y) – (aa)

Name of program: _____

Who is responsible for operations: Court Other agency: _____

What agency’s budget has funding for the program? _____

Briefly describe the program:

Court	Name of Program	Who is Responsible for Operations?	What agency’s budget has funding for the program?	Briefly describe the program
Reno Municipal Court	Warrant Service	Court	Primarily the Court's budget and one marshal is funded through VAWA (STOP) grant.	Seven full-time and four part-time marshals, assisted by one clerical support person, serve warrants on those offenders who violate conditions of their sentences or who are deemed by the judge to have committed offenses, particularly in the domestic violence arena.
Sparks Municipal Court	Alcohol & Other Drug (AOD) Court	Court	Municipal Court	Drug court program with primary substance abuse being alcohol. Staffing includes inpatient and out patient treatment providers and county service liaison via Foster Grandparent representative
Sparks Municipal Court	Alternative Incarceration Unit	Washoe County Sheriff’s Office	Washoe County Sheriff’s Office	The program uses residential house arrest in lieu of incarceration; or release to inpatient programs as authorized by the court; release to family member out of state as authorized by the court.
Sparks Municipal Court	Alternative Sentencing Unit	Washoe County Sheriff’s Office	County	Program does: Employment seeking, drug testing and continued education, daily check-ins.
Yerington Municipal Court	DUI School, Alcohol Evaluations, and Treatment Programs	Not Court Affiliated	B.A.D.A. and State funded	The Lyon City Council on Alcohol and Other Drugs provide the mandatory alcohol evaluations and substance abuse treatment programs as well as the DUI Schools.
Yerington Municipal Court	Rural Mental Health		State	They offer some mental health services, mostly to the jail; for the court they provide some counseling, and at present, an anger management class. However, this class does not meet the mandated certification requirements for batterer’s treatment programs. The nearest class is in Carson City.

APPENDIX E

Court	Name of Program	Who is Responsible for Operations?	What agency's budget has funding for the program?	Briefly describe the program
Fernley Municipal Court	Community Service Program	Lyon County	Lyon County	All defendants referred to County for community service.
Boulder Municipal Court	Safe Kids Buckle Up	Clark County	Safe Kids Coalition	When a citation is issued for a seatbelt/child restraint violation, our Court gives the defendant the opportunity of attending the Safe Kids Buckle Up program. A program that not only teaches the importance of using seatbelts/child restraints for your children but also the correct way to use these restraints and the dangers associated with incorrect use.
Henderson Municipal Court	Henderson Alternative Sentencing Program (HASP)	Court	Court	The HASP program provides indigent defendants with an opportunity to work off their Court debt. The defendants clean-up alleys, roadsides, and public properties in the City. The program is supervised by the Community Services Coordinator.
Las Vegas Municipal Court	Fax Adjudication for Attorneys	Court	Court	In traffic arraignment cases only that do not require a mandatory appearance, attorneys can fax a plea form to the court and receive, by return fax, the standard adjudication for the offense involved, thus saving the attorney/defendant a journey to the courthouse.
Las Vegas Municipal Court	Collection Program (Judicial Enforcement)	Court	Court	Judicial Enforcement Officers actively seek out, locate, and contact delinquent defendants by phone and mail to assist defendants in resolving their delinquent cases and enforcing the court's order. Emphasis is placed on enforcement of the court order, case resolution, and case closure. The program gives defendants in warrant status the opportunity to resolve their cases without fear of arrest and allowing the court to avoid the expense of arrest. If the defendant can avoid arrest, the defendant is in a better position to maintain employment, maintain the family unit, and complete all sentencing requirements. Cases remaining delinquent after 180 days in warrant are assigned to a collection agency under 1st party and 3rd party collection programs, which includes delinquency reporting to the three major credit bureaus.
Las Vegas Municipal Court	Domestic Violence Offender Apprehension Program	Court	Combination of Court funding and Federal Grant Funds	The Court applied for and received approval of federal funds under the Violence Against Women Act to fund a full-time Marshal position, who is dedicated solely to locating and apprehending the subjects of domestic violence warrants.
Las Vegas Municipal Court	House Arrest	Court	Court	The House Arrest Unit monitors court defendants who have been sentenced to home confinement in lieu of jail. It uses two types of electronic monitoring systems as well as no-notice home & job site visits to help ensure compliance. Our program services five other local jurisdictions. It saves taxpayers the expense of housing people in detention facilities, keeps families

APPENDIX E

Court	Name of Program	Who is Responsible for Operations?	What agency's budget has funding for the program?	Briefly describe the program
				intact, and the breadwinner employed, reducing family dependence on local social services for financial support.
Las Vegas Municipal Court	Petit Larceny Program	Court	Court	This program offers educational group and individual counseling sessions designed to hold offenders accountable for their actions; to create awareness of the consequences of theft; to refer clients to community resources, and to educate offenders on Nevada Statutes relating to theft.
Las Vegas Municipal Court	The Work Program	Court	Court	This program allows indigent defendants to work off their Court fines and misdemeanor program fees by performing community service.
Las Vegas Municipal Court	Drug Court	Court	Court	We have a judicial liaison appointed to our Drug Court. The assigned judge makes judicial and/or administrative decisions on matters relating to offenses involving alcohol and drugs, treatment options, and issues relating to the Court's educational programs. Further, licensed and BADA certified court staff and contract evaluators conduct alcohol and drug assessments/evaluations when court-ordered. Based on a defendant's alcohol and chemical dependency profile-based on tolerance, a recommendation for treatment is made to the judge. The licensed and certified professional also provides an evaluation relating to an assessment of DUI recidivism risk factors. In addition to the evaluations, our court has staff counselors and/or contractors who conduct DUI counseling sessions. This is in addition to our court's substance abuse prevention classes, which are offered bi-monthly (bilingual services available), and consists of four, 2-hour classes offered once per week for 4 weeks. An 8-hour accelerated class is offered once per month. Referral services to community agencies for in-depth counseling are used. ASED also has a staff person who conducts mental health evaluations as ordered by the judiciary. The court is considering the option to provide treatment services for first time, minimum risk offenders in-house.
Las Vegas Municipal Court	Domestic Violence Court	Court	Court	This program also has an appointed judicial liaison, who makes judicial and/or administrative decisions on matters relating to offenses involving domestic violence options, and issues relating to the Court's domestic violence education, intervention/rehabilitation program. Certified counseling staff and contract evaluators conduct classes based on their training in the Domestic Violence Intervention Project of Duluth, Minn. There are two class offerings based on the judges orders: A 6-month and a 12-month educational program (bilingual

APPENDIX E

Court	Name of Program	Who is Responsible for Operations?	What agency's budget has funding for the program?	Briefly describe the program
				services available). Therapeutic modalities, including rational emotive therapy and reality therapy are used; DUI evaluations are provided. Defendants meet with individual counselors. The program also focuses on educating offenders on Nevada Statutes.
Las Vegas Municipal Court	First Offenders Prostitution Program (FOPP)	Court	Court	A program designed for males (the "Johns"), this program is designed to bring awareness of the social and health-involved risks associated with patronizing prostitution. This program is a partnership with the City Attorney's Office, the Metropolitan Police Department, the Clark County Health Department, and the Clark County Youth & Family Services.
Las Vegas Municipal Court	Impulse Control/Anger Management	Court	Court	This program is educational in nature and offers group and individual counseling sessions to address defendants' issues around anger and teaches alternative and appropriate behavior/channels to express anger. This program is for non-domestic violence cases.
Las Vegas Municipal Court	Traffic School; Internet Traffic School (lasvegasdriver.com)	Court	Court	The School curricula, whether in person or on our new internet traffic school, is designed to educate and correct illegal driving actions and/or behavior through a hierarchal level of educational videos and lectures (in person) and through re-educational lessons on the internet.
North Las Vegas Municipal Court	A Life of Crime Youth Program	Court	Private Donations	This is a Youth Program that the Clark County Juvenile Court refers to along with many private organizations. The program consists of two parts. The first half is the North Las Vegas juveniles telling about the decisions they make. The second part is Federal Inmates telling their life of crime and answering questions. This program is free to all who attend and is one 3-hour class.
North Las Vegas Municipal Court	DUI Counseling	Court	Court	This program consists of two 4-hour classes. This class is for DUI offenders only. Completing these classes completes the standard DUI conviction requirements. This class is a total of \$200 to attend.
North Las Vegas	Traffic School	Court	Court	We provide standard 5-hour traffic school. This class is \$30.00 cash to attend and no appointment is necessary. We also provide a repeat offender traffic school which is 8 hours long. The fee for this class is \$75.00 cash.

4.2 Changes In Programs

(a) What recent changes, whether for budgetary or other reasons, have occurred in the programs operated by or on behalf of the court or litigants?

Court	Response
Reno	Increased need for Spanish-speaking interpreters. Collection agency lost its license to do business in Nevada, therefore, program is being revamped.
Sparks	Alternative Sentencing Unit has been moved from District Court to the Washoe County Sheriff's Office
Fernley and Carlin	None
Henderson	Focus on Judicial Enforcement. Maximus implementation changed a number of Standard Operating Procedures (SOPs). Court hired OSI Collection Services, Inc.
Las Vegas	Majority of non-contested traffic matters were moved from Traffic Court to the front counter operations. New bail & fine schedule to standardize with Justice Court was implemented. Re-Engineering CMS Project begun with anticipated total spending of \$1M on this project in the next fiscal year (FY05).
North Las Vegas	NA

(b) What programs, if any, were added or ended in the last few years?

Court	1	2	3
Reno	Domestic Violence calendars	Expedited trial settings for incarcerated defendants (result of jail overcrowding)	Indigent legal defense through contract with private attorneys for representation at all stages of criminal proceedings
	Marshal unit to serve warrants for noncompliance with court orders	Courthouse security screening	Daily administering of PBTs by court staff
Sparks	High Step Boot Camp - Ended		
Yerington	Batterer's Treatment program is no longer available as the State will no longer fund it in our area		
Carlin	None		
Henderson	Judicial Enforcement Program - added	Internet Traffic & DUI School - added	Warrant Turn-in Program - added
Las Vegas	Domestic Violence Pilot Probation Program - Added	Domestic Violence Offender Apprehension Program - Added	Online Traffic School - Added
North Las Vegas	DUI Counseling	Repeat Offender Traffic School	

(c) What programs, if any, were added during the current 2003-2004 fiscal year?

Court	1	2	3	4	5
Reno	DUI/Drug Court				
Yerington and Carlin	None				
Henderson	Maximus CMS				

Las Vegas	Pre-Sentence Investigation Project for Domestic Violence Offenders - Added	Domestic Violence Counseling in Jail - Added	The EVOLVE Project - Added	Imaging of closed cases for electronic storage & retrieval - Added	Pre-Screening Interviews (a component of distributed contested matters) - Added
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(d) What changes does the court anticipate making in the next few fiscal years? In order of priority, what programs might be cut if funding were reduced? What programs would be added if funding became available?

Court	Changes
Reno	Imaging documents; electronic transfer of warrants and dispositions to State Repository; more robust court order enforcement, including collections of fines/fees/ assessments; e-payment and e-business; move to new facility; staff reorganization (particularly law enforcement positions); sharing resources across jurisdictional lines (County/City) Programs that may potentially be reduced or cut in a budget crisis would likely be travel and training. Analysis of legal defender application forms and additional resources for court order compliance efforts. We would also like to have our planned (in new Justice Center) children's waiting area to be fully equipped and staffed.
Yerington	Due to shoestring budget, there is no anticipation for any programs. However, should we get a windfall, the very most important additions would be courtroom security and batterer's treatment programs.
Carlin	Local Domestic Violence Counseling program sponsored in part by court and county probation department including warrants officer.
Boulder	Added if available: Drug Court.
Henderson	Automated ticket entry. E-Pay through internet. E-access through internet. Electronic data management system (EDMS) The EDMS is dependent on funding through the City's General Fund. Resources will be in place through AA funds for the other programs.
Las Vegas	Having all six judicial departments handle only contested matters, with all non-contested traffic matters handled by the clerks at the front counter (projected implementation FY04). Completion and implementation of the re-engineering of the Court's case management system (projected for June 05). Once the building is completed, the Court will be relocating to the Regional Justice Center Building. If funds were reduced, the program options of the court could consider cutting would include (all are equal value & cutting any would have far-reaching implications, so no order of priority is implied): Domestic Violence counseling in jail; the number of Alternative Sentencing and Education classes offered; House Arrest Program reduced or eliminated; Marshal Warrant execution service reduced or eliminated and/or reduction in force for clerks who handle customer service or defendant processing, which would impact community relations. If more funding became available, the program options of the court could consider adding would include (all are of equal value, so no order of priority is implied): Adding the following classes "Soliciting Prostitution," Life Skill Training, Youth Victims of Domestic Violence, Road Rage, Outpatient Substance Abuse program, Mental Health Outpatient Treatment, Specialized Training and Education and Development Sensitivity Training; Adding more warrant execution Marshals to reduce backlog of outstanding warrants; Adding additional staffing for Pre-Trial Services to avoid overtime expenses and employee burnout; Adding more staff to the Court's Internal Information Systems Unit; Adding more staff to the front counter operations, and/or Adding a front counter collection function within the Judicial Enforcement Unit operating 5 days per week.
North Las Vegas	We would like to add Domestic Violence Counseling when the new Justice Facility is opened in 2005. At this time, we are unable to do so because of lack of space.

5.0 ADMINISTRATIVE SUPPORT SERVICES

OBJECTIVE: Identify who provides administrative support services to the court and the extent to which the court is self-sufficient regarding these services.

5.1 Who provides the following administrative support services to the court?

For each type of service listed please indicate who provides the court with these services using the following codes:

- IService provided only by *internal* court or clerk of court staff.
- MSource of services is *mixed*, some from internal court or clerk of court staff and some from executive branch agencies.
- EAn *executive* branch agency provides all aspects of that particular type of service.
- N/AService *not* provided, or not available.

Only one code should be entered for each category of support service.

- Accounting, fiscal control, grant accounting, and auditing
- Banking, cash management, checks, and disbursements
- Purchasing
- Payroll
- Human resource recruitment and selection
- Human resources other than recruitment and selections, for example benefit administration, classification studies, etc.
- Risk management and defense against suits
- Communications (telephones, computer networking)
- Information technology (other than communications)
- Building services (janitorial, maintenance, etc)
- Training and development of staff
- Records retention and storage
- Other, please describe: _____

Question	Type	Count	Courts
Accounting, fiscal control, grant accounting, and auditing	I, Internal court or clerk of court staff	2	Wells and Lovelock
	M, Mixed from court or clerk of court and executive branch	9	Reno, Fallon, Fernley, Carlin, Ely, Boulder, Henderson, Las Vegas, and North Las Vegas
	E, Executive branch all aspects	2	Yerington and Mesquite
	NA, Not provided or not available	1	Caliente
Banking, cash management, checks and disbursements	I, Internal court or clerk of court staff	6	Carlin, Wells, Lovelock, Caliente, Boulder, and Henderson
	M, Mixed from court or clerk of court and executive branch	6	Fallon, Yerington, Ely, Las Vegas, Mesquite, and North Las Vegas
	E, Executive branch all aspects	2	Reno and Fernley
Purchasing	I, Internal court or clerk of court staff	5	Fallon, Wells, Lovelock, Caliente, and North Las Vegas

Question	Type	Count	Courts
Payroll	M, Mixed from court or clerk of court and executive branch	9	Reno, Sparks, Yerington, Fernley, Carlin, Boulder, Henderson, Las Vegas, and Mesquite
	E, Executive branch all aspects	1	Ely
	M, Mixed from court or clerk of court and executive branch	7	Reno, Sparks, Carlin, Henderson, Las Vegas, and North Las Vegas
	E, Executive branch all aspects	9	Fallon, Yerington, Fernley, Lovelock, Caliente, Ely, Boulder, and Mesquite; Judge only on city payroll, Wells
Human resource recruitment and selection	I, Internal court or clerk of court staff	2	Reno and Wells
	M, Mixed from court or clerk of court and executive branch	6	Fernley, Carlin, Boulder, Henderson, Las Vegas, and North Las Vegas
	E, Executive branch all aspects	3	Sparks, Yerington, and Mesquite
	NA, Not provided or not available	3	Lovelock, Caliente, and Ely
Human resources other than recruitment (benefit admin, classification studies, etc)	M, Mixed from court or clerk of court and executive branch	4	Reno, Sparks, Carlin, and Boulder
	E, Executive branch all aspects	7	Yerington, Fernley, Ely, Henderson, Las Vegas, Mesquite, and North Las Vegas
	NA, Not provided or not available	3	Wells, Lovelock, and Caliente
Risk management and defense against suits	M, Mixed from court or clerk of court and executive branch	2	Reno and Carlin
	E, Executive branch all aspects	10	Sparks, Yerington, Fernley, Lovelock, Ely, Boulder, Henderson, Las Vegas, Mesquite, and North Las Vegas
	NA, Not provided or not available	2	Wells and Caliente
Communications (telephones, computer networking)	I, Internal court or clerk of court staff	2	Wells and Caliente
	M, Mixed from court or clerk of court and executive branch	4	Yerington, Carlin, Ely, and North Las Vegas
	E, Executive branch all aspects	8	Reno, Sparks, Fallon, Fernley, Boulder, Henderson, Las Vegas, and Mesquite
Information technology (other than communications)	I, Internal court or clerk of court staff	2	Wells and Lovelock
	M, Mixed from court or clerk of court and executive branch	7	Reno, Sparks, Yerington, Carlin, Henderson, Las Vegas, and North Las Vegas
	E, Executive branch all aspects	4	Fernley, Ely, Boulder, and Mesquite
	NA, Not provided or not available	1	Caliente
Building services (janitorial, maintenance, etc)	I, Internal court or clerk of court staff	2	Wells and Lovelock
	M, Mixed from court or clerk of court and executive branch	2	Carlin and Mesquite
	E, Executive branch all aspects	9	Reno, Sparks, Fallon, Yerington, Fernley, Boulder, Henderson, Las Vegas, and North Las Vegas
	NA, Not provided or not available	2	Caliente and Ely

Question	Type	Count	Courts
Training and development of staff	I, Internal court or clerk of court staff	3	Wells, Caliente, and North Las Vegas
	M, Mixed from court or clerk of court and executive branch	8	Reno, Sparks, Yerington, Fernley, Carlin, Boulder, Henderson, and Las Vegas
	E, Executive branch all aspects	3	Lovelock, Ely, and Mesquite
Records retention and storage	I, Internal court or clerk of court staff	11	Fallon, Yerington, Carlin, Wells, Lovelock, Caliente, Boulder, Henderson, Las Vegas, Mesquite, and North Las Vegas
	M, Mixed from court or clerk of court and executive branch	3	Reno, Sparks, and Fernley
	E, Executive branch all aspects	1	Ely
Other, please describe	M, Mixed from court or clerk of court and executive branch	1	Fernley – Policy & procedure development, training manuals, internal audit/control procedures
		1	Wells – City assists w/snow removal, pays portion for janitorial/court is in County owned building.

6.0 FACILITIES

OBJECTIVE: Identify the types of facilities available to the court and the conditions of facilities.

6.1 Number of courtrooms: permanent: _____ temporary: _____

Court	Permanent Courtrooms	Temporary Courtrooms
Reno	3	1
Sparks	2	
Fallon	1	
Yerington	1	
Fernley	1	
Carlin	1	
Wells	1	
Lovelock	1	
Caliente		1
Ely	1	
Boulder	1	
Henderson	2	0
Las Vegas	6	
Mesquite	1	
North Las Vegas	1	

6.2 Number of judges in court: _____ number of chambers: _____

<u>Court</u>	<u>Judges</u>	<u>Chambers</u>
Reno	4	4
Sparks	2	
Fallon	1	1
Yerington	1	1
Fernley	1	
Carlin	1	1
Wells	1	1
Lovelock	1	1
Caliente	1	
Ely	1	1
Boulder	1	1
Henderson	2	2
Las Vegas	1	6
Mesquite	1	1
North Las Vegas	1	1

6.3 Total amount of space for court staff and clerk of court staff: _____ square feet

<u>Court</u>	<u>Sq. Ft</u>	<u>Court</u>	<u>Sq. Ft</u>
Reno	19,981	Mesquite	180
Yerington	120	Las Vegas	36,912
Lovelock	3,000	Fallon	1,000
Henderson	20,000	Carlin	1,103
		Boulder City	500

6.4 The space that the court uses for *courtrooms* is located: (Check the response that most closely represents the experience in your jurisdiction)

- 3 In a separate building not shared with any other executive or legislative branch entity (Reno, Sparks, and Boulder)
- 5 In a building used by several governmental entities but courtrooms are specifically set aside for use only by the court (Fallon, Henderson, Las Vegas, Mesquite, and North Las Vegas)
- 5 In a building used by several governmental entities where courtrooms are also used for public functions of other governmental entities (Yerington, Fernley, Carlin, Lovelock, and Caliente)
- 1 Other, please describe: Public Safety Building (Ely); Four courtrooms are housed in one facility in which several government entities also reside in space specifically set aside for court use only. Two courtrooms are housed in a geographically separated facility that is not shared with any other entity (Las Vegas)

6.5 The space that the court uses for *staff and administrator's office space* is located: (Check the response that most closely represents the experience in your jurisdiction)

- 3 In a separate building not shared with any other executive or legislative branch entity (Reno, Sparks, and Boulder)
- 9 In a building used by several governmental entities, but the court staff and administrator's office space is set aside specifically for use only by the court (Fallon, Carlin, Lovelock, Caliente, Henderson, Mesquite, North Las Vegas, Reno, and Las Vegas)
- 2 In a building used by several governmental entities with the court staff and administrator's office space jointly shared with other executive or legislative branch staff (Yerington and Fernley)
- 1 Other, please describe: Public Safety Building (Ely); Administration is in leased space because of inadequacy of space in main courthouse (Reno)

6.6 Adequacy of courthouse and courtrooms. How useable are they? Are they meeting your court's current needs? (Check appropriate response for each question)

- (a) The number of *courtrooms* is
- 11 adequate (Sparks, Fallon, Yerington, Fernley, Carlin, Wells, Lovelock, Caliente, Ely, and Mesquite; However, if current population growth continues, the need for an additional Judge and attendant courtroom is anticipated in 2009, Las Vegas)
- 4 inadequate (Reno, Henderson, and North Las Vegas; There is one courtroom in the Court building. This courtroom is also used by the Justice Court. There needs to be a second courtroom for their use, Boulder)
- (b) The size of the *courtrooms* is
- 12 adequate (Sparks, Fallon, Yerington, Fernley, Carlin, Wells, Lovelock, Caliente, Boulder, Henderson, Mesquite, and North Las Vegas)
- 3 inadequate for the type of cases heard and volume of cases heard (Reno, Ely, and Las Vegas)
- (c) The size of the *holding cells* is
- 4 adequate (Sparks, Fernley, Henderson, and Mesquite)
- 4 inadequate for the number of defendants typically appearing (Reno, Boulder, Las Vegas, and North Las Vegas)
- Nonexistent (Yerington)
- NA (Fallon)
- No holding cells (Caliente)
- (d) The amount of space for *court and clerk of court staff* is
- 9 adequate (Sparks, Fallon, Fernley, Carlin, Wells, Lovelock, Caliente, Henderson, and Mesquite)
- 6 inadequate for the number of employees employed by the court (Reno, Yerington, Ely, Boulder, Las Vegas, and North Las Vegas)
- (e) The amount of space for *court records* is
- 5 adequate (Fernley, Wells, Caliente, Henderson, and Mesquite)
- 10 inadequate for the volume of case files maintained by the court (Reno, Sparks, Fallon, Yerington, Carlin, Lovelock, Ely, Boulder, Las Vegas, and North Las Vegas)
- (f) The amount of space for *jurors* is
- 2 adequate (Carlin and Mesquite)
- 0 inadequate for the number of prospective jurors typically appearing in court.

- (g) The amount of public space for *litigants, their lawyers and the public* is
5 adequate (Sparks, Fernley, Caliente, Henderson, and Mesquite)
9 inadequate for the number of people appearing in or attending court (Reno, Fallon, Yerington, Carlin, Lovelock, Ely, Boulder, Las Vegas, and North Las Vegas)
 Nonexistent (Yerington)
- (h) The security of the *courtrooms* is
8 adequate (Sparks, Fernley, Ely, Boulder, Henderson, Las Vegas, Mesquite, and North Las Vegas)
5 inadequate (Reno, Fallon, Carlin, Lovelock, and Caliente)
 Nonexistent (Yerington)
- (i) The security of the *courthouse* is
6 adequate (Reno, Sparks, Fernley, Boulder, Henderson, and Mesquite)
6 inadequate (Fallon, Carlin, Lovelock, Caliente, and North Las Vegas; General physical condition of the facilities is poor due to age, Las Vegas)
 Nonexistent (Yerington)
- (j) The maintenance of the facilities is
10 adequate (Sparks, Fallon, Yerington, Fernley, Carlin, Lovelock, Boulder, Henderson, Mesquite, and North Las Vegas)
4 inadequate (Reno, Caliente, Ely, and Las Vegas)
- (k) The air conditioning, heating and power available in the facilities are
8 adequate (Sparks, Fernley, Carlin, Lovelock, Boulder, Henderson, Mesquite, and North Las Vegas)
6 inadequate for the number of people working in or visiting the courthouse. (Reno, Fallon, Yerington, Caliente, Ely, and Las Vegas)
- (l) Parking (courts asked to include when called regarding receiving survey)
3 adequate (Fernley and Carlin; For constituents, Fallon and Boulder)
0 inadequate

6.7 The three most pressing facility issues for the court are:

1. _____
2. _____
3. _____

Court	1	2	3
Reno	Courtrooms	Holding cells	Public parking
Sparks	Court location/relocation	Storage space	Electronic maintenance
Yerington	Security	Separate waiting areas for defendants and victims	Counsel rooms for attorneys and litigants
Fernley	Records retention, imaging being addressed with tech committee		
Lovelock	Courtroom Security	Lawyer & defendant conference area	Prisoner holding and security
Carlin	Security	Rooms for litigants, lawyers, etc.	Room for records retention

Court	1	2	3
Caliente	Security		
Ely	Unable to separate witnesses	Courtroom in a Public Safety bldg. lobby	Inadequate room for trial attorneys, Def., Public
Boulder	Not enough space for litigants, lawyers and the public	Not enough space for court staff, prosecutor's office and conference room	The size of the holding cell area is tight.
Henderson	Remodeling project to create a third courtroom and ancillary space to accommodate a third judge and staff	Remodeling project to create a victim/witness conference room	Completion of long-term place to provide space for additional judges and staff in the future as Henderson continues to grow
Las Vegas	Lack of adequate space for court staff and public	Poor conditions of existing facilities	No room for expansion
Mesquite	A sound system		
North Las Vegas	Volume of cases for one Judge with one courtroom		

7.0 BUDGET PROCESS

OBJECTIVE: Determine how the budget process works in the jurisdiction and what the normal budget cycle is.

7.1 Budget Preparation

(a) Who prepares the court's proposed budget? (For example, the court administrator, clerk of court, judge, etc)

Who Prepares?	Court
Court Administrator and Administrative Judge	Reno
Court Administrator	Sparks, Boulder, Henderson, and North Las Vegas
City Clerk	Fallon
Judge and City Manager	Yerington
Court Administrator and Judge	Fernley
Clerk and Judge	Carlin
Judge	Wells
Clerk of Court and Judge	Lovelock
City Council	Caliente
City Clerk/Treasurer	Ely
Court's Financial Analyst is responsible for preparing the Court's proposed budget. The analyst obtains input from each Division Manager, the Judges, and the Court Administrator and compiles the proposed budget for submission.	Las Vegas
Judge and Court Clerk	Mesquite

(b) Does the judge(s) review and approve the budget proposal before it is submitted on behalf of the court?

2 NO (Fallon and Caliente)

13 YES (Reno, Sparks, Yerington, Fernley, Carlin, Wells, Lovelock, Ely, Boulder, Henderson, Las Vegas, Mesquite, and North Las Vegas)

(c) Who from the court has authority to “sign off” on the budget request submitted? (For example, the judge, court administrator, clerk of court, etc) Administrative Judge (Reno); Administrative Judge or Court Administrator (Sparks); Chief Judge and Court Administrator (Las Vegas); Chief Judge or Court Administrator (Henderson); Court Administrator (Fernley and Boulder); Judge (Fallon, Yerington, Carlin, Lovelock, Ely, and Mesquite); Court Administrator or Judge (North Las Vegas)

7.2 Budget Submission

(a) To whom is the proposed budget submitted, the executive branch or directly to the legislative body?

To whom submitted?	Court
Reviewed with City Manager, presented to City Council Executive (City Manager) then Legislative (City Council)	Reno Sparks
Judge	Fallon
City Council	Yerington and Mesquite
Executive Branch (City Manager)	Fernley
Executive Branch	Carlin
City Council - Executive Branch	Wells and Ely
City Clerk	Lovelock
Executive Branch	Boulder and North Las Vegas
Directly to the City Budget Committee and then to City Council for approval.	Henderson
Legislative body	Las Vegas

(b) If it is submitted to the executive branch, can the executive branch revise the budget proposal before submitting it to the legislative body for approval? If so, does this happen often? If the executive branch wants to make a change, does the judiciary have to approve the change?

Court	Response
Reno	The budget is changed oftentimes without notice to the Court.
Sparks	Yes, on changes, usually with judicial approval.
Yerington	Yes. It may, but it has never happened. We cooperate in budget issues.
Fernley	Yes, the City operates under Council Manager form of government. The most important task of the City Manager is to propose a budget reflecting the organizational needs.
Carlin	Yes. Yes. No.
Wells	No
Ely	Budgets are submitted to the City Council any changes are made in open public hearings.
Boulder	Yes. Yes. No. The Court has input if a change is suggested by the Finance Director/City Manager but that doesn't necessarily mean it still won't be changed.
Henderson	NA
Las Vegas	Yes, executive branch can revise. No, it does not happen very often. If executive branch wants to make a change, the Judiciary does not have to approve the change by code, but in practice, the judiciary is consulted before any change is sent to the legislative body.
Mesquite	Yes. Yes. No.
North Las Vegas	Yes, it can happen. No, Not many changes are made and Yes, the Judiciary has to approve them.

7.3 Who has responsibility for representing the court at a hearing before the funding body on the budget request?

Who?	Court
Administrative Judge	Reno
Administrative Judge or Court Administrator	Sparks
Judge	Fallon, Yerington, Carlin, Wells, and Ely
Judge and Court Administrator	Fernley
Clerk and Judge	Lovelock
City Clerk	Boulder
Court Administrator	Henderson
Court Administrator and the Director of Finance & Business Services	Las Vegas
Judge and Court Clerk	Mesquite
Court Administrator and Judge	North Las Vegas

7.4 Timing and budget cycle. Please describe the cycle, or attach the budget preparation schedule provided to the court.

(a) When does budget preparation start? _____

Response	Court
October	Henderson
November	Reno, Sparks, Boulder, and North Las Vegas
December	Las Vegas
January	Fernley, Carlin, and Mesquite
February	Lovelock
March-April	Ely
April	Fallon

(b) When is the proposed budget request due to the executive branch or legislative body?

Response	Court
December	North Las Vegas
January	Sparks, Boulder, and Henderson
February	Reno, Fernley, Carlin, Lovelock, Las Vegas, and Mesquite
February-March	Wells
March	Ely

(c) When are budget hearings typically scheduled? _____

Response	Court
January	North Las Vegas
February	Boulder
February-March	Carlin, Wells, and Lovelock
February and March	Henderson
March	Sparks
Late March and Early April	Fernley
March, April, May	Ely
April	Mesquite
early May	Reno
May	Las Vegas

(d) When is the budget typically adopted by the legislative funding body? _____

Response	Court
April	Lovelock and North Las Vegas
May	Ely, Boulder, Henderson, Las Vegas, and Mesquite
Mid-May	Reno
By the end of May	Fernley
May-June	Carlin
June	Sparks
Unknown	Wells

7.5 If the court’s budget(s) are line item budgets (as opposed to a “lump sum” budget), who has authority to transfer funds between line items in the approved budget? Are there “rules” for “overspending” line items (for example, up to 5% is allowed without legislative approval)? Please describe the discretion available, and who can exercise it.

Court	Response
Reno	Re-projections of year-end budget figures are done in January, at which time, line items can be adjusted. However, moving salary savings to other operational line items is not permitted. For at least five budget cycles, the court and other City departments have not been permitted to increase budgets for operational needs. Also, a reserve of 2% has been required for a "recession" plan. The City's Finance Dept. monitors budgets and advises of trends that will have a negative impact on the final budget. The Court has begun using its administrative assessments to meet the 2% “recession” figure.
Sparks	Transfer authority is initiated by the court (court administrator) and approved by executive and/or legislative (city manager's office/city council).
Yerington	The Judge has discretion to transfer, with no actual rules other than cooperation with the City's advice on their financial status.
Fernley	Legal appropriation is summarized in the following categories: Salaries & wages, employee benefits, services & supply, and capital outlay. Management breakdowns in each category represent “live items.”
Carlin	Executive Branch - Judge; No rules for overspending.
Wells	Municipal Court budget has limited line items. Do not overspend line items. If unexpected expense occurs, Judge would bring to attention of City Manager.
Lovelock	City Clerk
Ely	The Judge with approval of City Clerk and if necessary City Council.
Boulder	Our budget is “lump sum.”
Henderson	The Court Administrator can move funds between budget lines with no restrictions.
Las Vegas	The Court and the Financial Analyst from the City's Finance and Budget Office have the authority to transfer funds allocated to services and supplies between line items. However, approval from the Director of Finance is required to transfer funds allocated to payroll.
Mesquite	Yes, the court with approval of the Executive Branch.
North Las Vegas	The Court Administrator has authority to reallocate funds between line items. The City Treasurer reviews and approves reallocations.

7.6 Can the court request a budget change or supplemental appropriation during the fiscal year based on unanticipated *revenue*? If so, please describe the process, for example: Who prepares the request? Who must review and approve its submission? Can the executive branch review/modify the request before it is submitted to the legislative body?

Court	Response
Reno	We tried that once and were successful, but suffered the consequences from the Executive Branch for years after, so have not done so again. The Executive Branch keeps a very tight rein on the budget and sees all general funds as "their" money, not to be shared with the Court. If there were additional court revenues, they would not be shared with the court. The Court is viewed as a "cash cow" rather than an impartial forum for the public to resolve disputes. The Court would prepare a staff report, which is reviewed by the Executive Branch before being made part of the City Council agenda packet. Oftentimes, a separate staff report from the Executive Branch is provided to the Council before the Court makes its "pitch" at the Council meeting. There is very little collaboration between the Court and Executive Branch when making Council presentations.
Sparks	Yes, the court (court administrator) to the executive (city manager's office) to the legislative (city council).
Yerington	The Judge prepares the request, submits it to the City Manager for review and action by the City Council.
Fernley	Augmentation process submitted to City Manager, forwarded to City Treasurer. City Treasurer prepares augmentation resolution & required advertising, public hearing on augmentation resolution, City Council adopts resolution.
Carlin and North Las Vegas	No
Wells	Never done.
Lovellock	Yes. Judge prepares request - City Council reviews and approves.
Ely	Unknown hasn't happened.
Boulder	Yes. The Court Administrator prepares the request. City Clerk must review and approve submission. Yes, the executive branch can review/modify the request.
Henderson	Yes, the Court Administrator prepares the request, the Judges review and approve, the City Manager must approve, and the City Council has final approval. The request is approved based on availability of funding.
Las Vegas	The Court could request a budget augmentation based on realization of unanticipated revenue. The Court Administrator would initiate by preparing a written request to the Director of Finance identifying the source, the amount of the unanticipated revenue and the justification for the requested supplemental appropriation. The Director of Finance reviews the request and forwards it to the City Manager. The City Manager could deny, modify or leave the request unchanged. The request is placed on the City Council's agenda for discussion and action.
Mesquite	Request change - yes. The court prepares request. Approval by City Manager and City Council. Yes, the Executive Branch can modify.

7.7 If there are unanticipated *expenditures* or over-expenditures that occur during the year, can the court request a supplemental appropriation? If so, please describe the process, for example: Who prepares the request? Who must review and approve its submission? Can the executive branch review/modify the request before it is submitted to the legislative body? _____

Court	Response
Reno	The only example that comes to mind is the recent shortfall in the Justice Center budget that resulted from re-estimates presented to the County Commissioners and City Council. The burden for compensating for this funding shortage was placed at the feet of the municipal court judges through the City's request to use its administrative assessments for the project. As long as the funds do not come from the general fund pot, the City seems to have no problem with requests for additional funds during a budget year.
Sparks	Court prepares the request to executive (city manager) to legislative (city council).
Yerington	The judge prepares the request, submits it to the City Manager for review and the City Council approves the augmentation of the budget.
Fernley	Augmentation process submitted to City Manager, forwarded to City Treasurer. City Treasurer prepares augmentation resolution & required advertising, public hearing on augmentation resolution, City Council adopts resolution. Need to identify where dollars come from to fund the over expenditures.
Carlin	Yes. Court prepares request. Executive Branch reviews. Legislative body approves or denies request.
Wells	Has not occurred - if occurred - Judge would prepare request and submit to City Manager for review and request it be agendized for City Council review.
Lovelock	Yes. Judge prepares request - City Council reviews and approves.
Ely	Unknown hasn't occurred.
Boulder	Yes. The Court Administrator prepares the request. City Clerk must review and approve submission. Yes, the Executive Branch can review/modify the request.
Henderson	Yes, same process
Las Vegas	In the event that the Court requires a supplemental appropriation for unanticipated expenditures, the Court Administrator would prepare a written request to the Director of Finance identifying the source, the amount of the unanticipated expenditures and the justification for the supplemental appropriation. The Director of Finance reviews the request and forwards it to the City Manager. The City Manager could deny, modify or leave the request unchanged. The request is then placed on the City Council agenda for discussion and action.
Mesquite	Yes. The court prepares request. Approval by City Manager and City Council. Yes, the Executive Branch can modify
North Las Vegas	Yes, the Court Administrator prepares the requests and submits it to City Management and the City Finance Department for approval. This process is done during mid-year budget reviews.

7.8 What “budget units” or departments are there for the court and clerk of court? Please list all the budget units associated with the court (for example court, juvenile court, CASA, drug court, clerk of court, indigent defense, probation, juvenile probation, etc). If your court serves a multi-county district, do you have budgets from each county in the district? _____

Court	Response
Reno	The Municipal Court's budget is divided among three programs: Judicial Proceedings, Judicial Enforcement, and Program and Service Management (Administration and Clerk's Office).
Sparks	The court only.
Yerington	The Court is its own singular budget unit, with line items for its various expenses.
Fernley	Department in general fund for municipal court. Special revenue fund for administrative assessment fees. Special revenue fund for court forfeiture fees.
Carlin	Court, Clerk of Court, Indigent Defense, Interpreters, Evaluations
Wells	Court
Lovelock	1/ Municipal Court
Ely	Line item budget basic service/supply/phone/postage/wages. No extra.
Boulder	Boulder City Municipal Court is a division of the City Clerk's office. The Court would be considered as one budget unit.
Henderson	Henderson Municipal Court 1/7/01-xxxx Court Programs 1/7/02-xxxx (part of year) Court Admin. Fee Special Rev.-Tech 12/7/01-xxxx Court Admin. Fee Special Rev.-Fac 12/7/012-xxxx Court Admin. Fee Special Re.-Col. 12/7/03-xxxx Municipal Court-Maximus Project 19/7/02-xxxx
Las Vegas	Municipal Court budget units consist of the following: 1. Administration; 2. Administrative Services Division; 3. Judicial Division; 4. Alternative Sentencing & Education Division; 5. Courtroom Support Division; 6. Public Attorneys.
Mesquite and North Las Vegas	NA

8.0 WORKLOAD

OBJECTIVE: Gather information about the caseload and workload of the court that is relevant to assessing the need for funding and other resources.

WHO HEARS WHICH CASES

8.1 For each of the following case types, indicate what type of judicial officer routinely hears the contested matter and presides over the trial using the following codes. Include more than one code if more than one type of judicial officer hears a case type.

- JJudge
- CCommissioner
- RReferee
- MMaster
- P.....Pro Tem Judges (refers to a practice where a pro tem is regularly used to hear a calendar or type of proceeding. It is not meant to include circumstances where a pro tem is appointed to fill in temporarily for a judge who is ill, on vacation, or at a training program)

S.....Senior Judge
 N/ANot Applicable in this court

<i>Case Types</i>	<i>Who Hears</i>
Civil	<u>Judge (Reno, Fallon, Carlin, and Ely)</u>
Small claims	<u>Judge City utilities only (Caliente)</u>
Criminal	<u>Judge (Reno, Sparks, Fallon, Yerington, Fernley, Carlin, Wells, Lovelock, Caliente, Ely, Boulder, Henderson, Las Vegas, Mesquite, and North Las Vegas)</u>
Family-related	_____
Juvenile	<u>Judge Traffic only (Henderson)</u>
Traffic	<u>Judge (Reno, Sparks, Fallon, Yerington, Fernley, Carlin, Wells, Lovelock, Caliente, Ely, Boulder, Henderson, Las Vegas, Mesquite, and North Las Vegas)</u>

8.2 If there are subcategories of cases where contested matters and trials are routinely heard by judicial officers other than judges, please describe the category of cases and indicate who hears them using the same codes as above. Examples might include parking violations, summary evictions, child support enforcement, juvenile traffic, requests for domestic violence protective orders (TPOs), etc. (Use the same codes as are used for 8.1 above when responding to “heard by” portion of the question)

Category: _____ heard by: _____
 Category: _____ heard by: _____

Wells NA
 Ely NA
 Boulder NA

8.3 (a) Is there a category of case(s) or hearing type(s) that have been assigned or transferred to an administrative process, for example, parking violation hearings?

13 NO (Sparks, Fallon, Yerington, Fernley, Carlin, Wells, Lovelock, Caliente, Ely, Boulder, Henderson, Mesquite, and North Las Vegas)
2 YES (Reno and Las Vegas)

(b) IF YES, please describe the type(s) of case(s) and to whom they have been assigned or transferred. Parking violations are handled administratively through a hearing officer who reports to the City Clerk (Reno); Hearings concerning parking infractions of the Las Vegas Municipal Code were transferred to the City of Las Vegas Department of Finance & Business Services on October 3, 1994 (Las Vegas)

(c) IF YES, please indicate whether these cases are reported as filings or dispositions in the statistics reported to the AOC?

1 Neither filings nor dispositions are included in reports to the AOC. (Las Vegas)
 ___ Filings are reported, but dispositions are not reported.
1 Filings and dispositions are reported only for cases “appealed” to the court from the administrative process. (Reno)
 ___ Other, please explain: _____

8.4 For each of the following case types in what percentage of the cases is at least one litigant unrepresented?

<i>Case Type</i>	<i>Percentage</i>	<i>Not Available</i>
Civil	_____	_____
Small Claims	_____	_____
Criminal	_____	_____
Family related	_____	_____

Court	Small Claims %	Criminal %	Comments
Reno		25	
Sparks		50	
Yerington		85	Estimated
Carlin		90	
Wells	Unable to provide		
Caliente	99	99	
Boulder		75	And traffic
Las Vegas			Only Criminal Cases are applicable to Municipal Court. This information is captured, but the Court currently does not have a statistical report developed to extract it. A request to the City's IT Department would be needed to write the programming for such a report.
North Las Vegas		70	
% Range:		25 to 99	
Median %:		75	
Mean %:		71	

8.5 In order to assist the Court Funding Commission's understanding of your court funding needs, are there specific aspects of your court's workload or caseload that affect your need for resources (judges and other judicial officers, staff, or other resources)? Are there particular types of cases that, because of their complexity or volume, present a significant burden? (Examples would include construction defect cases or a large volume of traffic cases) Does your court have unique case types or case management problems that are not faced by other courts in Nevada? Please describe the cases, what challenges they present, and how this impacts your court and its need for resources. Also provide information about backlogs, jail overcrowding, unrepresented litigants, or other factors that affect the court's workload and its ability to hear cases in a timely manner. _____

Court	Response
Reno	<p>Jail overcrowding - The pressure to keep offenders out of jail has greatly influenced law enforcement procedures. In lieu of arresting an offender, an officer may issue a misdemeanor citation. This has resulted in a significant failure to appear rate (50%) for criminal misdemeanor citations. The quality of life in the City of Reno is also in jeopardy as those offenders considered to have committed "petty" crimes are released or not even admitted to the jail. The situation has also decreased the flexibility in sentencing for judges since the jail cannot be used as an incentive for sentence compliance.</p> <p>Non-English-speaking population - The need to provide additional services to the non-English-speaking citizens is a growing challenge. Oftentimes, defendants are not familiar with the criminal justice process and are, consequently, not afforded the same access to justice as English-speaking defendants.</p>

Court	Response
Sparks	<p>Addition of police officers - The Reno Police Department has added officers each year for the last 4 years yet there are no additional resources provided to other segments of the criminal justice system (Court and City Attorney) to meet the increased workload they generate. Technological solutions must be exhausted before adding more staff, but the impact on the system must be contemplated whenever law enforcement ranks are increased.</p> <p>Court facility - We need a new one! Safety, dignity, parking, convenience, co-location of limited jurisdiction courts and opportunities to share resources and reduce costs to the public are among the reasons.</p>
Fernley	<p>Mandatory sentences increase requirements to appoint counsel. Collection efforts drain enormous time and work of staff. Lack of funding for counseling programs. Administrative/ personnel actions, recruitment, discipline and training. Case management system conversion has impacts on staff time.</p> <p>The Court and the City have established good lines of communication and effective and efficient systems so that we can handle the workload. We constantly evaluate the way we do things to look for better ways to get the job done without compromising our mission of justice and public safety.</p>
Carlin	<p>Alcohol counseling availability; DUI School; Bailiff/Courtroom security; Interpreter; Lack of interview rooms</p>
Caliente Ely	<p>No unique cases.</p> <p>The Municipal Court filings of criminal cases and or traffic cases are of low volume. There is no backlog of cases and most defendants are not incarcerated. Where jail sentence is mandatory unless a person waives their right to an attorney, one is either appointed or retained by the person.</p>
Boulder	<p>There are three main areas in which our resources are stretched: 1. Costs associated with providing interpreters. 2. Costs associated with providing court appointed counsel. 3. Costs associated with monitoring and/or implementing mandatory sentencing guidelines imposed by the Legislature. Costs associated with providing court appointed counsel doubled from fiscal year 00/01 to 01/02. Costs remained at that level for fiscal year 02/03. Costs for this fiscal year have already surpassed the prior two fiscal years.</p>
Henderson	<p>The Henderson Municipal Court processes criminal misdemeanor and traffic cases. The Court was adequately funded in 2002/2003 and continues to be adequately funded currently. Our biggest challenges are to 1. Maximize the capabilities of the new Maximus case management system; 2. Establish electronic linkages with the general public, attorneys, and other organizations; 3. Clear the old warrants and establish a more effective judicial enforcement process that will insure that cases are closed timely; and 4. Bring up a third court to control delays in processing of the increasing number of cases.</p>
Las Vegas	<p>1. Las Vegas Municipal Court is a limited jurisdiction court that adjudicates misdemeanors. We are in transition from five criminal departments and one traffic department to six criminal departments. We see traffic as a challenge during the transition. Many matters that were previously handled in traffic court are being moved to our customer service counters. After the transition we should be able to continue smooth operation. Management challenges are associated with changes in our case management system. When our transition is complete in May we expect improvement. We hear cases in a timely fashion. Jail overcrowding is not a problem. We do see growth affecting our daily operations.</p> <p>2. The DUI laws have changed. This means that with the new .08 BAL we will expect to see many more defendants who will need more resources and evaluations.</p> <p>3. In FY03, Municipal Court paid \$194,070 in interpreter costs. The greater percentage of the interpreter need was for the Hispanic population. With a current southeastern Nevada Hispanic population of approximately 38% and some 900,000 new construction houses planned for this jurisdiction, it is evident that there will be a critical need for increased interpreter services. Municipal Court would benefit from supplemental funds to meet this costly need in order to continue to provide fair and equitable court proceedings to all court users and meet the quality of service the population demands.</p> <p>4. The court has a huge volume of cases it must handle on an annual basis. It is estimated that 75% of the caseload is misdemeanor traffic. Critical to the success of case resolution and case closure is the ability of the court to process defendants in an efficient manner. A means</p>

Court	Response
North Las Vegas	determination is a necessary aspect of determining a defendant's true ability to pay their fines and fees and, if the defendant is unable to pay, determining an alternative sentence such as Work Program. More financial resources are needed to implement the use of technology to appropriately facilitate and track delinquent defendants and their cases to ensure maximum case resolution and case closure. North Las Vegas Municipal Court is currently the busiest court in Nevada with the most cases per judge. There is not a particular case type that affects the courts ability; it's the high volume of cases that are heard by one judge. We will be appointing a temporary judge in January 2005 until the 2005 election.

9.0 WHAT ELSE SHOULD THE COURT FUNDING COMMISSION KNOW ABOUT YOUR COURT IN ORDER TO BETTER UNDERSTAND YOUR FUNDING SITUATION?

OBJECTIVE: Try and find out what the survey did not ask about the budget, revenues or operations for the 2002-2003 fiscal year that were not “typical” and therefore would skew the interpretation of the survey responses or affect a comparison of the results with other courts.

9.1 What factors or circumstances were different in fiscal year 2002-2003 from a “normal” or typical year?

Court	Circumstance
Reno	No significant change in filings or circumstances.
Sparks	Staffing turnover and training time. Staffing shortage in Marshal division-effect on revenues.
Yerington	None.
Fernley	Our court is very new and nothing has been typical. The court operations do not break even and the City provides general funds to operate. This subsidy has been reduced somewhat.
Carlin, Caliente, and Boulder Henderson	None.
Las Vegas	FY03 was the first year that the Court focused on the Judicial Enforcement Process. The Court was also preparing for the Maximus start-up in June 2003. The court programs division was split off from the court and became a division in the City Attorney’s Office. The number of traffic citations was lower that the previous year, due in part, to the decision by METRO to begin implementation of the e-citation program. This has continued into 2003-04, and will not be fully implemented until sometime in March or April of 2004.
North Las Vegas	There have been no changes. We have received all requests.

9.2 What has changed about your caseload or workload in the last few years that has strained your resources, or necessitated the addition of resources (which you may not have gotten) in the court or in supporting agencies? Examples might be increased filings of case types that require more judicial or clerical resources than typical cases, such as construction defect cases, numbers of unrepresented litigants, or changes in sentencing laws or options, etc. _____

Court	Response
Reno	Our court is dealing with a more hardened criminal element rather than simple mendicant charges. This requires more diligent supervision of sentence compliance, thereby increasing the workload.
Sparks	Increased mandatory sentencing elements. Increased caseload where counseling is needed (domestic violence, substance abuse.)
Yerington	The biggest effects on the Court's workload, not necessarily caseload: 1. Unfunded mandates in sentencing laws that require jail, treatment programs, counseling, etc. (and soon, certified interpreters) and 2. Unfulfilled promise of a technological network for the court case management system. Although it is not in place, we are required to submit reports and statistics that must be done manually, if even at all possible. This is a serious drain on clerical time and for the judges who sometimes have to share that time in order to keep ahead. And worse than that, my court has put off finding a better computer system because of the promise that one will be forthcoming. This has been more than 2 budget seasons in my case. We have been on hold for too long a time, and yet are still expected to submit the reports. 3. There is a need for qualified, not certified, translators that becomes more and more of a burden each day.
Fernley	Authorized positions were not filled initially however, volumes were sufficient and authorized positions filled to handle the workload.
Carlin	Statistical reporting; MAS compliance; Funding for mandated counseling
Wells	Nothing to report.
Loveloock	Hours of Court Clerk reduced to part-time because of budget constraints.
Caliente	None
Boulder	Mandatory sentencing guidelines imposed by the Legislature in Driving Under the Influence and Domestic Violence cases has impacted our Court by increasing the time it takes to handle these cases from start to finish. The process is far more drawn out. It not only impacts the Court by increasing the number of times needed for Court appearances but also increases support staff time in dealing with case management.
Henderson	The City of Henderson has experienced significant growth in the last 6 years. The Court has continued to see growing caseloads that are proportional to the growth in population. The attachment captures this information.
Las Vegas	Greater demands on staff have been the result of: 1. Necessity of re-engineering our automated case management system, 2. The overall reductions in revenue to the General Fund, which resulted in delays in replacing staff, and 3. The increased demands on our front counter personnel as the Court has moved to distributing contested matters to all six departments, and has moved uncontested traffic matters to our front counter clerks.
North Las Vegas	The City has hired more Law Enforcement Officers, which, in turn, increases our caseload. At this time, we do not have adequate space for additional staff. The City has also recently taken a very active role in code enforcement, which is also increasing the workload. Our Justice Facility will open in early 2005 and this will alleviate our current space problems.

9.3 Is there any other information the Court Funding Commission should be aware of in interpreting or understanding the information your court provided in this survey? _____

Court	Response
Reno	The Court has been successful for several years in receiving grants for the marshal unit operation. This year (02-03) we did not seek grant funding for that area but received an award the subsequent fiscal year. We have also sought and received grants for portions of the new justice facility.
Sparks	Our courthouse is miles from City Hall and the Sparks Justice Court. SJC rents their courthouse space and will eventually move. Our courthouse is sitting on property that could be sold in the near future. We need to purchase (maybe with the county) property. Then we need a co-located courthouse to save on duplicated services (courthouse security, transportation to the jail, holding cells etc.)
Yerington	Only that my answers are pretty simple and self-explanatory. Fortunately, my jurisdiction is small.
Fernley	Good management, organization, communication, motivation and professionalism are more valuable than bureaucratic appropriations and political gamesmanship. I truly hope that this project promotes the former rather than the latter.
Carlin	Complete unavailability of service in rural areas; Unrealistic time allowed for compliance with requests from AOC and late arrival of survey; Court schedule is set 2 months or more in advance - More time/notice should have been given for a request of this magnitude; Remember that Carlin Justice Court has only one Clerk performing so many varied duties.
Wells	Bulk of work is Justice Court - Municipal Court was minimal in comparison.
Caliente	No
Henderson	Changes to revenue streams that fund the city's General Fund could significantly impact funding for the Municipal Court. The Court budget is about 2% of the City's total budget. Changes to the distribution and collection of AA funds would significantly impact the Court's plan to maximize Maximus and to establish electronic linkages that will keep the Court efficient and provide the capacity to deal with increasing workload more cost effectively.
Las Vegas	No

10.0 CONCLUSION

Please answer the following:

10.1 Were the instructions to this survey easy to understand?

Court	Response
Reno	They were understandable to this court but I would assume they would be difficult for some courts with less resources to understand or comply.
Yerington	Mostly.
Fernley, Lovelock, Boulder, Henderson, and North Las Vegas	Yes
Carlin	For the most part, but not entirely. Spreadsheets are way too hard to complete as requested.
Caliente and Mesquite	Somewhat
Las Vegas	Section 4.0 directions (and related questions on survey) were subject to interpretation and required careful study.

10.2 Do you have any suggestions for improving the survey itself or the process used to disseminate the survey?

Court	Response
Reno	I guess that story will be told when you receive the surveys. I believe that some of the courts will need help interpreting and gathering the information requested.
Yerington	It is fairly time consuming.
Fernley	Well done.
Carlin	Assistance from AOC staffer would have been appreciated. More time to comply should be allotted.
Wells	Send survey out in timely manner. Need to customize survey to rural vs. large courts. I question the cost paid by the AOC for the survey, and the cost of time necessary by each court to complete the survey vs. valuable information that may be obtained from this survey.
Lovelock, Caliente, and Henderson	No.
Boulder	The process used to disseminate was adequate. I appreciated the follow-up call shortly after I received the survey and the assistance offered by Sheryl Overstreet.
Las Vegas	The questions need to be shorter and more concise. Avoid the use of paragraph style questions with multiple sub-questions, i.e., 4.2(d), 7.5, 7.6 .8.5 etc. Some questions appear to be repetitive. In order to provide the type of responses the AOC would like, more time should be allotted for survey response. Clearer definitions of language used such as “programs” and “maintenance.” Questions should clearly define which fiscal year the question is referencing. Survey questions should have more accurately reflected the makeup of the various target courts, i.e., existence of “clerk of the court.”
Mesquite	Clerk of the Court vs. Court clerk was/is confusing.

10.3 Were you able to obtain adequate assistance in completing this survey?

Court	Response
Yerington, Fernley, Boulder, Henderson, Las Vegas, Mesquite, and North Las Vegas	Yes.
Carlin	No.
Caliente	Assistance was made available.

Thank you for your time and assistance.

NAME OF COURT: Carson City District Court (First Judicial District)

EXPENSE CATEGORY		1	2	3	4	5
		COURT	CLERK OF COURT	SHERIFF	PROBATION	JUVENILE PROBATION
1.0	EMPLOYEE SALARIES AND WAGES					
	TOTAL:	\$502,889	\$319,575	\$0	\$0	\$1,514,677
2.0	EMPLOYEE BENEFITS AND EMPLOYMENT RELATED TAXES					
	TOTAL:	\$158,737	\$96,400	\$0	\$0	\$567,880
3.0	SERVICES AND SUPPLIES					
	TOTAL:	\$386,657	\$65,527	\$0	\$0	\$914,010
4.0	ADMINISTRATIVE SUPPORT SERVICES					
	TOTAL:	\$2,519	\$0	\$0	\$0	\$0
5.0	CAPITAL EXPENDITURES					
	TOTAL:	\$0	\$0	\$0	\$0	\$0
6.0	GRAND TOTAL:	\$1,050,802	\$481,502	\$0	\$0	\$2,996,568
7.0	DONATED TIME OR SERVICES					
	Program:					
	Hours or dollars?					

NAME OF COURT:Carson City District Court (First Judicial District)

		4	5	6	7	8	9	10	11
		HOW MUCH?	INTO WHAT ACCOUNT IS THE COLLECTED REVENUE PLACED?						
REVENUE SOURCE		TOTAL AMOUNT ACTUALLY COLLECTED	SPECIAL REVENUE FUND FOR THE COURT	COUNTY GENERAL FUND	SPECIAL ACCOUNT AT COUNTY	CITY GENERAL FUND	SPECIAL ACCOUNT AT CITY	STATE GENERAL FUND	SPECIAL ACCOUNT AT STATE
1.0	FINES - all cases and types of fines	\$22,943							\$22,943
2.0	ADMINISTRATIVE ASSESSMENTS:								
	TOTAL:	\$3,227	\$0	\$3,227	\$0	\$0	\$0	\$0	\$0
3.0	COLLECTION FEE - NRS 176.064								
4.0	BAIL FORFEITURES, including traffic								
5.0	JURY TRIAL DEPOSITS	\$540		\$540					
6.0	FILING FEES								
	TOTAL:	\$198,486	\$0	\$147,992	\$0	\$0	\$0	\$46,294	\$4,200
7.0	COST REIMBURSEMENTS								
	TOTAL:	\$19,060	\$0	\$59,189	\$0	\$0	\$0	\$0	\$0
8.0	PROGRAM FEES PAID BY PARTICIPANTS								
	TOTAL:	\$1,420	\$0	\$1,420	\$0	\$0	\$0	\$0	\$0
9.0	GRAND TOTAL:	\$245,676	\$0	\$212,368	\$0	\$0	\$0	\$46,294	\$27,143

NAME OF COURT: Carson City District Court (First Judicial District)

	FUNDING SOURCE:	COURT	CLERK OF COURT
1.0	CITY:		
	SUBTOTAL:	\$0	\$0
2.0	COUNTY:		
	SUBTOTAL:	\$0	\$0
3.0	STATE:		
	SUBTOTAL:	\$0	\$0
4.0	OTHER SOURCES:		
	SUBTOTAL:	\$0	\$0
5.0	GRAND TOTAL OF REVENUES:	\$0	\$0
6.0	GRAND TOTAL OF EXPENDITURES:	\$1,050,802	\$481,502
	DIFFERENCE (SHOULD BE 0)	\$1,050,802	\$481,502

NAME OF COURT: Washoe County District Court (Second Judicial District)

EXPENSE CATEGORY		1	2	3	4	5
		COURT	CLERK OF COURT	SHERIFF	PROBATION	JUVENILE PROBATION
1.0	EMPLOYEE SALARIES AND WAGES					
	TOTAL:	\$7,143,273	\$0	\$0	\$0	\$7,275,866
2.0	EMPLOYEE BENEFITS AND EMPLOYMENT RELATED TAXES					
	TOTAL:	\$2,136,679	\$0	\$0	\$0	\$2,395,918
3.0	SERVICES AND SUPPLIES					
	TOTAL:	\$2,759,521	\$0	\$0	\$0	\$1,654,207
4.0	ADMINISTRATIVE SUPPORT SERVICES					
	TOTAL:	\$12,390	\$0	\$0	\$0	\$0
5.0	CAPITAL EXPENDITURES					
	TOTAL:	\$30,257	\$0	\$0	\$0	\$0
6.0	GRAND TOTAL:	\$12,082,120	\$0	\$0	\$0	\$11,325,991
7.0	DONATED TIME OR SERVICES					
	Program:					
	Hours or dollars?					

NAME OF COURT: Washoe County District Court (Second Judicial District)

		4	5	6	7	8	9	10	11
		HOW MUCH?	INTO WHAT ACCOUNT IS THE COLLECTED REVENUE PLACED?						
REVENUE SOURCE		TOTAL AMOUNT ACTUALLY COLLECTED	SPECIAL REVENUE FUND FOR THE COURT	COUNTY GENERAL FUND	SPECIAL ACCOUNT AT COUNTY	CITY GENERAL FUND	SPECIAL ACCOUNT AT CITY	STATE GENERAL FUND	SPECIAL ACCOUNT AT STATE
1.0	FINES - all cases and types of fines**	\$291,242		\$117,012				\$174,230	
2.0	ADMINISTRATIVE ASSESSMENTS:								
	TOTAL:	\$35,314	\$3,703	\$15,911	\$0	\$0	\$0	\$15,700	\$0
3.0	COLLECTION FEE - NRS 176.064								
4.0	BAIL FORFEITURES , including traffic	\$101,880							\$101,880
5.0	JURY TRIAL DEPOSITS	\$0							
6.0	FILING FEES								
	TOTAL:	\$1,243,338	\$0	\$0	\$931,924	\$0	\$0	\$286,014	\$25,400
7.0	COST REIMBURSEMENTS								
	TOTAL:	\$112,715	\$3,225	\$109,490	\$0	\$0	\$0	\$0	\$0
8.0	PROGRAM FEES PAID BY PARTICIPANTS								
	TOTAL:	\$635,712	\$218,864	\$0	\$416,848	\$0	\$0	\$0	\$0
9.0	GRAND TOTAL:	\$2,420,201	\$225,792	\$242,413	\$1,348,772	\$0	\$0	\$475,944	\$127,280

NAME OF COURT: Washoe County District Court (Second Judicial District)

	FUNDING SOURCE:	COURT	CLERK OF COURT
1.0	CITY:		
		SUBTOTAL:	\$0
			\$0
2.0	COUNTY:		
		SUBTOTAL:	\$11,588,608
			\$0
3.0	STATE:		
		SUBTOTAL:	\$0
			\$0
4.0	OTHER SOURCES:		
		SUBTOTAL:	\$493,512
			\$0
5.0		GRAND TOTAL OF REVENUES:	\$12,082,120
			\$0
6.0		GRAND TOTAL OF EXPENDITURES:	\$12,082,120
			\$0
		DIFFERENCE (SHOULD BE 0)	(\$0)
			\$0

NAME OF COURT: Churchill County District Court (Third Judicial District)

EXPENSE CATEGORY		1	2	3	4	5
		COURT	CLERK OF COURT	SHERIFF	PROBATION	JUVENILE PROBATION
1.0	EMPLOYEE SALARIES AND WAGES					
	TOTAL:	\$93,263	\$121,005	\$0	\$0	\$462,069
2.0	EMPLOYEE BENEFITS AND EMPLOYMENT RELATED TAXES					
	TOTAL:	\$31,691	\$49,957	\$0	\$0	\$169,488
3.0	SERVICES AND SUPPLIES					
	TOTAL:	\$184,157	\$0	\$0	\$0	\$165,413
4.0	ADMINISTRATIVE SUPPORT SERVICES					
	TOTAL:	\$5,196	\$1,070	\$0	\$0	\$0
5.0	CAPITAL EXPENDITURES					
	TOTAL:	\$0	\$0	\$0	\$0	\$0
6.0	GRAND TOTAL:	\$314,307	\$172,032	\$0	\$0	\$796,970
7.0	DONATED TIME OR SERVICES					
	Program:					
	Hours or dollars?					

NAME OF COURT: Churchill County District Court (Third Judicial District)

		4	5	6	7	8	9	10	11
		HOW MUCH?	INTO WHAT ACCOUNT IS THE COLLECTED REVENUE PLACED?						
REVENUE SOURCE		TOTAL AMOUNT ACTUALLY COLLECTED	SPECIAL REVENUE FUND FOR THE COURT	COUNTY GENERAL FUND	SPECIAL ACCOUNT AT COUNTY	CITY GENERAL FUND	SPECIAL ACCOUNT AT CITY	STATE GENERAL FUND	SPECIAL ACCOUNT AT STATE
1.0	FINES - all cases and types of fines	\$12,563		\$0				\$12,563	
2.0	ADMINISTRATIVE ASSESSMENTS:								
	TOTAL:	\$1,365	\$0	\$273	\$0	\$0	\$0	\$1,092	\$0
3.0	COLLECTION FEE - NRS 176.064								
4.0	BAIL FORFEITURES, including traffic								
5.0	JURY TRIAL DEPOSITS								
6.0	FILING FEES								
	TOTAL:	\$63,025	\$0	\$31,412	\$7,870	\$0	\$0	\$23,743	\$0
7.0	COST REIMBURSEMENTS								
	TOTAL:	\$9,196	\$0	\$9,196	\$0	\$0	\$0	\$0	\$0
8.0	PROGRAM FEES PAID BY PARTICIPANTS								
	TOTAL:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
9.0	GRAND TOTAL:	\$86,149	\$0	\$40,881	\$7,870	\$0	\$0	\$37,398	\$0

NAME OF COURT: Churchill County District Court (Third Judicial District)

	FUNDING SOURCE:	COURT	CLERK OF COURT
1.0	CITY:		
	SUBTOTAL:	\$0	\$0
2.0	COUNTY:		
	SUBTOTAL:	\$314,307	\$172,032
3.0	STATE:		
	SUBTOTAL:	\$0	\$0
4.0	OTHER SOURCES:		
	SUBTOTAL:	\$0	\$0
5.0	GRAND TOTAL OF REVENUES:	\$314,307	\$172,032
6.0	GRAND TOTAL OF EXPENDITURES:	\$314,307	\$172,032
	DIFFERENCE (SHOULD BE 0)	\$0	\$0

NAME OF COURT: Lyon County District Court (Third Judicial District)

EXPENSE CATEGORY		1	2	3	4	5
		COURT	CLERK OF COURT	SHERIFF	PROBATION	JUVENILE PROBATION
1.0	EMPLOYEE SALARIES AND WAGES					
	TOTAL:	\$212,937	\$400,602	\$0	\$0	\$471,001
2.0	EMPLOYEE BENEFITS AND EMPLOYMENT RELATED TAXES					
	TOTAL:	\$96,251	\$123,849	\$0	\$0	\$163,214
3.0	SERVICES AND SUPPLIES					
	TOTAL:	\$148,879	\$16,577	\$0	\$0	\$402,315
4.0	ADMINISTRATIVE SUPPORT SERVICES					
	TOTAL:	\$3,222	\$2,755	\$0	\$0	\$11,909
5.0	CAPITAL EXPENDITURES	\$3,157				\$16,438
	TOTAL:	\$3,157	\$0	\$0	\$0	\$16,438
6.0	GRAND TOTAL:	\$464,446	\$543,783	\$0	\$0	\$1,064,877
7.0	DONATED TIME OR SERVICES					
	Program:					
	Hours or dollars?					

NAME OF COURT: Lyon County District Court (Third Judicial District)

		4	5	6	7	8	9	10	11
		HOW MUCH?	INTO WHAT ACCOUNT IS THE COLLECTED REVENUE PLACED?						
REVENUE SOURCE		TOTAL AMOUNT ACTUALLY COLLECTED	SPECIAL REVENUE FUND FOR THE COURT	COUNTY GENERAL FUND	SPECIAL ACCOUNT AT COUNTY	CITY GENERAL FUND	SPECIAL ACCOUNT AT CITY	STATE GENERAL FUND	SPECIAL ACCOUNT AT STATE
1.0	FINES - all cases and types of fines	\$23,490						\$23,490	
2.0	ADMINISTRATIVE ASSESSMENTS:								
	TOTAL:	\$7,342	\$0	\$3,997	\$1,320	\$0	\$0	\$2,025	\$0
3.0	COLLECTION FEE - NRS 176.064								
4.0	BAIL FORFEITURES, including traffic	\$2,500						\$2,500	
5.0	JURY TRIAL DEPOSITS								
6.0	FILING FEES							\$22,774	
	TOTAL:	\$57,978	\$4,230	\$26,744	\$0	\$0	\$0	\$22,774	\$0
7.0	COST REIMBURSEMENTS								
	TOTAL:	\$2,266	\$0	\$0	\$0	\$0	\$0	\$0	\$0
8.0	PROGRAM FEES PAID BY PARTICIPANTS								
	TOTAL:	\$0	\$0	\$0	\$4,230	\$0	\$0	\$0	\$0
9.0	GRAND TOTAL:	\$93,576	\$4,230	\$30,741	\$5,550	\$0	\$0	\$50,789	\$0

NAME OF COURT: Lyon County District Court (Third Judicial District)

	FUNDING SOURCE:	COURT	CLERK OF COURT
1.0	CITY:		
	SUBTOTAL:	\$0	\$0
2.0	COUNTY:		
	SUBTOTAL:	\$324,093	\$0
3.0	STATE:		
	SUBTOTAL:	\$0	\$0
4.0	OTHER SOURCES:		
	SUBTOTAL:	\$0	\$0
5.0	GRAND TOTAL OF REVENUES:	\$324,093	\$0
6.0	GRAND TOTAL OF EXPENDITURES:	\$464,446	\$543,783
	DIFFERENCE (SHOULD BE 0)	\$140,353	\$543,783

NAME OF COURT: Elko County District Court (Fourth Judicial District)

EXPENSE CATEGORY		1	2	3	4	5
		COURT	CLERK OF COURT	SHERIFF	PROBATION	JUVENILE PROBATION
1.0	EMPLOYEE SALARIES AND WAGES					
	TOTAL:	\$377,000	\$294,742	\$0	\$0	\$840,789
2.0	EMPLOYEE BENEFITS AND EMPLOYMENT RELATED TAXES					
	TOTAL:	\$168,066	\$114,306	\$0	\$0	\$323,157
3.0	SERVICES AND SUPPLIES					
	TOTAL:	\$304,833	\$42,351	\$0	\$0	\$1,083,865
4.0	ADMINISTRATIVE SUPPORT SERVICES					
	TOTAL:	\$0	\$0	\$0	\$0	\$0
5.0	CAPITAL EXPENDITURES					
	TOTAL:	\$0	\$0	\$0	\$0	\$0
6.0	GRAND TOTAL:	\$849,899	\$451,399	\$0	\$0	\$2,247,811
7.0	DONATED TIME OR SERVICES					
	Program:					
	Hours or dollars?					

NAME OF COURT: Elko County District Court (Fourth Judicial District)

		4	5	6	7	8	9	10	11
		HOW MUCH?	INTO WHAT ACCOUNT IS THE COLLECTED REVENUE PLACED?						
REVENUE SOURCE		TOTAL AMOUNT ACTUALLY COLLECTED	SPECIAL REVENUE FUND FOR THE COURT	COUNTY GENERAL FUND	SPECIAL ACCOUNT AT COUNTY	CITY GENERAL FUND	SPECIAL ACCOUNT AT CITY	STATE GENERAL FUND	SPECIAL ACCOUNT AT STATE
1.0	FINES - all cases and types of fines	\$19,743							
2.0	ADMINISTRATIVE ASSESSMENTS:								
	TOTAL:	\$3,642	\$0	\$0	\$40,050	\$0	\$0	\$0	\$0
3.0	COLLECTION FEE - NRS 176.064								
4.0	BAIL FORFEITURES, including traffic								
5.0	JURY TRIAL DEPOSITS								
6.0	FILING FEES								
	TOTAL:	\$107,703	\$0	\$139,561	\$0	\$0	\$0	\$60,760	\$0
7.0	COST REIMBURSEMENTS								
	TOTAL:	\$14,650	\$0	\$0	\$0	\$0	\$0	\$0	\$0
8.0	PROGRAM FEES PAID BY PARTICIPANTS								
	TOTAL:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
9.0	GRAND TOTAL:	\$145,738	\$0	\$139,561	\$40,050	\$0	\$0	\$60,760	\$0

NAME OF COURT: Elko County District Court (Fourth Judicial District)

		FUNDING SOURCE:	COURT	CLERK OF COURT
1.0	CITY:			
		SUBTOTAL:	\$0	\$0
2.0	COUNTY:			
		SUBTOTAL:	\$804,375	\$0
3.0	STATE:			
		SUBTOTAL:	\$0	\$0
4.0	OTHER SOURCES:			
		SUBTOTAL:	\$258,732	\$0
5.0		GRAND TOTAL OF REVENUES:	\$1,063,107	\$0
6.0		GRAND TOTAL OF EXPENDITURES:	\$849,899	\$451,399
		DIFFERENCE (SHOULD BE 0)	(\$213,208)	\$451,399

NAME OF COURT: Nye County District Court (Fifth Judicial District)

EXPENSE CATEGORY		1	2	3	4	5
		COURT	CLERK OF COURT	SHERIFF	PROBATION	JUVENILE PROBATION
1.0	EMPLOYEE SALARIES AND WAGES					
	TOTAL:	\$332,437	\$200,000	\$16,699	\$0	\$0
2.0	EMPLOYEE BENEFITS AND EMPLOYMENT RELATED TAXES					
	TOTAL:	\$0	\$0	\$0	\$0	\$0
3.0	SERVICES AND SUPPLIES					
	TOTAL:	\$629,660	\$1,800	\$0	\$0	\$0
4.0	ADMINISTRATIVE SUPPORT SERVICES					
	TOTAL:	\$200,000	\$0	\$0	\$0	\$0
5.0	CAPITAL EXPENDITURES					
	TOTAL:	\$0	\$0	\$0	\$0	\$0
6.0	GRAND TOTAL:	\$1,162,097	\$201,800	\$16,699	\$0	\$0
7.0	DONATED TIME OR SERVICES					
	Program:					
	Hours or dollars?					

NAME OF COURT: Nye County District Court (Fifth Judicial District)

		FUNDING SOURCE:	COURT	CLERK OF COURT
1.0	CITY:			
		SUBTOTAL:	\$0	\$0
2.0	COUNTY:			
		SUBTOTAL:	\$0	\$0
3.0	STATE:			
		SUBTOTAL:	\$0	\$0
4.0	OTHER SOURCES:			
		SUBTOTAL:	\$0	\$0
5.0		GRAND TOTAL OF REVENUES:	\$0	\$0
6.0		GRAND TOTAL OF EXPENDITURES:	\$1,162,097	\$201,800
		DIFFERENCE (SHOULD BE 0)	\$1,162,097	\$201,800

NAME OF COURT: Humboldt County District Court (Sixth Judicial District)

EXPENSE CATEGORY		1	2	3	4	5
		COURT	CLERK OF COURT	SHERIFF	PROBATION	JUVENILE PROBATION
1.0	EMPLOYEE SALARIES AND WAGES					
	TOTAL:	\$139,000	\$38,000	\$0	\$0	\$611,726
2.0	EMPLOYEE BENEFITS AND EMPLOYMENT RELATED TAXES					
	TOTAL:	\$39,000	\$0	\$0	\$0	\$235,628
3.0	SERVICES AND SUPPLIES					
	TOTAL:	\$307,835	\$0	\$0	\$0	\$106,392
4.0	ADMINISTRATIVE SUPPORT SERVICES					
	TOTAL:	\$15,000	\$0	\$0	\$0	\$0
5.0	CAPITAL EXPENDITURES					
	TOTAL:	\$0	\$0	\$0	\$0	\$0
6.0	GRAND TOTAL:	\$500,835	\$38,000	\$0	\$0	\$953,746
7.0	DONATED TIME OR SERVICES					
	Program:					
	Hours or dollars?					

NAME OF COURT: Humboldt County District Court (Sixth Judicial District)

		4	5	6	7	8	9	10	11
		HOW MUCH?	INTO WHAT ACCOUNT IS THE COLLECTED REVENUE PLACED?						
REVENUE SOURCE		TOTAL AMOUNT ACTUALLY COLLECTED	SPECIAL REVENUE FUND FOR THE COURT	COUNTY GENERAL FUND	SPECIAL ACCOUNT AT COUNTY	CITY GENERAL FUND	SPECIAL ACCOUNT AT CITY	STATE GENERAL FUND	SPECIAL ACCOUNT AT STATE
1.0	FINES - all cases and types of fines	\$7,854							
2.0	ADMINISTRATIVE ASSESSMENTS:								
	TOTAL:	\$1,193	\$0	\$0	\$0	\$0	\$0	\$0	\$0
3.0	COLLECTION FEE - NRS 176.064								
4.0	BAIL FORFEITURES, including traffic								
5.0	JURY TRIAL DEPOSITS								
6.0	FILING FEES								
	TOTAL:	\$34,743	\$0	\$0	\$0	\$0	\$0	\$0	\$0
7.0	COST REIMBURSEMENTS								
	TOTAL:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
8.0	PROGRAM FEES PAID BY PARTICIPANTS								
	TOTAL:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
9.0	GRAND TOTAL:	\$43,790	\$0	\$0	\$0	\$0	\$0	\$0	\$0

NAME OF COURT: Humboldt County District Court (Sixth Judicial District)

	FUNDING SOURCE:	COURT	CLERK OF COURT
1.0	CITY:		
	SUBTOTAL:	\$0	\$0
2.0	COUNTY:		
	SUBTOTAL:	\$664,399	\$0
3.0	STATE:		
	SUBTOTAL:	\$0	\$0
4.0	OTHER SOURCES:		
	SUBTOTAL:	\$0	\$0
5.0	GRAND TOTAL OF REVENUES:	\$664,399	\$0
6.0	GRAND TOTAL OF EXPENDITURES:	\$500,835	\$38,000
	DIFFERENCE (SHOULD BE 0)	(\$163,564)	\$38,000

NAME OF COURT: Lander County District Court (Sixth Judicial District)

EXPENSE CATEGORY		1	2	3	4	5
		COURT	CLERK OF COURT	SHERIFF	PROBATION	JUVENILE PROBATION
1.0	EMPLOYEE SALARIES AND WAGES					
	TOTAL:	\$0	\$0	\$0	\$0	\$203,909
2.0	EMPLOYEE BENEFITS AND EMPLOYMENT RELATED TAXES					
	TOTAL:	\$0	\$0	\$0	\$0	\$78,543
3.0	SERVICES AND SUPPLIES					
	TOTAL:	\$0	\$0	\$0	\$0	\$35,464
4.0	ADMINISTRATIVE SUPPORT SERVICES					
	TOTAL:	\$0	\$0	\$0	\$0	\$0
5.0	CAPITAL EXPENDITURES					
	TOTAL:	\$0	\$0	\$0	\$0	\$0
6.0	GRAND TOTAL:	\$0	\$0	\$0	\$0	\$317,915
7.0	DONATED TIME OR SERVICES					
	Program:					
	Hours or dollars?					

NAME OF COURT: Lander County District Court (Sixth Judicial District)

		FUNDING SOURCE:	COURT	CLERK OF COURT
1.0	CITY:			
		SUBTOTAL:	\$0	\$0
2.0	COUNTY:			
		SUBTOTAL:	\$6,127	\$0
3.0	STATE:			
		SUBTOTAL:	\$0	\$0
4.0	OTHER SOURCES:			
		SUBTOTAL:	\$0	\$0
5.0		GRAND TOTAL OF REVENUES:	\$6,127	\$0
6.0		GRAND TOTAL OF EXPENDITURES:	\$0	\$0
		DIFFERENCE (SHOULD BE 0)	(\$6,127)	\$0

NAME OF COURT: Pershing County District Court (Sixth Judicial District)

EXPENSE CATEGORY		1	2	3	4	5
		COURT	CLERK OF COURT	SHERIFF	PROBATION	JUVENILE PROBATION
1.0	EMPLOYEE SALARIES AND WAGES					
	TOTAL:	\$39,000	\$68,377	\$0	\$0	\$197,956
2.0	EMPLOYEE BENEFITS AND EMPLOYMENT RELATED TAXES					
	TOTAL:	\$7,500	\$21,649	\$0	\$0	\$76,249
3.0	SERVICES AND SUPPLIES					
	TOTAL:	\$198,808	\$8,573	\$11,000	\$0	\$34,429
4.0	ADMINISTRATIVE SUPPORT SERVICES					
	TOTAL:	\$2,500	\$1,873	\$0	\$0	\$0
5.0	CAPITAL EXPENDITURES					
	TOTAL:	\$3,000	\$4,930	\$0	\$0	\$0
6.0	GRAND TOTAL:	\$250,808	\$105,402	\$11,000	\$0	\$308,634
7.0	DONATED TIME OR SERVICES					
	Program:					
	Hours or dollars?					

NAME OF COURT: Pershing County District Court (Sixth Judicial District)

		4	5	6	7	8	9	10	11
		HOW MUCH?	INTO WHAT ACCOUNT IS THE COLLECTED REVENUE PLACED?						
REVENUE SOURCE		TOTAL AMOUNT ACTUALLY COLLECTED	SPECIAL REVENUE FUND FOR THE COURT	COUNTY GENERAL FUND	SPECIAL ACCOUNT AT COUNTY	CITY GENERAL FUND	SPECIAL ACCOUNT AT CITY	STATE GENERAL FUND	SPECIAL ACCOUNT AT STATE
1.0	FINES - all cases and types of fines	\$1,569						\$1,569	
2.0	ADMINISTRATIVE ASSESSMENTS:								
	TOTAL:	\$3,518	\$0	\$3,249	\$0	\$0	\$0	\$269	\$0
3.0	COLLECTION FEE - NRS 176.064								
4.0	BAIL FORFEITURES , including traffic								
5.0	JURY TRIAL DEPOSITS								
6.0	FILING FEES								
	TOTAL:	\$9,964	\$0	\$5,964	\$0	\$0	\$0	\$2,014	\$1,986
7.0	COST REIMBURSEMENTS								
	TOTAL:	\$1,827	\$0	\$1,827	\$0	\$0	\$0	\$0	\$0
8.0	PROGRAM FEES PAID BY PARTICIPANTS								
	TOTAL:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
9.0	GRAND TOTAL:	\$16,878	\$0	\$11,040	\$0	\$0	\$0	\$3,852	\$1,986

NAME OF COURT: Pershing County District Court (Sixth Judicial District)

		FUNDING SOURCE:	COURT	CLERK OF COURT
1.0	CITY:			
		SUBTOTAL:	\$0	\$0
2.0	COUNTY:			
		SUBTOTAL:	\$0	\$0
3.0	STATE:			
		SUBTOTAL:	\$0	\$0
4.0	OTHER SOURCES:			
		SUBTOTAL:	\$0	\$0
5.0		GRAND TOTAL OF REVENUES:	\$0	\$0
6.0		GRAND TOTAL OF EXPENDITURES:	\$250,808	\$105,402
		DIFFERENCE (SHOULD BE 0)	\$250,808	\$105,402

NAME OF COURT: Eureka County District Court (Seventh Judicial District)

EXPENSE CATEGORY		1	2	3	4	5
		COURT	CLERK OF COURT	SHERIFF	PROBATION	JUVENILE PROBATION
1.0	EMPLOYEE SALARIES AND WAGES					
	TOTAL:	\$0	\$38,000	\$0	\$0	\$0
2.0	EMPLOYEE BENEFITS AND EMPLOYMENT RELATED TAXES					
	TOTAL:	\$0	\$16,000	\$0	\$0	\$0
3.0	SERVICES AND SUPPLIES					
	TOTAL:	\$57,034	\$99,651	\$0	\$0	\$0
4.0	ADMINISTRATIVE SUPPORT SERVICES					
	TOTAL:	\$0	\$3,262	\$0	\$0	\$0
5.0	CAPITAL EXPENDITURES					
	TOTAL:	\$0	\$1,914	\$0	\$0	\$0
6.0	GRAND TOTAL:	\$57,034	\$158,827	\$0	\$0	\$0
7.0	DONATED TIME OR SERVICES					
	Program:					
	Hours or dollars?					

NAME OF COURT: Eureka County District Court (Seventh Judicial District)

		4	5	6	7	8	9	10	11
REVENUE SOURCE		HOW MUCH?	INTO WHAT ACCOUNT IS THE COLLECTED REVENUE PLACED?						
		TOTAL AMOUNT ACTUALLY COLLECTED	SPECIAL REVENUE FUND FOR THE COURT	COUNTY GENERAL FUND	SPECIAL ACCOUNT AT COUNTY	CITY GENERAL FUND	SPECIAL ACCOUNT AT CITY	STATE GENERAL FUND	SPECIAL ACCOUNT AT STATE
1.0	FINES - all cases and types of fines	\$30		\$11				\$0	
2.0	ADMINISTRATIVE ASSESSMENTS:								
	TOTAL:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
3.0	COLLECTION FEE - NRS 176.064	\$0		\$0				\$0	
4.0	BAIL FORFEITURES, including traffic	\$98,176		\$97,836				\$340	
5.0	JURY TRIAL DEPOSITS	\$0		\$0				\$0	
6.0	FILING FEES								
	TOTAL:	\$5,069	\$0	\$4,496	\$0	\$0	\$0	\$573	\$0
7.0	COST REIMBURSEMENTS								
	TOTAL:	\$636	\$0	\$636	\$0	\$0	\$0	\$0	\$0
8.0	PROGRAM FEES PAID BY PARTICIPANTS								
	TOTAL:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
9.0	GRAND TOTAL:	\$103,911	\$0	\$102,979	\$0	\$0	\$0	\$913	\$0

NAME OF COURT: Eureka County District Court (Seventh Judicial District)

	FUNDING SOURCE:	COURT	CLERK OF COURT
1.0	CITY:		
	SUBTOTAL:	\$0	\$0
2.0	COUNTY:		
	SUBTOTAL:	\$0	\$158,827
3.0	STATE:		
	SUBTOTAL:	\$0	\$0
4.0	OTHER SOURCES:		
	SUBTOTAL:	\$0	\$0
5.0	GRAND TOTAL OF REVENUES:	\$0	\$158,827
6.0	GRAND TOTAL OF EXPENDITURES:	\$57,034	\$158,827
	DIFFERENCE (SHOULD BE 0)	\$57,034	\$0

NAME OF COURT: Lincoln County District Court (Seventh Judicial District)

EXPENSE CATEGORY		1	2	3	4	5
		COURT	CLERK OF COURT	SHERIFF	PROBATION	JUVENILE PROBATION
1.0	EMPLOYEE SALARIES AND WAGES					
	TOTAL:	\$65,000	\$77,087	\$901,911	\$0	\$31,968
2.0	EMPLOYEE BENEFITS AND EMPLOYMENT RELATED TAXES					
	TOTAL:	\$68	\$24,482	\$385,397	\$0	\$113,418
3.0	SERVICES AND SUPPLIES					
	TOTAL:	\$83,191	\$29,505	\$469,499	\$0	\$18,942
4.0	ADMINISTRATIVE SUPPORT SERVICES					
	TOTAL:	\$0	\$0	\$0	\$0	\$0
5.0	CAPITAL EXPENDITURES					
	TOTAL:	\$0	\$3,169	\$0	\$0	\$0
6.0	GRAND TOTAL:	\$148,259	\$134,243	\$1,756,807	\$0	\$164,328
7.0	DONATED TIME OR SERVICES					
	Program:					
	Hours or dollars?					

NAME OF COURT: Lincoln County District Court (Seventh Judicial District)

		4	5	6	7	8	9	10	11
		HOW MUCH?	INTO WHAT ACCOUNT IS THE COLLECTED REVENUE PLACED?						
REVENUE SOURCE		TOTAL AMOUNT ACTUALLY COLLECTED	SPECIAL REVENUE FUND FOR THE COURT	COUNTY GENERAL FUND	SPECIAL ACCOUNT AT COUNTY	CITY GENERAL FUND	SPECIAL ACCOUNT AT CITY	STATE GENERAL FUND	SPECIAL ACCOUNT AT STATE
1.0	FINES - all cases and types of fines	\$760							
2.0	ADMINISTRATIVE ASSESSMENTS:								
	TOTAL:	\$588	\$0	\$0	\$0	\$0	\$0	\$0	\$0
3.0	COLLECTION FEE - NRS 176.064								
4.0	BAIL FORFEITURES, including traffic								
5.0	JURY TRIAL DEPOSITS	\$360							
6.0	FILING FEES								
	TOTAL:	\$10,117	\$0	\$0	\$0	\$0	\$0	\$0	\$0
7.0	COST REIMBURSEMENTS								
	TOTAL:	\$4,041	\$0	\$0	\$0	\$0	\$0	\$0	\$0
8.0	PROGRAM FEES PAID BY PARTICIPANTS								
	TOTAL:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
9.0	GRAND TOTAL:	\$15,865	\$0	\$0	\$0	\$0	\$0	\$0	\$0

NAME OF COURT: Lincoln County District Court (Seventh Judicial District)

		FUNDING SOURCE:	COURT	CLERK OF COURT
1.0	CITY:			
		SUBTOTAL:	\$0	\$0
2.0	COUNTY:			
		SUBTOTAL:	\$0	\$0
3.0	STATE:			
		SUBTOTAL:	\$0	\$0
4.0	OTHER SOURCES:			
		SUBTOTAL:	\$0	\$0
5.0		GRAND TOTAL OF REVENUES:	\$0	\$0
6.0		GRAND TOTAL OF EXPENDITURES:	\$148,259	\$134,243
		DIFFERENCE (SHOULD BE 0)	\$148,259	\$134,243

NAME OF COURT: White Pine County District Court (Seventh Judicial District)

EXPENSE CATEGORY		1	2	3	4	5
		COURT	CLERK OF COURT	SHERIFF	PROBATION	JUVENILE PROBATION
1.0 EMPLOYEE SALARIES AND WAGES						
	TOTAL:	\$161,460	\$0	\$0	\$0	\$33,110
2.0 EMPLOYEE BENEFITS AND EMPLOYMENT RELATED TAXES						
	TOTAL:	\$52,038	\$0	\$0	\$0	\$13,834
3.0 SERVICES AND SUPPLIES						
	TOTAL:	\$379,429	\$0	\$0	\$0	\$9,406
4.0 ADMINISTRATIVE SUPPORT SERVICES						
	TOTAL:	\$187,644	\$0	\$0	\$0	\$16,260
5.0 CAPITAL EXPENDITURES						
	TOTAL:	\$2,520	\$0	\$0	\$0	\$0
6.0	GRAND TOTAL:	\$783,091	\$0	\$0	\$0	\$72,610
7.0 DONATED TIME OR SERVICES						
	Program:					
	Hours or dollars?					

NAME OF COURT: White Pine County District Court (Seventh Judicial District)

		FUNDING SOURCE:	COURT	CLERK OF COURT
1.0	CITY:			
		SUBTOTAL:	\$0	\$0
2.0	COUNTY:			
		SUBTOTAL:	\$0	\$0
3.0	STATE:			
		SUBTOTAL:	\$0	\$0
4.0	OTHER SOURCES:			
		SUBTOTAL:	\$0	\$0
5.0		GRAND TOTAL OF REVENUES:	\$0	\$0
6.0		GRAND TOTAL OF EXPENDITURES:	\$783,091	\$0
		DIFFERENCE (SHOULD BE 0)	\$783,091	\$0

NAME OF COURT: Clark County District Court (Eighth Judicial District)

EXPENSE CATEGORY		1	2	3	4	5
		COURT	CLERK OF COURT	SHERIFF	PROBATION	JUVENILE PROBATION
1.0	EMPLOYEE SALARIES AND WAGES					
	TOTAL:	\$13,679,864	\$9,055,649	\$0	\$0	\$0
2.0	EMPLOYEE BENEFITS AND EMPLOYMENT RELATED TAXES					
	TOTAL:	\$4,243,321	\$3,099,285	\$0	\$0	\$0
3.0	SERVICES AND SUPPLIES					
	TOTAL:	\$11,151,180	\$968,027	\$0	\$0	\$0
4.0	ADMINISTRATIVE SUPPORT SERVICES					
	TOTAL:	\$745,483	\$389,011	\$0	\$0	\$0
5.0	CAPITAL EXPENDITURES					
	TOTAL:	\$899,766	\$146,000	\$0	\$0	\$0
6.0	GRAND TOTAL:	\$30,719,614	\$13,657,972	\$0	\$0	\$8,357,501
7.0	DONATED TIME OR SERVICES					
	Program:					
	Hours or dollars?					

NAME OF COURT: Clark County District Court (Eighth Judicial District)

		4	5	6	7	8	9	10	11
		HOW MUCH?	INTO WHAT ACCOUNT IS THE COLLECTED REVENUE PLACED?						
REVENUE SOURCE		TOTAL AMOUNT ACTUALLY COLLECTED	SPECIAL REVENUE FUND FOR THE COURT	COUNTY GENERAL FUND	SPECIAL ACCOUNT AT COUNTY	CITY GENERAL FUND	SPECIAL ACCOUNT AT CITY	STATE GENERAL FUND	SPECIAL ACCOUNT AT STATE
1.0	FINES - all cases and types of fines	\$313,537						\$313,537	
2.0	ADMINISTRATIVE ASSESSMENTS:								
	TOTAL:	\$92,847	\$0	\$0	\$47,930	\$0	\$0	\$44,917	\$0
3.0	COLLECTION FEE - NRS 176.064								
4.0	BAIL FORFEITURES, including traffic	\$355,900						\$355,900	
5.0	JURY TRIAL DEPOSITS	\$168,907		\$168,907					
6.0	FILING FEES								
	TOTAL:	\$6,394,717	\$0	\$3,812,235	\$2,329,610	\$0	\$0	\$252,872	\$0
7.0	COST REIMBURSEMENTS								
	TOTAL:	\$1,731,104	\$895,792	\$835,312	\$0	\$0	\$0	\$0	\$0
8.0	PROGRAM FEES PAID BY PARTICIPANTS								
	TOTAL:	\$890,834	\$408,151	\$482,683	\$0	\$0	\$0	\$0	\$0
9.0	GRAND TOTAL:	\$9,947,846	\$1,303,943	\$5,299,137	\$2,377,540	\$0	\$0	\$967,226	\$0

NAME OF COURT: Clark County District Court (Eighth Judicial District)

		FUNDING SOURCE:	COURT	CLERK OF COURT
1.0	CITY:			
		SUBTOTAL:	\$0	\$0
2.0	COUNTY:			
		SUBTOTAL:	\$29,814,601	\$13,231,931
3.0	STATE:			
		SUBTOTAL:	\$465,447	\$0
4.0	OTHER SOURCES:			
		SUBTOTAL:	\$1,230,118	\$0
5.0		GRAND TOTAL OF REVENUES:	\$31,510,166	\$13,231,931
6.0		GRAND TOTAL OF EXPENDITURES:	\$30,719,614	\$13,657,972
		DIFFERENCE (SHOULD BE 0)	(\$790,552)	\$426,041

NAME OF COURT: Douglas County District Court (Ninth Judicial District)

EXPENSE CATEGORY		1	2	3	4	5
		COURT	CLERK OF COURT	SHERIFF	PROBATION	JUVENILE PROBATION
1.0	EMPLOYEE SALARIES AND WAGES					
	TOTAL:	\$358,127	\$186,048	\$0	\$0	\$928,411
2.0	EMPLOYEE BENEFITS AND EMPLOYMENT RELATED TAXES					
	TOTAL:	\$104,594	\$63,234	\$0	\$0	\$318,618
3.0	SERVICES AND SUPPLIES					
	TOTAL:	\$234,042	\$13,381	\$0	\$0	\$80,232
4.0	ADMINISTRATIVE SUPPORT SERVICES					
	TOTAL:	\$118,417	\$0	\$0	\$0	\$0
5.0	CAPITAL EXPENDITURES					
	TOTAL:	\$0	\$0	\$0	\$0	\$0
6.0	GRAND TOTAL:	\$815,180	\$262,663	\$0	\$0	\$1,327,261
7.0	DONATED TIME OR SERVICES					
	Program:					
	Hours or dollars?					

NAME OF COURT: Douglas County District Court (Ninth Judicial District)

		4	5	6	7	8	9	10	11
		HOW MUCH?	INTO WHAT ACCOUNT IS THE COLLECTED REVENUE PLACED?						
REVENUE SOURCE		TOTAL AMOUNT ACTUALLY COLLECTED	SPECIAL REVENUE FUND FOR THE COURT	COUNTY GENERAL FUND	SPECIAL ACCOUNT AT COUNTY	CITY GENERAL FUND	SPECIAL ACCOUNT AT CITY	STATE GENERAL FUND	SPECIAL ACCOUNT AT STATE
1.0	FINES - all cases and types of fines	\$8,223						\$8,223	
2.0	ADMINISTRATIVE ASSESSMENTS:								
	TOTAL:	\$1,784	\$357	\$0	\$0	\$0	\$0	\$0	\$1,427
3.0	COLLECTION FEE - NRS 176.064								
4.0	BAIL FORFEITURES, including traffic								
5.0	JURY TRIAL DEPOSITS	\$5,870			\$5,870				
6.0	FILING FEES								
	TOTAL:	\$219,891	\$13,376	\$83,307	\$36,977	\$0	\$0	\$53,113	\$33,118
7.0	COST REIMBURSEMENTS								
	TOTAL:	\$31,717	\$0	\$31,717	\$0	\$0	\$0	\$0	\$0
8.0	PROGRAM FEES PAID BY PARTICIPANTS								
	TOTAL:	\$9,828	\$2,000	\$0	\$7,828	\$0	\$0	\$0	\$0
9.0	GRAND TOTAL:	\$277,313	\$15,733	\$115,024	\$50,675	\$0	\$0	\$61,336	\$34,545

NAME OF COURT: Douglas County District Court (Ninth Judicial District)

	FUNDING SOURCE:	COURT	CLERK OF COURT
1.0	CITY:		
	SUBTOTAL:	\$0	\$0
2.0	COUNTY:		
	SUBTOTAL:	\$815,180	\$262,663
3.0	STATE:		
	SUBTOTAL:	\$0	\$0
4.0	OTHER SOURCES:		
	SUBTOTAL:	\$0	\$0
5.0	GRAND TOTAL OF REVENUES:	\$815,180	\$262,663
6.0	GRAND TOTAL OF EXPENDITURES:	\$815,180	\$262,663
	DIFFERENCE (SHOULD BE 0)	\$0	\$0

NAME OF COURT: Carson City Justice/Municipal Court

EXPENSE CATEGORY		1	2	3	4	5
		COURT	CLERK OF COURT	SHERIFF	PROBATION	JUVENILE PROBATION
1.0	EMPLOYEE SALARIES AND WAGES					
	TOTAL:	\$661,562	\$0	\$0	\$0	\$0
2.0	EMPLOYEE BENEFITS AND EMPLOYMENT RELATED TAXES					
	TOTAL:	\$224,366	\$0	\$0	\$0	\$0
3.0	SERVICES AND SUPPLIES					
	TOTAL:	\$268,029	\$0	\$0	\$0	\$0
4.0	ADMINISTRATIVE SUPPORT SERVICES					
	TOTAL:	\$1,856	\$0	\$0	\$0	\$0
5.0	CAPITAL EXPENDITURES					
	TOTAL:	\$13,592	\$0	\$0	\$0	\$0
6.0	GRAND TOTAL:	\$1,169,405	\$0	\$0	\$0	\$0
7.0	DONATED TIME OR SERVICES					
	Program:					
	Hours or dollars?					

NAME OF COURT: Carson City Justice/Municipal Court

		4	5	6	7	8	9	10	11
		HOW MUCH?	INTO WHAT ACCOUNT IS THE COLLECTED REVENUE PLACED?						
REVENUE SOURCE		TOTAL AMOUNT ACTUALLY COLLECTED	SPECIAL REVENUE FUND FOR THE COURT	COUNTY GENERAL FUND	SPECIAL ACCOUNT AT COUNTY	CITY GENERAL FUND	SPECIAL ACCOUNT AT CITY	STATE GENERAL FUND	SPECIAL ACCOUNT AT STATE
1.0	FINES - all cases and types of fines	\$693,427		\$609,919				\$83,508	
2.0	ADMINISTRATIVE ASSESSMENTS:								
	TOTAL:	\$314,343	\$0	\$0	\$90,277	\$0	\$0	\$0	\$224,066
3.0	COLLECTION FEE - NRS 176.064	\$30,919		\$30,919					
4.0	BAIL FORFEITURES, including traffic	\$0							
5.0	JURY TRIAL DEPOSITS								
6.0	FILING FEES								
	TOTAL:	\$252,778	\$0	\$213,559	\$0	\$0	\$0	\$0	\$39,219
7.0	COST REIMBURSEMENTS								
	TOTAL:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
8.0	PROGRAM FEES PAID BY PARTICIPANTS								
	TOTAL:	\$16,763	\$0	\$16,763	\$0	\$0	\$0	\$0	\$0
9.0	GRAND TOTAL:	\$1,308,229	\$0	\$871,160	\$90,277	\$0	\$0	\$83,508	\$263,285

NAME OF COURT: Carson City Justice/Municipal Court

	FUNDING SOURCE:	COURT	CLERK OF COURT
1.0	CITY:		
	SUBTOTAL:	\$0	\$0
2.0	COUNTY:		
	SUBTOTAL:	\$1,169,405	\$0
3.0	STATE:		
	SUBTOTAL:	\$0	\$0
4.0	OTHER SOURCES:		
	SUBTOTAL:	\$0	\$0
5.0	GRAND TOTAL OF REVENUES:	\$1,169,405	\$0
6.0	GRAND TOTAL OF EXPENDITURES:	\$1,169,405	\$0
	DIFFERENCE (SHOULD BE 0)	\$0	\$0

NAME OF COURT: Virginia City Justice Court

EXPENSE CATEGORY		1	2	3	4	5
		COURT	CLERK OF COURT	SHERIFF	PROBATION	JUVENILE PROBATION
1.0	EMPLOYEE SALARIES AND WAGES					
	TOTAL:	\$112,093	\$0	\$12,235	\$0	\$0
2.0	EMPLOYEE BENEFITS AND EMPLOYMENT RELATED TAXES					
	TOTAL:	\$54,000	\$0	\$0	\$0	\$0
3.0	SERVICES AND SUPPLIES					
	TOTAL:	\$12,044	\$0	\$0	\$0	\$0
4.0	ADMINISTRATIVE SUPPORT SERVICES					
	TOTAL:	\$4,233	\$0	\$0	\$0	\$0
5.0	CAPITAL EXPENDITURES					
	TOTAL:	\$0	\$0	\$0	\$0	\$0
6.0	GRAND TOTAL:	\$182,370	\$0	\$12,235	\$0	\$0
7.0	DONATED TIME OR SERVICES					
	Program:					
	Hours or dollars?					

NAME OF COURT: Virginia City Justice Court

		4	5	6	7	8	9	10	11
		HOW MUCH?	INTO WHAT ACCOUNT IS THE COLLECTED REVENUE PLACED?						
REVENUE SOURCE		TOTAL AMOUNT ACTUALLY COLLECTED	SPECIAL REVENUE FUND FOR THE COURT	COUNTY GENERAL FUND	SPECIAL ACCOUNT AT COUNTY	CITY GENERAL FUND	SPECIAL ACCOUNT AT CITY	STATE GENERAL FUND	SPECIAL ACCOUNT AT STATE
1.0	FINES - all cases and types of fines	\$49,133		\$48,768					\$365
2.0	ADMINISTRATIVE ASSESSMENTS:								
	TOTAL:	\$25,685	\$4,753	\$0	\$8,156	\$0	\$0	\$12,636	\$140
3.0	COLLECTION FEE - NRS 176.064								
4.0	BAIL FORFEITURES, including traffic	\$35,170		\$35,170					
5.0	JURY TRIAL DEPOSITS	\$0							
6.0	FILING FEES								
	TOTAL:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
7.0	COST REIMBURSEMENTS								
	TOTAL:	\$0	\$744	\$0	\$0	\$0	\$0	\$0	\$0
8.0	PROGRAM FEES PAID BY PARTICIPANTS								
	TOTAL:	\$490	\$0	\$490	\$0	\$0	\$0	\$0	\$0
9.0	GRAND TOTAL:	\$110,478	\$5,497	\$84,428	\$8,156	\$0	\$0	\$12,636	\$505

NAME OF COURT: Virginia City Justice Court

	FUNDING SOURCE:	COURT	CLERK OF COURT
1.0	CITY:		
	SUBTOTAL:	\$0	\$0
2.0	COUNTY:		
	SUBTOTAL:	\$182,370	\$0
3.0	STATE:		
	SUBTOTAL:	\$0	\$0
4.0	OTHER SOURCES:		
	SUBTOTAL:	\$0	\$0
5.0	GRAND TOTAL OF REVENUES:	\$182,370	\$0
6.0	GRAND TOTAL OF EXPENDITURES:	\$182,370	\$0
	DIFFERENCE (SHOULD BE 0)	\$0	\$0

NAME OF COURT: Incline Village Justice Court

EXPENSE CATEGORY		1	2	3	4	5
		COURT	CLERK OF COURT	SHERIFF	PROBATION	JUVENILE PROBATION
1.0	EMPLOYEE SALARIES AND WAGES					
	TOTAL:	\$218,655	\$0	\$0	\$0	\$0
2.0	EMPLOYEE BENEFITS AND EMPLOYMENT RELATED TAXES					
	TOTAL:	\$65,663	\$0	\$0	\$0	\$0
3.0	SERVICES AND SUPPLIES					
	TOTAL:	\$18,300	\$0	\$0	\$0	\$0
4.0	ADMINISTRATIVE SUPPORT SERVICES					
	TOTAL:	\$0	\$0	\$0	\$0	\$0
5.0	CAPITAL EXPENDITURES					
	TOTAL:	\$48,000	\$0	\$0	\$0	\$0
6.0	GRAND TOTAL:	\$350,618	\$0	\$0	\$0	\$0
7.0	DONATED TIME OR SERVICES					
	Program:					
	Hours or dollars?					

NAME OF COURT: Incline Village Justice Court

		4	5	6	7	8	9	10	11
		HOW MUCH?	INTO WHAT ACCOUNT IS THE COLLECTED REVENUE PLACED?						
REVENUE SOURCE		TOTAL AMOUNT ACTUALLY COLLECTED	SPECIAL REVENUE FUND FOR THE COURT	COUNTY GENERAL FUND	SPECIAL ACCOUNT AT COUNTY	CITY GENERAL FUND	SPECIAL ACCOUNT AT CITY	STATE GENERAL FUND	SPECIAL ACCOUNT AT STATE
1.0	FINES - all cases and types of fines	\$92,379		\$84,000				\$8,739	
2.0	ADMINISTRATIVE ASSESSMENTS:								
	TOTAL:	\$60,045	\$0	\$59,545	\$0	\$0	\$0	\$0	\$500
3.0	COLLECTION FEE - NRS 176.064								
4.0	BAIL FORFEITURES, including traffic	\$92,570		\$92,570					
5.0	JURY TRIAL DEPOSITS	\$0							
6.0	FILING FEES								
	TOTAL:	\$30,783	\$0	\$30,783	\$0	\$0	\$0	\$0	\$0
7.0	COST REIMBURSEMENTS								
	TOTAL:	\$2,155	\$0	\$2,155	\$0	\$0	\$0	\$0	\$0
8.0	PROGRAM FEES PAID BY PARTICIPANTS								
	TOTAL:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
9.0	GRAND TOTAL:	\$277,932	\$0	\$269,053	\$0	\$0	\$0	\$8,739	\$500

NAME OF COURT: Incline Village Justice Court

	FUNDING SOURCE:	COURT	CLERK OF COURT
1.0	CITY:		
	SUBTOTAL:	\$0	\$0
2.0	COUNTY:		
	SUBTOTAL:	\$350,618	\$0
3.0	STATE:		
	SUBTOTAL:	\$0	\$0
4.0	OTHER SOURCES:		
	SUBTOTAL:	\$0	\$0
5.0	GRAND TOTAL OF REVENUES:	\$350,618	\$0
6.0	GRAND TOTAL OF EXPENDITURES:	\$350,618	\$0
	DIFFERENCE (SHOULD BE 0)	\$0	\$0

NAME OF COURT: Reno Justice Court

EXPENSE CATEGORY		1	2	3	4	5
		COURT	CLERK OF COURT	SHERIFF	PROBATION	JUVENILE PROBATION
1.0	EMPLOYEE SALARIES AND WAGES					
	TOTAL:	\$2,268,549	\$0	\$0	\$0	\$0
2.0	EMPLOYEE BENEFITS AND EMPLOYMENT RELATED TAXES					
	TOTAL:	\$692,339	\$0	\$0	\$0	\$0
3.0	SERVICES AND SUPPLIES					
	TOTAL:	\$405,373	\$0	\$0	\$0	\$0
4.0	ADMINISTRATIVE SUPPORT SERVICES					
	TOTAL:	\$13,125	\$0	\$0	\$0	\$0
5.0	CAPITAL EXPENDITURES					
	TOTAL:	\$0	\$0	\$0	\$0	\$0
6.0	GRAND TOTAL:	\$3,379,386	\$0	\$0	\$0	\$0
7.0	DONATED TIME OR SERVICES					
	Program:					
	Hours or dollars?					

NAME OF COURT: Reno Justice Court

		4	5	6	7	8	9	10	11
		HOW MUCH?	INTO WHAT ACCOUNT IS THE COLLECTED REVENUE PLACED?						
REVENUE SOURCE	TOTAL AMOUNT ACTUALLY COLLECTED	SPECIAL REVENUE FUND FOR THE COURT	COUNTY GENERAL FUND	SPECIAL ACCOUNT AT COUNTY	CITY GENERAL FUND	SPECIAL ACCOUNT AT CITY	STATE GENERAL FUND	SPECIAL ACCOUNT AT STATE	
1.0 FINES - all cases and types of fines	\$792,515		\$792,515						
2.0 ADMINISTRATIVE ASSESSMENTS:									
	TOTAL:	\$1,174,166	\$0	\$0	\$430,988	\$0	\$0	\$743,178	
3.0 COLLECTION FEE - NRS 176.064	\$0								
4.0 BAIL FORFEITURES, including traffic	\$1,975,196			\$733,497				\$1,241,699	
5.0 JURY TRIAL DEPOSITS	\$0								
6.0 FILING FEES									
	TOTAL:	\$1,049,787	\$0	\$139,712	\$863,959	\$0	\$0	\$46,116	
7.0 COST REIMBURSEMENTS									
	TOTAL:	\$145,626	\$0	\$139,051	\$0	\$0	\$0	\$6,575	
8.0 PROGRAM FEES PAID BY PARTICIPANTS									
	TOTAL:	\$93,390	\$0	\$0	\$810	\$0	\$0	\$92,580	
9.0 GRAND TOTAL:	\$5,230,680	\$0	\$1,071,278	\$2,029,254	\$0	\$0	\$0	\$2,130,148	

NAME OF COURT: Reno Justice Court

	FUNDING SOURCE:	COURT	CLERK OF COURT
1.0	CITY:		
	SUBTOTAL:	\$0	\$0
2.0	COUNTY:		
	SUBTOTAL:	\$3,379,386	\$0
3.0	STATE:		
	SUBTOTAL:	\$0	\$0
4.0	OTHER SOURCES:		
	SUBTOTAL:	\$0	\$0
5.0	GRAND TOTAL OF REVENUES:	\$3,379,386	\$0
6.0	GRAND TOTAL OF EXPENDITURES:	\$3,379,386	\$0
	DIFFERENCE (SHOULD BE 0)	\$0	\$0

NAME OF COURT: Sparks Justice Court

EXPENSE CATEGORY		1	2	3	4	5
		COURT	CLERK OF COURT	SHERIFF	PROBATION	JUVENILE PROBATION
1.0	EMPLOYEE SALARIES AND WAGES					
	TOTAL:	\$949,043	\$0	\$0	\$0	\$0
2.0	EMPLOYEE BENEFITS AND EMPLOYMENT RELATED TAXES					
	TOTAL:	\$302,025	\$0	\$0	\$0	\$0
3.0	SERVICES AND SUPPLIES					
	TOTAL:	\$156,120	\$0	\$0	\$0	\$0
4.0	ADMINISTRATIVE SUPPORT SERVICES					
	TOTAL:	\$191,762	\$0	\$0	\$0	\$0
5.0	CAPITAL EXPENDITURES					
	TOTAL:	\$153,492	\$0	\$0	\$0	\$0
6.0	GRAND TOTAL:	\$1,752,442	\$0	\$0	\$0	\$0
7.0	DONATED TIME OR SERVICES					
	Program:					
	Hours or dollars?					

NAME OF COURT: Sparks Justice Court

		4	5	6	7	8	9	10	11
		HOW MUCH?	INTO WHAT ACCOUNT IS THE COLLECTED REVENUE PLACED?						
REVENUE SOURCE	TOTAL AMOUNT ACTUALLY COLLECTED	SPECIAL REVENUE FUND FOR THE COURT	COUNTY GENERAL FUND	SPECIAL ACCOUNT AT COUNTY	CITY GENERAL FUND	SPECIAL ACCOUNT AT CITY	STATE GENERAL FUND	SPECIAL ACCOUNT AT STATE	
1.0 FINES - all cases and types of fines			\$222,618				\$348,979		
2.0 ADMINISTRATIVE ASSESSMENTS:									
	TOTAL:	\$0	\$119,404	\$0	\$14,063	\$0	\$0	\$239,059	
3.0 COLLECTION FEE - NRS 176.064									
4.0 BAIL FORFEITURES, including traffic			\$213,140				\$38,660		
5.0 JURY TRIAL DEPOSITS									
6.0 FILING FEES									
	TOTAL:	\$0	\$0	\$214,531	\$67,290	\$0	\$0	\$12,680	\$33,594
7.0 COST REIMBURSEMENTS									
	TOTAL:	\$0	\$0	\$3,482	\$0	\$0	\$0	\$0	\$0
8.0 PROGRAM FEES PAID BY PARTICIPANTS									
	TOTAL:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
9.0 GRAND TOTAL:	\$0	\$119,404	\$653,771	\$81,353	\$0	\$0	\$400,318	\$272,653	

NAME OF COURT: Sparks Justice Court

	FUNDING SOURCE:	COURT	CLERK OF COURT
1.0	CITY:		
	SUBTOTAL:	\$0	\$0
2.0	COUNTY:		
	SUBTOTAL:	\$1,389,188	\$0
3.0	STATE:		
	SUBTOTAL:	\$0	\$0
4.0	OTHER SOURCES:		
	SUBTOTAL:	\$0	\$0
5.0	GRAND TOTAL OF REVENUES:	\$1,389,188	\$0
6.0	GRAND TOTAL OF EXPENDITURES:	\$1,752,442	\$0
	DIFFERENCE (SHOULD BE 0)	\$363,254	\$0

NAME OF COURT: Wadsworth Justice Court

EXPENSE CATEGORY		1	2	3	4	5
		COURT	CLERK OF COURT	SHERIFF	PROBATION	JUVENILE PROBATION
1.0	EMPLOYEE SALARIES AND WAGES					
	TOTAL:	\$0	\$81,427	\$0	\$0	\$0
2.0	EMPLOYEE BENEFITS AND EMPLOYMENT RELATED TAXES					
	TOTAL:	\$0	\$28,525	\$0	\$0	\$0
3.0	SERVICES AND SUPPLIES					
	TOTAL:	\$0	\$5,696	\$0	\$0	\$0
4.0	ADMINISTRATIVE SUPPORT SERVICES					
	TOTAL:	\$0	\$0	\$0	\$0	\$0
5.0	CAPITAL EXPENDITURES					
	TOTAL:	\$0	\$26	\$0	\$0	\$0
6.0	GRAND TOTAL:	\$0	\$115,674	\$0	\$0	\$0
7.0	DONATED TIME OR SERVICES					
	Program:					
	Hours or dollars?					

NAME OF COURT: Wadsworth Justice Court

		FUNDING SOURCE:	COURT	CLERK OF COURT
1.0	CITY:			
		SUBTOTAL:	\$0	\$0
2.0	COUNTY:			
		SUBTOTAL:	\$0	\$115,674
3.0	STATE:			
		SUBTOTAL:	\$0	\$0
4.0	OTHER SOURCES:			
		SUBTOTAL:	\$0	\$0
5.0		GRAND TOTAL OF REVENUES:	\$0	\$115,674
6.0		GRAND TOTAL OF EXPENDITURES:	\$0	\$115,674
		DIFFERENCE (SHOULD BE 0)	\$0	\$0

NAME OF COURT: New River Justice Court

EXPENSE CATEGORY		1	2	3	4	5
		COURT	CLERK OF COURT	SHERIFF	PROBATION	JUVENILE PROBATION
1.0	EMPLOYEE SALARIES AND WAGES					
	TOTAL:	\$226,571	\$0	\$43,264	\$0	\$0
2.0	EMPLOYEE BENEFITS AND EMPLOYMENT RELATED TAXES					
	TOTAL:	\$71,119	\$0	\$26,229	\$0	\$0
3.0	SERVICES AND SUPPLIES					
	TOTAL:	\$83,620	\$0	\$0	\$0	\$0
4.0	ADMINISTRATIVE SUPPORT SERVICES					
	TOTAL:	\$4,000	\$0	\$7,250	\$0	\$0
5.0	CAPITAL EXPENDITURES					
	TOTAL:	\$0	\$0	\$8,100	\$0	\$0
6.0	GRAND TOTAL:	\$385,310	\$0	\$84,843	\$0	\$0
7.0	DONATED TIME OR SERVICES					
	Program:					
	Hours or dollars?					

NAME OF COURT: New River Justice Court

		4	5	6	7	8	9	10	11
		HOW MUCH?	INTO WHAT ACCOUNT IS THE COLLECTED REVENUE PLACED?						
REVENUE SOURCE		TOTAL AMOUNT ACTUALLY COLLECTED	SPECIAL REVENUE FUND FOR THE COURT	COUNTY GENERAL FUND	SPECIAL ACCOUNT AT COUNTY	CITY GENERAL FUND	SPECIAL ACCOUNT AT CITY	STATE GENERAL FUND	SPECIAL ACCOUNT AT STATE
1.0	FINES - all cases and types of fines	\$139,352		\$84,816				\$54,535	
2.0	ADMINISTRATIVE ASSESSMENTS:								
	TOTAL:	\$135,109	\$0	\$0	\$63,036	\$0	\$0	\$0	\$72,073
3.0	COLLECTION FEE - NRS 176.064	\$161		\$161					
4.0	BAIL FORFEITURES, including traffic	\$139,588		\$139,588					
5.0	JURY TRIAL DEPOSITS								
6.0	FILING FEES								
	TOTAL:	\$58,890	\$0	\$55,652	\$0	\$0	\$0	\$833	\$2,405
7.0	COST REIMBURSEMENTS								
	TOTAL:	\$4,664	\$0	\$4,664	\$0	\$0	\$0	\$0	\$0
8.0	PROGRAM FEES PAID BY PARTICIPANTS								
	TOTAL:	\$2,442	\$0	\$2,442	\$0	\$0	\$0	\$0	\$0
9.0	GRAND TOTAL:	\$480,206	\$0	\$287,323	\$63,036	\$0	\$0	\$55,368	\$74,478

NAME OF COURT: New River Justice Court

	FUNDING SOURCE:	COURT	CLERK OF COURT
1.0	CITY:		
		SUBTOTAL:	\$0
			\$0
2.0	COUNTY:		
		SUBTOTAL:	\$385,310
			\$0
3.0	STATE:		
		SUBTOTAL:	\$0
			\$0
4.0	OTHER SOURCES:		
		SUBTOTAL:	\$0
			\$0
5.0		GRAND TOTAL OF REVENUES:	\$385,310
			\$0
6.0		GRAND TOTAL OF EXPENDITURES:	\$385,310
			\$0
		DIFFERENCE (SHOULD BE 0)	\$0
			\$0

NAME OF COURT: Canal Justice Court

EXPENSE CATEGORY		1	2	3	4	5
		COURT	CLERK OF COURT	SHERIFF	PROBATION	JUVENILE PROBATION
1.0	EMPLOYEE SALARIES AND WAGES					
	TOTAL:	\$258,227	\$0	\$0	\$0	\$0
2.0	EMPLOYEE BENEFITS AND EMPLOYMENT RELATED TAXES					
	TOTAL:	\$0	\$0	\$0	\$0	\$0
3.0	SERVICES AND SUPPLIES					
	TOTAL:	\$40,500	\$0	\$0	\$0	\$0
4.0	ADMINISTRATIVE SUPPORT SERVICES					
	TOTAL:	\$15,000	\$0	\$0	\$0	\$0
5.0	CAPITAL EXPENDITURES					
	TOTAL:	\$0	\$0	\$0	\$0	\$0
6.0	GRAND TOTAL:	\$313,727	\$0	\$0	\$0	\$0
7.0	DONATED TIME OR SERVICES					
	Program:					
	Hours or dollars?					

NAME OF COURT: Canal Justice Court

		4	5	6	7	8	9	10	11
		HOW MUCH?	INTO WHAT ACCOUNT IS THE COLLECTED REVENUE PLACED?						
REVENUE SOURCE		TOTAL AMOUNT ACTUALLY COLLECTED	SPECIAL REVENUE FUND FOR THE COURT	COUNTY GENERAL FUND	SPECIAL ACCOUNT AT COUNTY	CITY GENERAL FUND	SPECIAL ACCOUNT AT CITY	STATE GENERAL FUND	SPECIAL ACCOUNT AT STATE
1.0	FINES - all cases and types of fines	\$91,533							
3.0	COLLECTION FEE - NRS 176.064								
4.0	BAIL FORFEITURES, including traffic	\$19,178							
5.0	JURY TRIAL DEPOSITS								
6.0	FILING FEES								
	TOTAL:	\$13,111	\$0	\$0	\$0	\$0	\$0	\$0	\$0
7.0	COST REIMBURSEMENTS								
	TOTAL:	\$2,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0
8.0	PROGRAM FEES PAID BY PARTICIPANTS								
	TOTAL:	\$3,020	\$0	\$0	\$0	\$0	\$0	\$0	\$0
9.0	GRAND TOTAL:	\$142,142	\$0	\$0	\$0	\$0	\$0	\$0	\$0

NAME OF COURT: Canal Justice Court

		FUNDING SOURCE:	COURT	CLERK OF COURT
1.0	CITY:			
		SUBTOTAL:	\$0	\$0
2.0	COUNTY:			
		SUBTOTAL:	\$335,000	\$0
3.0	STATE:			
		SUBTOTAL:	\$0	\$0
4.0	OTHER SOURCES:			
		SUBTOTAL:	\$0	\$0
5.0		GRAND TOTAL OF REVENUES:	\$335,000	\$0
6.0		GRAND TOTAL OF EXPENDITURES:	\$313,727	\$0
		DIFFERENCE (SHOULD BE 0)	(\$21,273)	\$0

NAME OF COURT: Dayton Justice Court

EXPENSE CATEGORY		1	2	3	4	5
		COURT	CLERK OF COURT	SHERIFF	PROBATION	JUVENILE PROBATION
1.0	EMPLOYEE SALARIES AND WAGES					
	TOTAL:	\$225,571	\$0	\$0	\$0	\$0
2.0	EMPLOYEE BENEFITS AND EMPLOYMENT RELATED TAXES					
	TOTAL:	\$73,331	\$0	\$0	\$0	\$0
3.0	SERVICES AND SUPPLIES					
	TOTAL:	\$35,241	\$0	\$0	\$0	\$0
4.0	ADMINISTRATIVE SUPPORT SERVICES					
	TOTAL:	\$4,223	\$0	\$0	\$0	\$0
5.0	CAPITAL EXPENDITURES					
	TOTAL:	\$0	\$0	\$0	\$0	\$0
6.0	GRAND TOTAL:	\$338,366	\$0	\$0	\$0	\$0
7.0	DONATED TIME OR SERVICES					
	Program:					
	Hours or dollars?					

NAME OF COURT: Dayton Justice Court

		4	5	6	7	8	9	10	11
		HOW MUCH?	INTO WHAT ACCOUNT IS THE COLLECTED REVENUE PLACED?						
REVENUE SOURCE		TOTAL AMOUNT ACTUALLY COLLECTED	SPECIAL REVENUE FUND FOR THE COURT	COUNTY GENERAL FUND	SPECIAL ACCOUNT AT COUNTY	CITY GENERAL FUND	SPECIAL ACCOUNT AT CITY	STATE GENERAL FUND	SPECIAL ACCOUNT AT STATE
1.0	FINES - all cases and types of fines	\$277,980		\$231,956	\$11,375			\$34,649	
2.0	ADMINISTRATIVE ASSESSMENTS:								
	TOTAL:	\$115,269	\$44,490	\$0	\$5,253	\$0	\$0	\$0	\$70,779
3.0	COLLECTION FEE - NRS 176.064								
4.0	BAIL FORFEITURES, including traffic*	\$79,724							
5.0	JURY TRIAL DEPOSITS								
6.0	FILING FEES								
	TOTAL:	\$30,225	\$0	\$4,990	\$0	\$0	\$0	\$0	\$4,990
7.0	COST REIMBURSEMENTS								
	TOTAL:	\$3,447	\$0	\$0	\$0	\$0	\$0	\$0	\$0
8.0	PROGRAM FEES PAID BY PARTICIPANTS								
	TOTAL:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
9.0	GRAND TOTAL:	\$506,645	\$44,490	\$236,946	\$16,628	\$0	\$0	\$34,649	\$75,769

NAME OF COURT: Dayton Justice Court

	FUNDING SOURCE:	COURT	CLERK OF COURT
1.0	CITY:		
	SUBTOTAL:	\$0	\$0
2.0	COUNTY:		
	SUBTOTAL:	\$338,366	\$0
3.0	STATE:		
	SUBTOTAL:	\$0	\$0
4.0	OTHER SOURCES:		
	SUBTOTAL:	\$0	\$0
5.0	GRAND TOTAL OF REVENUES:	\$338,366	\$0
6.0	GRAND TOTAL OF EXPENDITURES:	\$338,366	\$0
	DIFFERENCE (SHOULD BE 0)	\$0	\$0

NAME OF COURT: Mason Valley Justice Court

EXPENSE CATEGORY		1	2	3	4	5
		COURT	CLERK OF COURT	SHERIFF	PROBATION	JUVENILE PROBATION
1.0	EMPLOYEE SALARIES AND WAGES					
	TOTAL:	\$167,423	\$0	\$0	\$0	\$0
2.0	EMPLOYEE BENEFITS AND EMPLOYMENT RELATED TAXES					
	TOTAL:	\$44,465	\$0	\$0	\$0	\$0
3.0	SERVICES AND SUPPLIES					
	TOTAL:	\$9,622	\$0	\$0	\$0	\$0
4.0	ADMINISTRATIVE SUPPORT SERVICES					
	TOTAL:	\$3,302	\$0	\$0	\$0	\$0
5.0	CAPITAL EXPENDITURES					
	TOTAL:	\$0	\$0	\$0	\$0	\$0
6.0	GRAND TOTAL:	\$224,812	\$0	\$0	\$0	\$0
7.0	DONATED TIME OR SERVICES					
	Program:					
	Hours or dollars?					

NAME OF COURT: Mason Valley Justice Court

		4	5	6	7	8	9	10	11
REVENUE SOURCE		HOW MUCH?	INTO WHAT ACCOUNT IS THE COLLECTED REVENUE PLACED?						
		TOTAL AMOUNT ACTUALLY COLLECTED	SPECIAL REVENUE FUND FOR THE COURT	COUNTY GENERAL FUND	SPECIAL ACCOUNT AT COUNTY	CITY GENERAL FUND	SPECIAL ACCOUNT AT CITY	STATE GENERAL FUND	SPECIAL ACCOUNT AT STATE
1.0	FINES - all cases and types of fines	\$60,527		\$42,069				\$18,458	
2.0	ADMINISTRATIVE ASSESSMENTS:								
	TOTAL:	\$53,175	\$23,131	\$0	\$2,613	\$0	\$0	\$27,326	\$105
3.0	COLLECTION FEE - NRS 176.064	\$14,670		\$14,670					
4.0	BAIL FORFEITURES, including traffic	\$36,714		\$36,714					
5.0	JURY TRIAL DEPOSITS								
6.0	FILING FEES								
	TOTAL:	\$16,709	\$0	\$14,929	\$0	\$0	\$0	\$0	\$1,780
7.0	COST REIMBURSEMENTS								
	TOTAL:	\$2,580	\$0	\$0	\$0	\$0	\$0	\$0	\$0
8.0	PROGRAM FEES PAID BY PARTICIPANTS								
	TOTAL:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
9.0	GRAND TOTAL:	\$184,375	\$23,131	\$108,382	\$2,613	\$0	\$0	\$45,784	\$1,885

NAME OF COURT: Mason Valley Justice Court

	FUNDING SOURCE:	COURT	CLERK OF COURT
1.0	CITY:		
	SUBTOTAL:	\$0	\$0
2.0	COUNTY:		
	SUBTOTAL:	\$174,563	\$0
3.0	STATE:		
	SUBTOTAL:	\$50,249	\$0
4.0	OTHER SOURCES:		
	SUBTOTAL:	\$0	\$0
5.0	GRAND TOTAL OF REVENUES:	\$224,812	\$0
6.0	GRAND TOTAL OF EXPENDITURES:	\$224,812	\$0
	DIFFERENCE (SHOULD BE 0)	\$0	\$0

NAME OF COURT: Smith Valley Justice Court

EXPENSE CATEGORY		1	2	3	4	5
		COURT	CLERK OF COURT	SHERIFF	PROBATION	JUVENILE PROBATION
1.0	EMPLOYEE SALARIES AND WAGES					
	TOTAL:	\$54,070	\$0	\$0	\$0	\$0
2.0	EMPLOYEE BENEFITS AND EMPLOYMENT RELATED TAXES					
	TOTAL:	\$15,334	\$0	\$0	\$0	\$0
3.0	SERVICES AND SUPPLIES					
	TOTAL:	\$8,250	\$0	\$0	\$0	\$0
4.0	ADMINISTRATIVE SUPPORT SERVICES					
	TOTAL:	\$2,650	\$0	\$0	\$0	\$0
5.0	CAPITAL EXPENDITURES					
	TOTAL:	\$0	\$0	\$0	\$0	\$0
6.0	GRAND TOTAL:	\$80,304	\$0	\$0	\$0	\$0
7.0	DONATED TIME OR SERVICES					
	Program:					
	Hours or dollars?					

NAME OF COURT: Smith Valley Justice Court

		4	5	6	7	8	9	10	11
		HOW MUCH?	INTO WHAT ACCOUNT IS THE COLLECTED REVENUE PLACED?						
REVENUE SOURCE		TOTAL AMOUNT ACTUALLY COLLECTED	SPECIAL REVENUE FUND FOR THE COURT	COUNTY GENERAL FUND	SPECIAL ACCOUNT AT COUNTY	CITY GENERAL FUND	SPECIAL ACCOUNT AT CITY	STATE GENERAL FUND	SPECIAL ACCOUNT AT STATE
1.0	FINES - all cases and types of fines	\$11,236		\$19,492				\$7,682	
2.0	ADMINISTRATIVE ASSESSMENTS:								
	TOTAL:	\$15,085	\$3,640	\$9,006	\$0	\$0	\$0	\$2,404	\$35
3.0	COLLECTION FEE - NRS 176.064	\$1,848		\$1,848					
4.0	BAIL FORFEITURES, including traffic	\$15,938							
5.0	JURY TRIAL DEPOSITS								
6.0	FILING FEES								
	TOTAL:	\$1,620	\$0	\$905	\$0	\$0	\$0	\$550	\$165
7.0	COST REIMBURSEMENTS								
	TOTAL:	\$145	\$0	\$130	\$0	\$0	\$0	\$15	\$0
8.0	PROGRAM FEES PAID BY PARTICIPANTS								
	TOTAL:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
9.0	GRAND TOTAL:	\$45,872	\$3,640	\$31,381	\$0	\$0	\$0	\$10,651	\$200

NAME OF COURT: Smith Valley Justice Court

	FUNDING SOURCE:	COURT	CLERK OF COURT
1.0	CITY:		
	SUBTOTAL:	\$0	\$0
2.0	COUNTY:		
	SUBTOTAL:	\$80,304	\$0
3.0	STATE:		
	SUBTOTAL:	\$0	\$0
4.0	OTHER SOURCES:		
	SUBTOTAL:	\$0	\$0
5.0	GRAND TOTAL OF REVENUES:	\$80,304	\$0
6.0	GRAND TOTAL OF EXPENDITURES:	\$80,304	\$0
	DIFFERENCE (SHOULD BE 0)	\$0	\$0

NAME OF COURT: Carlin Justice Court

EXPENSE CATEGORY		1	2	3	4	5
		COURT	CLERK OF COURT	SHERIFF	PROBATION	JUVENILE PROBATION
1.0	EMPLOYEE SALARIES AND WAGES					
	TOTAL:	\$52,608	\$0	\$0	\$0	\$0
2.0	EMPLOYEE BENEFITS AND EMPLOYMENT RELATED TAXES					
	TOTAL:	\$0	\$0	\$0	\$0	\$0
3.0	SERVICES AND SUPPLIES					
	TOTAL:	\$354	\$0	\$0	\$0	\$0
4.0	ADMINISTRATIVE SUPPORT SERVICES					
	TOTAL:	\$2,739	\$0	\$0	\$0	\$0
5.0	CAPITAL EXPENDITURES					
	TOTAL:	\$0	\$0	\$0	\$0	\$0
6.0	GRAND TOTAL:	\$55,701	\$0	\$0	\$0	\$0
7.0	DONATED TIME OR SERVICES					
	Program:					
	Hours or dollars?					

NAME OF COURT: Carlin Justice Court

		4	5	6	7	8	9	10	11
		HOW MUCH?	INTO WHAT ACCOUNT IS THE COLLECTED REVENUE PLACED?						
REVENUE SOURCE		TOTAL AMOUNT ACTUALLY COLLECTED	SPECIAL REVENUE FUND FOR THE COURT	COUNTY GENERAL FUND	SPECIAL ACCOUNT AT COUNTY	CITY GENERAL FUND	SPECIAL ACCOUNT AT CITY	STATE GENERAL FUND	SPECIAL ACCOUNT AT STATE
1.0	FINES - all cases and types of fines	\$12,838							
2.0	ADMINISTRATIVE ASSESSMENTS:								
	TOTAL:	\$28,127	\$0	\$0	\$0	\$0	\$0	\$0	\$0
3.0	COLLECTION FEE - NRS 176.064								
4.0	BAIL FORFEITURES, including traffic	\$46,797							
5.0	JURY TRIAL DEPOSITS								
6.0	FILING FEES								
	TOTAL:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
7.0	COST REIMBURSEMENTS								
	TOTAL:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
8.0	PROGRAM FEES PAID BY PARTICIPANTS								
	TOTAL:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
9.0	GRAND TOTAL:	\$87,762	\$0	\$0	\$0	\$0	\$0	\$0	\$0

NAME OF COURT: Carlin Justice Court

		FUNDING SOURCE:	COURT	CLERK OF COURT
1.0	CITY:			
		SUBTOTAL:	\$0	\$0
2.0	COUNTY:			
		SUBTOTAL:	\$0	\$0
3.0	STATE:			
		SUBTOTAL:	\$0	\$0
4.0	OTHER SOURCES:			
		SUBTOTAL:	\$0	\$0
5.0		GRAND TOTAL OF REVENUES:	\$0	\$0
6.0		GRAND TOTAL OF EXPENDITURES:	\$55,701	\$0
		DIFFERENCE (SHOULD BE 0)	\$55,701	\$0

NAME OF COURT: East Line Justice Court

EXPENSE CATEGORY		1	2	3	4	5
		COURT	CLERK OF COURT	SHERIFF	PROBATION	JUVENILE PROBATION
1.0	EMPLOYEE SALARIES AND WAGES					
	TOTAL:	\$30,816	\$35,284	\$0	\$0	\$0
2.0	EMPLOYEE BENEFITS AND EMPLOYMENT RELATED TAXES					
	TOTAL:	\$7,611	\$8,714	\$0	\$0	\$0
3.0	SERVICES AND SUPPLIES					
	TOTAL:	\$13,450	\$0	\$0	\$0	\$0
4.0	ADMINISTRATIVE SUPPORT SERVICES					
	TOTAL:	\$0	\$0	\$0	\$0	\$0
5.0	CAPITAL EXPENDITURES					
	TOTAL:	\$0	\$0	\$0	\$0	\$0
6.0	GRAND TOTAL:	\$51,877	\$43,998	\$0	\$0	\$0
7.0	DONATED TIME OR SERVICES					
	Program:					
	Hours or dollars?					

NAME OF COURT: East Line Justice Court

REVENUE SOURCE	4	5	6	7	8	9	10	11
	HOW MUCH?	INTO WHAT ACCOUNT IS THE COLLECTED REVENUE PLACED?						
	TOTAL AMOUNT ACTUALLY COLLECTED	SPECIAL REVENUE FUND FOR THE COURT	COUNTY GENERAL FUND	SPECIAL ACCOUNT AT COUNTY	CITY GENERAL FUND	SPECIAL ACCOUNT AT CITY	STATE GENERAL FUND	SPECIAL ACCOUNT AT STATE
1.0 FINES - all cases and types of fines	\$22,480							
2.0 ADMINISTRATIVE ASSESSMENTS:								
TOTAL:	\$31,449	\$0	\$0	\$0	\$0	\$0	\$0	\$0
3.0 COLLECTION FEE - NRS 176.064								
4.0 BAIL FORFEITURES, including traffic	\$89,039							
5.0 JURY TRIAL DEPOSITS	\$0							
6.0 FILING FEES								
TOTAL:	\$98,849	\$0	\$0	\$0	\$0	\$0	\$0	\$0
7.0 COST REIMBURSEMENTS								
TOTAL:	\$75	\$0	\$0	\$0	\$0	\$0	\$0	\$0
8.0 PROGRAM FEES PAID BY PARTICIPANTS								
TOTAL:	\$3,400	\$0	\$0	\$0	\$0	\$0	\$0	\$0
9.0 GRAND TOTAL:	\$245,292	\$0	\$0	\$0	\$0	\$0	\$0	\$0

NAME OF COURT: East Line Justice Court

	FUNDING SOURCE:	COURT	CLERK OF COURT
1.0	CITY:		
	SUBTOTAL:	\$0	\$0
2.0	COUNTY:		
	SUBTOTAL:	\$51,877	\$43,998
3.0	STATE:		
	SUBTOTAL:	\$0	\$0
4.0	OTHER SOURCES:		
	SUBTOTAL:	\$0	\$0
5.0	GRAND TOTAL OF REVENUES:	\$51,877	\$43,998
6.0	GRAND TOTAL OF EXPENDITURES:	\$51,877	\$43,998
	DIFFERENCE (SHOULD BE 0)	(\$0)	(\$0)

NAME OF COURT: Elko Justice Court

EXPENSE CATEGORY		1	2	3	4	5
		COURT	CLERK OF COURT	SHERIFF	PROBATION	JUVENILE PROBATION
1.0	EMPLOYEE SALARIES AND WAGES					
	TOTAL:	\$644,032	\$0	\$0	\$0	\$0
2.0	EMPLOYEE BENEFITS AND EMPLOYMENT RELATED TAXES					
	TOTAL:	\$227,680	\$0	\$0	\$0	\$0
3.0	SERVICES AND SUPPLIES					
	TOTAL:	\$133,885	\$0	\$0	\$0	\$0
4.0	ADMINISTRATIVE SUPPORT SERVICES					
	TOTAL:	\$6,661	\$0	\$0	\$0	\$0
5.0	CAPITAL EXPENDITURES					
	TOTAL:	\$2,608	\$0	\$0	\$0	\$0
6.0	GRAND TOTAL:	\$1,014,866	\$0	\$0	\$0	\$0
7.0	DONATED TIME OR SERVICES					
	Program:					
	Hours or dollars?					

NAME OF COURT: Elko Justice Court

		4	5	6	7	8	9	10	11
		HOW MUCH?	INTO WHAT ACCOUNT IS THE COLLECTED REVENUE PLACED?						
REVENUE SOURCE		TOTAL AMOUNT ACTUALLY COLLECTED	SPECIAL REVENUE FUND FOR THE COURT	COUNTY GENERAL FUND	SPECIAL ACCOUNT AT COUNTY	CITY GENERAL FUND	SPECIAL ACCOUNT AT CITY	STATE GENERAL FUND	SPECIAL ACCOUNT AT STATE
1.0	FINES - all cases and types of fines	\$304,169		\$236,982				\$67,187	
2.0	ADMINISTRATIVE ASSESSMENTS:								
	TOTAL:	\$365,155	\$0	\$68,502	\$65,349	\$0	\$0	\$0	\$231,304
3.0	COLLECTION FEE - NRS 176.064	\$0							
4.0	BAIL FORFEITURES, including traffic	\$447,201		\$432,377				\$14,824	
5.0	JURY TRIAL DEPOSITS	\$0							
6.0	FILING FEES								
	TOTAL:	\$69,188	\$0	\$0	\$0	\$0	\$0	\$0	\$0
7.0	COST REIMBURSEMENTS								
	TOTAL:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
8.0	PROGRAM FEES PAID BY PARTICIPANTS								
	TOTAL:	\$59,468	\$0	\$0	\$0	\$0	\$0	\$0	\$0
9.0	GRAND TOTAL:	\$1,245,181	\$0	\$737,861	\$65,349	\$0	\$0	\$82,011	\$231,304

NAME OF COURT: Elko Justice Court

	FUNDING SOURCE:	COURT	CLERK OF COURT
1.0	CITY:		
	SUBTOTAL:	\$0	\$0
2.0	COUNTY:		
	SUBTOTAL:	\$803,210	\$0
3.0	STATE:		
	SUBTOTAL:	\$83,011	\$0
4.0	OTHER SOURCES:		
	SUBTOTAL:	\$0	\$0
5.0	GRAND TOTAL OF REVENUES:	\$886,221	\$0
6.0	GRAND TOTAL OF EXPENDITURES:	\$1,014,866	\$0
	DIFFERENCE (SHOULD BE 0)	\$128,645	\$0

NAME OF COURT: Jackpot Justice Court

EXPENSE CATEGORY		1	2	3	4	5
		COURT	CLERK OF COURT	SHERIFF	PROBATION	JUVENILE PROBATION
1.0	EMPLOYEE SALARIES AND WAGES					
	TOTAL:	\$58,950	\$0	\$0	\$0	\$0
2.0	EMPLOYEE BENEFITS AND EMPLOYMENT RELATED TAXES					
	TOTAL:	\$29,745	\$0	\$0	\$0	\$0
3.0	SERVICES AND SUPPLIES					
	TOTAL:	\$6,450	\$0	\$0	\$0	\$0
4.0	ADMINISTRATIVE SUPPORT SERVICES					
	TOTAL:	\$0	\$0	\$0	\$0	\$0
5.0	CAPITAL EXPENDITURES					
	TOTAL:	\$0	\$0	\$0	\$0	\$0
6.0	GRAND TOTAL:	\$95,145	\$0	\$0	\$0	\$0
7.0	DONATED TIME OR SERVICES					
	Program:					
	Hours or dollars?					

NAME OF COURT: Jackpot Justice Court

		4	5	6	7	8	9	10	11
		HOW MUCH?	INTO WHAT ACCOUNT IS THE COLLECTED REVENUE PLACED?						
REVENUE SOURCE		TOTAL AMOUNT ACTUALLY COLLECTED	SPECIAL REVENUE FUND FOR THE COURT	COUNTY GENERAL FUND	SPECIAL ACCOUNT AT COUNTY	CITY GENERAL FUND	SPECIAL ACCOUNT AT CITY	STATE GENERAL FUND	SPECIAL ACCOUNT AT STATE
1.0	FINES - all cases and types of fines	\$41,796		\$19,905				\$21,891	
2.0	ADMINISTRATIVE ASSESSMENTS:								
	TOTAL:	\$88,748	\$0	\$6,156	\$20,068	\$0	\$0	\$62,524	\$0
3.0	COLLECTION FEE - NRS 176.064								
4.0	BAIL FORFEITURES, including traffic	\$93,725		\$93,725					
5.0	JURY TRIAL DEPOSITS								
6.0	FILING FEES								
	TOTAL:	\$1,188	\$0	\$1,188	\$0	\$0	\$0	\$0	\$0
7.0	COST REIMBURSEMENTS								
	TOTAL:	\$77	\$0	\$77	\$0	\$0	\$0	\$0	\$0
8.0	PROGRAM FEES PAID BY PARTICIPANTS								
	TOTAL:	\$350	\$0	\$350	\$0	\$0	\$0	\$0	\$0
9.0	GRAND TOTAL:	\$225,884	\$0	\$121,401	\$20,068	\$0	\$0	\$84,415	\$0

NAME OF COURT: Jackpot Justice Court

		FUNDING SOURCE:	COURT	CLERK OF COURT
1.0	CITY:			
		SUBTOTAL:	\$0	\$0
2.0	COUNTY:			
		SUBTOTAL:	\$95,145	\$0
3.0	STATE:			
		SUBTOTAL:	\$0	\$0
4.0	OTHER SOURCES:			
		SUBTOTAL:	\$0	\$0
5.0		GRAND TOTAL OF REVENUES:	\$95,145	\$0
6.0		GRAND TOTAL OF EXPENDITURES:	\$95,145	\$0
		DIFFERENCE (SHOULD BE 0)	\$0	\$0

NAME OF COURT: Wells Justice Court

EXPENSE CATEGORY		1	2	3	4	5
		COURT	CLERK OF COURT	SHERIFF	PROBATION	JUVENILE PROBATION
1.0	EMPLOYEE SALARIES AND WAGES					
	TOTAL:	\$93,383	\$0	\$0	\$0	\$0
2.0	EMPLOYEE BENEFITS AND EMPLOYMENT RELATED TAXES					
	TOTAL:	\$43,974	\$0	\$0	\$0	\$0
3.0	SERVICES AND SUPPLIES					
	TOTAL:	\$13,265	\$0	\$0	\$0	\$0
4.0	ADMINISTRATIVE SUPPORT SERVICES					
	TOTAL:	\$7,500	\$0	\$0	\$0	\$0
5.0	CAPITAL EXPENDITURES					
	TOTAL:	\$3,900	\$0	\$0	\$0	\$0
6.0	GRAND TOTAL:	\$162,022	\$0	\$0	\$0	\$0
7.0	DONATED TIME OR SERVICES					
	Program:					
	Hours or dollars?					

NAME OF COURT: Wells Justice Court

		4	5	6	7	8	9	10	11
		HOW MUCH?	INTO WHAT ACCOUNT IS THE COLLECTED REVENUE PLACED?						
REVENUE SOURCE		TOTAL AMOUNT ACTUALLY COLLECTED	SPECIAL REVENUE FUND FOR THE COURT	COUNTY GENERAL FUND	SPECIAL ACCOUNT AT COUNTY	CITY GENERAL FUND	SPECIAL ACCOUNT AT CITY	STATE GENERAL FUND	SPECIAL ACCOUNT AT STATE
1.0	FINES - all cases and types of fines	\$12,135		\$7,300				\$4,835	
2.0	ADMINISTRATIVE ASSESSMENTS:								
	TOTAL:	\$138,960	\$24,591	\$0	\$42,106	\$0	\$0	\$0	\$72,263
3.0	COLLECTION FEE - NRS 176.064								
4.0	BAIL FORFEITURES, including traffic	\$244,850		\$244,850					
5.0	JURY TRIAL DEPOSITS								
6.0	FILING FEES								
	TOTAL:	\$10,264	\$0	\$155	\$2,406	\$0	\$0	\$0	\$2,253
7.0	COST REIMBURSEMENTS								
	TOTAL:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
8.0	PROGRAM FEES PAID BY PARTICIPANTS								
	TOTAL:	\$1,155	\$0	\$0	\$1,155	\$0	\$0	\$0	\$0
9.0	GRAND TOTAL:	\$407,364	\$24,591	\$252,305	\$45,667	\$0	\$0	\$4,835	\$74,516

NAME OF COURT: Wells Justice Cour

	FUNDING SOURCE:	COURT	CLERK OF COURT
1.0	CITY:		
	SUBTOTAL:	\$0	\$0
2.0	COUNTY:		
	SUBTOTAL:	\$162,022	\$0
3.0	STATE:		
	SUBTOTAL:	\$0	\$0
4.0	OTHER SOURCES:		
	SUBTOTAL:	\$0	\$0
5.0	GRAND TOTAL OF REVENUES:	\$162,022	\$0
6.0	GRAND TOTAL OF EXPENDITURES:	\$162,022	\$0
	DIFFERENCE (SHOULD BE 0)	\$0	\$0

NAME OF COURT: Esmeralda Justice Court

EXPENSE CATEGORY		1	2	3	4	5
		COURT	CLERK OF COURT	SHERIFF	PROBATION	JUVENILE PROBATION
1.0	EMPLOYEE SALARIES AND WAGES	\$33,600	\$25,000			
	TOTAL:	\$35,400	\$25,000	\$0	\$0	\$0
2.0	EMPLOYEE BENEFITS AND EMPLOYMENT RELATED TAXES					
	TOTAL:	\$13,000	\$12,000	\$0	\$0	\$0
3.0	SERVICES AND SUPPLIES	\$12,000				
	TOTAL:	\$12,000	\$0	\$0	\$0	\$0
4.0	ADMINISTRATIVE SUPPORT SERVICES					
	TOTAL:	\$720	\$0	\$0	\$0	\$0
5.0	CAPITAL EXPENDITURES					
	TOTAL:	\$0	\$0	\$0	\$0	\$0
6.0	GRAND TOTAL:	\$61,120	\$37,000	\$0	\$0	\$0
7.0	DONATED TIME OR SERVICES					
	Program:	Any Non Profit				
	Hours or dollars?	200 per year				

NAME OF COURT: Esmeralda Justice Court

		4	5	6	7	8	9	10	11
		HOW MUCH?	INTO WHAT ACCOUNT IS THE COLLECTED REVENUE PLACED?						
REVENUE SOURCE	TOTAL AMOUNT ACTUALLY COLLECTED	SPECIAL REVENUE FUND FOR THE COURT	COUNTY GENERAL FUND	SPECIAL ACCOUNT AT COUNTY	CITY GENERAL FUND	SPECIAL ACCOUNT AT CITY	STATE GENERAL FUND	SPECIAL ACCOUNT AT STATE	
1.0	FINES - all cases and types of fines			\$199,119				\$2,640	
2.0	ADMINISTRATIVE ASSESSMENTS:								
	TOTAL:	\$160,995	\$23,779	\$0	\$0	\$0	\$0	\$0	\$0
3.0	COLLECTION FEE - NRS 176.064			\$69,176					
4.0	BAIL FORFEITURES, including traffic			\$195,980					
5.0	JURY TRIAL DEPOSITS								
6.0	FILING FEES								
	TOTAL:	\$0	\$0	\$350	\$0	\$0	\$0	\$0	\$0
7.0	COST REIMBURSEMENTS								
	TOTAL:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
8.0	PROGRAM FEES PAID BY PARTICIPANTS								
	TOTAL:	\$1,160	\$0	\$1,160	\$0	\$0	\$0	\$0	\$0
9.0	GRAND TOTAL:	\$162,155	\$23,779	\$465,785	\$0	\$0	\$0	\$2,640	\$0

NAME OF COURT: Esmeralda Justice Court

	FUNDING SOURCE:	COURT	CLERK OF COURT
1.0	CITY:		
	SUBTOTAL:	\$0	\$0
2.0	COUNTY:		
	SUBTOTAL:	\$265,606	\$0
3.0	STATE:		
	SUBTOTAL:	\$0	\$0
4.0	OTHER SOURCES:		
	SUBTOTAL:	\$0	\$0
5.0	GRAND TOTAL OF REVENUES:	\$265,606	\$0
6.0	GRAND TOTAL OF EXPENDITURES:	\$61,120	\$0
	DIFFERENCE (SHOULD BE 0)	(\$204,486)	\$0

NAME OF COURT: Beatty Justice Court

EXPENSE CATEGORY		1	2	3	4	5
		COURT	CLERK OF COURT	SHERIFF	PROBATION	JUVENILE PROBATION
1.0	EMPLOYEE SALARIES AND WAGES					
	TOTAL:	\$213,552	\$0	\$0	\$0	\$0
2.0	EMPLOYEE BENEFITS AND EMPLOYMENT RELATED TAXES					
	TOTAL:	\$79,352	\$0	\$0	\$0	\$0
3.0	SERVICES AND SUPPLIES					
	TOTAL:	\$19,118	\$0	\$0	\$0	\$0
4.0	ADMINISTRATIVE SUPPORT SERVICES					
	TOTAL:	\$1,000	\$0	\$0	\$0	\$0
5.0	CAPITAL EXPENDITURES					
	TOTAL:	\$9,999	\$0	\$0	\$0	\$0
6.0	GRAND TOTAL:	\$323,021	\$0	\$0	\$0	\$0
7.0	DONATED TIME OR SERVICES					
	Program:					
	Hours or dollars?					

NAME OF COURT: Beatty Justice Court

		4	5	6	7	8	9	10	11
		HOW MUCH?	INTO WHAT ACCOUNT IS THE COLLECTED REVENUE PLACED?						
REVENUE SOURCE		TOTAL AMOUNT ACTUALLY COLLECTED	SPECIAL REVENUE FUND FOR THE COURT	COUNTY GENERAL FUND	SPECIAL ACCOUNT AT COUNTY	CITY GENERAL FUND	SPECIAL ACCOUNT AT CITY	STATE GENERAL FUND	SPECIAL ACCOUNT AT STATE
1.0	FINES - all cases and types of fines	\$91,380		\$31,944	\$0	\$24,911		\$34,525	
2.0	ADMINISTRATIVE ASSESSMENTS:								
	TOTAL:	\$114,937	\$0	\$17,028	\$22,010	\$0	\$0	\$4	\$75,899
3.0	COLLECTION FEE - NRS 176.064	\$3,265			\$3,265				
4.0	BAIL FORFEITURES, including traffic	\$130,529		\$130,529	\$0				
5.0	JURY TRIAL DEPOSITS	\$0			\$0				
6.0	FILING FEES								
	TOTAL:	\$4,780	\$0	\$2,499	\$1,241	\$0	\$0	\$0	\$1,040
7.0	COST REIMBURSEMENTS								
	TOTAL:	\$97	\$0	\$97	\$0	\$0	\$0	\$0	\$0
8.0	PROGRAM FEES PAID BY PARTICIPANTS								
	TOTAL:	\$700	\$0	\$0	\$700	\$0	\$0	\$0	\$0
9.0	GRAND TOTAL:	\$345,688	\$0	\$182,097	\$27,216	\$24,911	\$0	\$34,529	\$76,939

NAME OF COURT: Beatty Justice Court

	FUNDING SOURCE:	COURT	CLERK OF COURT
1.0	CITY:		
	SUBTOTAL:	\$0	\$0
2.0	COUNTY:		
	SUBTOTAL:	\$323,021	\$0
3.0	STATE:		
	SUBTOTAL:	\$0	\$0
4.0	OTHER SOURCES:		
	SUBTOTAL:	\$0	\$0
5.0	GRAND TOTAL OF REVENUES:	\$323,021	\$0
6.0	GRAND TOTAL OF EXPENDITURES:	\$323,021	\$0
	DIFFERENCE (SHOULD BE 0)	\$0	\$0

NAME OF COURT: Pahrump Justice Court

EXPENSE CATEGORY		1	2	3	4	5
		COURT	CLERK OF COURT	SHERIFF	PROBATION	JUVENILE PROBATION
1.0	EMPLOYEE SALARIES AND WAGES					
	TOTAL:	\$300,405	\$0	\$0	\$0	\$0
2.0	EMPLOYEE BENEFITS AND EMPLOYMENT RELATED TAXES					
	TOTAL:	\$113,556	\$0	\$0	\$0	\$0
3.0	SERVICES AND SUPPLIES					
	TOTAL:	\$74,091	\$0	\$0	\$0	\$0
4.0	ADMINISTRATIVE SUPPORT SERVICES					
	TOTAL:	\$9,367	\$0	\$0	\$0	\$0
5.0	CAPITAL EXPENDITURES					
	TOTAL:	\$0	\$0	\$0	\$0	\$0
6.0	GRAND TOTAL:	\$497,419	\$0	\$0	\$0	\$0
7.0	DONATED TIME OR SERVICES					
	Program:					
	Hours or dollars?					

NAME OF COURT: Pahrump Justice Court

		4	5	6	7	8	9	10	11
		HOW MUCH?	INTO WHAT ACCOUNT IS THE COLLECTED REVENUE PLACED?						
REVENUE SOURCE	TOTAL AMOUNT ACTUALLY COLLECTED	SPECIAL REVENUE FUND FOR THE COURT	COUNTY GENERAL FUND	SPECIAL ACCOUNT AT COUNTY	CITY GENERAL FUND	SPECIAL ACCOUNT AT CITY	STATE GENERAL FUND	SPECIAL ACCOUNT AT STATE	
1.0 FINES - all cases and types of fines	\$160,044						\$140,346		
2.0 ADMINISTRATIVE ASSESSMENTS:									
TOTAL:	\$162,783	\$22,193	\$0	\$6,350	\$0	\$0	\$0	\$102,665	
3.0 COLLECTION FEE - NRS 176.064	\$20,069	\$20,069							
4.0 BAIL FORFEITURES, including traffic	\$130,336		\$127,721					\$2,615	
5.0 JURY TRIAL DEPOSITS									
6.0 FILING FEES									
TOTAL:	\$71,064	\$0	\$56,037	\$7,277	\$0	\$0	\$155	\$7,595	
7.0 COST REIMBURSEMENTS									
TOTAL:	\$826	\$0	\$826	\$0	\$0	\$0	\$0	\$0	
8.0 PROGRAM FEES PAID BY PARTICIPANTS									
TOTAL:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
9.0 GRAND TOTAL:	\$545,122	\$42,262	\$184,584	\$13,627	\$0	\$0	\$140,501	\$112,875	

NAME OF COURT: Pahrump Justice Court

	FUNDING SOURCE:	COURT	CLERK OF COURT
1.0	CITY:		
	SUBTOTAL:	\$0	\$0
2.0	COUNTY:		
	SUBTOTAL:	\$504,878	\$0
3.0	STATE:		
	SUBTOTAL:	\$0	\$0
4.0	OTHER SOURCES:		
	SUBTOTAL:	\$0	\$0
5.0	GRAND TOTAL OF REVENUES:	\$504,878	\$0
6.0	GRAND TOTAL OF EXPENDITURES:	\$497,419	\$0
	DIFFERENCE (SHOULD BE 0)	(\$7,459)	\$0

NAME OF COURT: Tonopah Justice Court

EXPENSE CATEGORY		1	2	3	4	5
		COURT	CLERK OF COURT	SHERIFF	PROBATION	JUVENILE PROBATION
1.0	EMPLOYEE SALARIES AND WAGES					
	TOTAL:	\$178,051	\$0	\$0	\$0	\$0
2.0	EMPLOYEE BENEFITS AND EMPLOYMENT RELATED TAXES					
	TOTAL:	\$59,718	\$0	\$0	\$0	\$0
3.0	SERVICES AND SUPPLIES					
	TOTAL:	\$14,906	\$0	\$0	\$0	\$0
4.0	ADMINISTRATIVE SUPPORT SERVICES					
	TOTAL:	\$0	\$0	\$0	\$0	\$0
5.0	CAPITAL EXPENDITURES					
	TOTAL:	\$0	\$0	\$0	\$0	\$0
6.0	GRAND TOTAL:	\$252,675	\$0	\$0	\$0	\$0
7.0	DONATED TIME OR SERVICES					
	Program:					
	Hours or dollars?					

NAME OF COURT: Tonopah Justice Court

		4	5	6	7	8	9	10	11
		HOW MUCH?	INTO WHAT ACCOUNT IS THE COLLECTED REVENUE PLACED?						
REVENUE SOURCE		TOTAL AMOUNT ACTUALLY COLLECTED	SPECIAL REVENUE FUND FOR THE COURT	COUNTY GENERAL FUND	SPECIAL ACCOUNT AT COUNTY	CITY GENERAL FUND	SPECIAL ACCOUNT AT CITY	STATE GENERAL FUND	SPECIAL ACCOUNT AT STATE
1.0	FINES - all cases and types of fines	\$68,307							
2.0	ADMINISTRATIVE ASSESSMENTS:								
	TOTAL:	\$79,631	\$31,875	\$0	\$0	\$0	\$0	\$0	\$47,756
3.0	COLLECTION FEE - NRS 176.064	\$9,196			\$9,196				
4.0	BAIL FORFEITURES, including traffic	\$74,045	\$74,045						
5.0	JURY TRIAL DEPOSITS								
6.0	FILING FEES								
	TOTAL:	\$3,850	\$0	\$0	\$3,766	\$0	\$0	\$84	\$0
7.0	COST REIMBURSEMENTS								
	TOTAL:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
8.0	PROGRAM FEES PAID BY PARTICIPANTS								
	TOTAL:	\$225	\$0	\$0	\$225	\$0	\$0	\$0	\$0
9.0	GRAND TOTAL:	\$235,254	\$105,920	\$0	\$13,187	\$0	\$0	\$84	\$47,756

NAME OF COURT: Tonopah Justice Court

		FUNDING SOURCE:	COURT	CLERK OF COURT
1.0	CITY:			
		SUBTOTAL:	\$0	\$0
2.0	COUNTY:			
		SUBTOTAL:	\$290,681	\$0
3.0	STATE:			
		SUBTOTAL:	\$0	\$0
4.0	OTHER SOURCES:			
		SUBTOTAL:	\$0	\$0
5.0		GRAND TOTAL OF REVENUES:	\$290,681	\$0
6.0		GRAND TOTAL OF EXPENDITURES:	\$252,675	\$0
		DIFFERENCE (SHOULD BE 0)	(\$38,006)	\$0

NAME OF COURT: Union Justice Court

EXPENSE CATEGORY		1	2	3	4	5
		COURT	CLERK OF COURT	SHERIFF	PROBATION	JUVENILE PROBATION
1.0	EMPLOYEE SALARIES AND WAGES					
	TOTAL:	\$294,489	\$0	\$0	\$0	\$0
2.0	EMPLOYEE BENEFITS AND EMPLOYMENT RELATED TAXES					
	TOTAL:	\$0	\$0	\$0	\$0	\$0
3.0	SERVICES AND SUPPLIES					
	TOTAL:	\$26,460	\$0	\$0	\$0	\$0
4.0	ADMINISTRATIVE SUPPORT SERVICES					
	TOTAL:	\$0	\$0	\$0	\$0	\$0
5.0	CAPITAL EXPENDITURES					
	TOTAL:	\$0	\$0	\$0	\$0	\$0
6.0	GRAND TOTAL:	\$320,949	\$0	\$0	\$0	\$0
7.0	DONATED TIME OR SERVICES					
	Program:					
	Hours or dollars?					

NAME OF COURT: Union Justice Court

		4	5	6	7	8	9	10	11
		HOW MUCH?	INTO WHAT ACCOUNT IS THE COLLECTED REVENUE PLACED?						
REVENUE SOURCE	TOTAL AMOUNT ACTUALLY COLLECTED	SPECIAL REVENUE FUND FOR THE COURT	COUNTY GENERAL FUND	SPECIAL ACCOUNT AT COUNTY	CITY GENERAL FUND	SPECIAL ACCOUNT AT CITY	STATE GENERAL FUND	SPECIAL ACCOUNT AT STATE	
1.0 FINES - all cases and types of fines	\$556,937								
2.0 ADMINISTRATIVE ASSESSMENTS:									
	TOTAL:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
3.0 COLLECTION FEE - NRS 176.064									
4.0 BAIL FORFEITURES, including traffic									
5.0 JURY TRIAL DEPOSITS									
6.0 FILING FEES									
	TOTAL:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
7.0 COST REIMBURSEMENTS									
	TOTAL:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
8.0 PROGRAM FEES PAID BY PARTICIPANTS									
	TOTAL:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
9.0 GRAND TOTAL:	\$556,937	\$0	\$0	\$0	\$0	\$0	\$0	\$0	

NAME OF COURT: Union Justice Court

	FUNDING SOURCE:	COURT	CLERK OF COURT
1.0	CITY:		
	SUBTOTAL:	\$0	\$0
2.0	COUNTY:		
	SUBTOTAL:	\$320,949	\$0
3.0	STATE:		
	SUBTOTAL:	\$0	\$0
4.0	OTHER SOURCES:		
	SUBTOTAL:	\$0	\$0
5.0	GRAND TOTAL OF REVENUES:	\$320,949	\$0
6.0	GRAND TOTAL OF EXPENDITURES:	\$320,949	\$0
	DIFFERENCE (SHOULD BE 0)	\$0	\$0

NAME OF COURT: Argenta Justice Court

EXPENSE CATEGORY		1	2	3	4	5
		COURT	CLERK OF COURT	SHERIFF	PROBATION	JUVENILE PROBATION
1.0	EMPLOYEE SALARIES AND WAGES					
	TOTAL:	\$135,379	\$0	\$0	\$0	\$0
2.0	EMPLOYEE BENEFITS AND EMPLOYMENT RELATED TAXES					
	TOTAL:	\$50,779	\$0	\$0	\$0	\$0
3.0	SERVICES AND SUPPLIES					
	TOTAL:	\$15,007	\$0	\$0	\$0	\$0
4.0	ADMINISTRATIVE SUPPORT SERVICES					
	TOTAL:	\$0	\$0	\$0	\$0	\$0
5.0	CAPITAL EXPENDITURES					
	TOTAL:	\$0	\$0	\$0	\$0	\$0
6.0	GRAND TOTAL:	\$201,165	\$0	\$0	\$0	\$0
7.0	DONATED TIME OR SERVICES					
	Program:					
	Hours or dollars?					

NAME OF COURT: Argenta Justice Court

		4	5	6	7	8	9	10	11
		HOW MUCH?	INTO WHAT ACCOUNT IS THE COLLECTED REVENUE PLACED?						
REVENUE SOURCE		TOTAL AMOUNT ACTUALLY COLLECTED	SPECIAL REVENUE FUND FOR THE COURT	COUNTY GENERAL FUND	SPECIAL ACCOUNT AT COUNTY	CITY GENERAL FUND	SPECIAL ACCOUNT AT CITY	STATE GENERAL FUND	SPECIAL ACCOUNT AT STATE
1.0	FINES - all cases and types of fines	\$59,793		\$53,723				\$6,070	
2.0	ADMINISTRATIVE ASSESSMENTS:								
	TOTAL:	\$109,275	\$21,120	\$70	\$29,127	\$0	\$0	\$58,958	\$0
3.0	COLLECTION FEE - NRS 176.064	\$2,884		\$2,884					
4.0	BAIL FORFEITURES, including traffic	\$142,640		\$142,640					
5.0	JURY TRIAL DEPOSITS								
6.0	FILING FEES								
	TOTAL:	\$20,426	\$0	\$19,818	\$0	\$0	\$0	\$608	\$0
7.0	COST REIMBURSEMENTS								
	TOTAL:	\$132	\$0	\$132	\$0	\$0	\$0	\$0	\$0
8.0	PROGRAM FEES PAID BY PARTICIPANTS								
	TOTAL:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
9.0	GRAND TOTAL:	\$335,150	\$21,120	\$219,267	\$29,127	\$0	\$0	\$65,636	\$0

NAME OF COURT: Argenta Justice Court

	FUNDING SOURCE:	COURT	CLERK OF COURT
1.0	CITY:		
	SUBTOTAL:	\$0	\$0
2.0	COUNTY:		
	SUBTOTAL:	\$201,165	\$0
3.0	STATE:		
	SUBTOTAL:	\$0	\$0
4.0	OTHER SOURCES:		
	SUBTOTAL:	\$0	\$0
5.0	GRAND TOTAL OF REVENUES:	\$201,165	\$0
6.0	GRAND TOTAL OF EXPENDITURES:	\$201,165	\$0
	DIFFERENCE (SHOULD BE 0)	\$0	\$0

NAME OF COURT: Austin Justice Court

EXPENSE CATEGORY		1	2	3	4	5
		COURT	CLERK OF COURT	SHERIFF	PROBATION	JUVENILE PROBATION
1.0	EMPLOYEE SALARIES AND WAGES					
	TOTAL:	\$39,339	\$0	\$0	\$0	\$0
2.0	EMPLOYEE BENEFITS AND EMPLOYMENT RELATED TAXES					
	TOTAL:	\$15,412	\$0	\$0	\$0	\$0
3.0	SERVICES AND SUPPLIES					
	TOTAL:	\$4,597	\$0	\$0	\$0	\$0
4.0	ADMINISTRATIVE SUPPORT SERVICES					
	TOTAL:	\$2,214	\$0	\$0	\$0	\$0
5.0	CAPITAL EXPENDITURES					
	TOTAL:	\$0	\$0	\$0	\$0	\$0
6.0	GRAND TOTAL:	\$61,562	\$0	\$0	\$0	\$0
7.0	DONATED TIME OR SERVICES					
	Program:					
	Hours or dollars?					

NAME OF COURT: Austin Justice Court

		4	5	6	7	8	9	10	11
		HOW MUCH?	INTO WHAT ACCOUNT IS THE COLLECTED REVENUE PLACED?						
REVENUE SOURCE	TOTAL AMOUNT ACTUALLY COLLECTED	SPECIAL REVENUE FUND FOR THE COURT	COUNTY GENERAL FUND	SPECIAL ACCOUNT AT COUNTY	CITY GENERAL FUND	SPECIAL ACCOUNT AT CITY	STATE GENERAL FUND	SPECIAL ACCOUNT AT STATE	
1.0	FINES - all cases and types of fines								
2.0	ADMINISTRATIVE ASSESSMENTS:								
	TOTAL:	\$18,281	\$0	\$0	\$0	\$0	\$0	\$0	
3.0	COLLECTION FEE - NRS 176.064								
4.0	BAIL FORFEITURES, including traffic	\$49,550							
5.0	JURY TRIAL DEPOSITS								
6.0	FILING FEES								
	TOTAL:	\$67,931	\$0	\$0	\$0	\$0	\$0	\$0	
7.0	COST REIMBURSEMENTS								
	TOTAL:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
8.0	PROGRAM FEES PAID BY PARTICIPANTS								
	TOTAL:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
9.0	GRAND TOTAL:	\$135,762	\$0	\$0	\$0	\$0	\$0	\$0	

NAME OF COURT: Austin Justice Court

	FUNDING SOURCE:	COURT	CLERK OF COURT
1.0	CITY:		
	SUBTOTAL:	\$0	\$0
2.0	COUNTY:		
	SUBTOTAL:	\$63,806	\$0
3.0	STATE:		
	SUBTOTAL:	\$0	\$0
4.0	OTHER SOURCES:		
	SUBTOTAL:	\$0	\$0
5.0	GRAND TOTAL OF REVENUES:	\$63,806	\$0
6.0	GRAND TOTAL OF EXPENDITURES:	\$61,562	\$0
	DIFFERENCE (SHOULD BE 0)	(\$2,244)	\$0

NAME OF COURT: Lake Justice Court

EXPENSE CATEGORY		1	2	3	4	5
		COURT	CLERK OF COURT	SHERIFF	PROBATION	JUVENILE PROBATION
1.0	EMPLOYEE SALARIES AND WAGES					
	TOTAL:	\$106,320	\$0	\$0	\$0	\$0
2.0	EMPLOYEE BENEFITS AND EMPLOYMENT RELATED TAXES					
	TOTAL:	\$32,588	\$0	\$0	\$0	\$0
3.0	SERVICES AND SUPPLIES					
3.2.13	Other	\$0				
	TOTAL:	\$19,682	\$0	\$0	\$0	\$0
4.0	ADMINISTRATIVE SUPPORT SERVICES					
	TOTAL:	\$3,400	\$0	\$0	\$0	\$0
5.0	CAPITAL EXPENDITURES					
	TOTAL:	\$8,217	\$0	\$0	\$0	\$0
6.0	GRAND TOTAL:	\$170,207	\$0	\$0	\$0	\$0
7.0	DONATED TIME OR SERVICES					
	Program:					
	Hours or dollars?					

NAME OF COURT: Lake Justice Court

		4	5	6	7	8	9	10	11
		HOW MUCH?	INTO WHAT ACCOUNT IS THE COLLECTED REVENUE PLACED?						
REVENUE SOURCE	TOTAL AMOUNT ACTUALLY COLLECTED	SPECIAL REVENUE FUND FOR THE COURT	COUNTY GENERAL FUND	SPECIAL ACCOUNT AT COUNTY	CITY GENERAL FUND	SPECIAL ACCOUNT AT CITY	STATE GENERAL FUND	SPECIAL ACCOUNT AT STATE	
1.0	FINES - all cases and types of fines	\$23,179		\$17,242			\$5,937		
2.0	ADMINISTRATIVE ASSESSMENTS:								
	TOTAL:	\$79,355	\$10,507	\$0	\$18,492	\$0	\$0	\$50,356	
3.0	COLLECTION FEE - NRS 176.064								
4.0	BAIL FORFEITURES, including traffic	\$138,285		\$138,285					
5.0	JURY TRIAL DEPOSITS								
6.0	FILING FEES								
	TOTAL:	\$13,564	\$0	\$13,393	\$0	\$0	\$0	\$171	
7.0	COST REIMBURSEMENTS								
	TOTAL:	\$184	\$0	\$184	\$0	\$0	\$0	\$0	
8.0	PROGRAM FEES PAID BY PARTICIPANTS								
	TOTAL:	\$150	\$0	\$150	\$0	\$0	\$0	\$0	
9.0	GRAND TOTAL:	\$254,717	\$10,507	\$169,254	\$18,492	\$0	\$5,937	\$50,527	

NAME OF COURT: Lake Justice Court

	FUNDING SOURCE:	COURT	CLERK OF COURT
1.0	CITY:		
	SUBTOTAL:	\$0	\$0
2.0	COUNTY:		
	SUBTOTAL:	\$170,207	\$0
3.0	STATE:		
	SUBTOTAL:	\$0	\$0
4.0	OTHER SOURCES:		
	SUBTOTAL:	\$0	\$0
5.0	GRAND TOTAL OF REVENUES:	\$170,207	\$0
6.0	GRAND TOTAL OF EXPENDITURES:	\$170,207	\$0
	DIFFERENCE (SHOULD BE 0)	\$0	\$0

NAME OF COURT: Beowawe Justice Court

EXPENSE CATEGORY		1	2	3	4	5
		COURT	CLERK OF COURT	SHERIFF	PROBATION	JUVENILE PROBATION
1.0	EMPLOYEE SALARIES AND WAGES					
	TOTAL:	\$71,010	\$0	\$0	\$0	\$0
2.0	EMPLOYEE BENEFITS AND EMPLOYMENT RELATED TAXES					
	TOTAL:	\$28,901	\$0	\$0	\$0	\$0
3.0	SERVICES AND SUPPLIES					
	TOTAL:	\$5,628	\$0	\$0	\$0	\$0
4.0	ADMINISTRATIVE SUPPORT SERVICES					
	TOTAL:	\$4,128	\$0	\$0	\$0	\$0
5.0	CAPITAL EXPENDITURES					
	TOTAL:	\$0	\$0	\$0	\$0	\$0
6.0	GRAND TOTAL:	\$109,667	\$0	\$0	\$0	\$0
7.0	DONATED TIME OR SERVICES					
	Program:					
	Hours or dollars?					

NAME OF COURT: Beowawe Justice Court

		4	5	6	7	8	9	10	11
		HOW MUCH?	INTO WHAT ACCOUNT IS THE COLLECTED REVENUE PLACED?						
REVENUE SOURCE	TOTAL AMOUNT ACTUALLY COLLECTED	SPECIAL REVENUE FUND FOR THE COURT	COUNTY GENERAL FUND	SPECIAL ACCOUNT AT COUNTY	CITY GENERAL FUND	SPECIAL ACCOUNT AT CITY	STATE GENERAL FUND	SPECIAL ACCOUNT AT STATE	
1.0 FINES - all cases and types of fines	\$10,526	\$0	\$3,002	\$0			\$7,524	\$0	
2.0 ADMINISTRATIVE ASSESSMENTS:									
	TOTAL:	\$33,485	\$0	\$0	\$11,995	\$0	\$0	\$21,460	\$30
3.0 COLLECTION FEE - NRS 176.064	\$0	\$0	\$0	\$0			\$0	\$0	
4.0 BAIL FORFEITURES, including traffic	\$45,247	\$0	\$45,247	\$0					
5.0 JURY TRIAL DEPOSITS	\$0	\$0	\$0	\$0			\$0	\$0	
6.0 FILING FEES									
	TOTAL:	\$350	\$0	\$0	\$5	\$0	\$0	\$0	\$165
7.0 COST REIMBURSEMENTS									
	TOTAL:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
8.0 PROGRAM FEES PAID BY PARTICIPANTS									
	TOTAL:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
9.0 GRAND TOTAL:	\$89,608	\$0	\$48,249	\$12,000	\$0	\$0	\$28,984	\$195	

NAME OF COURT: Beowawe Justice Court

	FUNDING SOURCE:	COURT	CLERK OF COURT
1.0	CITY:		
	SUBTOTAL:	\$0	\$0
2.0	COUNTY:		
	SUBTOTAL:	\$109,667	\$0
3.0	STATE:		
	SUBTOTAL:	\$0	\$0
4.0	OTHER SOURCES:		
	SUBTOTAL:	\$0	\$0
5.0	GRAND TOTAL OF REVENUES:	\$109,667	\$0
6.0	GRAND TOTAL OF EXPENDITURES:	\$109,667	\$0
	DIFFERENCE (SHOULD BE 0)	\$0	\$0

NAME OF COURT: Eureka Justice Court

EXPENSE CATEGORY		\$1	2	3	4	5
		COURT	CLERK OF COURT	SHERIFF	PROBATION	JUVENILE PROBATION
1.0	EMPLOYEE SALARIES AND WAGES					
	TOTAL:	\$84,039	\$0	\$0	\$0	\$0
2.0	EMPLOYEE BENEFITS AND EMPLOYMENT RELATED TAXES					
	TOTAL:	\$35,294	\$0	\$0	\$0	\$0
3.0	SERVICES AND SUPPLIES					
	TOTAL:	\$9,306	\$0	\$0	\$0	\$0
4.0	ADMINISTRATIVE SUPPORT SERVICES					
	TOTAL:	\$1,568	\$0	\$0	\$0	\$0
5.0	CAPITAL EXPENDITURES					
	TOTAL:	\$5,854	\$0	\$0	\$0	\$0
6.0	GRAND TOTAL:	\$136,060	\$0	\$0	\$0	\$0
7.0	DONATED TIME OR SERVICES					
	Program:					
	Hours or dollars?					

NAME OF COURT: Eureka Justice Court

		4	5	6	7	8	9	10	11
		HOW MUCH?	INTO WHAT ACCOUNT IS THE COLLECTED REVENUE PLACED?						
REVENUE SOURCE	TOTAL AMOUNT ACTUALLY COLLECTED	SPECIAL REVENUE FUND FOR THE COURT	COUNTY GENERAL FUND	SPECIAL ACCOUNT AT COUNTY	CITY GENERAL FUND	SPECIAL ACCOUNT AT CITY	STATE GENERAL FUND	SPECIAL ACCOUNT AT STATE	
1.0 FINES - all cases and types of fines	\$9,258.08			\$4,460.00				\$ 4,798.08	
2.0 ADMINISTRATIVE ASSESSMENTS:									
	TOTAL:	\$34,950	\$14,936	\$0	\$1,856	\$0	\$0	\$0	\$18,158
3.0 COLLECTION FEE - NRS 176.064									
4.0 BAIL FORFEITURES, including traffic									
5.0 JURY TRIAL DEPOSITS									
6.0 FILING FEES									
	TOTAL:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
7.0 COST REIMBURSEMENTS									
	TOTAL:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
8.0 PROGRAM FEES PAID BY PARTICIPANTS									
	TOTAL:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
9.0 GRAND TOTAL:	\$44,208	\$14,936	\$0	\$6,316	\$0	\$0	\$0	\$22,956	

NAME OF COURT: Eureka Justice Court

	FUNDING SOURCE:	COURT	CLERK OF COURT
1.0	CITY:		
	SUBTOTAL:	\$0	\$0
2.0	COUNTY:		
	SUBTOTAL:	\$89,218	\$0
3.0	STATE:		
	SUBTOTAL:	\$0	\$0
4.0	OTHER SOURCES:		
	SUBTOTAL:	\$0	\$0
5.0	GRAND TOTAL OF REVENUES:	\$89,218	\$0
6.0	GRAND TOTAL OF EXPENDITURES:	\$136,060	\$0
	DIFFERENCE (SHOULD BE 0)	\$46,842	\$0

NAME OF COURT: Meadow Valley Justice Court

EXPENSE CATEGORY		1	2	3	4	5
		COURT	CLERK OF COURT	SHERIFF	PROBATION	JUVENILE PROBATION
1.0	EMPLOYEE SALARIES AND WAGES					
	TOTAL:	\$0	\$0	\$0	\$0	\$0
2.0	EMPLOYEE BENEFITS AND EMPLOYMENT RELATED TAXES					
	TOTAL:	\$0	\$0	\$0	\$0	\$0
3.0	SERVICES AND SUPPLIES					
	TOTAL:	\$0	\$0	\$0	\$0	\$0
4.0	ADMINISTRATIVE SUPPORT SERVICES					
	TOTAL:	\$0	\$0	\$0	\$0	\$0
5.0	CAPITAL EXPENDITURES					
	TOTAL:	\$0	\$0	\$0	\$0	\$0
6.0	GRAND TOTAL:	\$0	\$0	\$0	\$0	\$0
7.0	DONATED TIME OR SERVICES					
	Program:					
	Hours or dollars?					

NAME OF COURT: Meadow Valley Justice Court

		FUNDING SOURCE:	COURT	CLERK OF COURT
1.0	CITY:			
		SUBTOTAL:	\$0	\$0
2.0	COUNTY:			
		SUBTOTAL:	\$0	\$0
3.0	STATE:			
		SUBTOTAL:	\$0	\$0
4.0	OTHER SOURCES:			
		SUBTOTAL:	\$0	\$0
5.0		GRAND TOTAL OF REVENUES:	\$0	\$0
6.0		GRAND TOTAL OF EXPENDITURES:	\$182,370	\$0
		DIFFERENCE (SHOULD BE 0)	\$182,370	\$0

NAME OF COURT: Pahrnagat Valley Justice Court

EXPENSE CATEGORY		1	2	3	4	5
		COURT	CLERK OF COURT	SHERIFF	PROBATION	JUVENILE PROBATION
1.0	EMPLOYEE SALARIES AND WAGES					
	TOTAL:	\$95,227	\$0	\$0	\$0	\$0
2.0	EMPLOYEE BENEFITS AND EMPLOYMENT RELATED TAXES					
	TOTAL:	\$29,858	\$0	\$0	\$0	\$0
3.0	SERVICES AND SUPPLIES					
	TOTAL:	\$15,770	\$205	\$0	\$0	\$0
4.0	ADMINISTRATIVE SUPPORT SERVICES					
	TOTAL:	\$4,835	\$0	\$0	\$0	\$0
5.0	CAPITAL EXPENDITURES					
	TOTAL:	\$8,374	\$0	\$0	\$0	\$0
6.0	GRAND TOTAL:	\$154,064	\$205	\$0	\$0	\$0
7.0	DONATED TIME OR SERVICES					
	Program:					
	Hours or dollars?					

NAME OF COURT: Pahrnagat Valley Justice Court

		FUNDING SOURCE:	COURT	CLERK OF COURT
1.0	CITY:			
		SUBTOTAL:	\$0	\$0
2.0	COUNTY:			
		SUBTOTAL:	\$0	\$205
3.0	STATE:			
		SUBTOTAL:	\$0	\$0
4.0	OTHER SOURCES:			
		SUBTOTAL:	\$0	\$0
5.0		GRAND TOTAL OF REVENUES:	\$0	\$205
6.0		GRAND TOTAL OF EXPENDITURES:	\$154,064	\$205
		DIFFERENCE (SHOULD BE 0)	\$154,064	\$0

NAME OF COURT: Lund Justice Court

EXPENSE CATEGORY		1	2	3	4	5
		COURT	CLERK OF COURT	SHERIFF	PROBATION	JUVENILE PROBATION
1.0	EMPLOYEE SALARIES AND WAGES					
	TOTAL:	\$3,079	\$0	\$0	\$0	\$0
2.0	EMPLOYEE BENEFITS AND EMPLOYMENT RELATED TAXES					
	TOTAL:	\$427	\$0	\$0	\$0	\$0
3.0	SERVICES AND SUPPLIES					
	TOTAL:	\$2,630	\$0	\$0	\$0	\$0
4.0	ADMINISTRATIVE SUPPORT SERVICES					
	TOTAL:	\$1,380	\$0	\$0	\$0	\$0
5.0	CAPITAL EXPENDITURES					
	TOTAL:	\$0	\$0	\$0	\$0	\$0
6.0	GRAND TOTAL:	\$7,516	\$0	\$0	\$0	\$0
7.0	DONATED TIME OR SERVICES					
	Program:					
	Hours or dollars?					

NAME OF COURT: Lund Justice Court

		4	5	6	7	8	9	10	11
		HOW MUCH?	INTO WHAT ACCOUNT IS THE COLLECTED REVENUE PLACED?						
REVENUE SOURCE		TOTAL AMOUNT ACTUALLY COLLECTED	SPECIAL REVENUE FUND FOR THE COURT	COUNTY GENERAL FUND	SPECIAL ACCOUNT AT COUNTY	CITY GENERAL FUND	SPECIAL ACCOUNT AT CITY	STATE GENERAL FUND	SPECIAL ACCOUNT AT STATE
1.0	FINES - all cases and types of fines	\$430						\$430	
2.0	ADMINISTRATIVE ASSESSMENTS:								
	TOTAL:	\$7,540	\$1,680	\$0	\$480	\$0	\$0	\$5,380	\$0
3.0	COLLECTION FEE - NRS 176.064								
4.0	BAIL FORFEITURES, including traffic	\$9,229		\$9,229					
5.0	JURY TRIAL DEPOSITS								
6.0	FILING FEES								
	TOTAL:	\$669	\$0	\$669	\$0	\$0	\$0	\$0	\$0
7.0	COST REIMBURSEMENTS								
	TOTAL:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
8.0	PROGRAM FEES PAID BY PARTICIPANTS								
	TOTAL:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
9.0	GRAND TOTAL:	\$17,868	\$1,680	\$9,898	\$480	\$0	\$0	\$5,810	\$0

NAME OF COURT: Lund Justice Court

		FUNDING SOURCE:	COURT	CLERK OF COURT
1.0	CITY:			
		SUBTOTAL:	\$0	\$0
2.0	COUNTY:			
		SUBTOTAL:	\$0	\$0
3.0	STATE:			
		SUBTOTAL:	\$0	\$0
4.0	OTHER SOURCES:			
		SUBTOTAL:	\$0	\$0
5.0		GRAND TOTAL OF REVENUES:	\$0	\$0
6.0		GRAND TOTAL OF EXPENDITURES:	\$7,516	\$0
		DIFFERENCE (SHOULD BE 0)	\$7,516	\$0

NAME OF COURT: Boulder Justice Court

EXPENSE CATEGORY		1	2	3	4	5
		COURT	CLERK OF COURT	SHERIFF	PROBATION	JUVENILE PROBATION
1.0	EMPLOYEE SALARIES AND WAGES					
	TOTAL:	\$121,216	\$0	\$0	\$0	\$0
2.0	EMPLOYEE BENEFITS AND EMPLOYMENT RELATED TAXES					
	TOTAL:	\$40,432	\$0	\$0	\$0	\$0
3.0	SERVICES AND SUPPLIES					
	TOTAL:	\$9,300	\$0	\$0	\$0	\$0
4.0	ADMINISTRATIVE SUPPORT SERVICES					
	TOTAL:	\$6,075	\$0	\$0	\$0	\$0
5.0	CAPITAL EXPENDITURES					
	TOTAL:	\$427	\$0	\$0	\$0	\$0
6.0	GRAND TOTAL:	\$177,450	\$0	\$0	\$0	\$0
7.0	DONATED TIME OR SERVICES					
	Program:					
	Hours or dollars?					

NAME OF COURT: Boulder Justice Court

		FUNDING SOURCE:	COURT	CLERK OF COURT
1.0	CITY:			
		SUBTOTAL:	\$0	\$0
2.0	COUNTY:			
		SUBTOTAL:	\$0	\$0
3.0	STATE:			
		SUBTOTAL:	\$0	\$0
4.0	OTHER SOURCES:			
		SUBTOTAL:	\$0	\$0
5.0		GRAND TOTAL OF REVENUES:	\$0	\$0
6.0		GRAND TOTAL OF EXPENDITURES:	\$177,450	\$0
		DIFFERENCE (SHOULD BE 0)	\$177,450	\$0

NAME OF COURT: Moapa Justice Court

		1	2	3	4	5
EXPENSE CATEGORY		COURT	CLERK OF COURT	SHERIFF	PROBATION	JUVENILE PROBATION
1.0	EMPLOYEE SALARIES AND WAGES					
	TOTAL:	\$0	\$0	\$0	\$0	\$0
2.0	EMPLOYEE BENEFITS AND EMPLOYMENT RELATED TAXES					
	TOTAL:	\$0	\$0	\$0	\$0	\$0
Note: Court only has 1 judge and 1 clerk.						
3.0	SERVICES AND SUPPLIES					
	TOTAL:	\$0	\$0	\$0	\$0	\$0
4.0	ADMINISTRATIVE SUPPORT SERVICES					
	TOTAL:	\$0	\$0	\$0	\$0	\$0
5.0	CAPITAL EXPENDITURES					
	TOTAL:	\$0	\$0	\$0	\$0	\$0
6.0	GRAND TOTAL:	\$0	\$0	\$0	\$0	\$0
7.0	DONATED TIME OR SERVICES					
	Program:					
	Hours or dollars?					

NAME OF COURT: Moapa Justice Court

		4	5	6	7	8	9	10	11
		HOW MUCH?	INTO WHAT ACCOUNT IS THE COLLECTED REVENUE PLACED?						
REVENUE SOURCE		TOTAL AMOUNT ACTUALLY COLLECTED	SPECIAL REVENUE FUND FOR THE COURT	COUNTY GENERAL FUND	SPECIAL ACCOUNT AT COUNTY	CITY GENERAL FUND	SPECIAL ACCOUNT AT CITY	STATE GENERAL FUND	SPECIAL ACCOUNT AT STATE
1.0	FINES - all cases and types of fines	\$61,793	Note: \$42,688 State Fines. \$19,105 CO						
2.0	ADMINISTRATIVE ASSESSMENTS:								
	TOTAL:	\$249,187	\$0	\$0	\$0	\$0	\$0	\$0	\$0
3.0	COLLECTION FEE - NRS 176.064								
4.0	BAIL FORFEITURES, including traffic	\$363,767							
5.0	JURY TRIAL DEPOSITS								
6.0	FILING FEES	\$486							
	TOTAL:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
7.0	COST REIMBURSEMENTS								
	TOTAL:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
8.0	PROGRAM FEES PAID BY PARTICIPANTS								
	TOTAL:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
9.0	GRAND TOTAL:	\$674,747	\$0	\$0	\$0	\$0	\$0	\$0	\$0

NAME OF COURT: Moapa Justice Court

	FUNDING SOURCE:	COURT	CLERK OF COURT
1.0	CITY:		
		SUBTOTAL:	\$0
			\$0
2.0	COUNTY:	Note: We are funded by County	
		SUBTOTAL:	\$0
			\$0
3.0	STATE:		
		SUBTOTAL:	\$0
			\$0
4.0	OTHER SOURCES:		
		SUBTOTAL:	\$0
			\$0
5.0		GRAND TOTAL OF REVENUES:	\$0
			\$0
6.0		GRAND TOTAL OF EXPENDITURES:	\$0
			\$0
		DIFFERENCE (SHOULD BE 0)	\$0
			\$0

NAME OF COURT: Outlying Justice Courts

EXPENSE CATEGORY		1	2	3	4	5
		COURT	CLERK OF COURT	SHERIFF	PROBATION	JUVENILE PROBATION
1.0	EMPLOYEE SALARIES AND WAGES					
	TOTAL:	\$1,250,043	\$0	\$0	\$0	\$0
2.0	EMPLOYEE BENEFITS AND EMPLOYMENT RELATED TAXES					
	TOTAL:	\$375,757	\$0	\$0	\$0	\$0
3.0	SERVICES AND SUPPLIES					
	TOTAL:	\$74,405	\$0	\$0	\$0	\$0
4.0	ADMINISTRATIVE SUPPORT SERVICES					
	TOTAL:	\$48,602	\$0	\$0	\$0	\$0
5.0	CAPITAL EXPENDITURES					
	TOTAL:	\$3,419	\$0	\$0	\$0	\$0
6.0	GRAND TOTAL:	\$1,752,226	\$0	\$0	\$0	\$0
7.0	DONATED TIME OR SERVICES					
	Program:					
	Hours or dollars?					

NAME OF COURT: Outlying Justice Courts

		FUNDING SOURCE:	COURT	CLERK OF COURT
1.0	CITY:			
		SUBTOTAL:	\$0	\$0
2.0	COUNTY:			
		SUBTOTAL:	\$0	\$0
3.0	STATE:			
		SUBTOTAL:	\$0	\$0
4.0	OTHER SOURCES:			
		SUBTOTAL:	\$0	\$0
5.0		GRAND TOTAL OF REVENUES:	\$0	\$0
6.0		GRAND TOTAL OF EXPENDITURES:	\$1,752,226	\$0
		DIFFERENCE (SHOULD BE 0)	\$1,752,226	\$0

NAME OF COURT: Henderson Justice Court

EXPENSE CATEGORY		1	2	3	4	5
		COURT	CLERK OF COURT	SHERIFF	PROBATION	JUVENILE PROBATION
1.0	EMPLOYEE SALARIES AND WAGES					
	TOTAL:	\$821,769	\$0	\$0	\$0	\$0
2.0	EMPLOYEE BENEFITS AND EMPLOYMENT RELATED TAXES					
	TOTAL:	\$0	\$0	\$0	\$0	\$0
3.0	SERVICES AND SUPPLIES					
	TOTAL:	\$89,579	\$0	\$0	\$0	\$0
4.0	ADMINISTRATIVE SUPPORT SERVICES					
	TOTAL:	\$133,318	\$0	\$0	\$0	\$0
5.0	CAPITAL EXPENDITURES					
	TOTAL:	\$4,753	\$0	\$0	\$0	\$0
6.0	GRAND TOTAL:	\$1,049,419	\$0	\$0	\$0	\$0
7.0	DONATED TIME OR SERVICES					
	Program:					
	Hours or dollars?					

NAME OF COURT: Henderson Justice Court

		4	5	6	7	8	9	10	11
		HOW MUCH?	INTO WHAT ACCOUNT IS THE COLLECTED REVENUE PLACED?						
REVENUE SOURCE		TOTAL AMOUNT ACTUALLY COLLECTED	SPECIAL REVENUE FUND FOR THE COURT	COUNTY GENERAL FUND	SPECIAL ACCOUNT AT COUNTY	CITY GENERAL FUND	SPECIAL ACCOUNT AT CITY	STATE GENERAL FUND	SPECIAL ACCOUNT AT STATE
1.0	FINES - all cases and types of fines	\$253,403		\$253,403					
2.0	ADMINISTRATIVE ASSESSMENTS:								
	TOTAL:	\$202,560	\$40,050	\$162,160	\$0	\$0	\$0	\$0	\$350
3.0	COLLECTION FEE - NRS 176.064	\$0							
4.0	BAIL FORFEITURES, including traffic	\$159,594		\$159,594					
5.0	JURY TRIAL DEPOSITS	\$0							
6.0	FILING FEES								
	TOTAL:	\$153,639	\$0	\$130,199	\$0	\$0	\$0	\$0	\$23,440
7.0	COST REIMBURSEMENTS								
	TOTAL:	\$50,373	\$0	\$50,373	\$0	\$0	\$0	\$0	\$0
8.0	PROGRAM FEES PAID BY PARTICIPANTS								
	TOTAL:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
9.0	GRAND TOTAL:	\$819,569	\$40,050	\$755,729	\$0	\$0	\$0	\$0	\$23,790

NAME OF COURT: Henderson Justice Court

	FUNDING SOURCE:	COURT	CLERK OF COURT
1.0	CITY:		
	SUBTOTAL:	\$0	\$0
2.0	COUNTY:		
	SUBTOTAL:	\$464,803	\$0
3.0	STATE:		
	SUBTOTAL:	\$0	\$0
4.0	OTHER SOURCES:		
	SUBTOTAL:	\$0	\$0
5.0	GRAND TOTAL OF REVENUES:	\$464,803	\$0
6.0	GRAND TOTAL OF EXPENDITURES:	\$1,049,419	\$0
	DIFFERENCE (SHOULD BE 0)	\$584,616	\$0

NAME OF COURT: Las Vegas Justice Court

EXPENSE CATEGORY		1	2	3	4	5
		COURT	CLERK OF COURT	SHERIFF	PROBATION	JUVENILE PROBATION
1.0	EMPLOYEE SALARIES AND WAGES					
	TOTAL:	\$7,156,499	\$0	\$0	\$0	\$0
2.0	EMPLOYEE BENEFITS AND EMPLOYMENT RELATED TAXES					
	TOTAL:	\$2,276,276	\$0	\$0	\$0	\$0
3.0	SERVICES AND SUPPLIES					
	TOTAL:	\$1,509,319	\$0	\$0	\$0	\$0
4.0	ADMINISTRATIVE SUPPORT SERVICES					
	TOTAL:	\$0	\$0	\$0	\$0	\$0
5.0	CAPITAL EXPENDITURES					
	TOTAL:	\$2,095,880	\$0	\$0	\$0	\$0
6.0	GRAND TOTAL:	\$13,037,974	\$0	\$0	\$0	\$0
7.0	DONATED TIME OR SERVICES					
	Program:					
	Hours or dollars?					

NAME OF COURT: Las Vegas Justice Court

		4	5	6	7	8	9	10	11
		HOW MUCH?	INTO WHAT ACCOUNT IS THE COLLECTED REVENUE PLACED?						
REVENUE SOURCE	TOTAL AMOUNT ACTUALLY COLLECTED	SPECIAL REVENUE FUND FOR THE COURT	COUNTY GENERAL FUND	SPECIAL ACCOUNT AT COUNTY	CITY GENERAL FUND	SPECIAL ACCOUNT AT CITY	STATE GENERAL FUND	SPECIAL ACCOUNT AT STATE	
1.0	FINES - all cases and types of fines	\$4,325,234		\$3,562,924			\$762,310		
2.0	ADMINISTRATIVE ASSESSMENTS:								
	TOTAL:	\$5,382,704	\$2,532,296	\$0	\$298,612	\$0	\$0	\$2,551,796	
3.0	COLLECTION FEE - NRS 176.064	\$0							
4.0	BAIL FORFEITURES, including traffic	\$4,951,124		\$4,566,561			\$384,563		
5.0	JURY TRIAL DEPOSITS	\$16,940		\$16,940					
6.0	FILING FEES								
	TOTAL:	\$3,651,181	\$0	\$3,220,225	\$77,944	\$0	\$0	\$353,012	
7.0	COST REIMBURSEMENTS								
	TOTAL:	\$1,833,409	\$0	\$1,833,409	\$0	\$0	\$0	\$0	
8.0	PROGRAM FEES PAID BY PARTICIPANTS								
	TOTAL:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
9.0	GRAND TOTAL:	\$20,160,592	\$2,532,296	\$13,200,059	\$376,556	\$0	\$0	\$1,146,873	\$2,904,808

NAME OF COURT: Las Vegas Justice Court

	FUNDING SOURCE:	COURT	CLERK OF COURT
1.0	CITY:		
		SUBTOTAL:	\$0
			\$0
2.0	COUNTY:		
		SUBTOTAL:	\$13,037,974
			\$0
3.0	STATE:		
		SUBTOTAL:	\$0
			\$0
4.0	OTHER SOURCES:		
		SUBTOTAL:	\$0
			\$0
5.0		GRAND TOTAL OF REVENUES:	\$13,037,974
			\$0
6.0		GRAND TOTAL OF EXPENDITURES:	\$13,037,974
			\$0
		DIFFERENCE (SHOULD BE 0)	\$0
			\$0

NAME OF COURT: North Las Vegas Justice Court

EXPENSE CATEGORY		1	2	3	4	5
		COURT	CLERK OF COURT	SHERIFF	PROBATION	JUVENILE PROBATION
1.0	EMPLOYEE SALARIES AND WAGES					
	TOTAL:	\$963,877	\$0	\$0	\$0	\$0
2.0	EMPLOYEE BENEFITS AND EMPLOYMENT RELATED TAXES					
	TOTAL:	\$337,277	\$0	\$0	\$0	\$0
3.0	SERVICES AND SUPPLIES					
	TOTAL:	\$172,165	\$0	\$0	\$0	\$0
4.0	ADMINISTRATIVE SUPPORT SERVICES					
	TOTAL:	\$14,977	\$0	\$0	\$0	\$0
5.0	CAPITAL EXPENDITURES					
	TOTAL:	\$0	\$0	\$0	\$0	\$0
6.0	GRAND TOTAL:	\$1,488,296	\$0	\$0	\$0	\$0
7.0	DONATED TIME OR SERVICES					
	Program:					
	Hours or dollars?					

NAME OF COURT: North Las Vegas Justice Court

	FUNDING SOURCE:	COURT	CLERK OF COURT
1.0	CITY:		
	SUBTOTAL:	\$0	\$0
2.0	COUNTY:		
	SUBTOTAL:	\$1,613,479	\$0
3.0	STATE:		
	SUBTOTAL:	\$0	\$0
4.0	OTHER SOURCES:		
	SUBTOTAL:	\$0	\$0
5.0	GRAND TOTAL OF REVENUES:	\$1,613,479	\$0
6.0	GRAND TOTAL OF EXPENDITURES:	\$1,488,296	\$0
	DIFFERENCE (SHOULD BE 0)	(\$125,183)	\$0

NAME OF COURT: East Fork Justice Court

EXPENSE CATEGORY		1	2	3	4	5
		COURT	CLERK OF COURT	SHERIFF	PROBATION	JUVENILE PROBATION
1.0	EMPLOYEE SALARIES AND WAGES					
	TOTAL:	\$0	\$0	\$0	\$0	\$0
2.0	EMPLOYEE BENEFITS AND EMPLOYMENT RELATED TAXES					
	TOTAL:	\$0	\$0	\$0	\$0	\$0
3.0	SERVICES AND SUPPLIES					
	TOTAL:	\$0	\$0	\$0	\$0	\$0
4.0	ADMINISTRATIVE SUPPORT SERVICES					
	TOTAL:	\$0	\$0	\$0	\$0	\$0
5.0	CAPITAL EXPENDITURES					
	TOTAL:	\$0	\$0	\$0	\$0	\$0
6.0	GRAND TOTAL:	\$0	\$0	\$0	\$0	\$0
7.0	DONATED TIME OR SERVICES					
	Program:					
	Hours or dollars?					

NAME OF COURT: East Fork Justice Court

		FUNDING SOURCE:	COURT	CLERK OF COURT
1.0	CITY:			
		SUBTOTAL:	\$0	\$0
2.0	COUNTY:			
		SUBTOTAL:	\$0	\$0
3.0	STATE:			
		SUBTOTAL:	\$0	\$0
4.0	OTHER SOURCES:			
		SUBTOTAL:	\$0	\$0
5.0		GRAND TOTAL OF REVENUES:	\$0	\$0
6.0		GRAND TOTAL OF EXPENDITURES:	\$0	\$0
		DIFFERENCE (SHOULD BE 0)	\$0	\$0

NAME OF COURT: Tahoe Justice Court

EXPENSE CATEGORY		1	2	3	4	5
		COURT	CLERK OF COURT	SHERIFF	PROBATION	JUVENILE PROBATION
1.0	EMPLOYEE SALARIES AND WAGES					
	TOTAL:	\$247,106	\$0	\$0	\$0	\$0
2.0	EMPLOYEE BENEFITS AND EMPLOYMENT RELATED TAXES					
	TOTAL:	\$102,601	\$0	\$0	\$0	\$0
3.0	SERVICES AND SUPPLIES					
	TOTAL:	\$31,184	\$0	\$0	\$0	\$0
4.0	ADMINISTRATIVE SUPPORT SERVICES					
	TOTAL:	\$0	\$0	\$0	\$0	\$0
5.0	CAPITAL EXPENDITURES					
	TOTAL:	\$0	\$0	\$0	\$0	\$0
6.0	GRAND TOTAL:	\$380,891	\$0	\$0	\$0	\$0
7.0	DONATED TIME OR SERVICES					
	Program:					
	Hours or dollars?					

NAME OF COURT: Tahoe Justice Court

		4	5	6	7	8	9	10	11
		HOW MUCH?	INTO WHAT ACCOUNT IS THE COLLECTED REVENUE PLACED?						
REVENUE SOURCE	TOTAL AMOUNT ACTUALLY COLLECTED	SPECIAL REVENUE FUND FOR THE COURT	COUNTY GENERAL FUND	SPECIAL ACCOUNT AT COUNTY	CITY GENERAL FUND	SPECIAL ACCOUNT AT CITY	STATE GENERAL FUND	SPECIAL ACCOUNT AT STATE	
1.0	FINES - all cases and types of fines								
2.0	ADMINISTRATIVE ASSESSMENTS:								
	TOTAL:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
3.0	COLLECTION FEE - NRS 176.064								
4.0	BAIL FORFEITURES, including traffic								
5.0	JURY TRIAL DEPOSITS								
6.0	FILING FEES								
	TOTAL:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
7.0	COST REIMBURSEMENTS								
	TOTAL:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
8.0	PROGRAM FEES PAID BY PARTICIPANTS								
	TOTAL:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
9.0	GRAND TOTAL:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	

NAME OF COURT: Tahoe Justice Court

	FUNDING SOURCE:	COURT	CLERK OF COURT
1.0	CITY:		
	SUBTOTAL:	\$0	\$0
2.0	COUNTY:		
	SUBTOTAL:	\$0	\$0
3.0	STATE:		
	SUBTOTAL:	\$0	\$0
4.0	OTHER SOURCES:		
	SUBTOTAL:	\$0	\$0
5.0	GRAND TOTAL OF REVENUES:	\$0	\$0
6.0	GRAND TOTAL OF EXPENDITURES:	\$380,891	\$0
	DIFFERENCE (SHOULD BE 0)	\$380,891	\$0

NAME OF COURT: Reno Municipal Court

EXPENSE CATEGORY		1	2	3	4	5
		COURT	CLERK OF COURT	SHERIFF	PROBATION	JUVENILE PROBATION
1.0	EMPLOYEE SALARIES AND WAGES					
	TOTAL:	\$2,321,096	\$0	\$0	\$0	\$0
2.0	EMPLOYEE BENEFITS AND EMPLOYMENT RELATED TAXES					
	TOTAL:	\$957,107	\$0	\$0	\$0	\$0
3.0	SERVICES AND SUPPLIES					
	TOTAL:	\$615,987	\$0	\$0	\$0	\$0
4.0	ADMINISTRATIVE SUPPORT SERVICES					
	TOTAL:	\$44,516	\$0	\$0	\$0	\$0
5.0	CAPITAL EXPENDITURES					
	TOTAL:	\$78,410	\$0	\$0	\$0	\$0
6.0	GRAND TOTAL:	\$4,017,116	\$0	\$0	\$0	\$0
7.0	DONATED TIME OR SERVICES					
	Program:					
	Hours or dollars?					

NAME OF COURT: Reno Municipal Court

		4	5	6	7	8	9	10	11
		HOW MUCH?	INTO WHAT ACCOUNT IS THE COLLECTED REVENUE PLACED?						
REVENUE SOURCE		TOTAL AMOUNT ACTUALLY COLLECTED	SPECIAL REVENUE FUND FOR THE COURT	COUNTY GENERAL FUND	SPECIAL ACCOUNT AT COUNTY	CITY GENERAL FUND	SPECIAL ACCOUNT AT CITY	STATE GENERAL FUND	SPECIAL ACCOUNT AT STATE
1.0	FINES - all cases and types of fines	\$1,301,122				\$1,301,122			
2.0	ADMINISTRATIVE ASSESSMENTS:								
	TOTAL:	\$895,940	\$113,701	\$0	\$32,486	\$0	\$167,600	\$0	\$582,153
3.0	COLLECTION FEE - NRS 176.064	\$41,208				\$41,208			
4.0	BAIL FORFEITURES, including traffic	\$535,292				\$535,292			
5.0	JURY TRIAL DEPOSITS								
6.0	FILING FEES								
	TOTAL:	\$44,120	\$0	\$0	\$0	\$44,120	\$0	\$0	\$0
7.0	COST REIMBURSEMENTS								
	TOTAL:	\$148,319	\$0	\$0	\$34,852	\$113,467	\$0	\$0	\$0
8.0	PROGRAM FEES PAID BY PARTICIPANTS								
	TOTAL:	\$124,851	\$0	\$0	\$0	\$124,851	\$0	\$0	\$0
9.0	GRAND TOTAL:	\$3,090,852	\$113,701	\$0	\$67,338	\$2,160,060	\$167,600	\$0	\$582,153

NAME OF COURT: Reno Municipal Court

	FUNDING SOURCE:	COURT	CLERK OF COURT
1.0	CITY:		
	SUBTOTAL:	\$4,017,116	\$0
2.0	COUNTY:		
	SUBTOTAL:	\$0	\$0
3.0	STATE:		
	SUBTOTAL:	\$0	\$0
4.0	OTHER SOURCES:		
	SUBTOTAL:	\$0	\$0
5.0	GRAND TOTAL OF REVENUES:	\$4,017,116	\$0
6.0	GRAND TOTAL OF EXPENDITURES:	\$4,017,116	\$0
	DIFFERENCE (SHOULD BE 0)	\$0	\$0

NAME OF COURT: Sparks Municipal Court

EXPENSE CATEGORY		1	2	3	4	5
		COURT	CLERK OF COURT	SHERIFF	PROBATION	JUVENILE PROBATION
1.0	EMPLOYEE SALARIES AND WAGES					
	TOTAL:	\$994,312	\$0	\$0	\$0	\$0
2.0	EMPLOYEE BENEFITS AND EMPLOYMENT RELATED TAXES					
	TOTAL:	\$433,203	\$0	\$0	\$0	\$0
3.0	SERVICES AND SUPPLIES					
	TOTAL:	\$213,807	\$0	\$0	\$0	\$0
4.0	ADMINISTRATIVE SUPPORT SERVICES					
	TOTAL:	\$0	\$0	\$0	\$0	\$0
5.0	CAPITAL EXPENDITURES					
	TOTAL:	\$0	\$0	\$0	\$0	\$0
6.0	GRAND TOTAL:	\$1,641,322	\$0	\$0	\$0	\$0
7.0	DONATED TIME OR SERVICES					
	Program:					
	Hours or dollars?					

NAME OF COURT: Sparks Municipal Court

		4	5	6	7	8	9	10	11
		HOW MUCH?	INTO WHAT ACCOUNT IS THE COLLECTED REVENUE PLACED?						
REVENUE SOURCE		TOTAL AMOUNT ACTUALLY COLLECTED	SPECIAL REVENUE FUND FOR THE COURT	COUNTY GENERAL FUND	SPECIAL ACCOUNT AT COUNTY	CITY GENERAL FUND	SPECIAL ACCOUNT AT CITY	STATE GENERAL FUND	SPECIAL ACCOUNT AT STATE
1.0	FINES - all cases and types of fines &Warrant	\$940,079							
2.0	ADMINISTRATIVE ASSESSMENTS:								
	TOTAL:	\$169,116	\$0	\$0	\$0	\$0	\$0	\$0	\$0
3.0	COLLECTION FEE - NRS 176.064								
4.0	BAIL FORFEITURES, including traffic	\$2,589							
5.0	JURY TRIAL DEPOSITS								
6.0	FILING FEES								
	TOTAL:	\$9,832	\$0	\$0	\$0	\$0	\$0	\$0	\$0
7.0	COST REIMBURSEMENTS								
	TOTAL:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
8.0	PROGRAM FEES PAID BY PARTICIPANTS								
	TOTAL:	\$12,448	\$0	\$0	\$0	\$0	\$0	\$0	\$0
9.0	GRAND TOTAL:	\$1,134,064	\$0	\$0	\$0	\$0	\$0	\$0	\$0

NAME OF COURT: Sparks Municipal Court

		FUNDING SOURCE:	COURT	CLERK OF COURT
1.0	CITY:			
		SUBTOTAL:	\$0	\$0
2.0	COUNTY:			
		SUBTOTAL:	\$0	\$0
3.0	STATE:			
		SUBTOTAL:	\$0	\$0
4.0	OTHER SOURCES:			
		SUBTOTAL:	\$0	\$0
5.0		GRAND TOTAL OF REVENUES:	\$0	\$0
6.0		GRAND TOTAL OF EXPENDITURES:	\$1,641,322	\$0
		DIFFERENCE (SHOULD BE 0)	\$1,641,322	\$0

NAME OF COURT: Fallon Municipal Court

EXPENSE CATEGORY		1	2	3	4	5
		COURT	CLERK OF COURT	SHERIFF	PROBATION	JUVENILE PROBATION
1.0	EMPLOYEE SALARIES AND WAGES					
	TOTAL:	\$118,981	\$0	\$0	\$0	\$0
2.0	EMPLOYEE BENEFITS AND EMPLOYMENT RELATED TAXES					
	TOTAL:	\$41,128	\$0	\$0	\$0	\$0
3.0	SERVICES AND SUPPLIES					
	TOTAL:	\$9,342	\$0	\$0	\$0	\$0
4.0	ADMINISTRATIVE SUPPORT SERVICES					
	TOTAL:	\$0	\$0	\$0	\$0	\$0
5.0	CAPITAL EXPENDITURES					
	TOTAL:	\$0	\$0	\$0	\$0	\$0
6.0	GRAND TOTAL:	\$169,451	\$0	\$0	\$0	\$0
7.0	DONATED TIME OR SERVICES					
	Program:					
	Hours or dollars?					

NAME OF COURT: Fallon Municipal Court

		4	5	6	7	8	9	10	11
		HOW MUCH?	INTO WHAT ACCOUNT IS THE COLLECTED REVENUE PLACED?						
REVENUE SOURCE		TOTAL AMOUNT ACTUALLY COLLECTED	SPECIAL REVENUE FUND FOR THE COURT	COUNTY GENERAL FUND	SPECIAL ACCOUNT AT COUNTY	CITY GENERAL FUND	SPECIAL ACCOUNT AT CITY	STATE GENERAL FUND	SPECIAL ACCOUNT AT STATE
1.0	FINES - all cases and types of fines	\$143,115				\$143,115			
2.0	ADMINISTRATIVE ASSESSMENTS:								
	TOTAL:	\$14,574	\$0	\$0	\$0	\$14,574	\$0	\$0	\$0
3.0	COLLECTION FEE - NRS 176.064								
4.0	BAIL FORFEITURES, including traffic								
5.0	JURY TRIAL DEPOSITS								
6.0	FILING FEES								
	TOTAL:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
7.0	COST REIMBURSEMENTS								
	TOTAL:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
8.0	PROGRAM FEES PAID BY PARTICIPANTS								
	TOTAL:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
9.0	GRAND TOTAL:	\$157,689	\$0	\$0	\$0	\$157,689	\$0	\$0	\$0

NAME OF COURT: Fallon Municipal Court

	FUNDING SOURCE:	COURT	CLERK OF COURT
1.0	CITY:		
	SUBTOTAL:	\$0	\$0
2.0	COUNTY:		
	SUBTOTAL:	\$0	\$0
3.0	STATE:		
	SUBTOTAL:	\$0	\$0
4.0	OTHER SOURCES:		
	SUBTOTAL:	\$0	\$0
5.0	GRAND TOTAL OF REVENUES:	\$0	\$0
6.0	GRAND TOTAL OF EXPENDITURES:	\$169,451	\$0
	DIFFERENCE (SHOULD BE 0)	\$169,451	\$0

NAME OF COURT: Yerington Municipal Court

EXPENSE CATEGORY		1	2	3	4	5
		COURT	CLERK OF COURT	SHERIFF	PROBATION	JUVENILE PROBATION
1.0	EMPLOYEE SALARIES AND WAGES					
	TOTAL:	\$19,768	\$13,946	\$0	\$0	\$0
2.0	EMPLOYEE BENEFITS AND EMPLOYMENT RELATED TAXES					
	TOTAL:	\$0	\$7,132	\$0	\$0	\$0
3.0	SERVICES AND SUPPLIES					
	TOTAL:	\$7,869	\$1,075	\$0	\$0	\$0
4.0	ADMINISTRATIVE SUPPORT SERVICES					
	TOTAL:	\$450	\$0	\$0	\$0	\$0
5.0	CAPITAL EXPENDITURES					
	TOTAL:	\$0	\$0	\$0	\$0	\$0
6.0	GRAND TOTAL:	\$28,087	\$22,153	\$0	\$0	\$0
7.0	DONATED TIME OR SERVICES					

NAME OF COURT: Yerington Municipal Court

		4	5	6	7	8	9	10	11
		HOW MUCH?	INTO WHAT ACCOUNT IS THE COLLECTED REVENUE PLACED?						
REVENUE SOURCE		TOTAL AMOUNT ACTUALLY COLLECTED	SPECIAL REVENUE FUND FOR THE COURT	COUNTY GENERAL FUND	SPECIAL ACCOUNT AT COUNTY	CITY GENERAL FUND	SPECIAL ACCOUNT AT CITY	STATE GENERAL FUND	SPECIAL ACCOUNT AT STATE
1.0	FINES - all cases and types of fines	\$57,619				\$57,619			
2.0	ADMINISTRATIVE ASSESSMENTS:								
	TOTAL:	\$14,527	\$0	\$400	\$0	\$1,400	\$2,580	\$7,702	\$2,445
3.0	COLLECTION FEE - NRS 176.064	\$335				\$335			
4.0	BAIL FORFEITURES, including traffic	\$2,579				\$2,579			
5.0	JURY TRIAL DEPOSITS								
6.0	FILING FEES:								
	TOTAL:	\$4,900	\$0	\$1,500	\$0	\$1,700	\$0	\$0	\$1,700
7.0	COST REIMBURSEMENTS								
	TOTAL:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
8.0	PROGRAM FEES PAID BY PARTICIPANTS								
	TOTAL:	\$2,898	\$0	\$0	\$0	\$2,898	\$0	\$0	\$0
9.0	GRAND TOTAL:	\$82,858	\$0	\$1,900	\$0	\$66,531	\$2,580	\$7,702	\$4,145

NAME OF COURT: Yerington Municipal Court

		FUNDING SOURCE:	COURT	CLERK OF COURT
1.0	CITY:			
		SUBTOTAL:	\$28,087	\$22,153
2.0	COUNTY:			
		SUBTOTAL:	\$0	\$0
3.0	STATE:			
		SUBTOTAL:	\$0	\$0
4.0	OTHER SOURCES:			
		SUBTOTAL:	\$0	\$0
5.0		GRAND TOTAL OF REVENUES:	\$28,087	\$22,153
6.0		GRAND TOTAL OF EXPENDITURES:	\$28,087	\$22,153
		DIFFERENCE (SHOULD BE 0)	\$0	\$0

NAME OF COURT: Fernley Municipal Court

EXPENSE CATEGORY		1	2	3	4	5
		COURT	CLERK OF COURT	SHERIFF	PROBATION	JUVENILE PROBATION
1.0	EMPLOYEE SALARIES AND WAGES					
	TOTAL:	\$39,639	\$0	\$0	\$0	\$0
2.0	EMPLOYEE BENEFITS AND EMPLOYMENT RELATED TAXES					
	TOTAL:	\$8,856	\$0	\$0	\$0	\$0
3.0	SERVICES AND SUPPLIES					
	TOTAL:	\$96,302	\$0	\$0	\$0	\$0
4.0	ADMINISTRATIVE SUPPORT SERVICES					
	TOTAL:	\$0	\$0	\$0	\$0	\$0
5.0	CAPITAL EXPENDITURES					
	TOTAL:	\$0	\$0	\$0	\$0	\$0
6.0	GRAND TOTAL:	\$144,797	\$0	\$0	\$0	\$0
7.0	DONATED TIME OR SERVICES					
	Program:					
	Hours or dollars?					

NAME OF COURT: Fernley Municipal Court

		4	5	6	7	8	9	10	11
		HOW MUCH?	INTO WHAT ACCOUNT IS THE COLLECTED REVENUE PLACED?						
REVENUE SOURCE		TOTAL AMOUNT ACTUALLY COLLECTED	SPECIAL REVENUE FUND FOR THE COURT	COUNTY GENERAL FUND	SPECIAL ACCOUNT AT COUNTY	CITY GENERAL FUND	SPECIAL ACCOUNT AT CITY	STATE GENERAL FUND	SPECIAL ACCOUNT AT STATE
1.0	FINES - all cases and types of fines	\$60,558				\$60,558			
2.0	ADMINISTRATIVE ASSESSMENTS:								
	TOTAL:	\$70,950	\$0	\$0	\$2,914	\$0	\$24,354	\$0	\$43,682
3.0	COLLECTION FEE - NRS 176.064	\$0							
4.0	BAIL FORFEITURES, including traffic	\$49,762				\$49,762			
5.0	JURY TRIAL DEPOSITS								
6.0	FILING FEES								
	TOTAL:	\$6,172	\$0	\$0	\$0	\$6,172	\$0	\$0	\$0
7.0	COST REIMBURSEMENTS								
	TOTAL:	\$304	\$0	\$0	\$0	\$304	\$0	\$0	\$0
8.0	PROGRAM FEES PAID BY PARTICIPANTS								
	TOTAL:	\$285	\$0	\$0	\$0	\$285	\$0	\$0	\$0
9.0	GRAND TOTAL:	\$188,031	\$0	\$0	\$2,914	\$117,081	\$24,354	\$0	\$43,682

NAME OF COURT: Fernley Municipal Court

		FUNDING SOURCE:	COURT	CLERK OF COURT
1.0	CITY:			
		SUBTOTAL:	\$144,797	\$0
2.0	COUNTY:			
		SUBTOTAL:	\$0	\$0
3.0	STATE:			
		SUBTOTAL:	\$0	\$0
4.0	OTHER SOURCES:			
		SUBTOTAL:	\$0	\$0
5.0		GRAND TOTAL OF REVENUES:	\$144,797	\$0
6.0		GRAND TOTAL OF EXPENDITURES:	\$144,797	\$0
		DIFFERENCE (SHOULD BE 0)	\$0	\$0

NAME OF COURT: Carlin Municipal Court

EXPENSE CATEGORY		1	2	3	4	5
		COURT	CLERK OF COURT	SHERIFF	PROBATION	JUVENILE PROBATION
1.0	EMPLOYEE SALARIES AND WAGES					
	TOTAL:	\$37,526	\$0	\$0	\$0	\$0
2.0	EMPLOYEE BENEFITS AND EMPLOYMENT RELATED TAXES					
	TOTAL:	\$0	\$0	\$0	\$0	\$0
3.0	SERVICES AND SUPPLIES					
	TOTAL:	\$1,449	\$0	\$0	\$0	\$0
4.0	ADMINISTRATIVE SUPPORT SERVICES					
	TOTAL:	\$0	\$0	\$0	\$0	\$0
5.0	CAPITAL EXPENDITURES					
	TOTAL:	\$0	\$0	\$0	\$0	\$0
6.0	GRAND TOTAL:	\$38,975	\$0	\$0	\$0	\$0
7.0	DONATED TIME OR SERVICES					
	Program:					
	Hours or dollars?					

NAME OF COURT: Carlin Municipal Court

		4	5	6	7	8	9	10	11
		HOW MUCH?	INTO WHAT ACCOUNT IS THE COLLECTED REVENUE PLACED?						
REVENUE SOURCE		TOTAL AMOUNT ACTUALLY COLLECTED	SPECIAL REVENUE FUND FOR THE COURT	COUNTY GENERAL FUND	SPECIAL ACCOUNT AT COUNTY	CITY GENERAL FUND	SPECIAL ACCOUNT AT CITY	STATE GENERAL FUND	SPECIAL ACCOUNT AT STATE
1.0	FINES - all cases and types of fines	\$27,047							
2.0	ADMINISTRATIVE ASSESSMENTS:								
	TOTAL:	\$11,728	\$0	\$0	\$0	\$0	\$0	\$0	\$0
3.0	COLLECTION FEE - NRS 176.064								
4.0	BAIL FORFEITURES, including traffic	\$6,279							
5.0	JURY TRIAL DEPOSITS								
6.0	FILING FEES								
	TOTAL:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
7.0	COST REIMBURSEMENTS								
	TOTAL:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
8.0	PROGRAM FEES PAID BY PARTICIPANTS								
	TOTAL:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
9.0	GRAND TOTAL:	\$45,054	\$0	\$0	\$0	\$0	\$0	\$0	\$0

NAME OF COURT: Carlin Municipal Court

		FUNDING SOURCE:	COURT	CLERK OF COURT
1.0	CITY:			
		SUBTOTAL:	\$0	\$0
2.0	COUNTY:			
		SUBTOTAL:	\$0	\$0
3.0	STATE:			
		SUBTOTAL:	\$0	\$0
4.0	OTHER SOURCES:			
		SUBTOTAL:	\$0	\$0
5.0		GRAND TOTAL OF REVENUES:	\$0	\$0
6.0		GRAND TOTAL OF EXPENDITURES:	\$38,975	\$0
		DIFFERENCE (SHOULD BE 0)	\$38,975	\$0

NAME OF COURT: Elko Municipal Court

EXPENSE CATEGORY		1	2	3	4	5
		COURT	CLERK OF COURT	SHERIFF	PROBATION	JUVENILE PROBATION
1.0	EMPLOYEE SALARIES AND WAGES					
	TOTAL:	\$0	\$0	\$0	\$0	\$0
2.0	EMPLOYEE BENEFITS AND EMPLOYMENT RELATED TAXES					
	TOTAL:	\$0	\$0	\$0	\$0	\$0
3.0	SERVICES AND SUPPLIES					
	TOTAL:	\$0	\$0	\$0	\$0	\$0
4.0	ADMINISTRATIVE SUPPORT SERVICES					
	TOTAL:	\$0	\$0	\$0	\$0	\$0
5.0	CAPITAL EXPENDITURES					
	TOTAL:	\$0	\$0	\$0	\$0	\$0
6.0	GRAND TOTAL:	\$0	\$0	\$0	\$0	\$0
7.0	DONATED TIME OR SERVICES					
	Program:					
	Hours or dollars?					

NAME OF COURT: Elko Municipal Court

		4	5	6	7	8	9	10	11
		HOW MUCH?	INTO WHAT ACCOUNT IS THE COLLECTED REVENUE PLACED?						
REVENUE SOURCE		TOTAL AMOUNT ACTUALLY COLLECTED	SPECIAL REVENUE FUND FOR THE COURT	COUNTY GENERAL FUND	SPECIAL ACCOUNT AT COUNTY	CITY GENERAL FUND	SPECIAL ACCOUNT AT CITY	STATE GENERAL FUND	SPECIAL ACCOUNT AT STATE
1.0	FINES - all cases and types of fines	\$67,945				\$67,945			
2.0	ADMINISTRATIVE ASSESSMENTS:								
	TOTAL:	\$16,564	\$0	\$0	\$0	\$6,620	\$9,944	\$0	\$0
3.0	COLLECTION FEE - NRS 176.064								
4.0	BAIL FORFEITURES, including traffic	\$44,136				\$44,136			
5.0	JURY TRIAL DEPOSITS								
6.0	FILING FEES								
	TOTAL:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
7.0	COST REIMBURSEMENTS								
	TOTAL:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
8.0	PROGRAM FEES PAID BY PARTICIPANTS								
	TOTAL:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
9.0	GRAND TOTAL:	\$128,645	\$0	\$0	\$0	\$118,701	\$9,944	\$0	\$0

NAME OF COURT: Elko Municipal Court

		FUNDING SOURCE:	COURT	CLERK OF COURT
1.0	CITY:		\$120,912	
		SUBTOTAL:	\$128,645	\$0
2.0	COUNTY:			
		SUBTOTAL:	\$0	\$0
3.0	STATE:			
		SUBTOTAL:	\$0	\$0
4.0	OTHER SOURCES:			
		SUBTOTAL:	\$0	\$0
5.0		GRAND TOTAL OF REVENUES:	\$128,645	\$0
6.0		GRAND TOTAL OF EXPENDITURES:	\$0	\$0
		DIFFERENCE (SHOULD BE 0)	(\$128,645)	\$0

NAME OF COURT: Wells Municipal Court

EXPENSE CATEGORY		1	2	3	4	5
		COURT	CLERK OF COURT	SHERIFF	PROBATION	JUVENILE PROBATION
1.0	EMPLOYEE SALARIES AND WAGES					
	TOTAL:	\$13,000	\$0	\$0	\$0	\$0
2.0	EMPLOYEE BENEFITS AND EMPLOYMENT RELATED TAXES					
	TOTAL:	\$3,250	\$0	\$0	\$0	\$0
3.0	SERVICES AND SUPPLIES					
	TOTAL:	\$1,100	\$0	\$0	\$0	\$0
4.0	ADMINISTRATIVE SUPPORT SERVICES					
	TOTAL:	\$2,500	\$0	\$0	\$0	\$0
5.0	CAPITAL EXPENDITURES					
	TOTAL:	\$0	\$0	\$0	\$0	\$0
6.0	GRAND TOTAL:	\$19,850	\$0	\$0	\$0	\$0
7.0	DONATED TIME OR SERVICES					
	Program:					
	Hours or dollars?					

NAME OF COURT: Wells Municipal Court

		4	5	6	7	8	9	10	11
		HOW MUCH?	INTO WHAT ACCOUNT IS THE COLLECTED REVENUE PLACED?						
REVENUE SOURCE		TOTAL AMOUNT ACTUALLY COLLECTED	SPECIAL REVENUE FUND FOR THE COURT	COUNTY GENERAL FUND	SPECIAL ACCOUNT AT COUNTY	CITY GENERAL FUND	SPECIAL ACCOUNT AT CITY	STATE GENERAL FUND	SPECIAL ACCOUNT AT STATE
1.0	FINES - all cases and types of fines	\$7,792				\$7,792			
2.0	ADMINISTRATIVE ASSESSMENTS:								
	TOTAL:	\$8,890	\$0	\$0	\$384	\$0	\$3,244	\$0	\$5,262
3.0	COLLECTION FEE - NRS 176.064								
4.0	BAIL FORFEITURES, including traffic	\$9,297				\$9,297			
5.0	JURY TRIAL DEPOSITS								
6.0	FILING FEES								
	TOTAL:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
7.0	COST REIMBURSEMENTS								
	TOTAL:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
8.0	PROGRAM FEES PAID BY PARTICIPANTS								
	TOTAL:	\$1,275	\$0	\$0	\$495	\$0	\$0	\$0	\$780
9.0	GRAND TOTAL:	\$27,254	\$0	\$0	\$879	\$17,089	\$3,244	\$0	\$6,042

NAME OF COURT: Wells Municipal Court

		FUNDING SOURCE:	COURT	CLERK OF COURT
1.0	CITY:			
		SUBTOTAL:	\$19,850	\$0
2.0	COUNTY:			
		SUBTOTAL:	\$0	\$0
3.0	STATE:			
		SUBTOTAL:	\$0	\$0
4.0	OTHER SOURCES:			
		SUBTOTAL:	\$0	\$0
5.0		GRAND TOTAL OF REVENUES:	\$19,850	\$0
6.0		GRAND TOTAL OF EXPENDITURES:	\$19,850	\$0
		DIFFERENCE (SHOULD BE 0)	\$0	\$0

NAME OF COURT: West Wendover Municipal Court

EXPENSE CATEGORY		1	2	3	4	5
		COURT	CLERK OF COURT	SHERIFF	PROBATION	JUVENILE PROBATION
1.0	EMPLOYEE SALARIES AND WAGES					
	TOTAL:	\$22,000	\$25,251	\$0	\$0	\$0
2.0	EMPLOYEE BENEFITS AND EMPLOYMENT RELATED TAXES					
	TOTAL:	\$11,578	\$11,906	\$0	\$0	\$0
3.0	SERVICES AND SUPPLIES					
	TOTAL:	\$6,860	\$0	\$0	\$0	\$0
4.0	ADMINISTRATIVE SUPPORT SERVICES					
	TOTAL:	\$0	\$0	\$0	\$0	\$0
5.0	CAPITAL EXPENDITURES					
	TOTAL:	\$48,000	\$0	\$0	\$0	\$0
6.0	GRAND TOTAL:	\$88,438	\$37,157	\$0	\$0	\$0
7.0	DONATED TIME OR SERVICES					
	Program:					
	Hours or dollars?					

NAME OF COURT: West Wendover Municipal Court

		4	5	6	7	8	9	10	11
		HOW MUCH?	INTO WHAT ACCOUNT IS THE COLLECTED REVENUE PLACED?						
REVENUE SOURCE		TOTAL AMOUNT ACTUALLY COLLECTED	SPECIAL REVENUE FUND FOR THE COURT	COUNTY GENERAL FUND	SPECIAL ACCOUNT AT COUNTY	CITY GENERAL FUND	SPECIAL ACCOUNT AT CITY	STATE GENERAL FUND	SPECIAL ACCOUNT AT STATE
1.0	FINES - all cases and types of fines	\$100,000							
2.0	ADMINISTRATIVE ASSESSMENTS:								
	TOTAL:	\$28,696	\$0	\$0	\$0	\$0	\$0	\$0	\$0
3.0	COLLECTION FEE - NRS 176.064								
4.0	BAIL FORFEITURES, including traffic								
5.0	JURY TRIAL DEPOSITS								
6.0	FILING FEES								
	TOTAL:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
7.0	COST REIMBURSEMENTS								
	TOTAL:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
8.0	PROGRAM FEES PAID BY PARTICIPANTS								
	TOTAL:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
9.0	GRAND TOTAL:	\$128,696	\$0	\$0	\$0	\$0	\$0	\$0	\$0

NAME OF COURT: West Wendover Municipal Court

	FUNDING SOURCE:	COURT	CLERK OF COURT
1.0	CITY:		
	SUBTOTAL:	\$0	\$0
2.0	COUNTY:		
	SUBTOTAL:	\$0	\$0
3.0	STATE:		
	SUBTOTAL:	\$0	\$0
4.0	OTHER SOURCES:		
	SUBTOTAL:	\$0	\$0
5.0	GRAND TOTAL OF REVENUES:	\$0	\$0
6.0	GRAND TOTAL OF EXPENDITURES:	\$88,438	\$37,157
	DIFFERENCE (SHOULD BE 0)	\$88,438	\$37,157

NAME OF COURT: Lovelock Municipal Court

EXPENSE CATEGORY		1	2	3	4	5
		COURT	CLERK OF COURT	SHERIFF	PROBATION	JUVENILE PROBATION
1.0	EMPLOYEE SALARIES AND WAGES					
	TOTAL:	\$19,646	\$13,832	\$0	\$0	\$0
2.0	EMPLOYEE BENEFITS AND EMPLOYMENT RELATED TAXES					
	TOTAL:	\$1,931	\$5,543	\$0	\$0	\$0
3.0	SERVICES AND SUPPLIES					
	TOTAL:	\$6,928	\$0	\$0	\$0	\$0
4.0	ADMINISTRATIVE SUPPORT SERVICES					
	TOTAL:	\$3,944	\$0	\$2,500	\$0	\$0
5.0	CAPITAL EXPENDITURES					
	TOTAL:	\$0	\$0	\$0	\$0	\$0
6.0	GRAND TOTAL:	\$32,449	\$19,375	\$2,500	\$0	\$0
7.0	DONATED TIME OR SERVICES					
	Program:					
	Hours or dollars?					

NAME OF COURT: Lovelock Municipal Court

		4	5	6	7	8	9	10	11
		HOW MUCH?	INTO WHAT ACCOUNT IS THE COLLECTED REVENUE PLACED?						
REVENUE SOURCE		TOTAL AMOUNT ACTUALLY COLLECTED	SPECIAL REVENUE FUND FOR THE COURT	COUNTY GENERAL FUND	SPECIAL ACCOUNT AT COUNTY	CITY GENERAL FUND	SPECIAL ACCOUNT AT CITY	STATE GENERAL FUND	SPECIAL ACCOUNT AT STATE
1.0	FINES - all cases and types of fines	\$17,141				\$17,141			
2.0	ADMINISTRATIVE ASSESSMENTS:								
	TOTAL:	\$8,185	\$889	\$0	\$254	\$0	\$0	\$6,797	\$245
3.0	COLLECTION FEE - NRS 176.064								
4.0	BAIL FORFEITURES, including traffic	\$5,730				\$5,730			
5.0	JURY TRIAL DEPOSITS								
6.0	FILING FEES								
	TOTAL:	\$2,655	\$0	\$0	\$0	\$0	\$1,855	\$0	\$800
7.0	COST REIMBURSEMENTS								
	TOTAL:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
8.0	PROGRAM FEES PAID BY PARTICIPANTS								
	TOTAL:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
9.0	GRAND TOTAL:	\$33,711	\$889	\$0	\$254	\$22,871	\$1,855	\$6,797	\$1,045

NAME OF COURT: Lovelock Municipal Court

	FUNDING SOURCE:	COURT	CLERK OF COURT
1.0	CITY:		
	SUBTOTAL:	\$46,228	\$0
2.0	COUNTY:		
	SUBTOTAL:	\$254	\$0
3.0	STATE:		
	SUBTOTAL:	\$7,842	\$0
4.0	OTHER SOURCES:		
	SUBTOTAL:	\$0	\$0
5.0	GRAND TOTAL OF REVENUES:	\$54,324	\$0
6.0	GRAND TOTAL OF EXPENDITURES:	\$32,449	\$19,375
	DIFFERENCE (SHOULD BE 0)	(\$21,875)	\$19,375

NAME OF COURT: Ely Municipal Court

EXPENSE CATEGORY		1	2	3	4	5
		COURT	CLERK OF COURT	SHERIFF	PROBATION	JUVENILE PROBATION
1.0	EMPLOYEE SALARIES AND WAGES					
	TOTAL:	\$61,082	\$0	\$0	\$0	\$0
2.0	EMPLOYEE BENEFITS AND EMPLOYMENT RELATED TAXES					
	TOTAL:	\$27,157	\$0	\$0	\$0	\$0
3.0	SERVICES AND SUPPLIES					
	TOTAL:	\$25,957	\$0	\$0	\$0	\$0
4.0	ADMINISTRATIVE SUPPORT SERVICES					
	TOTAL:	\$2,900	\$0	\$0	\$0	\$0
5.0	CAPITAL EXPENDITURES					
	TOTAL:	\$2,810	\$0	\$0	\$0	\$0
6.0	GRAND TOTAL:	\$119,906	\$0	\$0	\$0	\$0
7.0	DONATED TIME OR SERVICES					
	Program:					
	Hours or dollars?					

NAME OF COURT: Ely Municipal Court

		4	5	6	7	8	9	10	11
		HOW MUCH?	INTO WHAT ACCOUNT IS THE COLLECTED REVENUE PLACED?						
REVENUE SOURCE	TOTAL AMOUNT ACTUALLY COLLECTED	SPECIAL REVENUE FUND FOR THE COURT	COUNTY GENERAL FUND	SPECIAL ACCOUNT AT COUNTY	CITY GENERAL FUND	SPECIAL ACCOUNT AT CITY	STATE GENERAL FUND	SPECIAL ACCOUNT AT STATE	
1.0	FINES - all cases and types of fines	\$49,034				\$49,034			
2.0	ADMINISTRATIVE ASSESSMENTS:								
	TOTAL:	\$20,381	\$0	\$742	\$0	\$0	\$3,771	\$15,868	\$0
3.0	COLLECTION FEE - NRS 176.064	\$600					\$600		
4.0	BAIL FORFEITURES, including traffic	\$320				\$320			
5.0	JURY TRIAL DEPOSITS								
6.0	FILING FEES								
	TOTAL:	\$5,313	\$0	\$0	\$0	\$5,313	\$0	\$0	\$0
7.0	COST REIMBURSEMENTS								
	TOTAL:	\$1,901	\$0	\$0	\$0	\$1,901	\$0	\$0	\$0
8.0	PROGRAM FEES PAID BY PARTICIPANTS								
	TOTAL:	\$1,354	\$0	\$0	\$0	\$1,354	\$0	\$0	\$0
9.0	GRAND TOTAL:	\$78,903	\$0	\$742	\$0	\$57,922	\$3,771	\$16,468	\$0

NAME OF COURT: Ely Municipal Court

		FUNDING SOURCE:	COURT	CLERK OF COURT
1.0	CITY:			
		SUBTOTAL:	\$64,030	\$0
2.0	COUNTY:			
		SUBTOTAL:	\$0	\$0
3.0	STATE:			
		SUBTOTAL:	\$0	\$0
4.0	OTHER SOURCES:			
		SUBTOTAL:	\$0	\$0
5.0		GRAND TOTAL OF REVENUES:	\$64,030	\$0
6.0		GRAND TOTAL OF EXPENDITURES:	\$119,906	\$0
		DIFFERENCE (SHOULD BE 0)	\$55,876	\$0

NAME OF COURT: Boulder Municipal Court

EXPENSE CATEGORY		1	2	3	4	5
		COURT	CLERK OF COURT	SHERIFF	PROBATION	JUVENILE PROBATION
1.0	EMPLOYEE SALARIES AND WAGES					
	TOTAL:	\$217,101	\$0	\$0	\$0	\$0
2.0	EMPLOYEE BENEFITS AND EMPLOYMENT RELATED TAXES					
	TOTAL:	\$64,860	\$0	\$0	\$0	\$0
3.0	SERVICES AND SUPPLIES					
	TOTAL:	\$60,772	\$0	\$0	\$0	\$0
4.0	ADMINISTRATIVE SUPPORT SERVICES					
	TOTAL:	\$1,386	\$0	\$0	\$0	\$0
5.0	CAPITAL EXPENDITURES					
	TOTAL:	\$0	\$0	\$0	\$0	\$0
6.0	GRAND TOTAL:	\$344,119	\$0	\$0	\$0	\$0
7.0	DONATED TIME OR SERVICES					
	Program:					
	Hours or dollars?					

NAME OF COURT: Boulder Municipal Court

		4	5	6	7	8	9	10	11
		HOW MUCH?	INTO WHAT ACCOUNT IS THE COLLECTED REVENUE PLACED?						
REVENUE SOURCE		TOTAL AMOUNT ACTUALLY COLLECTED	SPECIAL REVENUE FUND FOR THE COURT	COUNTY GENERAL FUND	SPECIAL ACCOUNT AT COUNTY	CITY GENERAL FUND	SPECIAL ACCOUNT AT CITY	STATE GENERAL FUND	SPECIAL ACCOUNT AT STATE
1.0	FINES - all cases and types of fines	\$488,835				\$488,835			
2.0	ADMINISTRATIVE ASSESSMENTS:								
	TOTAL:	\$214,766	\$65,544	\$0	\$7,752	\$0	\$0	\$0	\$141,470
3.0	COLLECTION FEE - NRS 176.064	\$27,999	\$27,999						
4.0	BAIL FORFEITURES, including traffic								
5.0	JURY TRIAL DEPOSITS								
6.0	FILING FEES								
	TOTAL:	\$15,615	\$0	\$0	\$0	\$5,300	\$5,015	\$5,300	\$0
7.0	COST REIMBURSEMENTS								
	TOTAL:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
8.0	PROGRAM FEES PAID BY PARTICIPANTS								
	TOTAL:	\$10,930	\$0	\$0	\$0	\$10,930	\$0	\$0	\$0
9.0	GRAND TOTAL:	\$758,146	\$93,543	\$0	\$7,752	\$505,065	\$5,015	\$5,300	\$141,470

NAME OF COURT: Boulder Municipal Court

		FUNDING SOURCE:	COURT	CLERK OF COURT
1.0	CITY:			
		SUBTOTAL:	\$344,120	\$0
2.0	COUNTY:			
		SUBTOTAL:	\$0	\$0
3.0	STATE:			
		SUBTOTAL:	\$0	\$0
4.0	OTHER SOURCES:			
		SUBTOTAL:	\$0	\$0
5.0		GRAND TOTAL OF REVENUES:	\$344,120	\$0
6.0		GRAND TOTAL OF EXPENDITURES:	\$344,119	\$0
		DIFFERENCE (SHOULD BE 0)	(\$0)	\$0

NAME OF COURT: Henderson Municipal Court

EXPENSE CATEGORY		1	2	3	4	5
		COURT	CLERK OF COURT	SHERIFF	PROBATION	JUVENILE PROBATION
1.0	EMPLOYEE SALARIES AND WAGES					
	TOTAL:	\$1,981,223	\$0	\$0	\$0	\$0
2.0	EMPLOYEE BENEFITS AND EMPLOYMENT RELATED TAXES					
	TOTAL:	\$663,235	\$0	\$0	\$0	\$0
3.0	SERVICES AND SUPPLIES					
	TOTAL:	\$395,577	\$0	\$0	\$0	\$0
4.0	ADMINISTRATIVE SUPPORT SERVICES					
	TOTAL:	\$32,224	\$0	\$0	\$0	\$0
5.0	CAPITAL EXPENDITURES					
	TOTAL:	\$0	\$0	\$0	\$0	\$0
6.0	GRAND TOTAL:	\$3,072,259	\$0	\$0	\$0	\$0
7.0	DONATED TIME OR SERVICES					
	Program:					
	Hours or dollars?					

NAME OF COURT: Henderson Municipal Court

		4	5	6	7	8	9	10	11
		HOW MUCH?	INTO WHAT ACCOUNT IS THE COLLECTED REVENUE PLACED?						
REVENUE SOURCE		TOTAL AMOUNT ACTUALLY COLLECTED	SPECIAL REVENUE FUND FOR THE COURT	COUNTY GENERAL FUND	SPECIAL ACCOUNT AT COUNTY	CITY GENERAL FUND	SPECIAL ACCOUNT AT CITY	STATE GENERAL FUND	SPECIAL ACCOUNT AT STATE
1.0	FINES - all cases and types of fines	\$2,196,894				\$2,196,894			
2.0	ADMINISTRATIVE ASSESSMENTS:								
	TOTAL:	\$987,848	\$324,522	\$0	\$34,620	\$0	\$0	\$0	\$628,706
3.0	COLLECTION FEE - NRS 176.064	\$66,224	\$66,224						
4.0	BAIL FORFEITURES, including traffic								
5.0	JURY TRIAL DEPOSITS								
6.0	FILING FEES								
	TOTAL:	\$373,475	\$0	\$0	\$0	\$373,475	\$0	\$0	\$0
7.0	COST REIMBURSEMENTS								
	TOTAL:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
8.0	PROGRAM FEES PAID BY PARTICIPANTS								
	TOTAL:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
9.0	GRAND TOTAL:	\$3,624,441	\$390,746	\$0	\$34,620	\$2,570,369	\$0	\$0	\$628,706

NAME OF COURT: Henderson Municipal Court

	FUNDING SOURCE:	COURT	CLERK OF COURT
1.0	CITY:		
	SUBTOTAL:	\$3,274,145	\$0
2.0	COUNTY:		
	SUBTOTAL:	\$0	\$0
3.0	STATE:		
	SUBTOTAL:	\$0	\$0
4.0	OTHER SOURCES:		
	SUBTOTAL:	\$0	\$0
5.0	GRAND TOTAL OF REVENUES:	\$3,274,145	\$0
6.0	GRAND TOTAL OF EXPENDITURES:	\$3,072,259	\$0
	DIFFERENCE (SHOULD BE 0)	(\$201,886)	\$0

NAME OF COURT: Las Vegas Municipal Court

EXPENSE CATEGORY		1	2	3	4	5
		COURT	CLERK OF COURT	SHERIFF	PROBATION	JUVENILE PROBATION
1.0	EMPLOYEE SALARIES AND WAGES					
	TOTAL:	\$8,971,521	\$0	\$0	\$0	\$0
2.0	EMPLOYEE BENEFITS AND EMPLOYMENT RELATED TAXES					
	TOTAL:	\$3,471,446	\$0	\$0	\$0	\$0
3.0	SERVICES AND SUPPLIES					
	TOTAL:	\$2,413,519	\$0	\$0	\$0	\$0
4.0	ADMINISTRATIVE SUPPORT SERVICES					
	TOTAL:	\$334,478	\$0	\$0	\$0	\$0
5.0	CAPITAL EXPENDITURES					
	TOTAL:	\$2,056,914	\$0	\$0	\$0	\$0
6.0	GRAND TOTAL:	\$17,247,878	\$0	\$0	\$0	\$0
7.0	DONATED TIME OR SERVICES					
	Program:	Volunteer				
	Hours or dollars?	2,628 Hours				

NAME OF COURT: Las Vegas Municipal Court

		4	5	6	7	8	9	10	11
		HOW MUCH?	INTO WHAT ACCOUNT IS THE COLLECTED REVENUE PLACED?						
REVENUE SOURCE	TOTAL AMOUNT ACTUALLY COLLECTED	SPECIAL REVENUE FUND FOR THE COURT	COUNTY GENERAL FUND	SPECIAL ACCOUNT AT COUNTY	CITY GENERAL FUND	SPECIAL ACCOUNT AT CITY	STATE GENERAL FUND	SPECIAL ACCOUNT AT STATE	
1.0	FINES - all cases and types of fines	\$11,712,798				\$11,712,798			
2.0	ADMINISTRATIVE ASSESSMENTS:								
	TOTAL:	\$3,814,975	\$738,920	\$0	\$211,120	\$0	\$0	\$2,864,935	
3.0	COLLECTION FEE - NRS 176.064	\$540,360				\$540,360			
4.0	BAIL FORFEITURES, including traffic	\$286,332				\$286,332			
5.0	JURY TRIAL DEPOSITS								
6.0	FILING FEES								
	TOTAL:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
7.0	COST REIMBURSEMENTS								
	TOTAL:	\$26,065	\$0	\$0	\$0	\$26,065	\$0	\$0	
8.0	PROGRAM FEES PAID BY PARTICIPANTS								
	TOTAL:	\$3,588,944	\$0	\$0	\$0	\$3,588,944	\$0	\$0	
9.0	GRAND TOTAL:	\$19,969,474	\$738,920	\$0	\$211,120	\$16,154,499	\$0	\$2,864,935	

NAME OF COURT: Las Vegas Municipal Court

		FUNDING SOURCE:	COURT	CLERK OF COURT
1.0	CITY:			
		SUBTOTAL:	\$17,205,675	\$0
2.0	COUNTY:			
		SUBTOTAL:	\$0	\$0
3.0	STATE:			
		SUBTOTAL:	\$0	\$0
4.0	OTHER SOURCES:			
		SUBTOTAL:	\$42,203	\$0
5.0		GRAND TOTAL OF REVENUES:	\$17,247,878	\$0
6.0		GRAND TOTAL OF EXPENDITURES:	\$17,247,878	\$0
		DIFFERENCE (SHOULD BE 0)	\$0	\$0

NAME OF COURT: Mesquite Municipal Court

EXPENSE CATEGORY		1	2	3	4	5
		COURT	CLERK OF COURT	SHERIFF	PROBATION	JUVENILE PROBATION
1.0	EMPLOYEE SALARIES AND WAGES					
	TOTAL:	\$154,132	\$0	\$0	\$0	\$0
2.0	EMPLOYEE BENEFITS AND EMPLOYMENT RELATED TAXES					
	TOTAL:	\$48,379	\$0	\$0	\$0	\$0
3.0	SERVICES AND SUPPLIES					
	TOTAL:	\$11,721	\$0	\$0	\$0	\$0
4.0	ADMINISTRATIVE SUPPORT SERVICES					
	TOTAL:	\$0	\$0	\$0	\$0	\$0
5.0	CAPITAL EXPENDITURES					
	TOTAL:	\$0	\$0	\$0	\$0	\$0
6.0	GRAND TOTAL:	\$214,232	\$0	\$0	\$0	\$0
7.0	DONATED TIME OR SERVICES					
	Program:					
	Hours or dollars?					

NAME OF COURT: Mesquite Municipal Court

		4	5	6	7	8	9	10	11
		HOW MUCH?	INTO WHAT ACCOUNT IS THE COLLECTED REVENUE PLACED?						
REVENUE SOURCE		TOTAL AMOUNT ACTUALLY COLLECTED	SPECIAL REVENUE FUND FOR THE COURT	COUNTY GENERAL FUND	SPECIAL ACCOUNT AT COUNTY	CITY GENERAL FUND	SPECIAL ACCOUNT AT CITY	STATE GENERAL FUND	SPECIAL ACCOUNT AT STATE
1.0	FINES - all cases and types of fines	\$312,200							
2.0	ADMINISTRATIVE ASSESSMENTS:								
	TOTAL:	\$90,721	\$0	\$0	\$0	\$0	\$0	\$0	\$0
3.0	COLLECTION FEE - NRS 176.064								
4.0	BAIL FORFEITURES, including traffic	\$81,728							
5.0	JURY TRIAL DEPOSITS								
6.0	FILING FEES								
	TOTAL:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
7.0	COST REIMBURSEMENTS								
	TOTAL:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
8.0	PROGRAM FEES PAID BY PARTICIPANTS								
	TOTAL:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
9.0	GRAND TOTAL:	\$484,649	\$0	\$0	\$0	\$0	\$0	\$0	\$0

NAME OF COURT: Mesquite Municipal Court

		FUNDING SOURCE:	COURT	CLERK OF COURT
1.0	CITY:			
		SUBTOTAL:	\$244,491	\$0
2.0	COUNTY:			
		SUBTOTAL:	\$0	\$0
3.0	STATE:			
		SUBTOTAL:	\$0	\$0
4.0	OTHER SOURCES:			
		SUBTOTAL:	\$0	\$0
5.0		GRAND TOTAL OF REVENUES:	\$244,491	\$0
6.0		GRAND TOTAL OF EXPENDITURES:	\$214,232	\$0
		DIFFERENCE (SHOULD BE 0)	(\$30,259)	\$0

NAME OF COURT: North Las Vegas Municipal Court

EXPENSE CATEGORY		1	2	3	4	5
		COURT	CLERK OF COURT	SHERIFF	PROBATION	JUVENILE PROBATION
1.0	EMPLOYEE SALARIES AND WAGES					
	TOTAL:	\$2,294,715	\$0	\$0	\$0	\$0
2.0	EMPLOYEE BENEFITS AND EMPLOYMENT RELATED TAXES					
	TOTAL:	\$810,372	\$0	\$0	\$0	\$0
3.0	SERVICES AND SUPPLIES					
	TOTAL:	\$682,134	\$0	\$0	\$0	\$0
4.0	ADMINISTRATIVE SUPPORT SERVICES					
	TOTAL:	\$13,054	\$0	\$0	\$0	\$0
5.0	CAPITAL EXPENDITURES					
	TOTAL:	\$95,001	\$0	\$0	\$0	\$0
6.0	GRAND TOTAL:	\$3,895,277	\$0	\$0	\$0	\$0
7.0	DONATED TIME OR SERVICES					
	Program:					
	Hours or dollars?					

NAME OF COURT: North Las Vegas Municipal Court

		4	5	6	7	8	9	10	11
		HOW MUCH?	INTO WHAT ACCOUNT IS THE COLLECTED REVENUE PLACED?						
REVENUE SOURCE	TOTAL AMOUNT ACTUALLY COLLECTED	SPECIAL REVENUE FUND FOR THE COURT	COUNTY GENERAL FUND	SPECIAL ACCOUNT AT COUNTY	CITY GENERAL FUND	SPECIAL ACCOUNT AT CITY	STATE GENERAL FUND	SPECIAL ACCOUNT AT STATE	
1.0	FINES - all cases and types of fines	\$4,903,404				\$4,903,404			
2.0	ADMINISTRATIVE ASSESSMENTS:								
	TOTAL:	\$1,960,672	\$479,367	\$61,957	\$0	\$0	\$0	\$1,410,223	\$9,125
3.0	COLLECTION FEE - NRS 176.064	\$143,798	\$143,798						
4.0	BAIL FORFEITURES, including traffic								
5.0	JURY TRIAL DEPOSITS								
6.0	FILING FEES								
	TOTAL:	\$633,003	\$0	\$0	\$0	\$633,003	\$0	\$0	\$0
7.0	COST REIMBURSEMENTS								
	TOTAL:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
8.0	PROGRAM FEES PAID BY PARTICIPANTS								
	TOTAL:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
9.0	GRAND TOTAL:	\$7,640,877	\$623,165	\$61,957	\$0	\$5,536,407	\$0	\$1,410,223	\$9,125

NAME OF COURT: North Las Vegas Municipal Court

		FUNDING SOURCE:	COURT	CLERK OF COURT
1.0	CITY:			
		SUBTOTAL:	\$3,895,277	\$0
2.0	COUNTY:			
		SUBTOTAL:	\$0	\$0
3.0	STATE:			
		SUBTOTAL:	\$0	\$0
4.0	OTHER SOURCES:			
		SUBTOTAL:	\$0	\$0
5.0		GRAND TOTAL OF REVENUES:	\$3,895,277	\$0
6.0		GRAND TOTAL OF EXPENDITURES:	\$3,895,277	\$0
		DIFFERENCE (SHOULD BE 0)	(\$0)	\$0