

## **RULE 16. SETTLEMENT CONFERENCES IN CIVIL APPEALS**

### **(a) Applicability.**

(1) Except as provided in Rule 16(a)(2), any civil appeal in which all parties are represented by counsel may be assigned to the settlement conference program.

(2) Unless the court otherwise orders, an appeal is not subject to this Rule if the appeal involves:

(A) Termination of parental rights; or

(B) Child custody, guardianship of minors, parenting time, visitation, or relocation of a minor.

(3) In appeals involving issues listed in Rule 16(a)(2)(B), either party may file a motion to opt into the settlement conference program. Such motion must be filed within 7 days of the docketing of the appeal or the appearance of counsel for a previously self-represented party. Any opposition must be filed within 7 days of service of the motion to opt in and must include a statement that the party believes there is no reasonable possibility of settlement. Unopposed motions filed under this Rule will be granted.

**(b) Assignment of Case to Settlement Conference Program.** The settlement conference program administrator will determine whether to assign an appeal to the settlement conference program. The settlement conference will be presided over by a qualified mediator who has been appointed as a settlement judge by the Supreme Court. The parties may file a motion or stipulation to proceed with a private mediator that is hired by the parties. Any such motion must identify the mediator the parties wish to use and demonstrate that the mediator possesses the requisite qualifications to act as a mediator.

**(1) Referral Notice; Suspension of Rules.** The clerk will issue a referral notice informing the parties that the appeal may be assigned to the settlement conference program.

The referral notice automatically stays the time for filing a request for transcripts and for filing briefs. The notice also stays the preparation and filing of any transcripts requested. The time for filing a docketing statement is not stayed.

**(2) Assignment Notice.** Upon assignment, the clerk of the Supreme Court will issue an assignment notice informing the parties that a case has been assigned to the settlement conference program and identifying the name of the settlement judge.

**(c) Early Case Assessment.** The settlement judge must conduct a pre-mediation telephonic or video conference with counsel and file an Early Case Assessment Report within 30 days of assignment. In that report, the settlement judge must inform the court whether the case is appropriate for the program or should be removed from the program. If the settlement judge reports that the case is not appropriate for the settlement conference program, the court may remove the case from the program and reinstate the timelines for requesting transcripts and briefing.

**(d) Scheduling of Settlement Conference.** Unless the Supreme Court removes the case from the settlement conference program or grants an extension of time, the settlement judge must hold an initial settlement conference within 120 days of assignment. If the appeal is subject to the provisions of Rule 3E, the initial settlement conference must be held within 45 days of assignment.

**(e) Settlement Statement.**

(1) Each party to the appeal must submit a settlement statement directly to the settlement judge within 14 days from the date of the clerk's assignment notice, unless otherwise directed by the settlement judge. A settlement statement must not be filed with the Supreme Court. Sections 1-4 of the settlement statement must be served on the settlement judge and counsel for all other parties. Sections 5-10 must only be served on the settlement judge.

(2) A settlement statement is limited to 4,667 words, unless otherwise directed by the settlement judge, and must concisely state: (1) relevant facts and procedural history; (2) legal issues and arguments related to this dispute; (3) past settlement discussions; (4) names and representative capacities of attendees; (5) goals and interests of the party filing the settlement statement; (6) the weakest points of the party's position on appeal; (7) a settlement proposal that the party believes would be fair or would be willing to make in order to conclude the matter; (8) perceived goals and interests of the other parties; (9) obstacles to settlement and proposals to overcoming them; and (10) any other matters requested by the settlement judge or that may assist the settlement judge in conducting the settlement conference. The Settlement Statement Form on the Nevada Supreme Court website is a suggested form of a settlement statement.

**(f) Service.** Papers or documents filed with the Supreme Court while a case is in the settlement program must be served on all parties and the settlement judge.

**(g) Settlement Conference.** The settlement conference will be held at a time and place designated by the settlement judge.

**(1) Attendance.** Counsel for all parties and their clients must attend the conference. The settlement judge may, for good cause shown, excuse a client's attendance at the conference, provided that counsel has written authorization to resolve the case fully or has immediate telephone access to the client. Participants may request to appear by video conference within 14 days of the settlement conference, which the settlement judge may allow for good cause.

**(2) Agenda.** The agenda for the settlement conference and the sequence of presentation will be at the discretion of the settlement judge. A subsequent settlement conference may be conducted by agreement of the parties or at the direction of the settlement judge.

**(3) Settlement Conference Status Reports.** The settlement judge must file a settlement conference status report within 3 days of any settlement conference in appeals subject to the provisions of Rule 3E and within 14 days of any settlement conference in all other appeals. The report must state the result of the settlement conference but must not disclose any matters discussed at the conference.

**(4) Settlement Documents.** If a settlement is reached, the parties must promptly execute a stipulation to dismiss the appeal and file the stipulation to dismiss with the clerk of the Supreme Court. The parties must also execute a signed settlement agreement that reduces the material terms of the settlement to writing and contains an acknowledgment that the parties have agreed to the terms. The settlement agreement must not be filed with the Supreme Court.

**(h) Length of Time in Settlement Conference Program.**

**(1) Time Limits.** For appeals subject to the provisions in Rule 3E, the settlement judge must file a final settlement conference status report within 120 days of assignment that indicates whether the parties were able to agree to a settlement. In all other appeals, a final settlement conference status report must be filed within 180 days of assignment.

**(2) Extensions.** Upon stipulation of all parties or upon the settlement judge's recommendation, the settlement program administrator may extend the time for filing a final settlement conference status report. In appeals subject to the provisions of Rule 3E, the time may be extended for an additional 60 days. In all other appeals, the time may be extended for an additional 90 days.

**(i) Confidentiality.** All participants must sign a confidentiality agreement prior to commencement of the settlement conference. Papers or documents prepared by counsel or a settlement judge in furtherance of a settlement conference, excluding the settlement conference status report and stipulation or motion to dismiss appeal, must not be available

for public inspection or submitted to or considered by the Supreme Court or Court of Appeals. Aside from the terms of a settlement reached, matters discussed at the settlement conference and papers or documents prepared under this Rule are not admissible in evidence in any judicial proceeding and are not subject to discovery.

**(j) Sanctions.** The failure of a party, or the party's counsel, to participate in good faith in the settlement conference process by not attending a scheduled conference or not complying with the procedural requirements of the program may be grounds for sanctions against the party, the party's counsel, or both. If a settlement judge believes sanctions are appropriate, the settlement judge may file a settlement conference status report recommending the sanction to be imposed and describing the conduct warranting that sanction. Sanctions include, but are not limited to, payment of attorney fees and costs of the opposing party, dismissal of the appeal, or reversal of the judgment below.

#### **ADVISORY COMMITTEE NOTE**

Rule 16 was reorganized and amended in several respects. New subdivision (a) exempts appeals under Rule 3E involving children from the settlement program, unless the parties to the Rule 3E appeal opt into the program. Subdivision (b) adds language that permits parties to hire a private mediator for the settlement proceedings, while subdivision (g) now permits appearance by video with permission of the settlement judge and on good cause shown. Subdivision (g)(4) revises the requirements for documenting settlements. If a settlement agreement requires dismissal of the underlying proceeding, NRAP 12A and NRCP 62.1 may facilitate the process.