### Supreme Court of Nevada ADMINISTRATIVE OFFICE OF THE COURTS

KATHERINE STOCKS
Director and State Court
Administrator

☐ Documentation

of 26 continuing

education units



JOHN MCCORMICK Assistant Court Administrator

☐ I want to pay via

debit or credit card.

The program will reach

out for payment once

#### **Court Interpreter Certification or Registration Renewal Request**

For a full explanation of requirements please review the State Court Administrators Guidelines for the Nevada Certified Court Interpreter Program. Failure to provide all required documentation or answer questions may result in a delay in your renewal or denial of status.

Mail completed documents to: Court Interpreter Program Attn: Accounting Unit 201 S. Carson St. Suite: 250 Carson City, NV 89701

Checklist

☐ Renewal Fee of \$50

Make Check or money

Order payable to:

Administrative Office

☐ 2 FD-258

fingerprint cards

☐ Proof of 120 hours of

interpreting in a legal

setting

		of the Courts (AOC)	documents are received.	
	Renewal Information	Nevada Business License		
Legal Name:  Email: Phone:  Mailing Address: NV ID #:		All applicants MUST complete this section. The AOC may deny a credential renewal if the State Controller notifies the AOC that the interpreter owes a debt to the State and refuses to make payment arrangements.   □ I have a NV business license number assigned by the Secretary of State upon compliance with		
	Roster Information	the provisions of NRS ( business license numb		
Name:		business needse number		
Email:		☐ I do NOT have a Nevada business license		
Phone:		number.		
	☐ Virtual Remote Interpreting Only			

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#### **Professional Conduct Questions**

All "Yes" responses require a complete explanation. Attach an additional sheet if necessary. Providing false or incomplete information may result in the rejection of your court interpreter credential request.

1.	Have you had, or do you currently have, a credential under review for suspension, revocation, or other disciplinary action?  □ No □ Yes (if yes, please explain below)					
2.	Have you ever been dismissed from any non-interpreting or interpreting position due to any immoral or unprofessional conduct, or unfitness for service?  □ No □ Yes (if yes, please explain below)					
3.	Have you ever been convicted of any violation of the law other than moving traffic violations? You must answer "Yes" if you have any convictions, in any state, no matter how long ago, whether felony or misdemeanor, even if they have been set aside, vacated, pardoned, expunged, dismissed or appealed, whether or not your civil rights were restored, whether you successfully completed probation, went to trial, entered a guilty plea or a no contest plea.  □ No □ Yes (if yes, please explain below)					
4.	Have you ever been convicted, or do you currently have pending charges of a gross and/or simple misdemeanor:  □ No □ Yes - involving violence/domestic violence?					
	□ No □ Yes - requiring registration as a sex offender?					
	<ul><li>□ No □ Yes - involving theft, fraud, or dishonesty?</li><li>□ No □ Yes - involving drugs and/or alcohol?</li></ul>					
	□ No □ Yes - involving drugs and/or alcohol?  (if yes to any of the above, please explain below)					

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# OATH TO UPHOLD THE CODE OF PROFESSIONAL RESPONSIBILITIES FOR INTERPRETERS IN THE NEVADA COURTS

	Signa	ture		Date			
		<u>A</u>	PPLICATION AFFID	<u>AVIT</u>			
Initials	I hereby certify th of my knowledge	hereby certify that the answers and information provided herewith are true and correct to the best ${\sf f}$ my knowledge.					
Initials	I authorize any person or custodian of records, including, without limitation, the Department of Motor Vehicles and Public Safety Records and Identification Services to release to the Supreme Court of Nevada, Administrative Office of the Courts all information that may be available concerning me.						
Initials	I hereby release and discharge the Supreme Court of Nevada, Administrative Office of the Courts, its Justice(s), Department Head(s) or employee(s) as now or hereafter constituted and any other entity and/or individual authorized herein to provide information to the Supreme Court of Nevada, Administrative Office of the Courts, of and from all claims, demands, liability and damages in any way arising out of the release and use of information concerning me, the undersigned, on file with any of the said entities and/or individuals.						
herein abov thereof; tha they execut Administrat	re on the instrumen It the same is true a red the same freely	t entitled "Ap nd correct acc and volunta	plication," that (s)he cording to the best kn rily, and for the purp	at (s)he is the person whose signals has read the same and is aware owledge and belief of the under ose of inducing the Supreme Ceration to this application for	e of the contents rsigned; and that Court of Nevada,		
	Signa	ture		Date			
			a judge, court clerk, r Nevada Interprete	or notary public. Falsification c Certification.	of this document		
SUBSCRIBE	O and SWORN to be	fore me this _	of				
STATE OF _		)					
COUNTY OF	:	) ss.	Judge, Court Cler (Stamp)	k, or Notary Public			