KATHERINE STOCKS
State Court Administrator



JOHN MCCORMICK Assistant Court Administrator

Nevada Certified Court Interpreter Program

COURT INTERPRETER STATUS RENEWAL REQUEST

For a full explanation of requirements please review the <u>State Court Administrators Guidelines</u> for the Nevada Certified Court Interpreter Program. Failure to provide all required documentation or answer questions may result in a delay in your renewal or denial of status.

Checklist

☐ Admin Fee of \$50

□ Documenta	ation of 26 continuing education units		1 66 61 436
\square Proof of 120 hours of interpreting in a legal setting		Make Check or money Order payable to: Administrative Office of the Courts (AOC)	
☐ 2 FD-258 fi	ingerprint cards	☐ I want to pay via debit or credit card	
☐ <u>Passport</u> photograph (updated photo required).		The program will reach out for payment once documents are received	
	Renewal Information		NEVADA BUSINESS LICENSE
Legal Name :	_		All applicants MUST complete this section.
Email :			The AOC may deny a credential renewal if
Phone :			the State Controller notifies the AOC that the interpreter owes a debt to the State
Mailing			and refuses to make payment
Address:			arrangements.
NV ID#:			☐ I have a NV business license number
Roster Information			assigned by the Secretary of State upon
Name:			compliance with the provisions of NRS Chapter 76. My NV business license
Email :			number is:
Phone :			□ I do NOT have a Nevada business license
	☐ Virtual Remote Interpreting Only		number.

Mail completed documents to:

Court Interpreter Program Attn: Accounting Unit 201 S. Carson St. Suite: 250 Carson City, NV 89701

PROFESSIONAL CONDUCT

All "Yes" responses require a complete explanation. Attach an additional sheet if necessary. Providing false or incomplete information may result in the rejection of your court interpreter credential request.

1.	Have you had, or do you currently have, a credential under review for suspension, revocation, or other disciplinary action? □ No □ Yes (if yes, please explain below)
2.	Have you ever been dismissed from any non-interpreting or interpreting position due to any immoral or unprofessional conduct, or unfitness for service? □ No □ Yes (if yes, please explain below)
3.	Have you ever been convicted of any violation of the law other than moving traffic violations? You must answer "Yes" if you have any convictions, in any state, no matter how long ago, whether felony or misdemeanor, even if they have been set aside, vacated, pardoned, expunged, dismissed or appealed, whether or not your civil rights were restored, whether you successfully completed probation, went to trial, entered a guilty plea or a no contest plea. □ No □ Yes (if yes, please explain below)
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4.	Have you ever been convicted, or do you currently have pending charges of a gross and/or simple misdemeanor: No Yes - involving violence/domestic violence? No Yes - requiring registration as a sex offender? No Yes - involving theft, fraud, or dishonesty? No Yes - involving drugs and/or alcohol? (if yes to any of the above, please explain below)
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INTERPRETER CERTIFICATION SUBJECT TO DENIAL OR RESTRICTION FOR BACK CHILD SUPPORT

Please mark the appropriate response. Failure to mark one of the three will result in denial of the Certification Request. Pursuant to Nevada Revised Statute §425.520, professional or occupational licenses, certificates or permits may be denied or restricted if the person holding the certification owes back child support. The Certification for Court Interpreters for persons who speak a language other than English, issued by the Nevada Administrative Office of the Courts is subject to this new requirement mandated by the Federal Government of all states, including Nevada.

e mark the appropriate response. Failure ication Request.	to mark one of the three will result in denial of the
I am not subject to a court order for the	support of a child.
compliance with the order or in complia	port of one or more children and currently in nce with a plan approved by the District Attorney or for the repayment of the amount owed pursuant to th
compliance with the order, or a plan app	port of one or more children and I am not in proved by the District Attorney or other public agency of the amount owed pursuant to the order.
Signature of Applicant	Date

OATH TO UPHOLD THE CODE OF PROFESSIONAL RESPONSIBILITIES FOR INTERPRETERS IN THE NEVADA COURTS

	Signature	Date
	<u>AP</u>	PLICATION AFFIDAVIT
Initials	I hereby certify that the answers of my knowledge.	and information provided herewith are true and correct to the best
Initials	Motor Vehicles and Public Safe	odian of records, including, without limitation, the Department of ty Records and Identification Services to release to the Supreme ve Office of the Courts all information that may be available
Initials	its Justice(s), Department Head(entity and/or individual authoriz Administrative Office of the Cou	the Supreme Court of Nevada, Administrative Office of the Courts (s) or employee(s) as now or hereafter constituted and any other ed herein to provide information to the Supreme Court of Nevada urts, of and from all claims, demands, liability and damages in any and use of information concerning me, the undersigned, on file with adividuals.
nerein abov	e on the instrument entitled "Appl	ates as follows: That (s)he is the person whose signature appears lication," that (s)he has read the same and is aware of the contents ording to the best knowledge and belief of the undersigned; and that
hey execut Administrat	•	
hey execut Administrat	ive Office of the Courts to give	ly, and for the purpose of inducing the Supreme Court of Nevada e favorable consideration to this application for Nevada Court — — — — — — — — — — — — — — — — — — —
hey execut Administrati nterpreters This page m may result i	Signature ust be signed in the presence of a n suspension/revocation of your leads to give a signed in the presence of a new suspension of your leads to the presence of the presence of your leads to the year lea	Date Judge, court clerk, or notary public. Falsification of this document Nevada Interpreter Certification.
hey execut Administrati nterpreters This page m may result i	Signature ust be signed in the presence of a n suspension/revocation of your leads to give a signed in the presence of a new suspension of your leads to the presence of the presence of your leads to the year lea	Page favorable consideration to this application for Nevada Court Date 1 judge, court clerk, or notary public. Falsification of this document
They execut Administrati Interpreters This page m may result i	Signature ust be signed in the presence of a n suspension/revocation of your leads to give a signed in the presence of a new suspension of your leads to the presence of the presence of your leads to the year lea	Date Judge, court clerk, or notary public. Falsification of this document Nevada Interpreter Certification.