

Supreme Court of Nevada
ADMINISTRATIVE OFFICE OF THE COURTS

KATHERINE STOCKS
State Court Administrator



JOHN MCCORMICK
Assistant Court Administrator

MEETING SUMMARY
PERMANENT GUARDIANSHIP COMMISSION
Summary Prepared by Martina Schambra

Date and Time of Meeting: Friday, November 7, 2025, at 1:30 p.m.

Place of Meeting: Remote Access via Zoom

Members Present

Judge Denise Gentile, Co-Chair
Judge Tamatha Schreinert, Co-Chair
Shauna Brennan
Maxine Cortes
Elizabeth Brickfield
Melissa Brown

Judge Kriston Hill
Lynn Hughes
Kathleen Jones
Michael Keane
Karen Kelly
Julie Lindesmith

John Michaelson
Jennifer Rains
Jenniefer Salem
Dana Sisk
Judge Gloria Sturman

AOC Staff

Kate McCloskey
John McCormick

Other Attendees

Kimberly Alexander
Katie Anderson
Staci Anderson
Chris Bosse

Whitney Jones
Barbara Kyle
Mallory Nelson
William Voy

I. Call to Order — Judge Schreinert called the meeting to order at 1:30 p.m.

- Ms. McCloskey called roll; a quorum was present.
- The July 21, 2025, meeting summary was approved as presented.

II. Public Comment

- There was no public comment.

III. Reports from Workgroups

- Forms Workgroup
 - Ms. Nelson reported that forms needing revision due to this year's legislative changes have been updated, approved by the Workgroup and were presented via email correspondence to the Commission. These forms are now in circulation. The Workgroup has an additional batch of forms they are working on currently and will send them to the Commission for feedback once the Workgroup has reached a consensus. Ms. Nelson reminded members to reach out to Martina Schambra if they have any concerns regarding forms.

- Legislative Workgroup
 - Judge Schreinert reported that the Legislative Workgroup has not met in the past quarter but proposed they meet after next meeting of the Commission in February. Mr. McCormick noted that judicial branch bills need to be filed by September 1st. Judge Schreinert advised anyone who had any interest in joining the Workgroup to contact Ms. Schambra.
- AB461 Workgroup Formation
 - Mr. Voy volunteered to be chair of the Workgroup and intends to convene at least once prior to the next meeting of the Commission. Representatives from the Elder Law Section of the State Bar of Nevada and the hospital community have been confirmed.
 - Judge Gentile drafted a letter to Assemblymember David Orentlicher to inform him of the Workgroup's formation.
- Rules Workgroup
 - Ms. Brickfield reported that the Workgroup has not met in the past quarter; she advised the Commission to contact either herself or Mr. Keane regarding the Workgroup.
 - Judge Schreinert suggested the Workgroup potentially draft a rule regarding filing a notice of proof of service within seven days (or at the court's discretion) prior to a hearing for a petition to appoint and offered to be part of future discussions on the topic.
 - Mr. Keane stated that he was interested in discussing rules addressing notice in guardianship cases, particularly regarding *ex parte* notices. Mr. Keane believed that there should be a discussion regarding discovery rules, as well.
- NCSC Recommendations Workgroup
 - Ms. McCloskey reported that one of the NCSC recommendations previously shared was the development of an online guardianship portal; the AOC has created this portal, with its first iteration becoming available in December with the Sixth Judicial District Court. The AOC hopes other courts will participate in the future. The NCSC Recommendations Workgroup is no longer active.
- Mental Health Workgroup
 - Ms. Kelly reported the Workgroup met in September, with another meeting scheduled for January. Tracey Bowles has put together a statewide affiliate through the National Guardianship Association (NGA), and they met for the first time in October. One point of discussion amongst the Workgroup is issues regarding protected persons who are arrested and going through the court system without their guardian receiving notice. The Workgroup would like there to be a tool in place for jails that would be able to look up guardianship information during booking.
 - Ms. Kelly reported that it appears major hospitals do not have procedures in place for checking the Nevada Lockbox for advance directives. [AB461](#) directs the Aging and Disability Services Division of the Department of Health and Human Services to create a public awareness campaign on advance directives and other aspects of planning for long-term care; Ms. Kelly hopes this education includes information to health care providers to encourage them to

- proactively look up advance directive information. Mr. Voy proposed there be legislation that required all healthcare providers to have policies and procedures in place to check for advance directives. Judge Gentile noted that language in [NRS 225.380](#) may need to be expanded, as it is narrow in its description of what constitutes authorized reasons for access to the Lockbox.
- Ms. Rains noted that Washoe County Public Defender's Office is manually inputting flags to reflect guardianship status.
 - SIJS Workgroup
 - The Workgroup did not meet in the past quarter. Judge Schreinert noted that there has been a large increase in immigration cases in her court, with most going smoothly and only a few cases of the proposed protected person being detained before a guardianship could be issued.
 - Judge Schreinert urged any who want to join a workgroup to contact Ms. Schambra for further details.

IV. Recording Fees Survey

- Ms. McCloskey presented the Nevada County Survey on Collections and Expenditure, collected by herself and Ms. Schambra. Judge Schreinert suggested the survey data collection be expanded to reflect a longer time period to better understand funding trends.
- Mr. Keane asked if there was a way to better understand where the funding is going, and if the destination of those funds follows provisions outlined in [NRS 247.305](#). Ms. McCloskey reported that it differed county by county, as some pooled all their collections into a single fund while others separated accounts. Ms. Sisk noted concern, as some counties who do have contracts with legal aid providers are paying above what they are collecting through recording fees; the funding is not keeping up with the amount of resources needed, particularly in Washoe County. Judge Schreinert stated that Washoe County is paying beyond what is collected in recording fees.
- Ms. McCloskey noted that the collections from recording fees generally reflect the economy, and the current funding structure for guardianship attorneys and investigators through recording fees may not be sustainable, particularly during economic downturns, and that another supplement to this funding may be necessary. Mr. McCormick theorized that statutory language could be created to require that the money collected by recorders be put into a restricted account by the county for only certain purposes related to funding attorneys for protected persons and guardianship investigators.
- Ms. Bowles suggested a list of questions and contacts be developed to determine what exact data the Commission is looking for and who best to reach out to gather that data.
- Mr. Keane asked if there were other legal services organizations aside from Legal Aid Center of Southern Nevada (LACSN) and Northern Nevada Legal Aid that operate in rural communities. Ms. McCloskey and Ms. Brennan replied that Nevada Legal Services and Volunteer Attorneys for Rural Nevadans (VARN) service smaller Nevada counties. Mr. Keane suggested Commission staff reach out to those organizations to gather data.
- Ms. McCloskey suggested staff ask for contracted amounts, county contributions, how much is collected, and the actual costs of services provided.

- Ms. Alexander stated that recording fees are received by Clark County and placed into a specific fund for the Eighth Judicial District Court's use, and that the court is contracted with LACSN for legal aid in respect to minor guardianship.
- Judge Schreinert encouraged Commission members to provide contact information to Ms. McCloskey or Ms. Schambra for legal aid providers to assist in the gathering of relevant data.

V. Guardianship Assistance Program

- Ms. Kelly intends to create a project outline for the Guardianship Assistance Program at the next meeting of the NGA Affiliate.

VI. Educational Needs Discussion

- Judge Schreinert offered to share her updated form orders for minor guardianships with judges.

VII. Future Agenda Items

- Judge Schreinert stated that statistics will be a reoccurring agenda item again moving forward.
- Ms. Brennan stated Adult Protective Services will prepare a presentation for the February 6, 2026, meeting of the Commission to provide an overview of APS and its interactions with the courts.

VIII. Future Meetings

- Future meetings of the Commission will take place on a Friday afternoon in February, May, August and November at 1:30 p.m. as schedules allow. The next meeting of the Commission is scheduled for February 6, 2026, at 1:30 p.m.

IX. Public Comment

- There was no public comment.

X. Adjournment

- There being no further discussion, the meeting was adjourned at 2:33 p.m.