

Supreme Court of Nevada  
ADMINISTRATIVE OFFICE OF THE COURTS

KATHERINE STOCKS  
Director and State Court  
Administrator



JOHN MCCORMICK  
Assistant Court Administrator

**Judicial Council of the State of Nevada  
Videoconference**

**Date and Time of Meeting:** Friday, February 24, 2023, at 2:00 p.m.

**Place of Meeting:** Remote Access via Zoom (zoom.com or zoom app, see “Notices” for access information)

**All participants attending via teleconference should mute their lines when not speaking; it is highly recommended that teleconference attendees use a landline and handset in order to reduce background noise.**

**AGENDA**

- I. Call to Order
  - A. Call of Roll
  - B. Determination of Quorum
  - C. Opening Remarks
- II. Public Comment
- III. Review and Approval of Previous Meeting Summary\* (**Tab 1**)
  - A. September 16, 2022
- IV. Business and Action Items
  - A. Juvenile Record Requests by DPs for Gun Backgrounds – *Judge Schlegelmilch*
  - B. State of Judiciary Highlights
- V. Reports of Standing Committees
  - A. Court Administration Committee – *Katherine Stocks (Tab 2)*
  - B. Court Improvement Program – *Zaide Martinez (Tab 3)*
  - C. Legislative Committee – *No meeting held within the reporting period*
  - D. Specialty Court Funding Committee – *Stephanie Gouveia (Tab 4)*
  - E. Technology Committee – *No meeting held within the reporting period*
- VI. Summaries of Regional Judicial Council Meetings
  - A. Clark Regional Judicial Council (**Tab 5**)
  - B. North Central Judicial Council – *No meeting held within the reporting period*
  - C. Sierra Regional Judicial Council (**Tab 6**)
  - D. South Central Regional Judicial Council (**Tab 7**)
  - E. Washoe Regional Judicial Council (**Tab 8**)
- VII. Informational Materials
  - A. Dismissal – Fines and Fees – *Brandi Jinkerson (Tab 9)*
  - B. 2022 Attendance Records for the Judicial and Regional Councils (**Tab 10**)

- C. 2023 JCSN Roster (*Tab 11*)
- VIII. Other Items/Discussion
  
- IX. Future Meetings
  - June 21, 2023, at 2:00 p.m.
  - August 18, 2023, 2:00 p.m.
  - December 1, 2023, 2:00 p.m.
  
- X. Public Comment
  
- XI. Adjournment

**Notices**

- Action items are noted by \* and typically include, approval, denial, and/or postponement of specific items. Certain items may be referred to a subcommittee for additional review and action.
- Agenda items may be taken out of order at the discretion of the Chair in order to accommodate persons appearing before the Commission and/or to aid in the time efficiency of the meeting.
- If members of the public participate in the meeting, they must identify themselves when requested. Public comment is welcomed by the Commission but may be limited at the discretion of the Chair.
- The Commission is pleased to provide reasonable accommodations for members of the public who are disabled and wish to attend the meeting. If assistance is required, please notify Commission staff by phone or by email no later than two working days prior to the meeting, as follows:  
Almeda Harper, (775) 687-9810 – email: [aharper@nvcourts.nv.gov](mailto:aharper@nvcourts.nv.gov)
- This meeting is exempt from the Nevada Open Meeting Law (NRS 241.030)
- At the discretion of the Chair, topics related to the administration of justice, judicial personnel, and judicial matters that are of a confidential nature may be closed to the public.
- **Notice of this meeting was posted in the following locations:** Nevada Supreme Court website: [www.nvcourts.gov](http://www.nvcourts.gov); Carson City: Supreme Court Building, Administrative Office of the Courts, 201 South Carson Street; Las Vegas: Nevada Supreme Court, 408 East Clark Avenue.

Teleconference Dial-in            669-900-6833  
Meeting ID:                         886 2915 2431  
Participant Passcode:            187299

# TAB 1

Supreme Court of Nevada  
ADMINISTRATIVE OFFICE OF THE COURTS

KATHERINE STOCKS  
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JOHN MCCORMICK  
Assistant Court Administrator

**Judicial Council of the State of Nevada**

September 16, 2022

2:00 p.m.

*Summary prepared by: Almeda Harper*

**Members Present**

Chief Justice Parraguirre, Chair  
Judge Bert Brown  
Judge Steven Dobrescu  
Judge Shirle Eiting  
Chief Judge Michael Gibbons  
Judge Tom Gregory  
Judge Bill Henderson  
Judge Eileen Herrington  
Judge Eric Johnson  
Judge Phillip Leamon  
Ms. Alicia Lerud  
Judge Mike Montero  
Ms. Katherine Stocks  
Judge Ryan Toone  
Judge Nathan Young

**Guests Present**

Justice Elissa Cadish  
Ms. Bobbie Williams

**Absent**

Associate Chief Justice Hardesty, Vice Chair  
Mr. Steven Grierson  
Judge Gus Sullivan

**AOC Staff**

Ms. Almeda Harper  
Mr. John McCormick  
Ms. Zaide Martinez

**Absent Excused**

Chief Judge Kevin Higgins  
Chief Judge Lynne Simons  
Chief Judge Jerry Wiese  
Judge Anne Zimmerman

- I. Call to Order
  - Chief Justice Parraguirre called the meeting to order at 2:02 p.m.
  - Ms. Harper called roll; a quorum was present.
- II. Public Comment
  - There was no public comment.
- III. Review and Approval of Previous Meeting Summary
  - The meeting summary for June 17, 2022, was unanimously approved.
- IV. Reports of Standing Committees
  - Court Improvement Program Select Committee (*Please see meeting materials for additional information*)
    - ♦ Ms. Martinez provided a brief overview of the last meeting held on July 8, 2022. The NRS 432B Legislative Subcommittee voted on which topics to present to the legislature.
    - ♦ ADKT 601 amending civil procedures for qualified residential treatment programs for children in the dependency system was reviewed.
    - ♦ The annual Community Improvement Council Summit will be held on September 21 – 23, 2022. The judicial roundtable will be held on Wednesday and the summit will be held on Thursday and Friday.
  - Legislative Committee (*Please see materials for more details*)
    - ♦ The committee submitted eight bill draft requests (BDR)

- ♦ The last section of the limited jurisdiction clean-up BDR deals with removing the current requirement that first and second DUI offenders must wear distinctive garb when performing their community service. LCB felt it did not meet the single-subject rule, so one of the remaining BDRs will be used to request this change.
- ♦ During discussions with LCB regarding six-person juries in limited jurisdiction courts, they were concerned that it would violate the guarantee of a jury trial in article one of the Nevada Constitution. Per Mr. McCormick's understanding, the number of required jurors was not referenced. The LCB conceded and agreed to the BDR.
- Technology Committee – *No meeting held within the reporting period*
  - ♦ The AOC requested volunteers to join the committee, specifically a chair.
    - Justice Parraguirre recommended Chief Judge Brown to chair the committee if he was interested. He also suggested the committee be co-chaired by one district court judge and one limited jurisdiction court judge.
      - Judge Herrington volunteered as the limited jurisdiction co-chair. She also suggested appointing someone similar to Mr. Rick Stephanie who was previously on the committee.
  - ♦ Ms. Stocks commented the committee is in need of a chair to review how the AOC can improve technology across the state. The chair will help guide Mr. Embley in utilizing more than \$30 million in funding that was received for statewide CMS, eFile, and data repositories. The AOC would provide staff work and identify areas that require input from the judges to ensure we are headed in the right direction, and that we make decisions with the knowledge and consent of the bench.
  - ♦ The committee was initially created to figure out how to use technology in courts and somehow, over time, it devolved and lost focus. This is a chance to refocus and ensure federal funding is spent appropriately.
  - ♦ Chief Justice Parraguirre asked if this committee would coordinate with the governor's broadband initiative.
    - Ms. Stocks stated that updates could be provided to the group to ensure the information will be passed along to the judges. The Office of Science, Innovation, and Technology could also be asked to attend meetings and provide updates.
  - ♦ Judge Toone suggested appointing members who specialize in technology in addition to the judges.
  - ♦ Judge Young volunteered Mr. Mike McAlister, the IT Director for the Ninth District Court, as a member of the committee.

## V. Report of Regional Council Meetings

- Clark Regional Judicial Council
  - ♦ Chief Judge Brown commented the Las Vegas Municipal Court intended to file a writ against AB424. They are looking for more participants if there is any interest.
  - ♦ Judge Toone also commented they had a good discussion on AB116 and the efforts the different courts are taking to comply with those requirements.
- Sierra Regional Judicial Council
  - ♦ Judge Young commented that, for the first time in a while, they had a quorum. They had a good discussion on jury trials and bail hearings. They also reviewed the agenda of the last JCSN meeting.
- Washoe Regional Judicial Council
  - ♦ Ms. Lerud commented there will be a presentation on the Mental Competency Restoration Process during the upcoming regional meeting on November 9, 2022, at noon. All interested judges are invited to attend. Please reach out to Chief Judge Simons, Ms. Lerud, or Ms. Harper if you have any questions regarding meeting information.

## VI. Future Meetings

- November 18, 2022, at 2:00 p.m.

VII. Adjournment

- There being no further discussion, the meeting was adjourned at 2:25 p.m.

DRAFT

# TAB 2

Supreme Court of Nevada  
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State Court Administrator



JOHN McCORMICK  
Assistant Court Administrator

**JUDICIAL COUNCIL OF THE STATE OF NEVADA**

*"To unite and promote Nevada's judiciary as an equal, independent and effective branch of government."*

**COURT ADMINISTRATION  
COMMITTEE REPORT**

COMMITTEE MEMBERS:

Katherine Stocks, Chair  
Terri March, Vice-Chair  
Kathy Bennett  
Derek Boyle  
James Conway  
Maxine Cortes  
Jack Eslinger  
Cindy Garcia  
Steve Grierson

Grissell Hernandez  
Nancy Kearns  
Cindy Marshall  
Kate Martin  
Kristina Mortensen  
Teresa Naranjo  
Toni North  
Karen Powell  
Tanya Sceirine

Sue Sevon  
Heidi Shaw  
Alisa Shoults  
Steve Tuttle  
Anita Whitehead  
Bobbie Williams  
Erin Tellez  
Melissa Bender

Since the last report, the JCSN Court Administration Committee met on August 3, 2022.

The committee began with roll call and by approving the March 10<sup>th</sup> meeting summary.

Chair Stocks introduced Global Justice, who had won the civil traffic solution RFP. Global Justice was showing the committee a demo of what the new civil traffic portal will look like. Chair Stocks notified the committee to ask questions via the chat and that all complex questions would be answered during the Court Services meeting on August 9<sup>th</sup>. Additionally, they could email Mr. Johnson and they would be answered after the meeting. The civil traffic solution has a projected deadline of January 1, 2023.

Then, Mr. Akbar Farrok, Global Justice CEO, began introducing the various team members who are working on the project. Ms. Debra Saler, Global Justice Project Manager, began introducing the basics of the project. She began with an overview of what Global Justice is about and listed some of their successful projects. Additionally, Ms. Saler, described Global Justice's AB 116 workflow sheet system which incorporated many specific tenants of AB 116 and how those would be dealt with in this new system.

After the introduction, Mr. Farrok showed the committee a demo of the in-process product. This included a flow system that asked various questions to point the user to the correct area. Then, once the user reaches the end, a tailored video will explain the next steps. Throughout, Mr. Farrok's presentation, the committee had a variety of questions which were either answered live or after the meeting ended. Then, Global Justice showed another



finished online traffic adjudication project they created for the California courts to give the committee a better idea of what to expect. Mr. Farook proceeded to show each step of the process via the California finished product and the committee was able to ask additional questions on the system. That ended the Global Justice demonstration.

After the demo, Mr. Hans Jessup gave an update on the USJR AB 116 Statistics committee. The committee was sent an attached memo and statistical dictionary which both came out of the committee's work. Mr. Jessup's team USJR team will work with Global Justice to make certain the system followed the USJR requirements.

Lastly, Mr. Jessup finished his brief presentation of the USJR workgroup results and Chair Stocks adjourned the meeting.

The next meeting is scheduled for December 15, 2022 at 3:00pm.

# TAB 3

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**COURT IMPROVEMENT PROGRAM SELECT COMMITTEE REPORT**

**Committee Members:**

Justice Nancy M. Saitta (Ret.) Chair	Kendra Materasso	Jennifer Rains
Justice Elissa Cadish, Co-chair	John McCormick	Jane Saint
Judge Rebecca Burton	Jennifer Merideth	Kate Schmidt
Judge Paige Dollinger	Judge Michael Mongero	Jennifer Spencer
Judge Gary Fairman	Juvenile Master Kimberly Okezie	Juvenile Master Alison Testa
Amber Howell	Buffy Okuma	Judy Tudor
Fran Maldonado	Cindy Pitlock	Janice Wolf, Esq.

Court Improvement Program Select Committee Meeting of October 7, 2022

*Prepared by: Zaide Martinez, Court Improvement Program (CIP) Coordinator*

- The Annual Community Improvement Council (CIC) Summit was held at the Atlantis Casino, Resort, and Spa on September 21-23 in Reno, NV.
- CIP and the National Council of Juvenile and Family Court Judges (NCJFC) hosted the *Post Traumatic Stress Disorder and Professional Fatigue* training.
  - October 26, 2022, in Reno, NV
  - October 27, 2022, in Las Vegas, NV
- As a result of the Juvenile Dependency Mediation Program’s annual training, a domestic violence online training was developed by the Mediator Training Center. The training is now available for all stakeholders on the Supreme Court’s Distance Education Learning Portal (DELP) and is highly recommended for all professionals in the dependency field.
- CIP’s Timely Permanency & Termination of Parental Rights Backlog Grant applications were due October 13, 2022.
  - Each rural judicial district court/CIC is eligible for funding up to \$15,000, which must be fully expended by September 30, 2023.
  - Each urban judicial district/CIC is eligible for funding up to \$25,000, which must be fully expended by September 30, 2023.
  - Six out of the 11 judicial districts/CICs submitted applications.

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**COURT IMPROVEMENT PROGRAM SELECT COMMITTEE REPORT**

Committee Members:

Justice Nancy M. Saitta, (Ret.), Chair	Amber Howell Wonswayla Mackey	Buffy Okuma Jennifer Rains
Justice Elissa Cadish, Co-Chair	Fran Maldonado John McCormick	Jane Saint Kate Schmidt
Judge Paige Dollinger	Jennifer Merideth	Jennifer Spencer
Judge Gary Fairman	Judge Michael Montero	Juvenile Magistrate Alison Testa
Judge David Gibson	Juvenile Magistrate Kimberly Okezie	Janice Wolf, Esq.

Court Improvement Program Select Committee Meeting of January 6, 2023

*Prepared by: Zaide Martinez, Court Improvement Program (CIP) Coordinator*

- CIP and the Administrative Office of the Courts (AOC) executed a data agreement with the Division of Child and Family Services (DCFS), within the Nevada Department of Health and Human Services (DHHS). It governs the AOC’s use of data received from DCFS, including, but not limited to, child welfare data, child protective services data, juvenile justice data, and childhood mental health data.
- In collaboration with Data Savvy Consulting, CIP released three reports pertaining to its mission and programs. [Please visit our website to access these reports:](#)
  - Exploring Race Equity in Nevada
  - Juvenile Dependency Mediation Program: Exploring Race Equity
  - Parent Perception of the Child Welfare Court Process
- In collaboration with the Division of Child and Family Services (DCFS), CIP submitted 74 orders of the *Child Welfare Law and Practice: Representing Children, Parents, and Agencies in Neglect, Abuse, and Dependency Cases* books (aka The Red Book; or RB4) for dependency stakeholders. DCFS is the funding source for The Red Book orders.
- Data Savvy and CIP will be hosting listening sessions for Nevada dependency stakeholders. The goals of the listening sessions are to get feedback and identify priorities pertaining to quality hearings and quality representation initiatives (dates are to be determined).

- CIP awarded seven Community Improvement Councils (CICs) Timely Permanency & Termination of Parental Rights (TPR) Subgrants. Subgrants must be exhausted by September 30, 2023.
- CIP applied and was selected by the Capacity Building Center for Courts and the Children's Bureau to be one of the 12 Judicial, Court, and Attorney Measures of Performance (JCAMP) implementation sites. The JCAMP project developed this set of performance measures to help the field understand and improve child welfare court practices. The JCAMP performance measures are designed to track practice over time—in the spirit of continuous quality improvement.

# TAB 4

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ADMINISTRATIVE OFFICE OF THE COURTS

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Administrator



JOHN MCCORMICK  
Assistant Court Administrator

**MAY 20, 2022 MEETING SUMMARY**

Name of Organization: JUDICIAL COUNCIL OF THE STATE OF NEVADA  
**SPECIALTY COURT FUNDING AND POLICY COMMITTEE**  
*"To unite and promote Nevada's judiciary as an equal, independent and effective branch of government."*

Date and Time of Meeting: Friday, May 20, 2022, 1:00 p.m.

Place of Meeting: Video/Telephone Conference

**MEMBERS PRESENT**

Justice Lidia Stiglich, Chair  
Judge Tom Armstrong  
Chief Judge Linda Bell  
Judge Stephen Bishop  
Judge Archie Blake, also proxy for Judge Peter Breen  
Judge Cynthia Cruz  
Judge Steven Dobrescu  
Judge Dorothy Nash Holmes  
Judge Jim Loveless  
Judge Michael Montero  
Judge Lynne Simons  
Judge Ryan Sullivan  
Judge Bitia Yeager

**MEMBERS EXCUSED**

Judge Peter Breen

**MEMBERS UNEXCUSED**

Judge Harmony Letizia

**ADMINISTRATIVE OFFICE OF THE COURTS**

**STAFF PRESENT**

John McCormick, Assistant Court Administrator  
Todd Myler, Chief Financial Officer  
Brandi Jenkins, Audit Manager  
James Popovich, Specialty Courts Statewide Coordinator

**REGIONAL SPECIALTY COURT**

**COORDINATORS PRESENT**

Julia Dendary, Rural Region  
Veronica Lopez, Washoe Region  
EJ Maldonado, Rural Region  
DeNeese Parker, Clark Region

Call to Order

Chair Justice Lidia Stiglich called the meeting to order at 1:10 p.m.

Call of the Roll and Determination of Quorum Status

Mr. James Popovich called the roll. A quorum was established.

Public Comment

There was no public comment.

Approval of Meeting Summary from the March 11, 2022, meeting

Judge Bitu Yeager made a motion to approve the minutes for the March 11, 2022, meeting. Judge Michael Montero seconded the motion and it passed unanimously.

Administrative Office of the Courts Budget Manager Report and Cash Flow Summary

Mr. Todd Myler presented a report on the specialty courts budget account. He reported the Accounting Unit is beginning to make projections for Fiscal Year 2023. He reported administrative assessment revenues have been unpredictable, with a good month in March but revenue back down in April. Mr. Myler provided estimates for the end of FY2022 and 2023, showing some recovery in 2023.

Mr. Myler discussed American Rescue Plan Act (ARPA) Revenue Replacement and stated that some funds were used for FY22 budget accounts but FY2023 will need it for most of the budget accounts that rely on administrative assessments, including specialty courts. He input a placeholder of \$400,000 and that will be determined later in FY23 when we know more about revenues in that year.

Mr. Myler reports that the extra DUI fees continue to be a pleasant surprise and estimates \$50,000 collected in the last two months. He stated while it is not something to count on for the budget, it will have bearing on how much we go after for ARPA Revenue Replacement.

Mr. Myler discussed the two funding sources, the General Fund (GF) and fee funding (FF), and that he and Mr. James Popovich discussed combining the funding streams. It was determined that they were separated out of an abundance of caution, and it is no longer necessary. Mr. Myler discussed how programs with both GF and FF funding inevitably send a check back at the end of the fiscal year for money not spent from the GF funds, while FF funds carry forward. Mr. Myler recommended the Committee amend the approval of the \$3 million in GF to just Program Funding, and to combine this with the FF of \$5.1 million to make one funding source of \$8.1 million Program Funding that can be distributed for FY23. He stated that the accounting would be done by the AOC in terms of maxing out the \$3 million first.

Mr. Meyer stated that there will be \$250,000 available for the Specialty Court Conferences. Chair Justice Stiglich asked why those funds were not coming out of the Judicial Education fund. Mr. Myler stated there was continued pressure on the Judicial Education budget to pay for all other educational opportunities that Judges around the state would need to attend. Mr. John McCormick confirmed that the Specialty Court conference budget was set aside to free up the regular \$150,000 for ongoing judicial education. Chair Stiglich asked if Specialty Court training for Judges was also considered an elective ongoing judicial education and Mr. McCormick said yes but due to previous financial policies and decisions the actual specialty court conference is now separated.

Judge Michael Montero stated that he has spoken with other courts and coordinators who feel one funding source will make it easier, with one application instead of two, and less reporting forms due.

Judge Montero made the motion to adopt the recommendation in the report, of combining General Fund and Fee Funds. Judge Cynthia Cruz seconded the motion and it passed unanimously.

Judge Montero asked if the \$400,000 placeholder for FY23 ARPA could be more or less than estimated. Mr. Myler stated it could go either way and if projections turn out to be more dire than anticipated, he will request more funding.

Chair Stiglich asked if there were any more comments, questions, or discussions. There were none so Mr. Myler was thanked, and the item was closed.



### Fiscal Year 2023 Fee Funding Requests

Mr. Popovich reported that there was nothing specific to point out, much was the same as last year due to slow administrative assessment fees. He stated that the GF dollars were already reviewed and approved by the committee during the March meeting. He recommended that the committee award the same amount of funding to the same programs next year as this year, due to difficulty projecting AA revenue.

Mr. Popovich stated at this time no courts have contacted him to report unspent dollars and advised everyone to please reach out if they felt that would be the case. He stated we can look at other courts in need and decide as a state how to spend that funding regardless of where the award originally went. Chair Stiglich stated that if you have unspent money, it can be transferred to another area so we can maximize what we have and help each other.

Mr. Popovich confirmed that the next funding application would be one application, and all FF and GF language would be removed.

Judge Cruz made the motion to approve the Fee Funding requests. Judge Montero seconded the motion and it passed unanimously.

### Recidivism Statistics

Mr. Popovich reviewed the recidivism report from the Department of Health & Human Services and the Department of Public Safety. These two organizations were able to access the central repository records and took all 2018 discharges from every specialty court in DCCM. Mr. Popovich advised that some discharge categories were excluded, such as medical discharge and death.

Mr. Popovich reported that 91.9% of those successfully discharged in 2018 have not had a subsequent conviction. For unsuccessful discharges, 81.5% had no subsequent convictions. In 2017, the numbers were 74.5% of successful discharges, and 43.3% of unsuccessful discharges, had no subsequent convictions.

Chair Stiglich asked for any questions or comments. There were none.

### Drug Testing Request for Proposal

Mr. Popovich reported that the request for proposal (RFP) for a statewide drug testing vendor will post on the website today. He will send a link to the AOC webpage that can be shared with anyone wishing to apply. The goal is to have a master agreement(s) with vendors that the AOC contracts with at agreed upon rates by volume. Courts can use these contracts at their convenience and will work directly with the vendor. The AOC will not have any financial transaction or relationship beyond the contracts. Mr. Popovich reported that if a court was already in contract with a vendor, then they would need to speak with that vendor to be grandfathered in for any existing rates that are lower than the contract.

Chair Stiglich asked for any questions or comments and there were none.

### Recent Successes & Challenges

Chair Stiglich received Judge Dorothy Nash-Holmes notice of retirement and resignation from the Committee and commended her for being a champion and leader in the area of specialty courts. She thanked Judge Nash-Holmes for her participation and service to Nevada, and commended her for her contribution to making us one of the finest specialty court programs in the country.

Judge Montero congratulated Judge Holmes.

Judge Lynne Simons stated how much she will miss Judge Holmes and how much she has learned from her. She then stated that she has had challenges in her mental health court with funding, and if there are other courts with available funds to please consider it.

Mr. Popovich stated that anyone with funding needs could reach out to him directly and it will be taken into consideration with available funding.

Judge Holmes stated that they would be holding their first graduation since COVID on May 25<sup>th</sup> and that all were welcome to come. Chair Stiglich asked that the information be sent to Mr. Popovich to share with all the treatment courts and staff.

DeNeese Parker congratulated Judge Holmes on retirement and thanked the Committee for combining the two funding sources.

Judge Montero reported that May was a very busy month as it is National Drug Court Month and National Mental Health Awareness month. He reports that Winnemucca has activities nearly every day in the community with the theme being Paint the Town Green. He stated that May 23<sup>rd</sup> is a full day of activities and anyone interested in traveling to attend would be hosted.

Mr. Popovich congratulated Judge Holmes on retirement and stated that the AOC is now contracted with NPC to do Peer Reviews. He stated that a deep dive training was done with the 6<sup>th</sup> and 7<sup>th</sup> JD's and now it is time to get it going throughout the state.

Mrs. Jaclyn Winter stated that DeNeese Parker will be presenting at the Root Causes of Crime event, speaking on A Community First Approach to Crime & Punishment. She reported that the gambling treatment diversion court would present at the Nevada specialty court conference, and that the 8<sup>th</sup> JD was asked to sit on the panel for effective partnerships between mental health courts and treatment partners at the NADCP conference in July.

Judge Shelly O'Neill reported that their Community Court was also to be part of a panel at NADCP and they felt very fortunate to be able to fund 13 members across four specialty courts to attend NADCP. She stated that Reno Municipal Court will participate in a focus group with the government accountability office as part of review for BJA funded adult drug court programs in the coming week.

Judge Lynn Simons stated that they started a new drug court track titled young offender, targeting ages 18-27 with any type of substance use disorder, not just opioid. She reports they are providing wrap around care and trying to get family members involved as well. She indicated they just completed their second docket.

Chief Judge Bell stated that it was her last meeting, with Judge Jerry Wiese taking over as District Court Chief Judge and replacing her on the Committee. She thanked everyone for their dedication and appreciates all the hard work.

Mr. McCormick stated if anybody had any statutory amendments that may be necessary to further facilitate the advancement of specialty courts now is the time to tell him and Mr. Popovich so they can put bills together for the 2023 session.

### Next Meeting

#### A. Next Meetings

Friday, September 23, 2022, 1:00 p.m.

Friday, December 2, 2022, 1:00 p.m.

The next Committee meeting is scheduled for Friday, September 23, 2022, at 1:00 p.m.

Public Comment

There was no public comment.

Adjournment

With there being no further discussion, Chair Stiglich adjourned the meeting at 2:30 p.m.

# TAB 5

Supreme Court of Nevada  
ADMINISTRATIVE OFFICE OF THE COURTS

KATHERINE STOCKS  
Director and  
State Court Administrator



JOHN McCORMICK  
Assistant Court Administrator  
Judicial Programs and Services

**JUDICIAL COUNCIL OF THE STATE OF NEVADA**

*"To unite and promote Nevada's judiciary as an equal, independent and effective branch of government."*

**MEETING SUMMARY**

**CLARK REGIONAL JUDICIAL COUNCIL MEETING PLACE AND TIME:**

Via Zoom Video Conferencing  
September 1, 2022 at 12:00 p.m

**I. CALL TO ORDER**

Chief Judge Wiese called the meeting to order and asked Mr. Jessup to take attendance. Mr. Jessup indicated that based upon the number of participants, it might be best to have members announce themselves. The following individuals were present during the remote video conference.

**II. ATTENDANCE**

Chief Judge Jerry Wiese (Chair)  
Judge Ryan Toone (Vice-Chair)  
Chief Judge Bert Brown  
Chief Judge Melissa Saragosa  
Judge Dawn Throne  
Judge Dedree Butler  
Judge Nadin Cutter  
Judge Veronica Barisich  
Judge Larry Shupe  
Judge David Gibson, Sr.  
Judge Ann Zimmerman  
Administrator Steve Grierson  
Administrator Jessica Gurley  
Administrator Melissa Bender  
Administrator Karen Powell  
Administrator James Conway  
Administrator Erin Tellez  
Asst. Administrator Andres Moses  
LVJC Staff Attorney, Joe Tommasino

AOC Staff: Hans Jessup and Angelina Arnold

### **III. APPROVAL OF MEETING SUMMARY FOR JUNE 2, 2022**

Chief Judge Wiese asked members to review the meeting summary and provide corrections. No corrections were offered. Judge Ryan Toone moved to approve the minutes. Chief Judge Bert Brown provided a second to the motion. No discussion was made, and the motion passed unanimously by those present.

### **IV. DISCUSSION ITEMS**

1. Discussion regarding implementation of AB 424 (Custody Status Hearings)
  - a. Judge Toone indicated that this item was added to the agenda to allow discussion amongst members. Judge Toone further stated that these proceedings are occurring in his court and seem to be going well. Chief Judge Saragosa indicated that the JCSN Legislative Committee has discussed adjustments to the 48-hour timeframe, but it may not be a part of the legislative bills presented by the Judiciary. Judge Bert Brown indicated that the Las Vegas Municipal Court had discussions with Assemblywoman Nguyen about Custody Status Hearings and making adjustments to the “time of arrest.” Chief Judge Brown also indicated that the Municipal Court is considering filing a writ action if others want to join. It was discussed how this also impacts District Courts when warrants are issued related to indictments. The Chief Judge Wiese asked Mr. Jessup to include this on the JCSN agenda. Mr. Jessup indicated he would forward on to be included. Judge Brown indicated he would present it at the JCSN Council.
2. Discussion regarding implementation of AB 116 (Civil Infractions)
  - a. Judge Toone said there had been some local discussions with the District Attorney, but that there might be further questions from members on the impact of AB116. Judge Saragosa discussed how cases that are criminal and unadjudicated can be converted to civil. Discussion ensued on how to handle cases that are criminal after AB116 goes into effect. Mr. Jessup indicated that the civil traffic case management system is being built and has been demonstrated to courts across the state. It is currently an opt-in system and that the AOC is working on challenges with configuration and how that system will work with other systems the courts utilize. Discussion ensued amongst members about whether juveniles and parents needing to appear in court for civil traffic matters. It was agreed that as written, AB116 does not require parents as required participants.
3. Vexatious Litigant Discussion – How to capture the case determination (LVJC)
  - a. Chief Judge Saragosa asked about other courts process for how to record vexatious litigant matters in a courts system. Judge Wiese indicated that the 8<sup>th</sup> Judicial District holds the documents and hearings in the open case. If the person is then found vexatious, a list is maintained by the AOC. Chief Judge Saragosa asked if a vexatious litigant case should be filed and handled under an administrative action rather than in an existing open case. Chief Judge Brown indicated that an administrative case would be

appropriate, if no case existed. Chief Judge Wiese indicated that he was not aware of anything that prevents this being handled administratively. Mr. Jessup indicated that for USJR purposes if this was a caseload measure that impacts the workload of the court it should be tracked as an “Other Civil Matter.”

4. AOC Updates
  - a. Mr. Jessup referred members to the meeting materials. Mr. Jessup indicated that the Court Interpreter Program would now be conducting virtual workshops that can be accessed on the Supreme Court Website.
  - b. Mr. Jessup also talked about the AOC grant program and reminded members that the beginning of the fiscal year allowed for new grant funds to be available should members choose to request funding. Members were advised to contact Jamie Gradick.

V. **FUTURE MEETINGS**

November 3, 2022

VI. **ADJOURNMENT**

Meeting Adjourned at 12:28pm.

# TAB 6



Supreme Court of Nevada  
ADMINISTRATIVE OFFICE OF THE COURTS

KATHERINE STOCKS  
Director and State Court  
Administrator



JOHN MCCORMICK  
Assistant Court Administrator

**JUDICIAL COUNCIL OF THE STATE OF NEVADA**

**SUMMARY**

**SIERRA REGIONAL JUDICIAL COUNCIL MEETING**

Friday, January 13, 2023

12:00 PM

Held Remotely

Members Present:

Judge John Schlegelmilch, Chair  
Judge Tom Armstrong  
Judge Eileen Herrington  
Judge Kristin Luis  
Judge James Russell

Guests Present:

Ms. Maxine Cortes  
Mr. Cody Drews  
Ms. Bobbie Williams

Administrative Office of the Courts (AOC) Staff Present:

Jamie Gradick, Rural Courts Coordinator/Court Services  
Supervisor

Members Absent (Excused):

Judge Leon Aberasturi  
Judge Thomas Gregory  
Judge Lori Matheus  
Judge James Wilson  
Judge Richard Glasson  
Judge Camille Vecchiarelli  
Judge Nathan Tod Young

Members Absent (Unexcused):

Judge Cheri Emm-Smith  
Judge Paul Gilbert  
Judge Richard Glasson  
Judge Doug Kassebaum  
Judge Mike Lister  
Judge Tom Stockard  
Judge Ben Trotter

I. Call to Order

- Judge Schlegelmilch, as chair, called the meeting to order at 12:02 pm.

II. Determination of a Quorum

- A quorum was not present.

III. Approval of Meeting Summaries

- As chair, Judge Schlegelmilch unilaterally approved the January 7, 2022 and July 29, 2022 meeting summaries.

Supreme Court Building ♦ 201 South Carson Street, Suite 250 ♦ Carson City, Nevada 89701 ♦ (775) 684-1700 • Fax (775) 684-1723

Supreme Court Building ♦ 408 East Clark Avenue ♦ Las Vegas, Nevada 89101

#### IV. Business, Action, and Discussion Items

- AOC Updates
  - Ms. Gradick informed attendees of recent AOC personnel changes.
    - Stephanie Gouveia is the new Specialty Court Program manager; she will be based in the Las Vegas office.
    - Armani Johnson has taken over as the Senior Judge Program coordinator; he will remain in the Carson City office. Margarita Bautista is the new executive assistant to Katherine Stocks.
    - The trial court services help desk is now fully staffed; please let Ms. Gradick know if you encounter any additional issues reaching someone on the help desk.
  - Ms. Gradick informed attendees that the Certified Court Interpreters Program coordinator is working with the NCAJ to improve Nevada's rating on the Access to Justice Index benchmarks.
    - As part of this process, courts will receive a series of survey requests. Surveys will cover a variety of issues including technology needs, resource needs and limitations, written resource needs, etc.
    - Survey deployment has been planned on a 4–6-week basis; courts will be given ample time to submit responses.
    - Ms. Gradick strongly encouraged attendees to participate in the survey outreach and explained the importance of honest court input.
  - Ms. Gradick informed attendees that the AOC has received funding for and has created an “ARPA CMS Subgrant” to subsidize case management systems for courts with contracts entered into after March 3, 2021.
    - Courts may apply on an open basis as long funding remains available.
    - Funding limitations apply based on project type; please see letter provided in meeting materials for additional information.
    - Ms. Gradick confirmed this program is separate from the AOC Grant Program; that program will remain in effect and unchanged.
    - Discussion was held regarding whether these funds can be used to pay licensing fees on existing systems; Ms. Gradick will look into this and follow up.
- Community Service Reports/Updates
  - Judge Herrington reported participation in “Nation Night Out”.
  - Judge Armstrong reported coaching youth basketball teams.
- Other/Discussion
  - Attendees discussed civil traffic concerns and the civil traffic CMS.
    - Ms. Cortes informed attendees that the court received 200 citations in a week when 200 a day is the normal amount; there is concern that citations are not making it to the court. Others expressed similar concerns.
    - Attendees expressed concern regarding the payment system and terminals; people coming in to pay citations in person have no way of doing so. Some courts are taking the money and holding it until they can properly tie funds to individual citations.
    - Attendees briefly discussed concerns regarding juvenile citations and how to handle those when they are civil infractions and not misdemeanors.
    - A large amount of issues are stemming from Brazos and how it interacts, or doesn't, with the system interface.

- Attendees agreed to add this to the agenda for the next meeting.
- Judge Schlegelmilch commented on the lack of quorum and the regional council meeting attendance policies under the JCSN bylaw revisions adopted last March.
  - Before the next meeting, Judge Schlegelmilch and Ms. Gradick will send out an overview of the attendance policies, as outlined in the bylaws, as a reminder to Council members.
- Informational Documents
  - None.

#### V. Future Meetings

- The next Sierra Regional Judicial Council meeting will be held April 14, 2023 at noon.
- The next Judicial Council of the State of Nevada meeting will be February 17, 2023 at 2:00 pm.

#### VI. Adjournment

- Judge Schlegelmilch adjourned the meeting at 12:40 pm.

# TAB 7

Supreme Court of Nevada  
ADMINISTRATIVE OFFICE OF THE COURTS

KATHERINE STOCKS  
Director and State Court  
Administrator



JOHN MCCORMICK  
Assistant Court Administrator

**JUDICIAL COUNCIL OF THE STATE OF NEVADA**

*"To unite and promote Nevada's judiciary as an equal, independent and effective branch of government."*

**SUMMARY**

**SOUTH CENTRAL REGIONAL JUDICIAL COUNCIL MEETING**

Monday, January 23, 2023

3:00 p.m.

Aliante Casino and Hotel

North Las Vegas, NV

*(Prepared by Jamie Gradick)*

<u>Members Present:</u> Judge William "Gus" Sullivan, Vice-Chair Judge Stephen Bishop Judge Mike Cowley Judge Michele Fiore Judge Danielle Johnson Judge Jennifer Klapper Judge Dorothy Rowley Judge Kirk Vitto	<u>Members Absent – Excused:</u> Judge Steven Dobrescu Judge Robert Lane
<u>Nevada Supreme Court Staff Present:</u> David Gordon, Judicial Education Manager Jamie Gradick, Rural Courts Coordinator/Court Services Supervisor	<u>Members Absent – Unexcused:</u> Judge Mike Coster Judge Gary Fairman Judge Nola Holton Judge Kimberly Wanker

- I. Call to Order
  - Judge Sullivan, as vice-chair, convened the meeting at 3:05 p.m.
- II. Determination of Quorum
  - A quorum was present.
- III. Approval of Meeting Summary
  - The summary of the May 2, 2022 meeting was approved.
- IV. Business, Action, and Discussion Items
  - AOC Updates

- Ms. Gradick informed attendees of recent AOC personnel changes.
  - Stephanie Gouveia is the new Specialty Court Program manager; she will be based in the Las Vegas office.
  - Armani Johnson has taken over as the Senior Judge Program coordinator; he will remain in the Carson City office. Margarita Bautista is the new executive assistant to Katherine Stocks.
  - The trial court services help desk is now fully staffed; please let Ms. Gradick know if you encounter any additional issues reaching someone on the help desk.
- Ms. Gradick informed attendees that the Certified Court Interpreters Program coordinator is working with the NCAJ to improve Nevada’s rating on the Access to Justice Index benchmarks.
  - As part of this process, courts will receive a series of survey requests. Surveys will cover a variety of issues including technology needs, resource needs and limitations, written resource needs, etc.
  - Survey deployment has been planned on a 4–6-week basis; courts will be given ample time to submit responses.
  - Ms. Gradick strongly encouraged attendees to participate in the survey outreach and explained the importance of honest court input.
- Ms. Gradick informed attendees that the AOC has received funding for and has created an “ARPA CMS Subgrant” to subsidize case management systems for courts with contracts entered into after March 3, 2021.
  - Courts may apply on an open basis as long funding remains available.
  - Funding limitations apply based on project type; please see letter provided in meeting materials for additional information.
  - Ms. Gradick confirmed this program is separate from the AOC Grant Program; that program will remain in effect, as of now.
- Ms. Gradick circulated a list of the bills put forth by the Supreme Court for the upcoming 2023 Legislative Session.
- Other/Discussion
  - Attendees discussed the civil traffic CMS and related concerns.
    - Judge Klapper commented that the NOC list isn’t complete; local law enforcement is struggling with this.
    - Discussion was held regarding *Blackjack Bonding* fees and if/how courts should handle setting these. A comment was made that it is within the inherent powers of the court to charge processing fees. Attendees discussed setting the fees as a percentage to keep them reasonable.
    - Attendees discussed how to address juveniles under the law; the current state of the law is unclear and contradictory. A suggestion was made to offer a webinar on the topic but, at this point, not enough is known. This suggestion will be revisited as the issue is ironed out and if/when more guidance is provided.
- Informational Documents
  - None

## V. Future Meetings

- The next South Central Regional Judicial Council meeting: June 19, 2023 @ 3:00 pm
- The next Judicial Council of the State of Nevada meeting: February 17, 2023 @ 2:00 pm

VI. The meeting adjourned at 3:35 p.m.

# TAB 8

Supreme Court of Nevada  
ADMINISTRATIVE OFFICE OF THE COURTS

KATHERINE STOCKS  
Director and State Court  
Administrator



JOHN MCCORMICK  
Assistant Court Administrator

**Washoe Regional Judicial Council**

Wednesday, August 17, 2022

Noon

Summary prepared by: *Almeda Harper*

<b><u>Members Present</u></b>	<b><u>Absent</u></b>	<b><u>Absent Excused</u></b>
Chief Judge Lynn Simons (Chair) Judge Derek Dreiling Judge Shirle Eiting Chief Judge Kevin Higgins Judge Jessica Longley Judge James Spoo Judge Egan Walker	Judge Amiee Banales Judge David Clifton Judge Paige Dollinger Judge Gene Drakulich Judge Kathleen Drakulich Judge Scott Freeman Judge Terry Graham Judge Dixie Grossman Judge David Hardy Judge Pierre Hascheff Judge Christopher Hazlett-Stevens Judge Cynthia Lu Chief Judge Shelly O'Neill Judge Tammy Riggs Judge Bridget Robb Judge Tamatha Schreinert Judge Kathleen Sigurdson Judge Connie Steinheimer Judge Ryan Sullivan Judge E. Alan Tiras Judge Sandra Unsworth Judge Chris Wilson	Judge Barry Breslow Chief Judge Scott Pearson
<b><u>Guests Present</u></b> Mr. James Conway Ms. Alicia Lerud Mr. Steve Tuttle Ms. Anita Whitehead		
<b><u>AOC Staff Present</u></b> Almeda Harper		

- I. Call to Order
  - Chief Judge Simons called the meeting to order at 12:01 p.m.
- II. Call of Roll and Determination of Quorum Status
  - Ms. Harper called roll; a quorum was not present, however, Judge Simons elected to proceed.
- III. Approval of Meeting Summary
  - There being no quorum, the summaries were not approved
- IV. AOC Updates
  - Personnel Updates
    - ♦ Zaide Martinez has been promoted to Court Improvement Program Coordinator.
    - ♦ Amber Puta has been promoted to IT Manager.
    - ♦ Laura Ammons is the new Deputy Chief Information Officer starting mid-September.
  - CMS Update



- ♦ The AOC has been working with Global Justice Solutions to create a statewide Civil Traffic CMS program for the new rules implemented by AB116. The program is expected to go live on January 1, 2023, with a beta version available in November for testing. Training will be provided in Las Vegas on December 7<sup>th</sup> and 8<sup>th</sup>.
- ♦ Global Justice Solutions will also be creating a statewide CMS for courts to use if they choose.
  - Judge Simons requested additional information on the statewide e-filing RFP.
- JCSN Bylaw Updates
  - ♦ **The Bylaws will be revised in January 2023. Please provide input or ideas by the next regional meeting in November for future changes.**
- USJR Dictionary and Worksheets
  - ♦ The dictionary and worksheets have been updated and approved. Voluntary reporting of the new standards should begin in January 2023, with expected reporting by all courts by July 2023.
- Court Interpreter Program: New Virtual Orientation Workshop
  - ♦ The Certified Court Interpreter Program launched a [Virtual Orientation Workshop](#). It is a 10-hour, self-paced workshop with pre-recorded modules and knowledge checkpoints. The workshop is available year-round so candidates can attend at their own pace from the comfort of their own homes. The fee has been reduced to \$150. For additional information, please contact Ms. Kim Williams.
    - Chief Judge Higgins commented in the past year, only one of the 28 people who took the Spanish exam passed. He speculated the test may be too difficult and contains outdated material, but the interpreters on the panel commented the applicants are not studying enough.

## V. Discussion and Action Items

- Competency Evaluations
  - ♦ Judge Walker discussed the importance of Competency evaluations and mental health in the state.
  - ♦ Mental health issues, competency evaluations, and competency restoration are in crisis in Northern Nevada. He has reached out to justice and municipal courts for help in this matter.
  - ♦ He would like to rework a coordinated order involving each department as the District Court has not been effectively or timely communicating the orders of remand to the other courts in gross misdemeanor and felony cases related to competency.
  - ♦ He will be touring Lakes Crossing with Ms. Lerud to meet the administrators and the Deputy Attorney Generals that represent Lakes Crossing.
  - ♦ There have been many conversations with the jail to support mental health services and begin competency restoration before people are sent to Lakes Crossing.
  - ♦ The District Court will be circulating a new form in the near future.
  - ♦ **Reach out to Judge Walker if there are competency-related process issues.**
  - ♦ Please keep mental health issues at the forefront of your mind.
    - Judge Spoo asked if the crisis pertains to processing or an influx in mental health issues.
      - Judge Walker commented it has been a multifaceted crisis, partly due to process and partly due to covid and the lack of space available. Lakes Crossing has been having hiring issues and has been impacted by the increased numbers of patients.
      - Chief Judge Simons added there are a limited number of beds allotted for Northern and Southern Nevada.
- Court Updates
  - ♦ Second Judicial District Court
    - Chief Judge Simons commented she has been working on pre-trial services and RJC. There is a misunderstanding on some of the tasks that pre-trial services perform that DAS cannot. She will be collaborating with Chief Judge Pearson to find the best resolution for

the employees, the community, and the sheriff. DAS staffing shortages have been an issue.

- Mr. Craig Franden has taken another position with the City of Reno, leaving an open IT position.
- The current case management system is in need of replacement.
- There have been discussions on the 10% bail and what that means. Judge Riggs has become the resident expert stating, that it is a 10% deposit with an assurance on the remainder. Further discussion is needed.
- Court-appointed public attorneys are maxed out and some cases are not being assigned.
- The court is in need of a Specialty Court manager.
- ♦ Reno Justice Court
  - Judge Dreiling commented mental has been difficult recently.
  - Weekend bail hearings are in effect, but it is taxing on the staff who may not receive a day off between weeks. The process has been running smoothly.
  - Private attorneys do not have access to the case management systems creating issues. They were able to allow access via a fixed IP address.
  - Mr. Conway commented the court will have its Bench Bar Meeting on August 18, 2022.
- ♦ Reno Municipal Court
  - Mr. Tuttle commented the number and cost of competency evaluations have increased substantially and become a budget issue.
  - Weekend bail hearings have been running smoothly.
  - Mr. Tuttle will be retiring at the end of September 2022 and will be succeeded by Ms. Veronica Lopez. Her position as Specialty Court Coordinator will be filled by Mr. James Popovich from the AOC.
- ♦ Sparks Justice Court
  - Chief Judge Higgins commented there will be a Bench Bar meeting in mid-September to discuss restructuring status conferences.
  - The Judicial Council of the State of Nevada Legislative Committee will meet on Tuesday, August 23, 2022.
    - One story has circulated that one assemblywoman felt good cause for continuing 48-hour hearings should not exist.
    - AB116 does not indicate where bail forfeitures for civil citations should be allocated. Chief Judge Higgins will be sending the fees to the county for the time being.
    - BDRs are due to the Legislative office on September 1, 2022
  - For competency cases, the lower courts share a confidential webpage where evaluations can be shared.
  - The Interim Judicial Discipline Committee will be working on a BDR to correct current issues. Chief Judge Higgins will be meeting with Judge Riggs, Judge Glasson, Mr. Deyhle, and the Las Vegas JP to discuss possible changes.
- ♦ Sparks Municipal Court
  - Judge Spoo commented the AB424 process has been running smoothly.
  - The court acquired Tom Durante on a fee basis to process competency evaluations.
- Open Mic Time
  - ♦ Chief Judge Higgins reminded the members of the importance of attending Regional Judicial Council meetings to ensure regional members have input in the decisions of the Judicial Council of the State of Nevada. Please encourage your brethren and sistren to attend future meetings.

## VI. Adjournment

- There being no further discussion, the meeting was adjourned at 12:48 p.m.

Supreme Court of Nevada  
ADMINISTRATIVE OFFICE OF THE COURTS

KATHERINE STOCKS  
Director and State Court  
Administrator



JOHN MCCORMICK  
Assistant Court Administrator

**Washoe Regional Judicial Council**

November 9, 2022

Noon

*Summary prepared by: Almeda Harper*

**Members Present**

Judge Derek Dreiling  
Chief Judge Kevin Higgins  
Judge Jessica Longley  
Chief Judge Scott Pearson  
Judge Bridget Robb  
Judge James Spoo  
Judge Egan Walker  
Judge Chris Wilson

**Guests Present**

Mr. James Conway  
Ms. Cynda Horning  
Ms. Alicia Lerud  
Ms. Heidi Shaw  
Dr. Steven Zuchowski  
Dr. Ronna Dillinger  
Ms. Drew Cross

**AOC Staff Present**

Almeda Harper

**Absent**

Judge Amiee Banales  
Judge Barry Breslow  
Judge David Clifton  
Judge Paige Dollinger  
Judge Gene Drakulich  
Judge Kathleen Drakulich  
Judge Scott Freeman  
Judge Terry Graham  
Judge Dixie Grossman  
Judge David Hardy  
Judge Pierre Hascheff  
Judge Christopher Hazlett-Stevens  
Judge Cynthia Lu  
Chief Judge Shelly O'Neill  
Judge Tammy Riggs  
Judge Kathleen Sigurdson  
Judge Ryan Sullivan  
Judge E. Alan Tiras  
Judge Sandra Unsworth

**Absent Excused**

Chief Judge Lynn Simons (Chair)  
Judge Shirle Eiting  
Judge Tamatha Schreinert  
Judge Connie Steinheimer

- I. Call to Order
  - In the absence of the chair, Judge Walker called the meeting to order at 12:02 p.m.
- II. Call of Roll and Determination of Quorum Status
  - Ms. Harper called roll; a quorum was not present, however, Judge Walker elected to proceed with the meeting as information only.
- III. Approval of Meeting Summary
  - There being no quorum, the summary was not approved.
- IV. Presentation for Mental Competency Restoration by Dr. Steve Zuchowski, MD, and Dr. Ronna Dillinger, Ph.D.
  - Dr. Zuchowski presented the psychiatric aspects of restoration to competency.
    - ♦ Initial evaluation takes 1 – 2 weeks to determine if there is a mental illness.
    - ♦ About 10% of people exaggerate or fake mental illness.
    - ♦ Obtaining consent for treatment is delayed in 1/3 of cases. Consent can be a patient signature or the patient accepting medication.

- ♦ Denial of the right to refuse treatment affects 1/3 of cases and can be done in three different ways
  - Emergencies, when clients act out in a violent or harmful way which is a short-term solution.
  - Internal DOR which allows them to deny someone's right to refuse medications without a formal court hearing. It can take from 1-2 weeks to initiate and must be renewed every 30 days.
    - A disadvantage to the internal DOR is, once the person returns to jail, they could then refuse medications again and possibly repeat the process.
  - "Sell" hearings, based on Sell v. U.S., are applied when a person is not dangerous but needs medication to become competent to stand trial which requires a court hearing and can take 1 – 2 months.
- ♦ Biological considerations can delay the restoration process.
  - Dose titration takes time.
  - Onset of medication can take 2 – 4 weeks to fully take effect.
  - Adverse effects can cause setbacks.
  - Partial or lack of effectiveness leading to switching medications can cause setbacks.
- Dr. Dillinger presented the psychological aspects of restoration to competency.
  - ♦ Implement initial evaluations to compose the best plan for the client.
    - Identify barriers to competency including, but not limited to, delusional mindset, gaps in legal knowledge, etc.
    - Review records
    - Interviews
    - Consult with the treatment team which includes; a psychiatrist, social workers, recreational therapists, and forensic staff that work the front line.
  - ♦ Effort Assessment
    - Always looking at the level of effort, and if they claim to have a total lack of the legal system.
    - Formal malingering testing is implemented if necessary. They will also test to help the overall diagnosis in the event the prevailing diagnosis isn't clear.
    - Comparison of presentation to previous records.
  - ♦ Cognitive Consideration
    - The staff uses records, data, and interviews with family members to determine if there is cognitive impairment and to what extent.
  - ♦ Learning
    - There are both group and individual formats for restoration.
    - Review basic legal concepts.
    - Pull techniques from various restoration programs to create a customized program.
    - There are special considerations for individuals with lower cognitive abilities.
- Dr. Zuchowski can be contacted at (775) 688-6731, [szuchow@health.nv.gov](mailto:szuchow@health.nv.gov)

## V. AOC Updates

- JCSN Bylaw revision will take place at the beginning of 2023. Any suggestions for changes should be forwarded to Ms. Harper for consideration.
- The new CMS will be for case management and the new e-filing will be for new filing. Both programs will be open to all courts as an optional system. The state-wide e-filing RFP is currently in negotiations. Any new information will be made available to the judges as soon as possible.

## VI. Discussion and Action Items

- Regional Council Attendance
  - ♦ Judge Longley recommended the use of proxies to help with regional attendance.
    - Chief Judge Higgins pointed out that proxies were prohibited.

- ♦ Judge Walker commented there may be pressure from the Supreme Court to enforce attendance. He also recommended incentives for those in attendance.
- ♦ Chief Judge Higgins commented the previous chair used to buy lunch for those who attended regional meetings.
- Model Time Standard (*please see meeting materials for additional information*)
  - ♦ Chief Judge Pearson commented the model time standards have been adopted but will not be implemented until the trial backlog is resolved and the attorney's request to adopt a new status conference program. The current status conference program has failed, causing the trial backlog. He felt the reason for the increase in the public defender's caseload was that the public defender's office, district attorney's office, and the alternate public defender's office had not been resolving cases timely. The caseload for the courts has not increased recently. The only thing that has changed is that attorneys are not meeting in person or resolving cases. The attorneys stated their practice has changed. They no longer wish to meet in court and would prefer to meet in their offices to review evidence, which takes more time. The time standards were developed with research and statistics from courts. The Reno Justice Court is dedicated to implementing these standards.
    - Chief Judge Higgins commented that he agreed with Chief Judge Pearson regarding the process, which he adopted when he couldn't do MSCs anymore. He attended a bench bar meeting in September where he suggested modifying/reducing/changing status conferences and received the same pushback. It was suggested that MSCs return, but Chief Judges Higgins felt the option was not reasonable.
    - Ms. Lerud commented that years ago when felonies or gross misdemeanors were charged, a placeholder was opened in their system until the official bind over. 35 – 40% of those early case assignments bind over to the district court when they are closed out and a notice of closure is filed. The last time the list a report of these cases was run, it was almost 250 pages long dating back to 2020. She suspects many of those cases have not been closed out or bound over to the district court. Their system and staff cannot sustain the backlog.
      - Mr. Conway asked Ms. Lerud if the backlogged cases have warrants due to a failure to appear.
      - Ms. Lerud commented the list shows the case number, the defendant's name, and the judicial department the case was assigned to. She could look up the case on the court's website to determine if the defendant is out on an FTA.
    - Chief Judge Higgins suggested creating an aging report sorted by judges to see what the oldest cases were. The task is proving to be more complicated than anticipated and Odyssey has not been cooperating. Once the report is created, it will be shared with other courts using Odyssey.
- Court Updates
  - ♦ Second Judicial District
    - Judge Walker reported attending a national conference meeting where the US mental health crisis was deemed "not a crisis." He feels the urban myth of crime exploding is incorrect. He will continue to focus on the mental competency progress and asked judges to provide him with information on why the process isn't working. He is considering having the district court manage the resource of competency.
  - ♦ Reno Justice Court
    - Judge Pearson commented he has seen a positive change in the mental health court accepting referrals and was appreciative of the efforts the district court has put forth so far.
    - Judge Pearson hopes to have an informative bench bar, in January, with the municipal court programs to inform staff of the different court programs and what they offer. They

will be offering CLE credits to attorneys that attend. He plans to resume JP meetings to work more closely with other justice courts.

- Judge Walker offered to attend the meeting on behalf of the Veterans court.

♦ Sparks Justice Court

- Chief Judge Higgins reported on new staff appointments.
- Ms. Whitehead recently retired. The court administrator position was filled by Cynda Horning.
- The court has been working on the AB116 forms to be entered into Odyssey.
- AB424 seems to be running well.
- giving private attorneys better access to court documents including probable cause sheets and NPRA. He is overly cautious about legal issues. He was considering emailing the case documents to the private attorneys as they see so few of them.
- Ms. Horning reported hiring two new assistant court administrators, Laura Jacobson and Jessica Brown.

VII. Future meetings

- The next JCSN meeting scheduled for November 18, 2022, was canceled.
- 2023 meetings for the Washoe Regional Judicial Council and the JCSN will be coordinated and announced in December 2022.

VIII. Adjournment

- There being no further discussion, the meeting was adjourned at 12:55 p.m.

# TAB 9

Supreme Court of Nevada  
ADMINISTRATIVE OFFICE OF THE COURTS

**MEMORANDUM**

**TO:** Judicial Council of the State of Nevada

**FROM:** Brandi Jinkerson, Audit Manager

**COPY:** Katherine Stocks, Director and State Court Administrator

**DATE:** January 23, 2023

**SUBJECT:** Dismissing charges after the collection of fines and fees

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The AOC Audit Unit, during the fieldwork of an audit came across a court that was dismissing misdemeanor charges after the collection of fines and fees of a “diversionary” program. AOC Legal Council was consulted, and the following is a summary of what was concluded:

Pursuant to NRS176.059(3), if the defendant is ultimately found not guilty or the charges are dismissed, the money deposited with the court must be returned to the defendant.

When the defendant has plead or been found guilty the administrative assessment fees found in NRS 176.059, NRS 176.0611, NRS 176.013, NRS 176.023, and NRS 454.358, are applicable and owing to the court. Even so, each of these statutes alludes to the requirement that the court must return any money deposited with the court upon a dismissal of the charges or a finding of not guilty. The statutes clearly state:

“[W]hen a defendant pleads guilty ... or is found guilty ... of a misdemeanor, including the violation of any municipal ordinance, the justice or judge shall include in the sentence the sum prescribed by the following schedule .... **If the defendant is found not guilty or the charges are dismissed, the money deposited with the court must be returned to the defendant.**”

For specific offenses and specific jurisdictions, the court does have the authority to allow a defendant to participate in alternative sentencing or diversion programs. Upon a defendant’s successful completion of some programs, the court is required to discharge the defendant and dismiss the proceedings or even dismiss the charges in pre-prosecution programs. The programs offered are pre-prosecution (NRS 174.031-174.034); deferral of judgement after a guilty plea (NRS 176.211); and modification of the sentence after conviction (NRS 4.373).



Judicial Council of the State of Nevada  
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NRS174.031-174.034 authorizes a court to dismiss charges if the defendant completes a pre-prosecution diversionary program. However, eligibility for the program must be determined prior to the entry of the plea and without an admission of guilt, the defendant would not be subject to the statutory fines.

Please note, that under NRS 176.211 regarding the deferral of judgement after a guilty plea is only applicable to District Courts and only allows for the dismissal of proceedings, not the dismissal of charges. Additionally, NRS 4.373 authorizes a sentence modification upon the defendant fulfilling certain terms and conditions, not the dismissal of charges/case.

For further discussion or questions, please contact the Judicial Branch Audit Unit Manager.

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# TAB 10



## Clark Regional Judicial Council

### 2022 Regional Council Meeting Attendance Record

Reporting Period: March 2022 - December 2022

Judge Attendance	6/2/2023	9/1/2023	11/3/2023 Cancelled
Chair, Chief Judge Jerry A. Wiese, II	P	P	
Past Chair, Chief Judge Linda Marie Bell	P	AB	
Judge Adriana Escobar	AB	AB	
Judge Amy Mastin	AB	AB	
Judge Bill Henderson	AB	AB	
Judge Bitu Yeager	AB	AB	
Judge Carli Lynn Kierny	AB	AB	
Judge Charles J. Hoskin	AB	AB	
Judge Christy Craig	AB	AB	
Judge Crystal Eller	AB	AB	
Judge Cynthia N. Giuliani	AB	AB	
Judge David Gibson, Jr.	AB	AB	
Judge David M. Jones	AB	AB	
Judge Dawn Throne	P	P	
Judge Dedree Butler	AB	P	
Judge Denise L. Gentile	AB	AB	
Judge Elham Roohani	AB	AB	
Judge Eric Johnson	AB	AB	
Judge Erika D. Ballou	AB	AB	
Judge Frank P. Sullivan	AB	AB	
Judge Gloria Sturman	AB	AB	
Judge Heidi E. Almase	AB	AB	
Judge Jacqueline M. Bluth	AB	AB	
Judge Jasmin Lilly-Spells	AB	AB	
Judge Jessica K. Peterson	AB	AB	
Judge Joanna Kishner	AB	AB	
Judge Joe Hardy Jr.	AB	AB	
Judge Kathleen E. Delaney	AB	AB	
Judge Linda Marquis	AB	AB	
Judge Margaret E. Pickard	AB	AB	
Judge Maria Gall	AB	AB	
Judge Mark R. Denton	AB	AB	
Judge Mary Kay Holthus	AB	AB	
Judge Mary Perry	AB	AB	
Judge Mathew Harter	AB	AB	
Judge Michael Villani	AB	AB	
Judge Michele Mercer	AB	AB	
Judge Michelle Leavitt	AB	AB	
Judge Monica Trujillo	AB	AB	
Judge Nadia Krall	AB	AB	

## Clark Regional Judicial Council

### 2022 Regional Council Meeting Attendance Record

Reporting Period: March 2022 - December 2022

Judge Attendance	6/2/2023	9/1/2023	11/3/2023 Cancelled
Judge Nadin Cutter	AB	P	
Judge Nancy Allf	AB	AB	
Judge Rhonda Kay Forsberg	AB	AB	
Judge Robert W. Teuton	AB	AB	
Judge Ronald J. Israel	AB	AB	
Judge Soonhee Bailey	AB	AB	
Judge Stacy Michelle Rocheleau	AB	AB	
Judge Stephanie Charter	AB	AB	
Judge Susan Johnson	AB	AB	
Judge T. Arthur Ritchie, Jr.	AB	AB	
Judge Tierra D. Jones	AB	AB	
Judge Timothy C. Williams	AB	AB	
Judge Veronica Barisich	AB	P	
Judge Vincent Ochoa	AB	AB	
Presiding Civil Judge Tara Clark Newberry	AB	AB	
Presiding Family Court Chief Judge Rebecca L. Burton	AB	AB	
Presiding Family Judge Bryce C. Duckworth	AB	AB	
Judge Victor Miller	AB	AB	
Judge Darryll Dodenbier	AB	AB	
Judge Larry Shupe	AB	P	
Chief Judge Samuel Bateman	AB	AB	
Judge Stephen George	AB	AB	
Judge David Gibson, Sr.	P	P	
Judge Elana Graham	AB	AB	
Judge Joseph Sciscento	AB	AB	
Judge Harmony Letizia	AB	AB	
Chief Judge Melissa Saragosa	AB	P	
Judge Cynthia Cruz	AB	AB	
Judge Karen Bennett	AB	AB	
Judge Ann Zimmerman	AB	P	
Judge Joe Bonaventure	AB	AB	
Judge Cybill Dotson	AB	AB	
Judge Eric Goodman	AB	AB	
Judge Diana Sullivan	AB	AB	
Judge Suzan Baucum	AB	AB	
Judge Amy Chelini	AB	AB	
Judge Melisa De La Garza	AB	AB	
Judge Tim Atkins	AB	AB	
Vice Chair, Judge Ryan Toone	P	P	
Judge Ruth Kolhoss	AB	AB	

## Clark Regional Judicial Council

### 2022 Regional Council Meeting Attendance Record

Reporting Period: March 2022 - December 2022

Judge Attendance	6/2/2023	9/1/2023	11/3/2023 Cancelled
Judge Gregor Mills	AB	AB	
Judge Kalani Hoo	AB	AB	
Chief Judge Natalie Tyrrell	AB	AB	
Judge Belinda Harris	AB	AB	
Judge Richard Hill	AB	AB	
Judge Chris Lee	AB	AB	
Judge Cedric Kerns	AB	AB	
Judge Shannon Nordstrom	AB	AB	
Judge Bert Brown	P	P	
Judge Cara Campbell	AB	AB	
Judge Susan Roger	AB	AB	
Judge Cynthia Leung	AB	AB	
Judge Chief Judge Rodney Burr	AB	AB	
Judge Jeremy Cooley	AB	AB	
Judge Alicia Albritton	AB	AB	

**P:** Present

**AB:** Absent

## North Central Regional Judicial Council

### 2022 Regional Council Meeting Attendance Record

Reporting Period: March 2022 – December 2022

	5/27/2022	8/26/2022	11/18/2022 (Cancelled)
Judge Kenny Calton	P	AB/E	
Judge Denise Fortune	P	P	
Judge Bill Gandolfo	AB/E	P	
Judge Elias Goicoechea	P	AB/UN	
Judge Kriston Hill	P	AB/E	
Judge Mike James	AB/UN	AB/UN	
Judge Alvin Kacin	AB/UN	AB/UN	
Judge Philip Leamon	P	AB/UN	
Judge Jim Loveless	P	AB/E	
Judge Mike Montero	AB/E	AB/E	
Judge Dee Primeaux	P	AB/E	
Judge Jim Shirley	AB/UN	AB/UN	
Judge Mason Simons	P	P	
Judge Randall Soderquist	P	P	
Judge Karen Stephens	P	AB/E	

**P:** Member was present

**AB/E:** Member's absence was excused

**AB/UN:** Member's absence was unexcused

Shaded: Meeting held outside member's term

## Sierra Regional Judicial Council

### 2022 Regional Council Meeting Attendance Record

Reporting Period: March 2022 – December 2022

	7/29/22	12/02/22 (Cancelled)
Judge Leon Aberasturi	P	
Judge Thomas Armstrong	P	
Judge Cheri Emm-Smith	AB/UN	
Judge Richard Glasson	AB/E	
Judge Thomas Gregory	P	
Judge Eileen Herrington	P	
Judge Douglas Kassebaum	AB/UN	
Judge Mike Lister	AB/UN	
Judge Kristen Luis	P	
Judge Lori Matheus	AB/UN	
Judge James Todd Russell	AB/E	
Judge John Schlegelmilch	P	
Judge Tom Stockard	AB/E	
Judge James Wilson	P	
Judge Camille Vecchiarelli	AB/E	
Judge Nathan Tod Young	P	

**P:** Member was present

**AB/E:** Member's absence was excused

**AB/UN:** Member's absence was unexcused

Shaded: Meeting held outside member's term



## South Central Regional Judicial Council

### 2022 Regional Council Meeting Attendance Record

Reporting Period: March 2022 – December 2022

5/02/2022	
Judge Stephen Bishop	P
Judge Lisa Chamlee	AB/UN
Judge Michael Coster	AB/UN
Judge Mike Cowley	P
Judge Steven Dobrescu	P
Judge Gary Fairman	AB/UN
Judge Nola Holton	AB/UN
Judge Kent Jaspersen	AB/E
Judge Danielle Johnson	P
Judge Jennifer Klapper	P
Judge Robert Lane	AB/UN
Judge Dorothy Rowley	AB/UN
Judge William “Gus” Sullivan	P
Judge Kimberly Wanker	AB/UN

**P:** Member was present

**AB/E:** Member’s absence was excused

**AB/UN:** Member’s absence was unexcused

**Shaded:** Meeting held outside member’s term

## Washoe Regional Judicial Council

### 2022 Regional Council Meeting Attendance Record

Reporting Period: March 2022 – December 2022

	5/18/2022	8/17/2022	11/9/2022
Chief Judge Lynne Simons	AB/E	P	AB/E
Judge Aimee Banales	AB/UN	AB/UN	AB/UN
Judge Barry Breslow	AB/UN	AB/E	AB/UN
Judge David Clifton	AB/UN	AB/UN	AB/UN
Judge Paige Dollinger	AB/UN	AB/UN	AB/UN
Judge Gene Drakulich	AB/UN	AB/UN	AB/UN
Judge Kathleen Drakulich	AB/UN	AB/UN	AB/UN
Chief Judge Derek Dreiling	AB/E	P	P
Judge Shirle Eiting	P	P	AB/E
Judge Scott Freeman	AB/UN	AB/UN	AB/UN
Judge Terry Graham	AB/UN	AB/UN	AB/UN
Judge Dixie Grossman	AB/UN	AB/UN	AB/UN
Judge David Hardy	AB/E	AB/UN	AB/U
Judge Pierre A. Hascheff	AB/UN	AB/UN	AB/UN
Judge Christopher Hazlett-Stevens	AB/UN	AB/UN	AB/UN
Chief Judge Kevin Higgins	P	P	P
Judge Jessica Longley	AB/UN	P	P
Judge Cynthia Lu	AB/UN	AB/UN	AB/UN
Judge Dorothy Nash Holmes	AB/UN		
Chief Judge Shelly O'Neill	AB/UN	AB/UN	AB/UN
Judge Scott Pearson	P	AB/E	P
Judge Tammy Riggs	AB/UN	AB/UN	AB/UN
Judge Bridget Robb	AB/UN	AB/UN	P
Judge Tamatha Schreinert	AB/E	AB/UN	AB/E
Judge Kathleen Sigurdson	AB/UN	AB/UN	AB/UN
Judge James Spoo	AB/E	P	P
Judge Connie Steinheimer	AB/E	AB/E	AB/E
Judge Ryan Katherine Sullivan	AB/UN	AB/UN	AB/UN
Judge E. Alan Tiras	AB/E	AB/UN	AB/UN
Judge Sandra Unsworth	AB/UN	AB/UN	AB/UN
Judge Egan Walker	P	P	P
Judge Chris Wilson	AB/UN	AB/UN	P

**P:** Member was present

**AB/E:** Member's absence was excused

**AB/UN:** Member's absence was unexcused

**Shaded:** Meeting held outside member's term

**TAB 11**

**Judicial Council of the State of Nevada – Full Council  
Membership List**

***Nevada Appellate Courts***

Chief Justice Lidia Stiglich (Chair) (1/2/23 – 12/31/23)  
Associate Chief Justice Elissa Cadish (Vice Chair) (1/2/23 – 12/31/23)  
Chief Judge Michael Gibbons (1/2/23 – 12/31/23)

***Clark Region***

Chief Judge Jerry Wiese (Chair) (7/1/22 – 06/30/26)  
Judge Kelly Giordani (1/2/23 – 12/31/25)  
Judge Gloria Sturman (1/2/23 – 12/31/25)  
Judge Dawn Throne (1/2/23 – 12/31/25)  
Judge Ryan Toone (1/4/21 – 12/31/23)

***North Central Region***

Judge Mike Montero (Chair) (1/4/21 – 12/31/23)  
Judge Randall Soderquist (2/6/23 – 12/31/23)

***Sierra Region***

Judge John Schlegelmilch (Chair) (1/2/23 – 12/31/25)  
Judge Eileen Herrington (1/2/23 – 12/31/25)

***South Central Region***

Judge Steven Dobrescu (Chair) (1/3/22 – 12/31/2024)  
Judge Gus Sullivan (1/4/21 – 12/31/23)

***Washoe Region***

Chief Judge Lynne Simons (Chair) (1/3/22 – 12/31/23)  
Judge Shirle Eiting (7/18/22 – 12/31/23)  
Chief Judge Kevin Higgins (1/2/23 – 12/31/25)

***Ex-Officio Members***

Judge Tom Gregory, President, Nevada District Judges Association (5/22 – 5/23)  
Judge Victor Miller, President, Nevada Judges of Limited Jurisdiction (2/23 – 2/24)  
Alicia Lerud, Court Administrator, Second Judicial District  
Steven Grierson, Court Administrator, Eighth Judicial District  
Katherine Stocks, State Court Administrator, Administrative Office of the Courts